

(LOCAL – MILESTONE – 2005)

**FALL 2005 SHBP OPEN ENROLLMENT MILESTONE CHART
for Participating Local Employers**

Note: If the event is underlined, you should be accomplishing the event.

<u>PROJECTED DATE</u>	<u>EVENT</u>
Late-September	<i>SHBP Health Capsule</i> newsletter shipped to employers. <u>Distribute to employees.</u>
October 1	<u>Open Enrollment Begins.</u>
October 31	<u>Open Enrollment Ends.</u>
November 7	<u>Employer certified applications due at the Health Benefits Bureau.</u>
January 1, 2006	Open Enrollment changes effective.