



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
PURCHASE BUREAU
P.O. BOX 230
TRENTON, NEW JERSEY 08625-0230

JON S. CORZINE
Governor

BRADLEY I. ABELOW
State Treasurer

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METHOD OF OPERATION

T-0081

07-X-39049 GASES, MEDICAL, SPECIALTY AND INDUSTRIAL

This NOA contains gases in cylinder sizes as follows:

Extra Small
Small
Medium
Large

The contracts listed in the NOA were awarded by cylinder size. An example is provided below to demonstrate how to purchase a small cylinder of Oxygen and a large cylinder of Argon.

1. **Oxygen** – in a **Small Size Cylinder** – must be purchased from the contractor listed in the NOA as follows:
GTS Inc., Contract #68271, Line # 00004, at \$.040 per cubic foot
(this is the only line that may be used to purchase Oxygen in small size cylinders).

Argon – in a **Large Size Cylinder**, must be purchased from the contractor listed in the NOA as follows:

Airgas East, Contract #68269, Line #0060 at \$.131 per cubic foot.

(this is the only line that may be used to purchase Argon in large size cylinders)

The above procedure must be used for all gas purchases. Purchases may only be made by using a line for a specific size. Under no circumstances is it permitted to use a single line to purchase a group of different size cylinders or different gases.

2. **Audit Gases** are only to be purchased from **GTS Inc. Contract #68271**; no other contractor is authorized to sell these gases to any agency using this contract. **Audit Gases are Contract Lines #27 through #49 only.**
3. Please see the **At-A-Glance** excel spreadsheet on the NOA page, it is designed to make searching for a specific gas no more than 4 clicks away. When you search for a gas follow this procedure:

- a. Use the column labeled *Gas Type*, and click on the small arrow in the top of the column, then scroll down to the specific gas required and click on that gas; when this is done only the desired gas will show on the spreadsheet.
 - b. When you have the desired gas on the sheet then click on the arrow at the top of the *Size* column and scroll down to the size needed, when that size is clicked only the size for that gas will show. All necessary information for the purchase will be listed on that line.
4. Bulk gases may be purchased from any of the contracted vendors; however a price list and/or a quote should be obtained for the gas from each of the contractors to determine the lowest overall price for the specific gas, using the contract discount percentage. As an example Airgas East Bulk Gas is on line 00143 and is at a 20% discount from the Airgas East-NJ Price List: MCM, Dated 11-16-06. For the duration of this contract Airgas East must provide prices from this pricelist.