





## WELCOME

Remember when you first learned how to ride a bike? Remember when you first learned to say *bonjour*, *hola*, *ciao*? Better yet, when you first used this knowledge to communicate in another language? Now recall the environments you have learned in, the first elementary school, high school, college, home, gym, and work? What made these environments stand out?

Study upon study continues to reinforce the best learning environments combine flexibility to move from individual to group work with facilitating connections to the technology that is enriching our learning environments.

Here at LearningWorks, we believe passionately that the environment can effect how we learn. Our team has assembled a broad collection of products and services to assist you in creating the environments which make outstanding learning environments. They are presented here for you.

*The LearningWorks Class of 2008*



## TABLE OF CONTENTS

|                         |       |
|-------------------------|-------|
| Overview .....          | 2-3   |
| Seating .....           | 4-8   |
| Desking .....           | 10-12 |
| Feuze .....             | 14-15 |
| Order Information ..... | 16-19 |

# CLASSROOM FURNITURE

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For full selection of SchoolWorks  
cabinets turn to **pg 26**.



For full selection of SchoolWorks  
tables turn to **pg 4**.



For full selection of SchoolWorks  
cabinets turn to **pg 26**.

LearningWorks takes pride in offering classroom products that inspire students and teachers for lifelong learning. We provide seating and study surfaces that are proven winners, affordable and offer a solid value. As we watch the market, we learn. We see schools that are recognizing the benefits of ergonomics and sustainability. Add "great design" to the mix and you have our newest product launch, called feuze. We are premiering a selection of this new line which will become the Vanerum Collection.

### Seating

Our chair frames are designed in a traditional A and H style construction. All frames are manufactured with mig welded tubular construction and plated immediately following production. Choose from hard plastic, ABS poly shell or our new Soliwood shell. Frames are designed and built with attention to detail and quality.

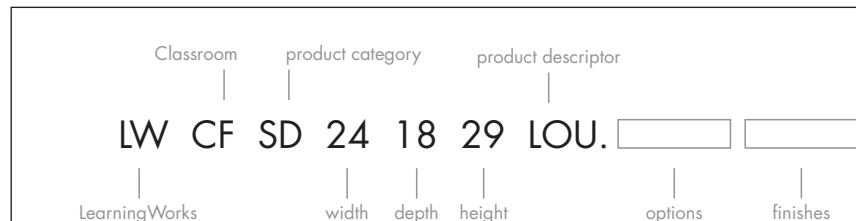
### Desks

We provide a combination of 12 of the top selling study desks for classrooms. Choose from a wide range of frame styles that offer versatility and functionality. We snuck in a new design, called the Visa table. All desk tops are offered in a variety of wood grain and solid colors for laminate and hard plastic applications.

### Feuze


The conception of the feuze line started with the letter "Z". This letter describes its snazzy frame profile and streamlined feel. A new chair was designed with a matching profile to create a perfect set. The "C" frame came across the drawing board next with its own matching chair, not quite as snazzy as the "Z" but it still looks cool. Have fun with mixing and matching colors of seat shells and desktops. We offer a range of wood grains and solid dense colors. Design did not stop with the profile – the new feuze frames support a Soliwood shell. This nature-based material is recyclable, scratchproof and chemically resistant. The shell design made from many layers of thin beech wood. It molded under extreme pressure, creating a finished product that is flexible and suitable for a variety of active or passive sitting positions.

## PRODUCT NUMBER BREAKDOWN



# SEATING

Chairs

| DESCRIPTION   | DIMENSIONS               |   |      | PRODUCT NUMBER |            | LIST PRICE |
|---|--------------------------|---|------|----------------|------------|------------|
|   | W                        | D | H    | BASE NUMBER    | OPTIONS    |            |
| <b>H Frame</b><br> | Hard Plastic seat & back |   |      | 13.5           | LWCFSC13H. | \$95       |
|   |                          |   | 15.5 | LWCFSC15H.     | \$104      |            |
|   |                          |   | 17.5 | LWCFSC17H.     | \$105      |            |

## How to Specify

To complete the product number, select the base number and **ADD** codes for all options and finishes.

LearningWorks  
 p 616.451.7800  
 f 616.451.9698

## OPTIONS & FINISHES

### OPTIONS

#### Select

|                |           |
|----------------|-----------|
| NN No Option   | .....\$0  |
| XB Xbrace      | .....\$8  |
| BR Book Rack   | .....\$10 |
| BB Book Basket | .....\$10 |

### FINISHES

Refer to Color and Finishes Guide.

