Imaging Certification
Imaged Records Series List

Mailing: PO Box 661, Trenton, NJ 08625-0661
Location: 2300 Stuyvesant Avenue, Trenton, NJ 08625
609-530-3200

Complete this form and email to your Records Analyst.

AGENCY NAME:
CERTIFICATION NUMBER:

RETENTION SCHEDULE AGENCY NUMBER: **SCHEDULE NUMBER:**

Record Series Number	Record Series Name	Retention Time	Inclusive Years	Eye-readable Back-up? (microfilm or paper)