

**FORM 313  
2024**

**New Jersey Corporation Business Tax  
Economic Recovery Tax Credit**

Name as Shown on Return	Federal ID Number	Unitary ID Number, if applicable <b>NU</b>
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**Read the instructions before completing this form**

**Combined Return Filers**

The taxpayer is included as a taxable member on a New Jersey combined return. See instructions.

Fill in oval if member is **not** sharing its credit with other members of the group. ○

**Part I Taxpayer and Employee Preliminary Qualifications**

1. Is the taxpayer receiving a benefit under the New Jersey Urban Enterprise Zones Act?.....  YES  NO
2. Did the new full-time position at the qualifying location exist prior to credit year one?.....  YES  NO
3. Is the full-time position filled by an employee of the taxpayer on a temporary or seasonal basis? .....  YES  NO
4. Is the employee of the taxpayer an individual with an ownership interest in the business, that individual's spouse or dependent, or that individual's ancestor or descendant?.....  YES  NO

**Note:** If the answer to any of the above questions is "YES," do not complete the rest of this form. The taxpayer does **not** qualify for this tax credit. Otherwise, complete questions 5 and 6 and go to Part II.

5. Enter the address of the qualifying location of the new or expanded operations. \_\_\_\_\_  
\_\_\_\_\_
6. Enter the date when the new or expanded operation began at the qualifying location. \_\_\_\_\_

**Part II Qualifying Employee Information**

Enter the required information for each of the taxpayer's qualifying employees reported in Part III of this tax credit form. (If more space is needed, include a rider with the additional qualifying employee's information).

Social Security Number	Name	Employment Dates	
		From	To
a.			
b.			
c.			
d.			
e.			

**Part III Calculation of the Economic Recovery Tax Credit**

7. Enter the number of new full-time positions at the location in credit year one _____ x \$2,500.....	7.	
8. Enter the number of new full-time positions at the location in credit year two _____ x \$1,250.....	8.	
9. Economic Recovery Tax Credit carried forward from prior year .....	9.	
10. Total credit available (add lines 7, 8, and 9) .....	10.	

**Part IV Calculation of the Allowable Credit Amount and Carryforward  
(Combined return filers DO NOT complete Part IV. Continue with Part V.)**

11. Enter the tax liability from page 1, line 2a of CBT-100 or CBT-100S.....	11.	
12. Enter the required minimum tax liability (see instructions) .....	12.	
13. Subtract line 12 from line 11 .....	13.	
14. Enter 50% of the tax liability reported on line 11.....	14.	
15. Enter the lesser of line 13 or line 14 .....	15.	

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<b>Part IV Calculation of the Allowable Credit Amount and Carryforward (Continued)</b>		
16. Other tax credits used by taxpayer on current year's return (see instructions):		
(a) _____		
(b) _____		
(c) _____		
(d) _____ Total	16.	
17. Subtract line 16 from line 15. If zero or less, enter zero	17.	
18. Allowable credit for the current tax period. Enter the lesser of line 10 or line 17 here and on Schedule A-3, Part I of the CBT-100 or CBT-100S	18.	
19. Amount of credit carryforward to following year's return (subtract line 18 from line 10)	19.	

<b>Part V Calculation of Allowable Credit Amount – Combined Return Filers ONLY</b>		
<b>Section A – ALL Combined Return Filers</b>		
20. Enter the group tax liability from Schedule A, Section II, Part III, line 4a, column (c) of CBT-100U	20.	
21. Enter the amount from Schedule A, Section II, Part III, line 4b, column (c) of CBT-100U	21.	
22. Subtract line 22 from line 21	22.	
23. Enter 50% of the tax liability reported on line 20	23.	
24. Enter the lesser of line 22 or line 23	24.	
25. Other tax credits used by combined group on current year's return (see instructions):		
(a) _____		
(b) _____		
(c) _____		
(d) _____ Total	25.	
26. Subtract line 25 from line 24. If zero or less, enter zero	26.	
27. Allowable credit for the current tax period. Enter the lesser of line 10 or line 26. <b>If sharing</b> , also enter in the member's column of Schedule A-3, Part I of the CBT-100U	27.	
<b>If SHARING credit, complete line 28. If NOT sharing credit, skip line 28 and complete Section B.</b>		
28. Amount of credit carryforward to following year's return (subtract line 27 from line 10)	28.	