#### Hard Plastic:

Please note there is an additional charge for a wood grain seat & back option.

|               |          |
|---------------|----------|
| 5HN Hunter    | .....\$0 |
| 5NV Navy      | .....\$0 |
| 5RD Red       | .....\$0 |
| 5BU Burgundy  | .....\$0 |
| 5GY Grey      | .....\$0 |
| 5BK Black     | .....\$0 |
| 5BG Beige     | .....\$0 |
| 5MP Maple     | .....\$5 |
| 5LK Light Oak | .....\$5 |
| 5CR Cherry    | .....\$5 |
| 5MH Mahogany  | .....\$5 |
| 5WN Walnut    | .....\$5 |


#### Metal: Specify Color

|                        |
|------------------------|
| 7CH Chrome (Standard)  |
| 7BG Beige*             |
| 7GY Grey*              |
| 7BK Black*             |
| 7SV Silver Metallic*   |
| 7CM Charcoal Metallic* |

\* Available at no extra charge for quantities greater than 700. Add 10% for quantities less than 700.

# SEATING

## Chairs

| DESCRIPTION  | DIMENSIONS |   |      | PRODUCT NUMBER |         | LIST PRICE |
|--|------------|---|------|----------------|---------|------------|
|  | W          | D | H    | BASE NUMBER    | OPTIONS |            |
| A Chair<br> |            |   | 13.5 | LWCFSC13A.     |         | \$94       |
|  |            |   | 15.5 | LWCFSC15A.     |         | \$95       |
|  |            |   | 17.5 | LWCFSC17A.     |         | \$100      |

Hard Plastic seat & back, stacking

## OPTIONS & FINISHES

### How to Specify

To complete the product number, select the base number and **ADD** codes for all options and finishes.

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#### OPTIONS

No options necessary.

#### FINISHES

Refer to Color and Finishes Guide.

#### Hard Plastic:

Please note there is an additional charge for a wood grain seat & back option.

|               |       |
|---------------|-------|
| 5HN Hunter    | \$.00 |
| 5NV Navy      | \$.00 |
| 5RD Red       | \$.00 |
| 5BU Burgundy  | \$.00 |
| 5GY Grey      | \$.00 |
| 5BK Black     | \$.00 |
| 5BG Beige     | \$.00 |
| 5MP Maple     | \$.05 |
| 5LK Light Oak | \$.05 |
| 5CR Cherry    | \$.05 |
| 5MH Mahogany  | \$.05 |
| 5WN Walnut    | \$.05 |


#### Metal: Specify Color

|                        |
|------------------------|
| 7CH Chrome (Standard)  |
| 7BG Beige*             |
| 7GY Grey*              |
| 7BK Black*             |
| 7SV Silver Metallic*   |
| 7CM Charcoal Metallic* |

\* Available at no extra charge for quantities greater than 700. Add 10% for quantities less than 700.

# SEATING

Chairs

| DESCRIPTION   | DIMENSIONS |   |      | PRODUCT NUMBER |                      | LIST PRICE |
|---|------------|---|------|----------------|----------------------|------------|
|   | W          | D | H    | BASE NUMBER    | OPTIONS              |            |
| <b>A Frame</b><br>Poly shell, stacking<br> |            |   | 13.5 | LWCFSC13BP     | <input type="text"/> | \$56       |
|   |            |   | 15.5 | LWCFSC15BP     | <input type="text"/> | \$67       |
|   |            |   | 17.5 | LWCFSC17BP     | <input type="text"/> | \$68       |

## How to Specify

To complete the product number, select the base number and **ADD** codes for all options and finishes.

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## OPTIONS & FINISHES

### OPTIONS

No options necessary.

### FINISHES

Refer to Color and Finishes Guide.

#### Soft Plastic: Specify Color

- 6HN Hunter
- 6NV Navy
- 6BU Burgundy
- 6GY Grey
- 6BK Black

#### Metal: Specify Color

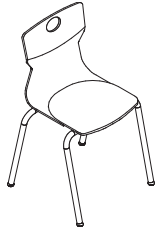
- 7CH Chrome (Standard)
- 7BG Beige\*
- 7GY Grey\*
- 7BK Black\*
- 7SV Silver Metallic\*
- 7CM Charcoal Metallic\*

\* Available at no extra charge for quantities greater than 700. Add 10% for quantities less than 700.

# SEATING

## Chairs

| DESCRIPTION    |                                | DIMENSIONS |   | PRODUCT NUMBER |             |                      | LIST PRICE           |          |
|----------------|--------------------------------|------------|---|----------------|-------------|----------------------|----------------------|----------|
|                |                                | W          | D | H              | BASE NUMBER | OPTIONS              |                      | FINISHES |
| <b>Feuze A</b> | Soliwood Athos shell, stacking |            |   | 13.5           | 17ASAH.     | <input type="text"/> | <input type="text"/> | \$120    |
|                |                                |            |   | 15.5           | 15ASAH.     | <input type="text"/> | <input type="text"/> | \$122    |
|                |                                |            |   | 17.5           | 13ASAH.     | <input type="text"/> | <input type="text"/> | \$124    |



| DESCRIPTION    |                             | DIMENSIONS |   | PRODUCT NUMBER |             |                      | LIST PRICE           |          |
|----------------|-----------------------------|------------|---|----------------|-------------|----------------------|----------------------|----------|
|                |                             | W          | D | H              | BASE NUMBER | OPTIONS              |                      | FINISHES |
| <b>Feuze A</b> | Poly Airley shell, stacking |            |   | 15.5           | 15AAAH      | <input type="text"/> | <input type="text"/> | \$120    |
|                |                             |            |   | 17.5           | 17AAAH      | <input type="text"/> | <input type="text"/> | \$122    |



Anyone who stops learning is old, whether at twenty or eighty. Anyone who keeps learning stays young, the greatest thing in life is to keep your mind young.

