



National FFA Organization

Premiere Leadership

Personal Growth

Career Success

New Jersey FFA Association · New Jersey Department of Agriculture
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330
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New Jersey FFA Association “Launch Your Potential”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Hope Cahill, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: June 15, 2015

RE: State FFA Executive Board Meeting
Monday, July 6, 2015 – 9:00 a.m.
1st Floor NJDA Auditorium, Trenton, NJ

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:15 am – 12:15 pm – Relationship Building Workshop
- 12:30 pm – 1:00 pm – Lunch
- 1:30 pm – 2:00 pm – Farm Bureau Visit
- 2:15 – 2:45 pm – Team Photo Shoot
- 3:00 pm – 4:30 pm – Committee Work Workshop

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2015-2016.

AGENDA FOR THE JULY STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the June State Meeting**
- III. Treasurer’s Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Hope Cahill
 - B. Membership & Chapter Relations – Hannah Mann
 - C. State Leadership Activities – Alyssa Ferraro
 - D. State Applications – Tyler Kohlhaas
 - E. Career Development Evaluation and Review – Myranda Bond
 - F. Horticultural Exposition Evaluation and Review – Morgan Rutar
 - G. State Convention Evaluation – ~~Chelsey Fitton~~

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

- VI. Parliamentary Procedure Report** – Alyssa Ferraro
- VII. Executive Committee Report** – Kelly Gangel
- VIII. Foundation Report** – Tyler Kohlhaas
- IX. Alumni Report** – Morgan Rutar
- X. Agricultural Education Advisory Council Report** – Hope Cahill
- XI. New Jersey Agricultural Society** – Myranda Bond
- XII. Unfinished Business**
 - A. State Officer Leadership Training (June 6-7, 2015) – Tyler Kohlhaas
 - B. Alumni Golf Tournament (June 23, 2015) – Chelsey Fitton
 - C. BLAST Off (June 24-26, 2015) – Hannah Mann
 - D. Summer CDEs
 - a. Safe Tractor Operations Event (July 14, 2015) – Alyssa Ferraro
 - b. Horse Evaluation (July 15, 2015) – Morgan Rutar
 - c. Dairy Handlers (July 18, 2015) – Myranda Bond
 - E. State Presidents' Conference (July 20-25, 2015) – Chelsey Fitton
 - F. National Leadership Conference for State Officers (August 2-6, 2015) – Hannah Mann
 - G. Chapter Banquets – Kelly Gangel
- XIII. New Business**
 - A. 360 Training (July 30- August 1, 2015) – Chelsey Fitton
 - B. 88th National FFA Convention (October 28-31, 2015)
 - a. Flag Bearer – Myranda Bond
 - b. Delegates – Chelsey Fitton
 - c. State Booth – Tyler Kohlhaas
 - d. Recognition Program – Morgan Rutar
 - e. State Suite – Hannah Mann
 - C. State Them T-Shirt and Thank You Gift – Morgan Rutar
 - D. Eastern States Exposition – Myranda Bond
 - E. Agricultural Education Issues Discussion – Tyler Kohlhaas
 - F. State Officer Mileage – Tyler Kohlhaas
- XIV. Closing Ceremonies**

*Next State Meeting- August 10, 2015
New Jersey Department of Agriculture, Auditorium
9:00 a.m.*

**New Jersey FFA Association
Minutes from June 1, 2015 Meeting**

I. Opening Ceremonies

The meeting was called to order at 4:04pm. Voting members in attendance were Chelsey Fitton, Morgan Rutar, Myranda Bond, Hannah Mann, Tyler Kohlhaas, Alyssa Ferraro, Kelly Gangel, Jenna Pinhas, Ben Wainwright, Kyle Fisher, and Mrs. Moschera-Chernigovets. State Staff in attendance were Mrs. Erin Noble, Mrs. Nancy Trivette, and Ms. Debra McCluskey.

II. Minutes from May State Meeting

Motion by Morgan Rutar to accept the secretary's report as read.

Seconded by Jenna Pinhas. Motion passes.

III. Treasurer's Report

Motion by Myranda Bond to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

The guests in attendance were Sean Hamner of the Northern Burlington FFA Chapter and 2014-2015 State Sentinel. Sean is excited to attend the University of Wisconsin in August and is currently developing a research-based SAE on a fire blight that affects apple trees. Mrs. Moschera-Chernigovets, State Teacher Representative from Middlesex East Brunswick was introduced to the new State Officer team.