<b>Section B – Combined Return Filers NOT Sharing Credit</b>		
29. a) Enter combined group tax liability from line 20	29a.	
b) Divide line 29a by the combined group allocation factor from Schedule J, line 9	29b.	
c) Member's share of combined group tax liability – Multiply line 29b by member's allocation factor from Schedule J, line 9	29c.	
30. Required minimum tax liability	30.	2,000
31. Subtract line 30 from line 29c	31.	
32. Enter 50% of the tax liability reported on line 29c	32.	
33. Enter the lesser of line 31 or line 32	33.	
34. Other tax credits used by taxpayer on current year's return (see instructions):		
(a) _____		
(b) _____		
(c) _____		
(d) _____ Total	34.	
35. Subtract line 34 from line 33. If zero or less, enter zero	35.	
36. Allowable credit for the current tax period. Enter the lesser of line 27 or line 35 here and in the member's column of Schedule A-3, Part I of the CBT-100U	36.	
37. Amount of credit carryforward to following year's return (subtract line 36 from line 10)	37.	

## Instructions for Form 313 Economic Recovery Tax Credit

The purpose of the Economic Recovery Tax Credit is to foster business investment in qualified municipalities established under the authority of the “qualified Municipality Open For Business Incentive Program.” A taxpayer that is engaged in the conduct of business within a qualified municipality and is not receiving a benefit under the New Jersey Urban Enterprise Zones Act, P.L.1983, c.303 (C.52:27h-60 et seq.) may apply to receive a tax credit against the amount of tax otherwise imposed under the Corporation Business Tax Act (1945), P.L.1945, c.162 (C.54:10A-1 et seq.) equal to \$2,500 for each new full-time position at that location in credit year one and \$1,250 for each new full-time position at that location in credit year two. No taxpayer shall be allowed more than a single 24-month continuous period in which credits shall be allowed for activity at a location within a qualified municipality. The amount of this credit in addition to the amount of any other tax credits is limited to 50% of the taxpayer’s total tax liability and cannot exceed an amount that would reduce the total tax liability below the statutory minimum.

Any unused credit may be carried forward, if necessary, for use in the five privilege periods following the privilege period for which the credit is allowed. The credit allowed for credit year one may be refundable at the close of the privilege period in which or with which credit year two ends. That amount of the credit received for credit year one remaining, if any, after the liabilities for the privilege period in which or with which credit year two ends and for any prior privilege period have been satisfied, multiplied by the sustained effort ratio, shall be an overpayment for the purposes of section R.S.54:49-15 for the privilege period in which or with which credit year two ends; that amount of the credit received for credit year one remaining, if any, that is not an overpayment may be carried forward.

Parts IV and V are used to calculate the allowable credit and carryforward. Taxpayers filing Forms CBT-100 or CBT-100S complete Part IV and CBT-100U filers complete Part V.

A completed Form 313 must be included with the CBT-100, CBT-100S, or CBT-100U return to validate the claim.

### Definitions

**Credit year one** means the first twelve calendar months following the initial or expanded operations at a location within a qualified municipality.

**Credit year two** means the twelve calendar months following credit year one.

**Employee of the taxpayer** does not include an individual with an ownership interest in the business, that individual’s spouse or dependents, or that individual’s ancestors or descendants.

**Full-time position** means a position filled by an employee of the taxpayer for at least 140 hours per month on a permanent basis, which does not include employment that is temporary or seasonal.

**New full-time position** means a position that did not exist prior to credit year one. New full-time positions shall be measured by the increase, from the twelve month period preceding credit year one to the measured credit year, in the average number of full-time positions and full-time position equivalents employed by the taxpayer at the location within a qualified municipality. The hours of employees filling part-time positions shall be aggregated to determine the number of full-time position equivalents.

**Part-time position** means a position filled by an employee of the taxpayer for at least 20 hours per week for at least 3 months during the credit year.

**Sustained effort ratio** means the proportion that the credit year two new full-time positions bear to the credit year one new full-time positions, not to exceed one.

### Combined Return Filers

If filing a combined return, the form must be completed by the member that earned the credit. All combined return filers must check the combined return filers box at the top of the form and complete Part V, Section A.