—Henry Ford

### How to Specify

To complete the product number, select the base number and **ADD** codes for all options and finishes.

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### OPTIONS & FINISHES

#### OPTIONS

No options necessary.

#### FINISHES

Refer to Color and Finishes Guide.

##### Shell:

The soliwood shell is available in the colors that are listed below.

- 4MP Maple
- 4CR Cherry
- 4WN Walnut

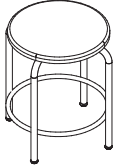
##### Metal: Specify Color

- 7CH Chrome (Standard)
- 7BG Beige
- 7GY Grey
- 7BK Black
- 7SV Silver Metallic
- 7CM Charcoal Metallic

\* Available at no extra charge for quantities greater than 700. Add 10% for quantities less than 700.

# SEATING

## Stools

| DESCRIPTION  | DIMENSIONS                      |   |       | PRODUCT NUMBER |                      |                      | LIST PRICE |
|--|---------------------------------|---|-------|----------------|----------------------|----------------------|------------|
|  | W                               | D | H     | BASE NUMBER    | OPTIONS              | FINISHES             |            |
| Stool<br> | Hard Plastic seat, fixed height |   |       | 18             | LWCFST18HF.          | <input type="text"/> | \$83       |
|  |                                 |   |       | 24             | LWCFST24HF.          | <input type="text"/> | \$90       |
|  |                                 |   |       | 30             | LWCFST30HF.          | <input type="text"/> | \$95       |
| <hr/>  |                                 |   |       |                |                      |                      |            |
|  | W                               | D | H     | OPTIONS        |                      | FINISHES             |            |
| Hard Plastic seat, adjustable height   |                                 |   | 18-24 | LWCFST24HA.    | <input type="text"/> | <input type="text"/> | \$99       |
|  |                                 |   | 24-30 | LWCFST30HA.    | <input type="text"/> | <input type="text"/> | \$106      |

## OPTIONS & FINISHES

### How to Specify

To complete the product number, select the base number and **ADD** codes for all options and finishes.

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#### OPTIONS

No options necessary.

#### FINISHES

Refer to Color and Finishes Guide.

#### Hard Plastic:

Please note there is an additional charge for a wood grain seat & back option.

|               |       |
|---------------|-------|
| 5HN Hunter    | \$.00 |
| 5NV Navy      | \$.00 |
| 5RD Red       | \$.00 |
| 5BU Burgundy  | \$.00 |
| 5GY Grey      | \$.00 |
| 5BK Black     | \$.00 |
| 5BG Beige     | \$.00 |
| 5MP Maple     | \$.05 |
| 5LK Light Oak | \$.05 |
| 5CR Cherry    | \$.05 |
| 5MH Mahogany  | \$.05 |
| 5WN Walnut    | \$.05 |

#### Metal: Specify Color


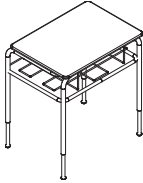


- 7CH Chrome (Standard)
- 7BG Beige\*
- 7GY Grey\*
- 7BK Black\*
- 7SV Silver Metallic\*
- 7CM Charcoal Metallic\*

\* Available at no extra charge for quantities greater than 700. Add 10% for quantities less than 700.



# DESKING

Single Desk

| DESCRIPTION  | DIMENSIONS |    |             | PRODUCT NUMBER   | LIST PRICE       |
|--|------------|----|-------------|------------------|------------------|
|  | W          | D  | H           | BASE NUMBER      | OPTIONS FINISHES |
| <b>Open front</b><br>               | 24         | 18 | 23.5 - 29.5 | LWCFSD241829HOU. | \$160            |
| <b>Study top with book rack</b><br> | 24         | 18 | 23.5 - 29.6 | LWCFSD241829HRA. | \$153            |
| <b>Study top</b><br>               | 24         | 18 | 23.5 - 29.6 | LWCFSD241829HA.  | \$127            |
| <b>Lift lid</b><br>               | 24         | 18 | 23.5 - 29.5 | LWCFSD241829HLA. | \$240            |

## How to Specify

To complete the product number, select the base number and **ADD** codes for all options and finishes.

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## OPTIONS & FINISHES

### OPTIONS

No options necessary.

