



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
Natural Resources Education
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NEW JERSEY FFA ASSOCIATION
“EMBRACE. EMBARK. EMPOWER.”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Josh Loew, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: July 30, 2018

RE: State FFA Executive Board Meeting
Monday, August 6, 2018 – 9:00 a.m.
1st Floor NJDA Auditorium, Trenton, NJ

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:15 am – 12:15 pm – Chapter Visit Workshop
- 12:30 pm – 1:15 pm – Lunch
- 1:30 pm – 2:00 pm – Farm Bureau Visit
- 2:15 pm – 3:15 pm – Team Photo Shoot
- 3:30 pm – 4:30 pm – Nuts and Bolts of NJ FFA

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2018-2019.

AGENDA FOR THE AUGUST STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the July State Meeting**
- III. Treasurer’s Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Josh Loew
 - B. Membership & Chapter Relations – Susan Schmidt
 - C. State Leadership Activities – Brittany Smith
 - D. State Applications – Christine Albrecht
 - E. Career and Leadership Development Evaluation and Review – Kaitlyn Tallamy
 - F. Horticultural Exposition Evaluation and Review – Jamie Specca
 - G. State Convention Evaluation – Jacob Newkirk

- VI. **Parliamentary Procedure Report – Jacob Newkirk**
- VII. **Executive Committee Report – Renee Stillwell & Kelsey Stockton**
- VIII. **Foundation Report – Josh Loew**
- IX. **State FFA Alumni & Supporters Report – Jamie Specca**
- X. **Food, Agriculture, & Natural Resources Education Advisory Council Report – Kaitlyn Tallamy**
- XI. **New Jersey Agricultural Society Report – Christine Albrecht**
- XII. **Equine Advisory Board Report – Susan Schmidt**
- XIII. **New Jersey Association of Agricultural Educators Report – Mr. John Neyhart**
- XIV. **Unfinished Business**
 - A. **Summer CDE Results**
 - a. **Safe Tractor Operations Event (July 17, 2018) – Jamie Specca**
 - b. **Dairy Handlers (July 21, 2018) – Kaitlyn Tallamy**
 - B. **State Officer Summit (July 22-26, 2018) – Jamie Specca**
 - C. **Checkpoint #1 & 360^o Training (August 7-10, 2018) – Susan Schmidt**
 - D. **91st National FFA Convention (October 24-27, 2018)**
 - a. **Flag Bearer – Jacob Newkirk**
 - b. **Delegates – Jamie Specca**
 - c. **State Booth – Susan Schmidt**
 - d. **State Suite – Christine Albrecht**
 - e. **Recognition Program – Brittany Smith**
 - E. **State Theme T-Shirt and Thank You Gift – Jake Newkirk**
 - F. **Eastern States Exposition – Jamie Specca**
- XV. **New Business**
 - A. **International Leadership Seminar for State Officers – Kaitlyn Tallamy**
 - B. **Leadership Experience and Development Conference (October 5-6, 2018)**
 - a. **360 Curriculum**
 - i. **Chapter Officer Leadership Training (COLT) – Susan Schmidt**
 - ii. **Leadership Opportunities Conference (LOC) – Kelsey Stockton**
 - b. **State Greenhand Conference (SGC) – Renee Stillwell**
 - c. **Cost Analysis – Kaitlyn Tallamy**
 - d. **Timeline – Jacob Newkirk**
 - C. **Agricultural Education Issues Discussion – Christine Albrecht**
 - D. **State Officer Mileage – Christine Albrecht**
- XVI. **Closing Ceremonies**

*Next State Meeting- September 10, 2018
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

**New Jersey FFA Association
Minutes from the July 9, 2018 Meeting**

I. Opening Ceremonies

Josh Loew called the meeting to order 9:03 a.m. Voting members in attendance were Jamie Specca, Brittany Smith, Kaitlyn Tallamy, Christine Albrecht, Susan Schmidt, Jacob Newkirk, Renee Stillwell, Kelsey Stockton. State Staff in attendance were Ms. Nancy Trivette, Mrs. Erin Noble and Ms. Debra McCluskey.

II. Minutes from March State Meeting

Motion by Brittany to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Susan Schmidt. Motion passes.

III. Treasurer's Report

Motion by Kaitlyn Tallamy to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

No guests in attendance.

Jamie Specca assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No report.

B. Membership & Chapter Relations

No report.

C. State Leadership Activities

No report.

D. State Applications

No report.

E. Career Development Evaluation and Review

No report.

F. Horticulture Exposition Evaluation and Review

No report.

G. State Convention Evaluation

No report.

Josh Loew reassumed the duties of the chair.

