



NEW JERSEY FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
Natural Resources Education
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Dear 2020 State FFA Convention Delegates:

Congratulations on being chosen as a delegate for the 91st New Jersey State FFA Convention! The role of a delegate is essential to the success of convention. During your time as a delegate, you will be responsible for making decisions that will not only impact your chapter but all of New Jersey's more than 2,400 members from 36 chapters statewide. Your role at our virtual convention is to not only contribute to the delegate process but also to showcase your leadership skills and enthusiasm for the FFA. As a delegate you serve as a role model for other members. Encourage the members in your chapter to tune into the virtual sessions and engage with state officers through the YouTube Premiere chat. Provide words of encouragement to chapter competitors as they prepare for events. Your enthusiasm and excitement are what will make this year's convention a success! I ask that you help me show the members how fun and exciting the New Jersey FFA State Convention can truly be.

The materials that are included in this packet will aid in your understanding of the delegate process, so I ask you to review them and discuss them with your advisor. In doing so you will be more informed and better able to make sound decisions at convention. You should also review the rules of parliamentary procedure. This will be crucial to your understanding of what occurs during the business sessions at convention. A summary of the motions has been enclosed for your reference.

Please find the following items in your delegate packet. Have this available for the delegate orientation on Wednesday, May 20 at 7:00 pm via Zoom and the delegate meeting on Thursday, May 21 at 1:00 pm via Zoom. See you then!

2020 State Convention Delegate Checklist

- Introductory Delegate letter
- Schedule for Delegates
- Chapter Committee Assignments
- Amendment #1
- Additional Proposals
- Useful Information for Delegate Business Session
- Summary of Motions

Also Have Available:

- Notebook
- Pens and Pencils
- FFA Manual
- Calendar to mark important dates

Please review the enclosed material carefully. We encourage you to bring discussion to the delegate business meeting during the convention. If you have any questions, contact Ms. Kristianne Dowd, State FFA Specialist, at 877-243-3332 or me at jamie.sepecca@gmail.com. The 2019-2020 New Jersey State FFA Officers look forward to your attendance and participation!

Sincerely,

Jamie Specca
2019-20 New Jersey State FFA President

2020 DELEGATE SCHEDULE

Wednesday, May 20, 2020

First Session: **4:00 pm** – via YouTube
Keynote Speaker: Lyle Logemann
Blue Jackets Bright Futures Presentation
FFA Scholarship Presentations

Delegate Orientation: **7:00 pm** – via Zoom
<https://zoom.us/j/489101962>

Thursday, May 21, 2020

Committee Meetings: 10:00 am

- **Constitution, Bylaws and POA**
Jamie Specca, State FFA President
Location: <https://zoom.us/j/415191271>
- **CDE Review and Evaluation**
Talia Priore, State FFA Treasurer
Location: <https://zoom.us/j/415191271>
- **Membership and Chapter Relations**
Owen Donnelly, State FFA Vice President
Location: <https://zoom.us/j/415191271>
- **State Leadership Activities**
Kailyn Emmett, State FFA Secretary
Location: <https://zoom.us/j/415191271>
- **State Convention Evaluation**
Ryan Jordan, State FFA Parliamentarian
Location: <https://zoom.us/j/415191271>
- **State FFA Applications**
Nicole Sickler, State FFA Sentinel
Location: <https://zoom.us/j/415191271>
- **Hort Expo Review and Evaluation**
Brittany Smith, Past State FFA Secretary
Location: <https://zoom.us/j/415191271>

Delegate Business Session **1:00 pm** – via Zoom
<https://zoom.us/j/151357767>
including Committee Reports

Second Session: **4:00 pm** – via YouTube

CDE Awards Ceremony & Talent Review **7:00 pm** – via Youtube
Career Development Event Awards

Friday, May 24, 2019

Third Session: **10:00 am** – via YouTube
Convention Event Awards

Fourth Session: **1:00 pm** – via YouTube
Keynote Address: Gian Paul Gonzalez
NJ FFA Association Annual Report
Honorary Garden State FFA Degree Ceremony

Fifth Session: **4:00 pm** – via Youtube
Chapter Evaluation Awards
Distinguished Service Awards
State Proficiency Award Presentations
Garden State Degree Ceremony
Nominating Committee Report
Installation of 2020-2021 State FFA Officers

