



**NEW JERSEY**  
**FFA ASSOCIATION**

New Jersey Department of Agriculture  
Office of Agricultural Education  
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**New Jersey FFA Association**

*"Illuminate"*

**TO:** State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

**FROM:** Myranda Bond, State FFA President  
Erin E. Noble, State FFA Specialist  
Nancy J. Trivette, State FFA Advisor

**DATE:** November 28, 2016

**RE:** State FFA Executive Board Meeting  
**Monday December 5, 2016 – 4:00 p.m.**  
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2016-2017.

**AGENDA FOR THE DECEMBER STATE MEETING**

- I. Opening Ceremonies**
- II. Minutes from the November State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
  - A. Constitution, Bylaws & Program of Activities – Myranda Bond
  - B. Membership & Chapter Relations – Renee Stillwell
  - C. State Leadership Activities – Kelsey Stockton
  - D. State Applications – Jeremy Posluszny
  - E. Career Development Evaluation and Review – Josh Loew
  - F. Horticultural Exposition Evaluation and Review – Zuri Richmond
  - G. State Convention Evaluation – Morgan Rutar
- VI. Parliamentary Procedure Report – Kelsey Stockton**
- VII. Executive Committee Report – Hannah Mann**

- VIII. **Foundation Report** – Jeremy Posluszny
- IX. **Alumni Report** – Morgan Rutar
- X. **Agricultural Education Advisory Council Report** – Renee Stilwell
- XI. **New Jersey Agricultural Society Report** – Myranda Bond
- XII. **New Jersey Association for Agricultural Educators** – Mr. Neyhart
- XIII. **Unfinished Business**
  - A. New Jersey Farm Bureau (November 14-15, 2016) – Myranda Bond
  - B. Fall Career Development Events (November 17, 2016) – Josh Loew
  - C. 212° Conference (December 10, 2016) – Zuri Richmond
  - D. Holiday Party (December 12, 2016) – Renee Stilwell
  - E. International Leadership Seminar for State Officers (January 3-17, 2017) – Jeremy Posluszny
  - F. State Officer Candidates' School (January 28, 2017) – Kelsey Stockton
  - G. Team Goal Action Plan – Morgan Rutar
  - H. Chapter Visits – Renee Stilwell
- XIV. **New Business**
  - A. Event Cost Analysis – Jeremy Posluszny
    - a. Horticultural Exposition
    - b. Advocacy & Legislative Leadership Day
  - B. Banquet Speech Workshop (January 26, 2017) – Morgan Rutar
  - C. State Agriculture Convention (February 7- 9, 2017) – Myranda Bond
  - D. Fuel Up Retreat (February 16-19, 2017) – Josh Loew
  - E. National FFA Week (February 18-25, 2017) – Kelsey Stockton
  - F. Advocacy and Legislative Leadership Day (February 23, 2017) – Zuri Richmond
  - G. Ceremony Practice Schedule – Morgan Rutar
  - H. Agricultural Education/Agriculture Issues Discussion – Josh Loew
  - I. Member of the Month – Hannah Mann
  - J. State Officer Mileage – Josh Loew
- XV. **Closing Ceremonies**

*Next State Meeting- January 23, 2017  
4:00 p.m.*

**New Jersey FFA Association**  
**Minutes from the November 7, 2016 Meeting**

**I. Opening Ceremonies**

Myranda Bond called the meeting to order at 3:57 pm. Voting members in attendance were Morgan Rutar, Renee Stillwell, Jeremy Posluszny, Zuri Richmond, Josh Loew, Kelsey Stockton, Hannah Mann, Alyssa Ferraro, and teacher representative, Mr. John Neyhart. State Staff in attendance were Mrs. Erin Noble, Mrs. Nancy Trivette, and Ms. Debra McCluskey.

**II. Minutes from October State Meeting**

**Motion by Renee Stillwell to accept the secretary's report as read.**  
**Seconded by Jeremy Posluszny. Motion passes.**

**III. Treasurer's Report**

**Motion by Jeremy Posluszny to accept the treasurer's report pending audit.**  
**Motion passes pending audit.**

**IV. Guest Introductions and Attendance**

No Guests were in attendance.