### FINISHES

Refer to Color and Finishes Guide.

#### Low Pressure Laminate:

Specify Colors which are listed in the Color and Finishes Guide

#### Hard Plastic:

Please note there is an additional charge for a wood grain seat & back option.

- 5GY Grey .....\$0
- 5BG Beige .....\$0
- 5MP Maple .....\$5

- 5LK Light Oak .....\$5
- 5CR Cherry .....\$5
- 5MH Mahogany .....\$5
- 5WN Walnut .....\$5






#### Metal: Specify Color

- 7CH Chrome (Standard)
- 7BG Beige\*
- 7GY Grey\*
- 7BK Black\*
- 7SV Silver Metallic\*
- 7CM Charcoal Metallic\*

\* Available at no extra charge for quantities greater than 700. Add 10% for quantities less than 700.

# DESKING

Combo Desk

| DESCRIPTION  | DIMENSIONS |    |      | PRODUCT NUMBER   | LIST PRICE       |
|--|------------|----|------|------------------|------------------|
|  | W          | D  | H    |                  |                  |
| <b>Chair desk</b>  |            |    |      | BASE NUMBER      | OPTIONS FINISHES |
| <br>Hard Plastic desk top, Hard Plastic seat and back   | 26         | 14 | 17.5 | LWCFSD261417HHT. | \$208            |
| <b>Poly combo</b>  |            |    |      | BASE NUMBER      | OPTIONS FINISHES |
| <br>Hard Plastic desk top, 1 piece poly seat            | 24         | 18 | 17.5 | LWCFSD241817HCP. | \$214            |
| <b>Full combo</b>  |            |    |      | BASE NUMBER      | OPTIONS FINISHES |
| <br>Hard Plastic desk top, Hard Plastic seat and back   | 24         | 18 | 17.5 | LWCFSD241817HHC. | \$237            |
| <b>Poly sled combo</b>   |            |    |      | BASE NUMBER      | OPTIONS FINISHES |
| <br>Hard Plastic desk top, 1 piece poly seat           | 24         | 18 | 17.5 | LWCFSD241817HCS. | \$251            |
| <b>Full tablet combo</b>   |            |    |      | BASE NUMBER      | OPTIONS FINISHES |
| <br>Hard Plastic desk top, Hard Plastic seat and back | 24         | 18 | 17.5 | LWCFSD241817CHT. | \$260            |

## How to Specify

To complete the product number, select the base number and **ADD** codes for all options and finishes.

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## OPTIONS & FINISHES

### OPTIONS

#### Select

BB Book Basket .....\$10

### FINISHES

Refer to Color and Finishes Guide.

#### Low Pressure Laminate:

Specify Colors which are listed in the Color and Finishes Guide

#### Hard Plastic:

Please note there is an additional charge for a wood grain seat & back, each and desk top option.

5GY Grey .....\$0

5MP Maple .....\$5  
5LK Light Oak .....\$5  
5CR Cherry .....\$5  
5MH Mahogany .....\$5  
5WN Walnut .....\$5

#### Metal: Specify Color

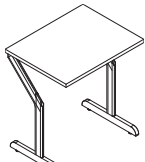
7CH Chrome (Standard)  
7BG Beige\*  
7GY Grey\*  
7BK Black\*  
7SV Silver Metallic\*  
7CM Charcoal Metallic\*

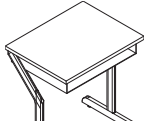
\* Available at no extra charge for quantities greater than 700. Add 10% for quantities less than 700.

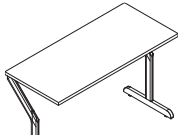
# VISA

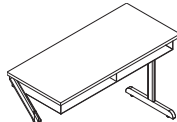
Desk

| DESCRIPTION | DIMENSIONS |  |  | PRODUCT NUMBER | LIST PRICE |
|-------------|------------|--|--|----------------|------------|
|-------------|------------|--|--|----------------|------------|

|  | W   | D    | H    | BASE NUMBER | OPTIONS          | FINISHES                 |                          |       |
|--|---|------|------|-------------|------------------|--------------------------|--------------------------|-------|
| <b>Desk, single</b><br> | High Performance Laminate desk top, fixed height      | 27.5 | 21.5 | 29.5        | LWCFSD272129LSF. | <input type="checkbox"/> | <input type="checkbox"/> | \$271 |
|  | High Performance Laminate desk top, adjustable height | 27.5 | 21.5 | 24-30       | LWCFSD272129LSA. | <input type="checkbox"/> | <input type="checkbox"/> | \$328 |