**Members Opting Not to Share.** In general, tax credits are earned by a member of the combined group and are shareable with the combined group. However, members are not required to share their credits. See N.J.S.A. 54:10A-4.6.i and TB-90(R), *Tax Credits and Combined Returns*. In addition to Section A, members that choose not to share must also complete Part V, Section B and fill in the oval at the top of the form to indicate they are not sharing the credit.



Taxpayers must include the appropriate credit form in the year the credit was earned even if they are not claiming the credit on their tax return.

### Part I – Taxpayer and Employee Preliminary Qualification

Questions 1 through 4 pertain to the taxpayer and the employee qualifications that must be met prior to taking the Economic Recovery Tax Credit. If the answer to any of these questions is “YES,” the taxpayer is not eligible to take this tax credit. If the answer to all of the questions is “NO,” the taxpayer must first fill in line items 5 and 6, and then complete the balance of the form computing the amount of tax credit that is allowed to be taken on the current tax return.

## Part II – Qualifying Employee Information

Complete the information requested for each qualifying employee entered in Part III of this form. Include a rider if additional space is required.

## Part III – Calculation of the Economic Recovery Tax Credit

The tax credit is computed in this section, and is equal to \$2,500 for each new full-time position at the qualified location in credit year one and \$1,250 for each new full-time position at the location in credit year two.

**Line 7** – Enter the information for line 7 on the form filed for credit year one only.

**Line 8** – Enter the information for line 8 on the form filed for credit year two only.

## Part IV – Calculation of the Allowable Credit Amount and Carryforward (for CBT-100 and CBT-100S Filers only)

For CBT-100 and CBT-100S filers, the allowable Economic Recovery Tax Credit for the current period is calculated in Part IV. Combined return filers do not complete Part IV, and must complete Part V instead. The amount of this credit in addition to the amount of any other tax credits taken cannot exceed 50% of the tax liability otherwise due and cannot reduce the liability to an amount less than the statutory minimum.

**Line 12** – The minimum tax is assessed based on the New Jersey Gross Receipts as follows:

New Jersey Gross Receipts	CBT-100	CBT-100S
Less than \$100,000	\$ 500	\$ 375
\$100,000 or more but less than \$250,000	750	562
\$250,000 or more but less than \$500,000	1,000	750
\$500,000 or more but less than \$1,000,000	1,500	1,000
\$1,000,000 or more	2,000	1,500

If a taxpayer is filing a separate return and is a member of an affiliated or controlled group that has a total payroll of \$5,000,000 or more for the return period, the minimum tax is \$2,000. Tax periods of less than 12 months are subject to the higher minimum tax if the prorated total payroll exceeds \$416,667 per month.

**Line 16** – Taxpayers claiming multiple credits must list any credits already applied to the tax liability to ensure accuracy of the calculation for maximum credit allowable.

## Part V – Calculation of the Allowable Credit Amount and Carryforward for Combined Return Filers

For CBT-100U filers, the total and allowable Economic Recovery Tax Credit for the current year is calculated in Part V. All combined return filers must complete Section A. Members that choose not to share their credit must also complete Section B.

## Section A – To be completed by ALL combined return filers

This section calculates the amount of credit allowable for the group. If a member chooses not to share their credit with the group, Section A must still be completed to ensure the credit allowed for the member does not exceed the amount that would otherwise be allowed against the group tax liability.

The amount of the credit calculated in this section cannot exceed 50% of the group tax liability otherwise due and cannot reduce the tax liability to an amount less than the aggregate statutory minimum tax of the group members.

**Line 25** – Combined groups claiming multiple credits must list any credits already applied to the group tax liability to ensure accuracy of the calculation for maximum credit allowable.

## Section B

This section is used to calculate the amount of credit allowable for members that choose not to share their credit with the group. Section B is completed based on the member's share of the group tax liability. The amount of the credit calculated in this section cannot exceed 50% of the member's tax liability otherwise due and cannot reduce the tax liability to an amount less than \$2,000. The amount of the credit is also limited to the amount that would otherwise be allowed against the group tax liability if the member had been sharing the credit.

**Line 34** – Members claiming multiple credits must list any credits already applied to the member's tax liability to ensure accuracy of the calculation for maximum credit allowable.