

STATE OF NEW JERSEY UNCLAIMED PROPERTY

Reports Submitted via E-mail

Free software (HRS-Pro) to create an electronic report in the required format is available on the ACS-WAGERS website at the following web address:

<http://www.wagers.net/>

NJ Unclaimed Property reports that are encrypted may be submitted as an e-mail attachment (**maximum e-mail size is 5 megabytes**) and sent to the following e-mail address:

nj.unclaimedreports@treas.state.nj.us

If the HRS-Pro software is used to create the report, the file will be encrypted during the Disk Output procedure. You do not need to use the NAUPA file Encryptor software. If the file is not created using the HRS-Pro software, the file must be encrypted using the NAUPA File Encryptor which is available for download on the ACS-WAGERS website at the following address:

<http://www.wagers.net/hrs/encryptor.php>

Do not winzip an HRS-Pro encrypted file.

The e-mail containing the file attachment must include the following detail:

Name and address of the Holder	
Method of payment (Wire Transfer, check, DTC delivery etc...)	
Date payment submitted	
Total reported amounts : Cash reported	Shares reported
Contact Name and telephone number	

DO NOT SUBMIT REPORT VIA E-MAIL IF THE FILE SIZE IS GREATER THAN 5 MEGABYTES.

The signed Holder Information Form (UP-1) is required and it must be submitted.

The paper copy of the report detail is not required when submitting an electronic report file unless specifically requested by this office. All unclaimed property reports containing 20 or more properties are required to be submitted in electronic format (see Electronic Media Reporting instructions).