|  | W   | D    | H    | BASE NUMBER | OPTIONS           | FINISHES                 |                          |       |
|--|---|------|------|-------------|-------------------|--------------------------|--------------------------|-------|
| <b>Desk, single with book box</b><br> | High Performance Laminate desk top, fixed height      | 27.5 | 21.5 | 29.5        | LWCFSD272129LSBF. | <input type="checkbox"/> | <input type="checkbox"/> | \$333 |
|  | High Performance Laminate desk top, adjustable height | 27.5 | 21.5 | 24-30       | LWCFSD272129LSBA. | <input type="checkbox"/> | <input type="checkbox"/> | \$385 |

|  | W   | D  | H  | BASE NUMBER | OPTIONS          | FINISHES                 |                          |       |
|--|---|----|----|-------------|------------------|--------------------------|--------------------------|-------|
| <b>Desk, double</b><br> | High Performance Laminate desk top, fixed height      | 55 | 22 | 29.5        | LWCFSD552129LDF. | <input type="checkbox"/> | <input type="checkbox"/> | \$385 |
|  | High Performance Laminate desk top, adjustable height | 55 | 22 | 24-30       | LWCFSD552129LDA. | <input type="checkbox"/> | <input type="checkbox"/> | \$455 |

|  | W   | D  | H  | BASE NUMBER | OPTIONS           | FINISHES                 |                          |       |
|--|---|----|----|-------------|-------------------|--------------------------|--------------------------|-------|
| <b>Desk, double with book box</b><br> | High Performance Laminate desk top, fixed height      | 55 | 22 | 29.5        | LWCFSD552129LDBF. | <input type="checkbox"/> | <input type="checkbox"/> | \$449 |
|  | High Performance Laminate desk top, adjustable height | 55 | 22 | 22.5-29.5   | LWCFSD552129LDBA. | <input type="checkbox"/> | <input type="checkbox"/> | \$517 |

## OPTIONS & FINISHES

### How to Specify

To complete the product number, select the base number and **ADD** codes for all options and finishes.

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#### FINISHES

Refer to Color and Finishes Guide.

##### High Pressure Laminate

The High Pressure Laminate (HPL) desk tops are available in a variety of solid and wood grain finishes which are listed in the Colors & Finishes guide.

##### Hard Plastic:

The Hard Plastic (HP) desk top is available in a variety of solid colors which are listed in the Colors & Finishes guide. Please note there is an additional charge for wood grain.

#### Metal:

The metal finishes are available in the color listed below.

CM Charcoal Metallic

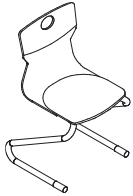


# FEUZE

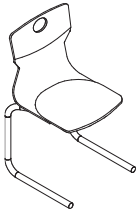
Chair

| DESCRIPTION | DIMENSIONS |  |  | PRODUCT NUMBER | LIST PRICE |
|-------------|------------|--|--|----------------|------------|
|-------------|------------|--|--|----------------|------------|

| Z Frame | W                              | D | H | BASE NUMBER | OPTIONS  | FINISHES             | LIST PRICE |
|---------|--------------------------------|---|---|-------------|----------|----------------------|------------|
|         | Soliwood Athos shell, stacking |   |   | 17.5        | 17ZSAAH. | <input type="text"/> |            |



| C Frame                        | W                              | D | H    | BASE NUMBER | OPTIONS              | FINISHES             | LIST PRICE |
|--------------------------------|--------------------------------|---|------|-------------|----------------------|----------------------|------------|
|                                | Soliwood Athos shell, stacking |   |      | 13.5        | 13CSAH.              | <input type="text"/> |            |
| Soliwood Athos shell, stacking |                                |   | 15.5 | 15CSAH.     | <input type="text"/> | <input type="text"/> | \$153      |
| Soliwood Athos shell, stacking |                                |   | 17.5 | 17CSAH.     | <input type="text"/> | <input type="text"/> | \$155      |



| C Frame                     | W                           | D | H    | BASE NUMBER | OPTIONS              | FINISHES             | LIST PRICE |
|-----------------------------|-----------------------------|---|------|-------------|----------------------|----------------------|------------|
|                             | Poly Airley shell, stacking |   |      | 15.5        | LW15CABN             | <input type="text"/> |            |
| Poly Airley shell, stacking |                             |   | 17.5 | LW17CABN    | <input type="text"/> | <input type="text"/> | \$145      |



## OPTIONS & FINISHES

### How to Specify

To complete the product number, select the base number and **ADD** codes for all options and finishes.

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#### OPTIONS

No options necessary.

#### FINISHES

Refer to Color and Finishes Guide.

##### Shell:

The soliwood shell is available in the colors that are listed below:

- 4MP Maple
- 4CR Cherry
- 4WN Walnut

##### Metal:

The metal finish is available in the color listed below.

