

**E-MAIL MESSAGE — September 13, 2017**

**TO:** Certifying Officers, Human Resource Representatives, and Benefit Administrators

**FROM:** New Jersey Division of Pensions & Benefits (NJDPB)

**SUBJECT: Additional Retirement Seminar and Webinar Dates for Your Employees**

**Please make this information available to your employees.**

The NJDPB has scheduled **Retirement Seminar dates for members of the Public Employees' Retirement System (PERS), Teachers' Pension and Annuity Fund (TPAF), or Police and Firemen's Retirement System (PFRS) through the remainder of 2017.** Both **in-person Seminars** and **live online webinars** are available.

In-person Seminars are available at locations across the state – see the attached list for seminar dates and locations. Live Webinars cover all of the same information as our seminars but can be attended from your own computer without the need to travel.

Designed for employees who are planning for retirement, **retirement seminars** and **webinars** provide a step-by-step look at the retirement process. We explain retirement benefits, beneficiary options, group life insurance, and how to submit the retirement application online using MBOS. Retirement eligibility, purchase, loan repayment provisions, and the taxability of pension benefits are explained along with a brief discussion of State Health Benefits Program and School Employees' Health Benefits Program coverage in retirement. Seminars conclude with a question and answer period; Webinar attendees are able to submit questions for individualized answers.

The attached file provides details on Seminar dates, times, and locations, in addition to important suggestions for attendees. The file is in PDF format and requires Acrobat Reader which is available free from Adobe via a link at:

<http://www.state.nj.us/acrobat.htm>

**Space is limited! Register today!**

**To see all available seminar/webinar dates and/or locations, or to register,** please visit our registration page at:

<http://www.nj.gov/treasury/pensions/workshop-intro.shtml> or visit our website at:

<http://www.nj.gov/treasury/pensions/> and click on "Seminars and Webinars for Employees enrolled in PERS, TPAF, or PFRS" under "Counseling and Training" to select the appropriate program.

#### **DISTRIBUTION OF THIS MESSAGE**

Certifying Officers should make this information available to their employees, and forward this message to their Human Resources staff, benefit administrators, and any other staff members responsible for the administration of pension and benefits for employees.

**Please note:** It is important that the Certifying Officer's e-mail address is kept current with the Employer Pensions and Benefits Information Connection (EPIC) to assure the accurate and timely delivery of this information. Update your information using the Employer Demographics application in EPIC.

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If you have questions or concerns about the content of this message, contact the NJDPB at: [pensions.nj@treas.nj.gov](mailto:pensions.nj@treas.nj.gov) or go to: <https://www.nj.gov/treas/pensions/pensionmail.shtml>