Chelsey Fitton assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

This committee is responsible for reviewing the current constitution, bylaws, and Program of Activities and ensuring current Association practices are in accordance with these documents. Hope Cahill – Chair; Hannah Mann – Vice Chair; Tyler Kohlhaas & Benjamin Wainwright – members

B. Membership & Chapter Relations

This committee connects with members, assigns chapter visits, and promotes events. They also regulate and update all social media accounts for the Association. In addition, this committee ensures that all chapters meet the outlined criteria to maintain their charters. Hannah Mann – Chair; Chelsey Fitton – Vice Chair; Hope Cahill & Kelly Gangel – members

C. State Leadership Activities

This committee meets prior to and after all leadership events and evaluates the activities in relation to the member evaluation sheets, making improvements and changes in regard to relevance as necessary. Alyssa Ferraro – Chair; Myranda Bond – Vice Chair; Chelsey Fitton, Benjamin Wainwright & Kyle Fisher – members

D. State Applications

This committee reviews and revises all applications, editing criteria and necessitation of applications in regards to relevance and current Chapter and Association needs. The committee also judges all received applications and presents reports of nominations for the recipients of various awards and honors. Tyler Kohlhaas – Chair; Hope Cahill – Vice Chair; Morgan Rutar & Jenna Pinhas – members

E. Career Development Evaluation and Review

This committee evaluates Career Development Events (CDEs) with member evaluation sheets and implements improvements as needed. This committee is responsible for ensuring that all CDEs meet the needs of members in relation to the current agriculture industry and classroom instruction. Myranda Bond – Chair; Tyler Kohlhaas – Vice Chair; Alyssa Ferraro & Jenna Pinhas – members

F. Horticultural Exposition Evaluation and Review

This committee revises the Horticultural Exposition and Floral Design CDE through member suggestions and ensures that all classes are relevant to the current industry and interest of members. The chair of this committee assists the Floral Design CDE Coordinator during the competition. Morgan Rutar – Chair; Alyssa Ferraro – Vice Chair; Myranda Bond & Kelly Gangel – members

G. State Convention Evaluation

This committee implements changes to State Convention to meet member needs by reviewing feedback and member evaluations. The committee also researches guest speakers for the event. Chelsey Fitton – Chair; Morgan Rutar – Vice Chair; Hannah Mann & Kyle Fisher – members

Hope Cahill reassumed the duties of the chair.

VI. Parliamentary Procedure Report

A main motion is used to introduce business to the membership floor during a meeting. When making a main motion, begin with the phrase “I move to” or “I move that” and state the motion in concise and unambiguous language, providing information that is relevant to the subject. Main motions require a second, can be debated and require a majority vote, or 51% of the voting membership in attendance, to pass.

VII. Executive Committee Report

The Executive Committee is a volunteer board of immediate past State Officers who serve as mentors for the current year’s State Officers. They provide the officers with guidance and advice. The Executive Committee encouraged the State Officer team to take advantage of all opportunities available this year, reminding the team that once these opportunities pass, they cannot be taken again.

VIII. Foundation Report

The NJ FFA Foundation is a separate entity comprised of a board of volunteers that is responsible for soliciting donations from donors and sponsors, regulating the financial aspects of the Association, and making investment decisions to benefit the members and grow various

funds and programs. The Foundation meets quarterly on the second Tuesday of the month. The next meeting will be July 14 at 6 pm in the Board Room on the first floor of the New Jersey Department of Agriculture.

IX. Alumni Report

The NJ FFA Alumni Association is a volunteer board of supporters that provide training for State Officers and fundraising events for the Association, including the Alumni Golf Tournament and the 5K. The Alumni meets on the second Wednesday of every other month. The next meeting will be June 10 at 6 pm in the Board Room on the first floor of the New Jersey Department of Agriculture.

X. Agricultural Education Advisory Council Report

The Agricultural Education Advisory Council is a board of Agricultural Education leaders that discuss current issues in agriculture and make recommendations to the NJ Department of Agricultural Education based on industry needs. The Council meets twice a year; during the State Agriculture Convention and the State FFA Convention. The next meeting will be February 3.

XI. New Jersey Ag Society

The New Jersey Ag Society is comprised of prominent members of NJ Agriculture working to promote the industry within the state, through programs such as Farmers Against Hunger, which provides produce for those who are food insecure and Learning Through Gardening, which teaches elementary students about agriculture. The Ag Society is currently trying to increase relations with the NJ FFA Association and meets on the first Wednesday of every other month. The next meeting will be July 1 at 6 pm at the Rutgers EcoComplex.

XII. Unfinished Business

A. State Convention Review

Over 600 members attended the 2015 NJ FFA State Convention held from May 20 to May 22 at Monmouth University. General consensus from members indicates that the event was fun and enjoyable and all sessions ran smoothly.