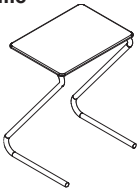
- CM Charcoal Metallic

# FEUZE

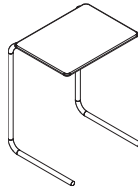
Desk

| DESCRIPTION | DIMENSIONS |  |  | PRODUCT NUMBER | LIST PRICE |
|-------------|------------|--|--|----------------|------------|
|-------------|------------|--|--|----------------|------------|

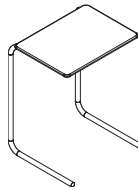
|                | W                                    | D  | H  | BASE NUMBER | OPTIONS | FINISHES                 |                          |       |
|----------------|--------------------------------------|----|----|-------------|---------|--------------------------|--------------------------|-------|
| <b>Z Frame</b> | High Pressure Laminate 5/8" desk top | 24 | 18 | 29          | 29ZL.   | <input type="checkbox"/> | <input type="checkbox"/> | \$180 |
|                | Hard Plastic 5/8" desk top           | 24 | 18 | 29          | 29ZH.   | <input type="checkbox"/> | <input type="checkbox"/> | \$160 |



|                | W                                    | D  | H  | BASE NUMBER | OPTIONS | FINISHES                 |                          |       |
|----------------|--------------------------------------|----|----|-------------|---------|--------------------------|--------------------------|-------|
| <b>C Frame</b> | High Pressure Laminate 5/8" desk top | 24 | 18 | 23.5        | 23CL.   | <input type="checkbox"/> | <input type="checkbox"/> | \$176 |
|                | Hard Plastic 5/8" desk top           | 24 | 18 | 23.5        | 23CH.   | <input type="checkbox"/> | <input type="checkbox"/> | \$156 |
|                | High Pressure Laminate 5/8" desk top | 24 | 18 | 26          | 26CL.   | <input type="checkbox"/> | <input type="checkbox"/> | \$178 |
|                | Hard Plastic 5/8" desk top           | 24 | 18 | 26          | 26CH.   | <input type="checkbox"/> | <input type="checkbox"/> | \$158 |
|                | High Pressure Laminate 5/8" desk top | 24 | 18 | 29          | 29CL.   | <input type="checkbox"/> | <input type="checkbox"/> | \$180 |
|                | Hard Plastic 5/8" desk top           | 24 | 18 | 29          | 29CH.   | <input type="checkbox"/> | <input type="checkbox"/> | \$160 |



|                           | W                                    | D  | H  | BASE NUMBER | OPTIONS | FINISHES                 |                          |       |
|---------------------------|--------------------------------------|----|----|-------------|---------|--------------------------|--------------------------|-------|
| <b>C Frame Adjustable</b> | High Pressure Laminate 5/8" desk top | 24 | 18 | 23-29       | 23CAL.  | <input type="checkbox"/> | <input type="checkbox"/> | \$245 |
|                           | Hard Plastic 5/8" desk top           | 24 | 18 | 23-29       | 23CAH.  | <input type="checkbox"/> | <input type="checkbox"/> | \$235 |



## OPTIONS & FINISHES

### How to Specify

To complete the product number, select the base number and **ADD** codes for all options and finishes.

LearningWorks  
p 616.451.7800  
f 616.451.9698

#### OPTIONS

No options necessary.

#### FINISHES

Refer to Color and Finishes Guide.

##### Low Pressure Laminate:

Specify Colors which are listed in the Color and Finishes Guide

##### Hard Plastic:

Please note there is an additional charge for a wood grain seat & back option.

|     |          |          |
|-----|----------|----------|
| 5GY | Grey     | .....\$0 |
| 5BG | Beige    | .....\$0 |
| 5MP | Maple    | .....\$5 |
| 5WN | Walnut   | .....\$5 |
| 5CR | Cherry   | .....\$5 |
| 5MH | Mahogany | .....\$5 |

#### Metal:

The metal finish is available in the color listed below.

CM Charcoal Metallic

# ORDER INFORMATION

## Custom Solutions

LearningWorks understands that standard solutions aren't always the best solutions. We appreciate that the best ideas sometimes go outside our product lines. That's why we keep LearningWorks open to interpretation. From simple in-line product modifications and COMs to complex furnishings crafted to exacting specifications, LearningWorks encourages and specializes in custom work. Contact your relationship manager who can assist you in developing product solutions for your customers.

## Phone Orders

LearningWorks accepts phone orders as a service to our customers. We do require that a purchase order marked Confirmation is the responsibility of the customer.

## Acknowledgements

Customer must notify LearningWorks immediately of any discrepancy between purchase order and acknowledgment; otherwise LearningWorks can accept no responsibility for manufacturing errors. Please use the LearningWorks control number when inquiring about your order.

## Quotations

All quotations by factory or representatives are valid for 90 days, unless extended otherwise in writing.

## Prices

Prices are per unit unless otherwise noted. Prices may change without prior notice. All prices are F.O.B. factory.

## Manufacturing

Periodically, we make changes to existing product designs to improve the general construction of our product. In this event, product may vary slightly from catalog photography.

## Material Samples

We make an effort to fill all sample orders promptly. Samples are supplied on firm orders only; must be paid for, and cannot be returned for credit.