**Motion by Jeremy Posluszny to give Tyler Kohlhaas an excused absence for the meeting on November 7, 2016 due to school obligations.**  
**Seconded by Morgan Rutar. Motion passes.**

*Morgan Rutar assumed the duties of the chair.*

**V. Committee Assignments**

**A. Constitutions, Bylaws, & Program of Activities**

No report.

**B. Membership & Chapter Relations**

The committee met on Tuesday, October 25 via Google Hangouts to review the goals and expectations set at the August committee meeting, and to further set realistic action plans for each of the goals. The committee recommended having each state officer keep in touch with the chapters they visit in order to keep them updated on upcoming events and application due dates that their specific chapter may be interested in, and having each state officer bring reminders of upcoming events and due dates to each chapter visit. The committee also recommended posting on social media during and after all events, as well as using social media platforms to post reminders and updates of events. Committee

members Jeremy Posluszny and Renee Stillwell created a tentative schedule for posting on the blog and making videos for the officer team to review, edit and follow.

**Motion by Renee Stillwell** to accept the Membership and Chapter Relations committee report as read.

**Motion had an implied second. Motion passes.**

**C. State Leadership Activities**

The State Leadership Activities committee met on November 2 via Google Hangouts to discuss realistic venues for SOCS and to analyze the 2016 LEAD evaluation summary. The committee recommended researching potential, centralized high schools to host SOCS in order to expand space for participants. Additionally, the committee recommended having the LEAD flag raising held inside the hotel, being more specific on how to complete the POA during its respective workshop, and to evaluate the impact that SGC had on members.

**Motion by Kelsey Stockton** to accept the State Leadership Activities committee report as read.

**Motion had an implied second. Motion passes.**

**D. State Applications**

No report.

**E. Career Development Evaluation and Review**

The committee met on October 28 via Google Hangouts to review and evaluate our current CDEs. The committee recommended expanding the list of mediums allowed in the Art Competition, making three regional locations for Winter CDEs to be hosted, adding Hall of States display times and location into the state convention agenda, and allowing scrapbooks to be viewed by the public.

**Motion by Josh Loew** to accept the Career Development Evaluation and Review committee report as read.

**The motion had an implied second. Motion passes.**

**F. Horticulture Exposition Evaluation and Review**

The committee met on October 28 to establish an action plan for improving the Horticultural Exposition based on the evaluations reviewed at the prior meeting. The committee recommended seeking out more qualified judges who are knowledgeable in the area of horticulture and floral design.

**Motion by Zuri Richmond** to accept the Horticulture Exposition Evaluation and Review committee report as read.

**The motion had an implied second. Motion passes.**

**G. State Convention Evaluation**

No report.

*Myranda Bond reassumed the duties of the chair.*

**VI. Parliamentary Procedure Report**

Recess is called when there is a need or want for a break in a meeting. This motion is amendable and debatable, requires a second and must be accepted by a majority vote. A member would make this motion after being recognized by the chair and saying "I move that we recess from" start time, "to," end time.

**VII. Executive Committee Report**

Executive Committee member, Hannah Mann, had all of the state officers write down three connections, two new experiences, and one growing moment they made at National Convention. This helped the state officers to not only review convention but also served as a reminder to always strive to make new connections, take advantage of every opportunity, and to always grow yourself.

**VIII. Foundation Report**

The New Jersey FFA Foundation met on October 11, 2016. The board discussed its financial standing and reviewed the Foundation's stock and bond assets with Ameriprise and Farm Credit East representatives. The board voted to move its holdings from one fund to another in order to increase positive, but conservative growth. The foundation is also continuing its work on gaining sponsors, which aligns with the state officers' goal.

**IX. Alumni Report**

The Alumni Meeting was held on October 12 at 6:00 pm at the Department of Ag. The board discussed Hannah Mann, as she represented the New Jersey Alumni as a National Delegate, along with discussing the upcoming 5K. Mr. and Mrs. Neyhart were named the Golf Tournament Honorees for the golf tournament in June. The next meeting will be held on December 14.

