

# STATE OF NEW JERSEY



## COUNTY MEDICAL EXAMINER

**C410000-001**

<b>Department:</b>	COUNTY MEDICAL EXAMINER	<b>Agency Representative:</b>	
<b>Division:</b>		<b>Title:</b>	
<b>Bureau:</b>		<b>Phone #:</b>	

SCHEDULE APPROVAL: Unless in litigation, the records covered by this schedule, upon expiration of their retention periods, will be deemed to have no continuing value to the State of New Jersey and will be disposed of as indicated in accordance with the law and regulations of the State Records Committee. This schedule will become effective on the date approved by the State Records Committee.

<b>Agency Representative Signature:</b>	<b>Date:</b>	<b>Secretary, State Records Committee Signature:</b>	<b>Date:</b>
	11/25/1986		11/12/1986

Record Series #	Record Title and Description	Audit	Alternate Media	Archival Review	Vital Record	Confidential	Retention Policy		Disposition	Citation
							Total Retention Period	Minimum Period in Agency		
0001-0000	Autopsy Reports						Permanent		Retain at Agency	
0002-0000	Medical Examiners Viewing Reports						Permanent		Retain at Agency	
0003-0000	General Records Series Deleted - See County and Municipal General Schedule									
0004-0000	General Records Series Deleted - See County and Municipal General Schedule									
0005-0000	Toxicological Reports						Permanent		Retain at Agency	
0006-0000	General Records Series Deleted - See County and Municipal General Schedule									
0006-0001	General Records Series Deleted - See County and Municipal General Schedule									
0006-0002	General Records Series Deleted - See County and Municipal General Schedule									
0007-0000	Microscopic Reports						Permanent		Retain at Agency	
0008-0000	General Records Series Deleted - See County and Municipal General Schedule									

\* P - Public, C - Confidential

Records Retention and Disposition Schedule				Agency: C410000			Schedule: 001		Page #:2 of 2	
Record Series #	Record Title and Description	Audit	Alternate Media	Archival Review	Vital Record	Confidential	Retention Policy		Disposition	Citation
							Total Retention Period	Minimum Period in Agency		
0008-0001	General Records Series Deleted - See County and Municipal General Schedule									
0008-0002	General Records Series Deleted - See County and Municipal General Schedule									
0009-0000	General Records Series Deleted - See County and Municipal General Schedule									
0010-0000	Records of Identified and Unidentified Bodies						Permanent		Retain at Agency	
0011-0000	Burial Cost Records						6 Years		Destroy	
0012-0000	Delivery Receipt and Disposition Book						Permanent		Retain at Agency	
0013-0000	Property Inventory of Unidentified and Shipwrecked Bodies						2 Years After disposition of property by county		Destroy	NJSA 40A:9-58
0014-0000	Records of Shipwrecks Book --- Contains time and place of burial of any shipwrecked body, name of ship, date and place of wreck, and body description						Permanent		Retain at Agency	
	<b>X-Ray File</b>									
0015-0001	X-Rays - Unidentified Body						Permanent		Retain at Agency	
0015-0002	X-Rays - Homicide						2 Years After trial and after conclusion of litigation		Destroy	
0015-0003	X-Rays - Other						5 Years		Destroy	