



State of New Jersey

DEPARTMENT OF THE TREASURY
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Ref: 06-X-37533 – Gasoline, Automotive Revised Bid Opening Date: January 4, 2006

Addendum # 3 - Questions & Answers

The Bidder's Electronic Question Due Date has been extended until December 27, 2005.

Question #1	Standard Terms and Conditions, page 4, paragraph 3.8. Can volunteer fire companies and similar entities purchase under the contract and receive an exemption from the State's motor fuels excise tax? Answer: Yes.
Question #2	Request for proposal, page 11, paragraph 3.2. As suppliers change from MTBE to ethanol there will be an issue of water in the bottom of tanks. You cannot have any water in the tank when the gasoline with ethanol is delivered. Who is responsible for removing the water and the delay time if a load shows up and there is water in the tank? Answer: The first delivery of gasoline with ethanol will need to be coordinated with each location so that the location/agency can arrange for removal of any water, if necessary, prior to such delivery. After the first delivery of gasoline with ethanol this should not be a problem.
Question #3	Page 13, paragraph 3.6.2 When you say refiner, distributor or dealer, do you also mean jobber? Answer: Yes.

<p>Question #4</p>	<p>Page 15, paragraph 3.8.2 Who will be responsible for providing the materials and labor to block all storm sewer inlets at all the sites? Will the blocking material be at the site or will we have to carry it on the truck? If we have to provide the material will the State provide us with a list of all the sewers that have to be blocked and their dimensions?</p> <p>Answer: The vendor will be responsible for providing all materials and labor necessary to block appropriate stormwater inlets. It is recommended that the vendors consider blocking all inlets within 50 ft. of the bulk transfer point utilizing either temporary drain covers or dikes, and utilizing absorbent booms to control potential discharges at all hose couplings (note: inlets within 50 ft. of the transfer point should be readily visible). If the vendor fails to contact facility personnel per the terms of the contract, or a facility representative is not present at the time of delivery, the vendor should proceed with the delivery.</p> <p>The Contractor will either provide the materials to block storm sewer inlets within 50 feet <u>or</u> to berm around their truck. A typical single drain grate is 23 ½ x 49 ½ inches. The largest inlet a contractor would be expected to dike is 47 x 49 ½ inches outer frame dimensions (what's known as an "E" inlet, i.e. double grate - no curb piece). (See Addendum #4 for revisions to RFP Section 3.8.2.)</p> <p>The concern here is to prevent de minimus discharges. In the case of a major spill it should be handled as such.</p>
<p>Question #5</p>	<p>Page 15, paragraph 3.8.3 If we arrive at a site and there is no one there to supervise the delivery, do we immediately leave? If so, are we compensated for the delivery? Do we wait for someone to show up? Will delay time be paid? If we call and no one answers the phone or we get a voice mail what do we do?</p> <p>Answer: The Contractor will be required to use drivers who have been trained in the Standard Operating Procedures for bulk fuel deliveries. This shall incorporate the required practices for fueling listed in RFP SOW Appendix 4 Highway Agency Stormwater General Permit Attachment D. Each agency will be required to clearly post, instructions for safe operation of fueling equipment, and appropriate contact information for the person(s) responsible for spill response for that location. The Contractor will still be required to provide one hour notice prior to delivery but is not required to wait for an agency to supervise the delivery as the driver is required to be trained. (See Addendum #4 for revisions to RFP Section 3.8.3.)</p>
<p>Question #6</p>	<p>Page 33, paragraph 6.1 Will there be any attempt to award the very small tanks to a vendor that also [is awarded] the large tanks in a particular area? The fear is that you will be awarded only one 250 gallon tank in the middle of a State forest with no other deliveries in the area. This would force you to allocate a very high delivery charge on the one tank.</p> <p>Answer: Every effort will be made to make awards such that a vendor is not awarded only a small tank in a particular area.</p>