**X. Agricultural Education Advisory Council Report**

No report.

**XI. Agricultural Society Report**

The next meeting will be held on November 16 at the Rutgers Eco complex.

**XII. New Jersey Association of Agriculture Educators**

The next meeting for the New Jersey Association of Agriculture Educators will be held on November 16, on an online format. The NAAE National Convention will be held from November 29 to December 3 in Las Vegas. New Jersey will have two representatives.

### **XIII. Unfinished Business**

#### **A. Leadership Experience and Development Evaluation**

The spreadsheet of the evaluation is available for individual review and can be found in our folders.

#### **B. New Jersey State Grange Annual Meeting**

Tyler Kohlhaas attended the meeting on October 23. Here, he watched the new State Grange Officers get elected. Additionally, he was able to see the Woodstown FFA Chapter give a presentation about how FFA and Grange should work together. At the event, Tyler spoke about how the Grange is important and that all FFA chapters should work with their local granges for help.

#### **C. New Jersey Farm Bureau Convention**

Myranda will be speaking at this event. Her speech will be supported by the ideas of Growing Leaders, Building Communities, and Strengthening Agriculture.

#### **D. Fall Career Development Events**

Fall CDEs will be held on November 17. State officers and executive committee members are reminded to dress appropriately and to bring water and a lunch. In the week leading up to the event, an email will be sent, outlining exactly what will be going on and what specific duties each board member will have. All state officers and executive committee members will meet at their specific meeting location at 8:00 am.

#### **E. International Leadership Seminar for State Officers**

State Officers attending ILSSO this year are still fully involved in the Schoology.com course work. The second official payment and a copy of a passport are due to National FFA on November 15.

#### **F. Team Goal Action Plan**

Each officer shared their goal and any progress made on their respective goal.

#### **G. Chapter Visits**

Chapter visits are now well underway. State Officers are doing a great job of ensuring that after every visit with a chapter, a social media post is made. At this point all state officers should have let Mrs. Noble know of any visits that have been completed and any confirmed visits that are coming up. In the folder is an updated list.

**XIV. New Business**

**A. 212° Conference**

There are 98 students and 16 teachers registered for the conference. The focus of the conference this year is virtues, along with the development of the individual student. There are also 28 students registered for the Teach Ag Recruitment event.

**B. Holiday Party**

The Holiday Party will be held at Mrs. Trivette's house on Monday, December 12. A secret Santa gift giving will be taking place, along with an ugly sweater contest.

**C. State Officer Candidate's School**

SOCS will be held on January 28. The State Officer's revamped this conference in the van on their way to national convention. The outline for this day is found in the folders, along with a list of potential candidates. Mrs. Noble will be reaching out to teachers to further discuss potential attendees. State Officers must start preparing for their individual workshops.

**D. Agricultural Education Issues Discussion**

NASA is trying to find a way to produce crops on Mars through experiments at the Kennedy Space Center in Florida. The idea is that seeds take up much less room on an already cramped space craft, so by being able to grow plants, less space will be occupied on the spaceship by physical food. So far, NASA has been able to grow lettuce with soil most similar to that of Mars. They have found that the germination period is longer, and the roots are much less strong. Soon, NASA will begin testing more seeds.

**E. Member of the Month**

**Motion by Hannah Mann** to select Vincent Viviano from the Allentown FFA Chapter as the November member of the month.

**Seconded by Jeremy Posluszny. Motion passes.**

**F. State Officer Mileage**

The mileage report was provided in the folders. State Officers are reminded that miles are due by 2:00 pm prior to each State Board Meeting in order to be eligible for compensation.

The meeting was adjourned at 5:44 pm.