- VI. Parliamentary Procedure Report**
Obtaining and assigning the floor: Before a member can make a motion or speak in a debate he/she must be recognized by the chair. To claim the floor a member must address the chair. If the member is entitled, the chair will recognize them.
- VII. Executive Committee Report**
Officers did a reflection about everything that has happened up to this point in their year and how they feel with their new jackets. The cards were then collected and will be given back to them later in the year.
- VIII. State FFA Foundation Report**
The next Foundation meeting will be held on the 18th of July at 5 pm at the Department of Agriculture.
- IX. State FFA Alumni and Supporters Report**
The last meeting of the Alumni and Supporters was held on June 13th. The main details of the golf tournament were discussed, and planning of the Blue and Gold Gala continue but there is no location set yet. Their next meeting will be held in the summer and will be a picnic as that meeting.
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report**
No report
- XI. New Jersey Agricultural Society Report**
The next meeting of the New Jersey Agricultural Society will be held on the 11th of July.
- XII. Equine Advisory Board**
The next meeting of the Equine Advisory Board will be held at Ricks Saddle Shop on the 18th of July.
- XIII. New Jersey Association for Agricultural Educators**
The NJAAE are getting ready for the summer organization meeting.
- XIV. Unfinished Business**
- A. Chapter Banquets**
The chapter banquets are all completed and the past officer speeches went well.
- B. State Officer Leadership Training**
State Officer Leadership Training was held June 9-10 at the Rutgers Eco Complex. Officers learned about many different areas to help them during their year as state officers, practiced opening ceremonies, and had many alumni come in to facilitate a variety of workshops.
- C. Alumni Golf Tournament**
The Alumni Golf tournament was held at Gamblers Ridge Golf Club on June 26 and had record number in attendance. There were many baskets raffled off and the most recent amount raised was \$36,200 – a record high!

D. Base Camp for State Officers

Base Camp was held June 27-29 at the Rutgers Eco Complex and facilitated by Mr. Eric Nelson. The officers learned about self-discovery and the five levels of leadership. They discovered their strengths and how they can accomplish a task by using everyone's strength. There was also time for team bonding and me in a box that helped officers to get to know each other.

E. Summer CDES

a. Safe Tractor Operations Event

Safe Tractor Operations will be held at the Burlington Farm Fair on July 17. Jamie and Josh will be in attendance.

b. Dairy Handlers Event

Dairy Handlers will be held at the Burlington Farm Fair on July 21. Kaitlyn and Brittany will be in attendance.

F. State Officer Summit

The State Officer Summit is part of new State Officer Continuum. It will be held July 22-26 in Washington, D.C. Jamie and Josh will be part of the delegate process and will stay an extra day.

G. Checkpoint #1 & 360° Training

Check Point #1 and 360 training will be August 7-10. State Officers will learn about project development, facilitation and the 360° curriculum.

XV. New Business

A. 91st National FFA Convention

a. Flag Bearer

Jacob Newkirk will carry the NJ state flag during various activities at the National FFA Convention.

b. Delegates

Josh and Jamie are leadership delegates. Kaitlyn Tallamy will serve as the third delegate from our state association with Susan Schmidt serving as the alternate. Delegates serve as the voice of our association during the national delegate process.

c. State Booth

The Hall of states exhibit to showcase the agriculture and agricultural education in our state. Susan Schmidt will work with the Allentown FFA Chapter and the scholarship recipient to run the booth.

d. State Suite

Christine Albrecht will host guests in the state suite during the National FFA Convention.

e. Recognition Program

The state association will host a state breakfast on the Wednesday of convention and recognize members competing and/or attending the national convention. Brittany Smith will organize and assign the speech topics for the officer team.

B. State Theme T-Shirt and Thank You Gift

The logo has been chosen, and recommended the campfire mug as the gift. T-shirt colors will be determined at a later time.

C. Eastern State Exposition

Eastern State Exposition will be held in Springfield, Massachusetts on September 14-15. This event invites chapters from the eastern region to compete in several events. Some states use it as a practice for nationals. Any state officer interested in assisting at the Big E is to let Mrs. Noble know. Josh has the opportunity to apply for a President Internship.

D. Agricultural Education Issues Discussion

There is a state bill being discussed that allows people with farm stands to sell alcohol that they make as long as they have all the proper permits.

E. State Officer Mileage

The mileage report was shared with the officers. The finalized 2017-18 report was provided as well.

XVI. Other Business

A. Delegate Proposal

Jamie shared the delegate proposal about SAEs to the officer team to be submitted for the delegate process. The final wording of the proposal will be discussed at the work session meeting next week and submitted by the deadline.