Committee Assignments

| <u>Chapter</u> | <u>Region</u> | <u>Delegate #1</u> | <u>Delegate #2</u> |
|------------------------------|---------------|--------------------|--------------------|
| Allentown | Central | C | D |
| Bankbridge Regional | Southern | E | G |
| BCIT- West Vet | Central | B | D |
| Belvidere | Northern | B | C |
| Bergen County Academies | Northern | D | F |
| Bergen Tech Paramus | Northern | B | E |
| Buena Regional | Southern | A | E |
| Camden Penn Tech | Southern | A | F |
| Camden Tech East | Southern | C | F |
| Cape May County Tech | Southern | A | B |
| Cumberland Regional | Southern | D | G |
| Delsea Regional | Southern | E | F |
| Essex County VTS Agriscience | Northern | C | F |
| Freehold | Central | D | G |
| High Tech | Northern | C | F |
| Hunterdon County ESEA | Northern | A | C |
| Hunterdon County PolyTech | Northern | B | E |
| MCTS Sypek Center | Central | B | F |
| Middlesex East Brunswick | Central | E | G |
| Middlesex Piscataway | Central | A | E |
| Monmouth County | Central | C | G |
| Newton | Northern | B | D |
| North Warren | Northern | A | E |
| Northern Burlington | Central | A | C |
| Northern Burlington Middle | Central | D | G |
| Pemberton Township | Central | E | G |
| Penns Grove | Southern | C | D |
| Phillipsburg | Northern | A | G |
| Salem Tech | Southern | D | F |
| Somerset | Northern | A | C |
| South Hunterdon | Northern | D | E |
| South Hunterdon Middle | Northern | A | F |
| Sussex County | Northern | B | G |
| Union County | Northern | A | G |
| Warren Hills | Northern | B | F |
| Woodstown | Southern | B | D |

KEY TO COMMITTEES:

- A. Constitution, Bylaws & Program of Activities
- B. Career Development Event Review & Evaluation
- C. State Applications
- D. State Leadership Activities
- E. State Convention Evaluation
- F. Membership & Chapter Relations
- G. Horticultural Exposition Review & Evaluation

Preview of Proposals

New Jersey FFA Association Constitution & Bylaws

- Amendment #1: Including an “Emergency Clause”.

Membership Fee Proposals

New Jersey FFA Association: No fee increase to Program Affiliation

**2020 Proposed Amendments
for the Constitution of the New Jersey FFA Association, Inc.**

Submitted by the New Jersey FFA Association

AMENDMENT #1: Including an “Emergency Clause” to the constitution.

PROPOSED: Move to include the following verbiage in Article VII, Section C of the constitution.

Section C.

In the case of an extreme emergency, the State Executive Board may act on behalf of the House of Delegates to transact business typically handled at the annual State Convention including, but not limited to, constitutional amendments and election of officers.

RATIONALE FOR AMENDMENT: Our current constitution doesn’t have clear guidelines for the transaction of business handled at the annual State Convention during emergency situations. Although 90 years of state conventions have occurred with seemingly no issues, the COVID-19 situation reminds us that we must be prepared for anything. This amendment will allow for the State Executive Board to continue the work of the association, if needed, during extreme emergencies.

STATE FFA EXECUTIVE BOARD RECOMMENDATION:

The State FFA Executive Board recommends voting in favor of this amendment.

Additional Proposals

1. No Program Affiliation Fee Increase – New Jersey FFA Association

There are no changes to the fee structure for the 2020-2021 year.

STATE FFA EXECUTIVE BOARD RECOMMENDATION: It is recommended that the delegates vote in favor of this proposal.



Useful Information for the Delegate Business Session

The Meaning of “Motion”

The primary purpose of the delegate business session is for the delegates to make decisions. To begin the process of making any decision, a member offers a proposal by “making a motion.” A **motion** is a formal proposal by a member, in a meeting, that the group take a certain action.

How a motion gets before a group

How to make a main motion

1. Raise your delegate card.
2. Be recognized by the chair.
3. State your name and chapter.
4. State **“I move that . . .”** or **“I move to . . .”** and then clearly describe the proposal. It is important to say precisely what the words of the motion are to be. The group votes on exact language, not a vague idea.

How to second a motion

Once a member makes a main motion, it must be seconded to be considered by the group. This shows that at least two members want the motion considered. If there is no second, the motion dies and is not put before the group for discussion.