<p>Question #7</p>	<p>Appendix 4, page 62, paragraph 5: Is the State responsible for performing this paragraph? If the area is not deiced, such as delivering to the road maintenance departments in a snow storm, do we refuse delivery, wait for the State to deice? Do we get paid for delay time? The DEP does not permit us to deliver if the spill buckets are dirty. What is the procedure if we arrive at a site and there is debris in the spill bucket? Answer: Contractors are required to provide one hour notice prior to delivery. This should enable areas to be deiced, if necessary. For NJDOT tanks, the vendor should solicit assistance from the facility crew supervisor at the time of delivery if ice or snow accumulation is a concern.</p> <p>The only material envisioned which could result in a “dirty” spill bucket is spilled fuel. As such, the vendor is responsible for the removal of such material. If the spill buckets are dirty (other than spilled fuel) to the point where a delivery could result in the issuance of a violation from DEP then call the contact person for that facility that they are delivering to, and notify them the situation needs to be rectified. If this situation continues for that facility or they are uncooperative call the DEP hot line at 1-877-WARNDEP.</p>
<p>Question #8</p>	<p>Price sheets for RFP: Are item #00017 and item #00031 duplicates? Are item #00011 and item #00033 duplicates? Answer: It does appear that these lines are duplicates. Please delete lines # 00031 and 00033 and replace them with the language “RESERVED FOR FUTURE USE BY PURCHASE BUREAU”.</p>
<p>Question #9</p>	<p>How can one get the "Cooperative Purchasing" section of the bid? When accessed, we receive the notice that the 'file is damaged'-end of story, cannot retrieve... Please help Answer: Please try the link again located at: http://www.state.nj.us/treasury/purchase/bid/summary/06x37533.shtml</p> <p>The State Internet may have had some technical issues which could have been the reason you could not access the RFP. We have reviewed the link and the PDF. Everything seems to be working and available for download.</p> <p>Also, be sure that you have the latest Adobe Acrobat 6.0 version so that you can properly download this document.</p> <p>Extra copies of the forms were available at the Mandatory Pre-bid Conference.</p>
<p>Question #10</p>	<p>page 20 paragraph 4.4.4.3 The journal of commerce supplies prices by fax and email. It is no longer published in a newspaper. Are we using the price that is in effect at the time of delivery? (i.e. the price in effect for 11/11/05 is used for 11/11/05 deliveries) Answer: The price to be used is the price posted on Purchase Bureau’s Website for the date of delivery. The prices po9sted on that website are the prices published in the Journal of Commerce – Oil Price Daily for that date. (Note - these prices are usually not posted on the website until the following morning.) Deliveries of gasoline made on weekends or holidays when the Journal of Commerce – Oil Price Daily is not published will be based on the last previously published price prior to the date of delivery.</p>

<p>Question #11</p>	<p>Standard Terms & Conditions, page 7, Sec. 4.6 (Prompt Payment Act) states payment will be made within 60 days. If a bidder lists his payment terms as Net 30 days, is his bid rejected or can Net 30 days terms be acceptable? Answer: The Standard Terms & Conditions, Section 4.6 (Prompt Payment Act) states payment will be made within 60 days. In the event of a conflict between the provisions of this RFP, including any Addendum to this RFP, and the bidder's bid proposal, the RFP and/or the Addendum shall govern.</p>
<p>Question #12</p>	<p>Explain the p-card payment system. Answer: Please refer to the Standard Terms & Conditions, Section 4.5 (Payment to Vendors).</p>
<p>Question #13</p>	<p>RFP Text, page 15, Sec. 3.8.2 - who is responsible for supplying drip pans and absorbent booms? Answer: See Question#4.</p>
<p>Question #14</p>	<p>Price sheets - Is an entry required under the heading "gal. price" as well as the up/down charge heading? Answer: No entry is required under the heading "Gal. Price".</p>
<p>Question #15</p>	<p>Exactly, what information is expected to be included in the semi annual contract activity report? Answer: Please refer to RFP Section 5.8.</p>
<p>Question #16</p>	<p>What is the interest rate under Prompt Payment? Answer: For Fiscal Year 2006 the rate is 3.50%.</p>
<p>Question #17</p>	<p>What should we do if tanks, equipment, etc. are not in compliance? Answer: Notify the Warn DEP Hotline at 877-WARNDEP. The contact for UST Operational issues is Jonathan Berg at (609) 633-0737. You are also requested to notify the Purchase Bureau Buyer for this contract.</p>
<p>Question #18</p>	<p>Can you please notify us of any bidders who request the Director to waive the requirement to attend the Mandatory Pre-Bid Conference and who qualify under terms acceptable to the Director. Answer: See the list Addendum #4.</p>