

Award Summary  
T#0128

Videotape, Audiotape and Recordable CD's

**I. PURPOSE AND INTENT**

This Request for Proposal (RFP) is issued by the Purchase Bureau, Division of Purchase and Property, Department of the Treasury on behalf of Using Agencies. The purpose of this RFP is to solicit bid proposals for videotape, audiotape and recordable CD's.

The intent of this RFP is to award contracts to those responsible bidders whose bid proposals, conforming to this RFP are most advantageous to the State, price and other factors considered. However, the State reserves the right to separately procure individual requirements that are the subject of the contract during the contract term, when deemed by the Director to be in the State's best interest.

The NJ Standard Terms and Conditions version 07 27 07 will apply to all contracts or purchase agreements made with the State of New Jersey. These terms are in addition to the terms and conditions set forth in this RFP and should be read in conjunction with them unless the RFP specifically indicates otherwise.

The State intends to extend the contracts awarded to the Purchase Bureau's Cooperative Purchasing partners. These partners include quasi-state agencies, counties, municipalities, school districts, volunteer fire departments, first-aid squads, independent institutions of higher learning, County colleges and State colleges.

Although the state, with the assent of the vendors, is making the use of any contract resulting from this RFP available to non-State Agencies, the State makes no representation as to the acceptability of any State RFP terms and conditions under the Local Public Contracts Law or any other enabling statute or regulation.

**II. AWARD METHOD**

This RFP is for videotapes, audiotapes and recordable CD's that have been previously purchased by using agencies, as well as items not previously purchased. To guarantee the state the best pricing, the bid was structured with a blank line for every item requested, in which bidders were able to bid an alternate brand/model "equal-to-or-better-than" the preceding price line.

Contracts are awarded to the vendors offering the lowest price per brand for each item requested. Brands and/or alternates awarded are identified on the price lines of the contracts and the "At-a-Glance" document.

Contract users are responsible for comparing all products for pricing and compatibility.

#### **IV. DIRECTIONS FOR USE OF CONTRACT**

The “At-a-Glance” document contains listings of the awarded tapes by brand, price line, contract #, and vendor for all vendors offering the lowest price per brand for each item requested.

#### **V. DISCONTINUED ITEMS**

During the term of the contract the contractor may offer a replacement item of the same or greater quality at the same price, terms and conditions. All such offers shall be subject to approval of the Purchase Bureau and must be made in writing to the Buyer assigned.

**NOTE: If there are any questions on the use of the contract, please contact the State Contract Manager.**