1. Raise your delegate card.
2. Be recognized by the chair.
3. State your name and chapter.
4. State **“I second the motion”** or **“Second”**

Some other motions you may hear in the delegate business session

Amendments

Amendments are used to modify the wording, and within limits, the meaning of the motion on the floor. Amendments should say exactly where the change is to be made and precisely what words to use. To make this motion, you would state **“I move to amend the main motion by . . .”** and then you would identify what you want to do. This action can include adding words, striking out words or adding and striking out words. An amendment may not change the original intent of the motion. The vote on the amendment *does not* decide whether the motion will be adopted, only whether the wording in the motion will be changed. After an amendment is adopted, the motion as amended can be further debated. If an amendment is adopted, a vote will be taken on the main motion as amended. Only if the motion as amended passes will the group decide to do what was proposed.

Previous Question

The adoption of previous question immediately closes debate and also prevents the making of any amendments. It may be made at any time while a debatable amendment is on the floor. Since it limits a member's rights, the motion for previous question requires a two-thirds vote. It is not debatable. The proper wording to close debate and immediately vote on the motion on the floor is to say, **"I move the previous question."** If previous question passes, the main motion will get voted on immediately. If previous question fails, discussion may continue on the main motion before voting on it.

Division of the House

When you, as a delegate, reasonably doubt the result of a voice vote, you have the right to demand that the vote be re-taken as a counted vote, by calling division of the house. Immediately following the vote and prior to the next action of the chair, you would call out **"Division of the house."** No second is needed and once called the chair proceeds to give directions for a counted vote.

Voting

Majority

A **majority vote** is normally required to adopt a motion or to elect office. It is defined as "one more than half of the votes cast by persons legally entitled to vote." The result of a majority vote is decided through a voice vote.

Two-thirds

A two-thirds vote is required in particular circumstances, most notably to suspend the rules or to limit, extend, or close debate. It is defined as "at least two-thirds of the votes cast by persons legally entitled to vote." Whenever a two-thirds vote is required to pass a motion, the chair will take a standing vote.



Summary of Motions

| TABLE OF MOTIONS | | | | | | |
|--|------------|---------|-----------|--------|-----------|-------------|
| | Interrupt? | Second? | Debate? | Amend? | Vote? | Reconsider? |
| PRIVILEGED MOTIONS | | | | | | |
| Fix the Time to Which to Adjourn | No | Yes | No | Yes | Maj | Yes |
| Adjourn | No | Yes | No | No | Maj | No |
| Recess (12) | No | Yes | No | Yes | Maj | No |
| Raise a Question of Privilege | Yes | No | No | No | (1) | No |
| Call for the Orders of the Day | Yes | No | No | No | (15)* | No |
| SUBSIDIARY MOTIONS | | | | | | |
| Lay on the Table | No | Yes | No | No | Maj | (3)* |
| Previous Question | No | Yes | No | No | 2/3 | Yes |
| Limit or Extend Limits of Debate (12) | No | Yes | No | Yes | 2/3 | Yes |
| Postpone to a Certain Time (or Definitely) (12) | No | Yes | Yes | Yes | Maj | Yes |
| Commit or Refer (12) | No | Yes | Yes | Yes | Maj | Yes |
| Amend (12) | No | Yes | (5) | Yes | Maj | Yes |
| Postpone Indefinitely (12) | No | Yes | Yes (16) | No | Maj | (4) |
| MAIN MOTIONS | | | | | | |
| Main Motion | No | Yes | Yes | Yes | Maj | Yes |
| INCIDENTAL MOTIONS (11) | | | | | | |
| Suspend the Rules | No | Yes | No | No | (9)* | No |
| Withdraw a Motion | * | * | No | No | Maj (13)* | (3) |
| Objection to the Consideration of a Question (10) | Yes | No | No | No | 2/3 Neg. | (3) |
| Point of Order | Yes | No | No* | No | (1)* | No |
| Parliamentary Inquiry | Yes | No | No | No | (1) | No |
| Appeal | Yes | Yes | Yes* | No | (7) | Yes |
| Request for Information | Yes | No | No | No | (1) | No |
| Division of the Assembly | Yes | No | No | No | (14) | No |
| Division of a Question | No | Yes | No | Yes | Maj | No |
| MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE ASSEMBLY (8) | | | | | | |
| Reconsider* (2) | No* | Yes | (5) (16) | No | Maj | No |
| Rescind | No | Yes | Yes (16) | Yes | (6) | (3) |
| Take from the Table | No | Yes | No | No | Maj | No |
| Discharge a Committee | No | Yes | Yes (16)* | Yes | (6) | (3) |
| Amend Something Previously Adopted | No | Yes | Yes (16) | Yes | (6) | (3) |