The meeting was adjourned at 10:30 a.m.

Respectively Submitted,

Britany Smith, State Secretary

NJ FFA Association
Monthly State Meetings - General Ledger
 As of June 30, 2018

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Check	06/04/2018	First Coast Promotions	t-shirts for state convention	P6 (State Convention - Expense)	-1,155.50	-1,155.50	56,011.86
	Check	06/04/2018	Allentown FFA	stipend for floral arrangement for state co...	P6 (State Convention - Expense)	-100.00	-100.00	54,856.36
	Deposit	06/04/2018		Deposit	-SPLIT-	4,279.00	4,279.00	54,756.36
	Deposit	06/04/2018		Deposit	-SPLIT-	15,936.15	15,936.15	59,035.36
	Check	05/05/2018	National FFA Organiz...	awards for state convention	P6 (State Convention - Expense)	-3,026.00	-3,026.00	74,971.51
	Check	08/05/2018	Epic Communications	backdrops for state convention	P6 (State Convention - Expense)	-360.00	-360.00	71,585.51
	Check	06/05/2018	DJ Nebbs Entertainm...	DJ for state convention	P6 (State Convention - Expense)	-300.00	-300.00	71,285.51
	Check	06/05/2018	National FFA Organiz...	awards for state convention	P6 (State Convention - Expense)	-108.50	-108.50	71,177.01
	Check	06/05/2018	Eric Nelson	reim for Nom Com supplies	P6 (State Convention - Expense)	-102.59	-102.59	71,074.42
	Check	06/05/2018	National FFA Organiz...	awards for state convention	P6 (State Convention - Expense)	-17.50	-17.50	71,056.92
	Check	06/05/2018	Halo Branded Solutions	state convention	P6 (State Convention - Expense)	-63.92	-63.92	70,993.00
	Check	06/05/2018	Sir Speedy Printing	programs	P6 (State Convention - Expense)	-957.50	-957.50	70,035.50
	Check	06/15/2018	Rutgers University	Spring CDEs - room rental	P2 (CDEs - Expense)	-510.00	-510.00	69,525.50
	Check	06/20/2018	National FFA Organiz...	extra ties/scarfs for blue jackets	P6 (State Convention - Expense)	-336.00	-336.00	69,189.50
	Check	06/20/2018	All Purpose Rental Inc.	concession rental equip for convention so...	P6 (State Convention - Expense)	-692.95	-692.95	68,496.55
	Deposit	06/20/2018		Deposit	-SPLIT-	9,692.60	9,692.60	78,189.15
	Total FFA					22,177.29	22,177.29	78,189.15
	TOTAL					78,189.15	78,189.15	

NJ FFA Association FFA Monthly Budget Summary June 2018

	Jun 18	Jul '17 - Jun 18	\$ Under / Over Budget	Annual Budget
Income				
P1 Dues/Memberships (Income)	0.00	43,826.00	-4,174.00	48,000.00
P2 CDEs (Income)	440.00	3,291.00	1,916.00	1,375.00
P4 State Officers (Income)	0.00	446.90	171.90	275.00
P5 LEAD (Income)	0.00	13,910.00	-2,190.00	16,100.00
P6 State Convention (Income)	13,939.60	51,099.79	-7,180.21	58,280.00
P7 National Convention (Income)	0.00	2,731.70	1,821.70	910.00
P8 Horticulture Expo (Income)	0.00	330.00	-5,120.00	5,450.00
P10 Leadership Event (Income)	0.00	7,804.95	3,304.95	4,500.00
Total Income	14,379.60	123,440.34	-11,449.66	134,890.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	13,656.50	-13,843.50	27,500.00
P2 (CDEs - Expense)	510.00	5,813.26	3,587.26	2,226.00
P3 (General Supplies - Expense)	0.00	1,735.70	-1,090.30	2,826.00
P4 (State Officers - Expense)	0.00	9,131.94	63.94	9,068.00
P5 (LEAD - Expense)	0.00	14,840.76	-1,083.24	15,924.00
P6 (State Convention - Expense)	7,220.46	68,269.89	10,379.89	57,890.00
P7 (National Conven. - Expense)	0.00	7,910.80	1,013.00	6,897.80
P8 (Hort Expo - Expense)	0.00	3,891.09	-288.91	4,180.00
P9 (NLCSO - Expense)	0.00	0.00	-3,250.20	3,250.20
P10 (Leadership Event-Expense)	0.00	7,681.41	2,553.41	5,128.00
Total Expense	7,730.46	132,931.35	-1,958.65	134,890.00
Net Income	6,649.14	-9,491.01	-9,491.01	0.00