10:42 AM  
November 1, 2016  
Cash Basis

**NU FFA Association**  
**Monthly State Meetings - General Ledger**  
As of October 31, 2016

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							21,486.04
Check	10/03/2016	Crowne Plaza	LEAD deposit	P5 (LEAD - Expense)	-500.00	-500.00	20,986.04
Check	10/05/2016	National FFA Organiz...	registration for SOs	P7 (National Conven. - Expense)	-350.00	-350.00	20,636.04
Deposit	10/06/2016	First Coast Promotions	Deposit	-SPLIT-	6,387.00	6,387.00	27,023.04
Check	10/12/2016	Crowne Plaza	shifts for LEAD Conference	P5 (LEAD - Expense)	-1,316.75	-1,316.75	25,706.29
Check	10/12/2016	Crowne Plaza	room rental & meals	P5 (LEAD - Expense)	-12,976.20	-12,976.20	12,740.09
Check	10/13/2016	Crowne Plaza	AV equip rental fee	P5 (LEAD - Expense)	-286.73	-286.73	12,473.36
Deposit	10/13/2016		Deposit	-SPLIT-	12,020.00	12,020.00	24,493.36
Deposit	10/26/2016	Hard Rock Cafe	Deposit for Welcome Breakfast	-SPLIT-	9,092.00	9,092.00	33,585.36
Check	10/26/2016	Rutgers Gardens	Deposit for ENR CDE	P7 (National Conven. - Expense)	-700.00	-700.00	32,885.36
Check	10/26/2016			P2 (CDES - Expense)	-300.00	-300.00	32,585.36
Total FFA					11,089.32	11,089.32	32,585.36
TOTAL					11,089.32	11,089.32	32,585.36



## NJ FFA Association FFA Monthly Budget Summary October 2016

	Oct 16	Jul - Oct 16	\$ Under/Over Budget	Annual Budget
<b>Income</b>				
Deposit	0.00	29,508.91		
P1 Dues/Memberships (Income)	11,450.00	14,375.00	-35,625.00	50,000.00
P2 CDEs (Income)	36.00	1,087.00	-3,413.00	4,500.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	0.00	165.92	-939.08	1,105.00
P5 LEAD (Income)	7,642.00	13,679.00	-3,271.00	16,950.00
P6 State Convention (Income)	1,615.00	14,345.18	-51,431.82	66,777.00
P7 National Convention (Income)	1,505.00	3,445.00	-1,670.00	5,115.00
P8 Horticulture Expo (Income)	0.00	180.00	-5,030.00	5,210.00
P9 NLC SO (Income)	0.00	0.00	0.00	0.00
P10 Leadership Event (Income)	0.00	0.00	-3,740.00	3,740.00
<b>Total Income</b>	<b>22,248.00</b>	<b>76,766.01</b>	<b>-75,610.99</b>	<b>152,397.00</b>
<b>Expense</b>				
P1 (Dues/Memberships-Expense)	0.00	1,013.00	-13,422.00	14,435.00
P2 (CDEs - Expense)	300.00	1,102.92	-7,440.58	8,543.50
P3 (General Supplies - Expense)	0.00	877.00	-1,198.00	2,075.00
P4 (State Officers - Expense)	0.00	3,950.82	-4,989.68	8,940.50
P5 (LEAD - Expense)	15,059.68	15,435.68	-4,139.32	19,575.00
P6 (State Convention - Expense)	0.00	65,973.09	-3,694.91	69,668.00
P7 (National Conven. - Expense)	1,050.00	2,065.00	-8,830.00	10,885.00
P8 (Hort Expo - Expense)	0.00	0.00	-7,535.00	7,535.00
P9 (NLC SO - Expense)	0.00	2,833.00	0.00	2,833.00
P10 (Leadership Event-Expense)	0.00	0.00	-7,897.00	7,897.00
<b>Total Expense</b>	<b>16,409.68</b>	<b>93,250.51</b>	<b>-59,146.49</b>	<b>152,397.00</b>
<b>Net Income</b>	<b>5,838.32</b>	<b>-16,464.50</b>	<b>-15,464.50</b>	<b>0.00</b>