## Wood Finish Specifications

Wood (solid hardwood and veneers) are renewable resources and each section of the tree is unique. The color and grain pattern will vary, emphasizing the natural beauty of each product built. Wood is a natural material and accepts stain differently. LearningWorks cannot guarantee finished products to be exact matches to finish samples due to the natural characteristics of wood.

## Hedberg Business System

(not supported at time of printing)

LearningWorks is supported through the Hedberg data system. The company code is SLS. The electronic catalog code is SPS. This system allows a dealer to specify and quote their project through their own business system. LearningWorks has an electronic linkage with the Hedberg business system, which allows for electronic transmission of orders, acknowledgments and invoices between the dealer and LearningWorks. This equates to efficiency, reduction of errors and accelerated acknowledgments.

## Shipping Information

As a reminder, LearningWorks is a F.O.B. Factory. More than one item may be packed together for shipment and may be noted in the price list. LearningWorks reserves the right to change quantity packed without notice. The quantity packed is independent from price.

We offer three easy ways to handle freight charges:

1. LearningWorks zone pricing
2. LearningWorks freight quote
3. Customer Pickup: Normal delivery is on a dock to dock basis. Special requests such as "inside delivery," "call before," "guaranteed delivery," "blanket wrap," "lift gate or truck with ramp," etc., should be noted on the customer's purchase order and are subject to additional charges.  
*Minimum Orders: For orders less than \$1000 list, a min. \$150 freight charge will apply.*

### Guaranteed Freight Program

These freight rates are for a minimum order of \$4000 list. All others will be quoted on a per order basis. An order is defined as one shipment going to one place at one time.

The program is based upon the 48 contiguous states in North America. It has been divided into 4 zones. Rates may fluctuate during peak times.

| Zone   | % of list | Estimated Transit Time |
|--------|-----------|------------------------|
| Zone 1 | 4         | 1–2 days               |
| Zone 2 | 6         | 2–3 days               |
| Zone 3 | 8         | 3–4 days               |
| Zone 4 | 10        | 4–5 days               |



Charges are for normal delivery only and do not include installation, inside delivery, uncartoning or removal of cartons. Carrier selection is determined by LearningWorks.

#### Additional Fees:

Call Before will be additional \$50

Guaranteed Delivery Time — between 8–5 PM an additional charge.

Expedited Freight: Call for quote

Expedited Delivery: Call for terms

### Freight Claims

All of our shipments are F.O.B. factory. While we will do everything possible to ensure your order arrives in good condition and on time, we cannot be held responsible for freight damage or delays.

When you receive an order, please follow these few simple steps:

1. Thoroughly inspect all incoming orders before signing proof of delivery.
2. If an item has been freight damaged, it is important to note the damage on the delivery receipt.
3. Call the carrier immediately to request an inspection and freight claim instructions.
4. Claims for concealed damage must be filed with the carrier within 15 days of receipt.
5. If a shipment is received undamaged but is not what you ordered, call LearningWorks within five days of receipt.

Please note:

Refusal to accept an order from the carrier does not relieve you of responsibility for payment, and may incur additional charges.

### Terms and Conditions

Net 30 from date of shipment, subject to credit department approval. There will be a service charge of 1 1/2% per month on all invoices past due. In the event LearningWorks must use any collection agency, attorney or courts to effect collection, purchaser agrees to pay all reasonable and actual collection agency fees, attorney fees and court costs.

### Taxes

LearningWorks requires a State Resale/Exemption Certificate on file in our main office. Sales made without a resale/exemption certificate will be charged the appropriate sales tax as required by law.

### **Shipments on Hold**

Any shipment placed on hold, either by customer's request or due to balances owed, will be manufactured per the originally scheduled ship date. Storage charges will begin to accrue 7 days from that date. Any manufactured order held by our factory over 30 days will be billed and must be promptly paid even though shipment is held at factory at dealer's request. Any charges incurred by LearningWorks for C.O.D. fees, inside delivery, etc. will be invoiced to the customer.

### **Order Changes/ Cancellations**

All changes to or cancellations of orders placed must be in writing and sent to LearningWorks. Orders may be changed or cancelled without penalty if LearningWorks is notified at least four weeks before the scheduled ship date. All order changes or cancellations made less than four weeks before the scheduled ship date will incur a minimum change/cancellation fee of 15% of net. Irrespective of when notified, changes or cancellations are not binding upon LearningWorks until LearningWorks issues a written acknowledgment of the change or cancellation. Order changes are defined as the deletion of line items or change in style, color, quantity, or ship-to-address. Order changes that result in a quantity reduction may be subject to an additional small order handling fee.

Cancellation & Changes to acknowledged orders are subject to cancellation/change fees. Orders for "special" items are not subject to change or cancellation after acknowledgment. Once production of a "special" item has begun, cancellation of order is subject to LearningWorks approval. A 15% surcharge will be assessed to approved cancelled items. All returned shipments are subject to a handling charge of 25% plus all transportation charges. Delivery date could be impacted by order change.

