

E-MAIL MESSAGE – August 8,2016

TO: State Biweekly and State Monthly Certifying Officers

FROM: The New Jersey Division of Pensions and Benefits

SUBJECT: Tax\$ave Seminars for your Employees

The annual open enrollment for the New Jersey State Employees Tax Savings Program (Tax\$ave 2017) will be conducted from October 3 through October 31, 2016. Tax\$ave consists of three components:

1. The Premium Option Plan (POP);
2. The Unreimbursed Medical Flexible Spending Account; and
3. The Dependent Care Flexible Spending Account.

Upon request, WageWorks will provide educational employee seminars at your workplace to explain the Tax\$ave Flexible Spending Accounts.

Contact WageWorks today to request a seminar for your employees! To schedule a seminar with a WageWorks representative, please complete and return the attached *Tax\$ave Seminar Request Form* no later than August 26, 2016.

Seminars are about 60 minutes in duration and include time for questions and answers. These seminars have proven to be very successful educational tools and we strongly encourage you to make one available to your employees (please note that we ask for a minimum of 25 employees).

NOTE: Full-time employees of the State (paid through the Centralized Payroll Unit), State universities, and State colleges — provided that they are also eligible to participate in the New Jersey State Health Benefits Program (SHBP) — may participate in Tax\$ave. Additional information about the Tax\$ave Open Enrollment will be provided to employers and employees at a later date.

DISTRIBUTION OF THIS MESSAGE

Certifying Officers should forward this message to their Human Resources staff, benefit administrators, and any other staff members responsible for the administration of Tax\$ave benefits for employees.

PLEASE NOTE: It is important that the Certifying Officer's and Supervisor's e-mail addresses are kept current with the Employer Pensions and Benefits Information Connection (EPIC) to

assure the accurate and timely delivery of this information. Update your information using the Employer Demographics application in EPIC.

Current and archived messages are available for viewing on the Division's Web site at: www.nj.gov/treasury/pensions At the home page, go to "Online Services — EPIC for Employers" and then select "Archive of E-Messages" on the EPIC page.

Attachment: [Tax\\$ave Seminar Request Form](#)