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date:	Nov. 2, 2016 Google Hangouts				
Committee:	State Leadership Activities				
Committee Members Present:	Kelsey Stockton, Zuri Richmond, Josh Loew, and Mr. Joel Rudderow				
Absent:	Alyssa Ferraro				
Purpose of Meeting:	1. Discuss realistic venues for SOCS, and 2. Analyze the 2016 LEAD Evaluation Summary.				
Recommended Action(s):	The following is recommended: 1. Research hosting SOCS at a centralized high school that has an FFA program to expand space for participants while potentially minimizing costs. 2. Host flag raising inside the hotel due to communication barriers from turnpike traffic and open space. 3. Reward Franklin to a chapter rather than individual after sessions that chapter members sit and work together such as The POA Challenge. 4. Be more specific on how to complete the POA during its respectful workshop due to the unfamiliar format. 5. Evaluate the impact that SGC has on greenhands by tracking their leadership growth and overall involvement in FFA throughout their membership.				
Comments:	In regards to recommendation #5, one "impact" that could be evaluated is the number of participants who become a chapter and/or state officer. We believe that the Executive Committee can do this for the group of members they facilitate during their term. Overall, COLT, LOC, and SGC received the majority of excellent to good ratings. There were several compliments regarding the facilitators of each conference. Many of the responses for "I wish I had learned" were irrelevant to the purpose of LEAD in which they wished it was more FFA opportunities-specific.				
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">Kelsey Stockton Chairperson</td> <td style="width: 50%;"></td> </tr> <tr> <td style="width: 50%; text-align: center;">Secretary</td> <td style="width: 50%;"></td> </tr> </table>		Kelsey Stockton Chairperson		Secretary	
Kelsey Stockton Chairperson					
Secretary					

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: |October 28, 2016

Committee: |CDE Evaluation and Review

Committee Members Present:

Tyler Kohlhaas, Morgan Rutar, Renee Stillwell

Absent:

Mr. Cruzan

Purpose of Meeting:

To review and evaluate career development events.

Recommended Action(s):

Expand list of mediums allowed in the Art Competition; Make 3 regional locations for winter CDE's; Add Hall of States display time and location into the state convention agenda; Allow scrapbooks to be viewed by the public.

Comments:

Decided not to move livestock back to DVU; Need to research further about Ag Sales Topic release date and the Land and Homesite CDE's.

Josh Loew  
Chairperson

Secretary

**Committee Report**  
 (SUBMIT TO STATE SECRETARY)

Date: October 25, 2016

Committee: Membership and Chapter Relations

Committee Members Present:

Renee Stillwell, Jeremy Posluszny, Myranda Bond, Hannah Mann

Absent:

Ms. Laura Pinhas

Purpose of Meeting:

1) Review goals and expectations set at the August committee meeting, 2) Set realistic action plans for each of the goals

Recommended Action(s):

The following are recommended: 1) Encourage state officers to maintain connections with each of the chapters he or she visits through the duration of the entire year and stay in contact with those chapter to remind them of upcoming events or opportunities they may be interested in throughout the year. 2) Set up and follow a schedule as to making videos and posts for the blog. 3) Ensure that all state officers are reminding the chapters they visit or the members they are engaged with of upcoming events and opportunities. 4) Post on all forms of social media during any event or gathering with members, and use social media platforms as reminders for due dates and upcoming events. 5) Increase public outreach and partnerships with similar organizations to help attain the committee's goals of a 10% membership increase.

Comments:

Renee Stillwell  
 Chairperson

Jeremy Posluszny  
 Secretary

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: | October 28, 2016

Committee: Horticultural Exposition Review and Evaluation

Committee Members Present: Zuri Richmond and Kelsey Stockton.

Absent: Morgan Rutar and Alyssa Ferraro.

Purpose of Meeting: The purpose of this meeting was to establish an action plan for improving the Horticultural Exposition based on the evaluations reviewed at the prior meeting.

Recommended Action(s): The Horticultural Exposition Committee plans to seek out more qualified judges who are knowledgeable in the area of horticulture and floral design. A list of local florists were compiled in hopes of contacting them in the near future to serve as judges. This selection would not replace the full judging panel, but simply infuse opinions based on the various experiences in the industry itself.

Comments: The next committee meeting will be determined at a later date, considering the decisions made upon the proposal of judges at the November State Meeting.

*Zuri Richmond*  
Zuri Richmond  
Chairperson

Secretary