### **Complete Purchase Order**

Purchase orders must include the following information

Sold to including:

name/address/telephone/email/contact person/fax

Ship to including:

name/address/telephone/email/contact person/fax

- Order date
- Delivery date
- Purchase order number
- Customer number
- Special delivery instructions
- Discount
- Quantity
- Full model numbers & finish
- Total, either list or net
- Specials; customer must sign off on purchase order.

### **Storage**

If a customer is unable to accept a scheduled product delivery, LearningWorks, if notified before the product is placed with a carrier, shall store the product at the customer's expense. LearningWorks shall invoice the customer for the product and monthly storage fees. If a customer is unable to accept a scheduled product upon delivery, customer shall be responsible for placing the product in storage and bears the risk of loss. However, payment of the balance due is Net 30 from date of shipment.

### **Return Authorization for Unused Product**

All returns are subject to a thirty percent (30%) restocking fee. The customer must request a Return Authorization Number through LearningWorks within 90 days of product receipt to return any unused product. If LearningWorks agrees to repurchase the product, the customer must return it freight prepaid to LearningWorks, F.O.B. the original shipping point or as otherwise instructed by LearningWorks. If product is returned without a Return Authorization Number, LearningWorks will notify the customer of the unauthorized return and the customer must provide instructions for its disposition within one week. Failure of the customer to respond within one week will result in LearningWorks' right to dispose of the product with no credit for the return. The customer must promptly provide a purchase order or other acceptance of fees/credit reduction as required.

## Customer's Own Material

Contact customer service at 616.451.7800 for inquiries regarding COM and/or to submit samples, including repeat information. The COM must be approved prior to order fulfillment. Contact us for logistical details.

### Submitting COM

Reference PO# on all COMs

- For all COMs, please attach a sample of the COM, include all information and send it to LearningWorks for testing and approval. Please include all specifications regarding COM.
- LearningWorks will notify customer of COM approval

Upon COM approval, send purchase order to LearningWorks:

1. Purchase orders must include clearly defined COM information including name, color, description, and supplier company name.
2. Orders requesting COM will be placed on "Manufacturing Schedule hold" until the COM is received.
3. Upon receipt of COM, the order will be released into production and given a normal lead time.

All COM received at LearningWorks must include the following information:

1. Customer's name, address, and phone number
2. Purchase order number
3. LearningWorks number
4. Any special instructions for application
5. Any flaws in COM must be clearly indicated.

LearningWorks is not responsible for COM submitted to us beyond the required amount. Excess COM will be held in house for 60 days and will be discarded after that time period. If a customer requires the COM excess yardage returned, they must contact Customer Service at LearningWorks to make arrangements. The customer will be responsible for delivery charges.

LearningWorks can buy your COM! Please contact Customer Service to discuss your request.

## Installation

We have a professional team of product installers available upon request.

## LearningWorks Warranty

LearningWorks extends to the original purchaser, from the date of purchase, a 15-year limited warranty against manufacturing defects in material and workmanship for LearningWorks products purchased from and installed exclusively by LearningWorks or a factory authorized installation company. The warranty does not apply to any product that is misused, neglected, modified or used in a manner other than its intent.

Product purchased from LearningWorks and installed by other than the aforementioned will carry a 15-year limited warranty for materials only.

LearningWorks products with non-laminate finishes have a one year limited warranty. If these products are installed by other than the aforementioned, the one-year limited warranty applies to materials only.

LearningWorks will repair or replace, at its discretion, product found to be defective in workmanship or materials.

This warranty replaces all other warranties, expressed or implied, and we neither assume nor authorize any person to assume for us any obligation of liability in connection with our furniture.

No salesperson or representative has the authority to change or alter any provisions or prices as noted on these pages.

LearningWorks is a StelterPartners company.

Note: Warranty may be voided if proper maintenance procedures are not followed.

LearningWorks is one of an integrated team of StelterPartners companies that includes SpaceWorks™, PartnerStudio™, and WorkSphere™.

These companies are united in a common mission to provide affordable products that are well designed and that are supported with outstanding service. We believe that traditional business objectives and social and environmental responsibilities must work together to maximize the benefit to all stakeholders.

We are also committed to maintaining strong partnerships with our product designers, the architectural and design communities, our suppliers, and our dealers.

**AFFORDABILITY.DESIGN.SERVICE**



## Food for Thought

Schools were often too far away from most students' homes to make it practical to return home for lunch. In early American schools, students brought their lunches to school in a sturdy metal bucket, which might contain bread with jam or meat sandwiches, hard-boiled eggs, and dill pickles. In the middle of the day school stopped for a lunch break, a time for students to eat while sitting and talking with friends.

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## LEARNINGWORKS™

a StelterPartners company

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