



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
Purchase Bureau
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33 W. STATE STREET
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ADDENDUM #5 T-0223

SOLICITATION #35312

DATE: May 25, 2004

TO: All Using Agencies and
Cooperative Purchasing Participants

FROM: Michael Shifman
Administrative Analyst I, Purchasing

SUBJECT: Telefacsimile Equipment - Plain Paper

CONTRACT PERIOD: January 1, 2004 to December 31, 2006

Please be advised of the following:

1. We are in the process of **re-procuring** the **rental** portion of the contract. We expect to have contracts in place by the beginning of August, 2004.
2. There are currently three options for acquiring fax machines, as follows:
 1. Purchase fax machines from the current contract vendors.
 2. Rent fax machines using the Direct Purchase Authority (**DPA**) procedures.
 3. Agencies wishing to buy the Imagistics machines that they have been renting can send for quotes for the **particular model** or **equivalent**. You would have to say that it is a **used** model or **equivalent** you are seeking quotes on. You are to follow the **DPA** procedures.

Whatever decision you take, make sure that it makes fiscal sense. You should be obtaining the best value for your dollar.