B. H.O. Sampson Chapter Recognition

The H.O. Sampson Award recognizes chapters for their participation in New Jersey FFA events throughout the year. The awards were presented to the chapters at State Convention.

C. Honorary American Degree Nominations

The Honorary American Degree is the highest honor available in the National FFA Organization and is awarded to supporters who helped impact the State and National Association.

Motion by Ben Wainwright to nominate Sharice Richardson, Paul Hlubik, and Jason Helder to receive the Honorary American Degree.

Seconded by Kyle Fisher. Motion passes.

Motion by Kelly Gangel to nominate John Neyhart to receive the Honorary American Degree for teachers.

Seconded by Ben Wainwright. Motion passes.

D. Chapter Banquets

The list of chapter banquets, including their date, time, location, and the State Officer and/or State Staff that will be attending can be found in the folders provided. State Officers should be in contact with the chapters to confirm times and locations, as well as clarify expectations.

E. Summer CDEs

a. Safe Tractor Operations Event

The Safe Tractor Operations Event will be held on July 14 at the Burlington County Fairgrounds. Registration will be at 3:00 pm and the event will commence at 4:00pm. State Officers in attendance will be Chelsey Fitton and Alyssa Ferraro.

b. Horse Evaluation Career Development Event

The Horse Evaluation Career Development Event will be held on July 15 at the Burlington County Fairgrounds. Registration will be at 8:30 am and the event will commence at 9:00 am. State Officers in attendance will be Morgan Rutar and Tyler Kohlhaas.

c. Diary Handlers Activity

The Diary Handlers Activity will be held on July 18 at the Burlington County Fairgrounds. Registration will be at 8:30 am and the event will commence at 9:00 am. State Officers in attendance will be Myranda Bond and Hannah Mann.

XIII. New Business

A. State Officer Leadership Training

The Alumni is hosting State Officer Leadership Training (SOLT) on June 6 at 8:30 am until June 7 at 6:00 pm at the Rutgers EcoComplex. This conference will provide State Officers with the training necessary to complete the year, as well as develop team bonding. This year's theme is "Rock 'n' Roll". More information on the event can be found on the gold sheet provided in the folders.

B. Alumni Golf Tournament

The NJ FFA Alumni Association will be hosting the 14th Annual Alumni Golf Tournament on June 23 at the Gambler Ridge Golf Course in Cream Ridge, NJ, with registration beginning at 11:30am. Participants will be competing in teams of four for prizes such as Longest Drive, Closest to the Pin, Best Foursome, and Best Effort. The cost for participation is \$130; those who do not wish to participate can donate to the Alumni as sponsors. This event is critical in raising funds for the Alumni so they may provide State Officers with the necessary support. Each State Officer is required to solicit at least one door prize and one sponsor, and is encouraged to participate themselves.

C. BLAST OFF

Building Leaders and Strong Teams of Officers (BLAST Off) will be June 24 to June 26 at the Lamb House at the Horse Park of New Jersey in Allentown, NJ. The event will consist of three days of leadership development for the State Officer team. State Officers are reminded that they must bring 5-6 items for the "Me in a Box" activity.

D. Code of Ethics

Provided in the folders are copies of the Code of Ethics signed by all State Officers as a part of the State Officer application. The Code of Ethics outlines behavioral expectations of all officers to ensure they remain positive role models and properly represent the over 2,660 NJ FFA members. State Officers *must* adhere to this document.

E. Select State Representatives to the Organization

a. State FFA Alumni

New Jersey FFA Alumni representative will be Morgan Rutar and the alternate representative will be Chelsey Fitton.

b. State FFA Foundation

New Jersey FFA Foundation representative will be Tyler Kohlhaas and the alternate representative will be Hannah Mann. The Executive Committee representative will be Ben Wainwright and the Executive Committee alternate representative will be Kyle Fisher.

c. Agricultural Education Advisory Council Report

Agricultural Education Advisory Council representative will be Hope Cahill and the alternate representative will be Myranda Bond.

d. New Jersey Ag Society

New Jersey Agricultural Society representative will be Myranda Bond and the alternate representative will be Alyssa Ferraro.

F. Establish Policies

a. Travel Policies

State Officers and Executive Committee members must record all FFA-related miles (as outlined in the Travel Policy) and submit the mileage reports monthly in order to be eligible for compensation. All State Officers are encouraged to carpool.

Motion by Morgan Rutar to accept the Travel Policy as written.

Seconded by Alyssa Ferraro. Motion Passes.

b. State Officer Attendance Policy

State Officers are allowed two unexcused absences from state events and Executive Committee members are allowed four unexcused absences. The qualifications for an excused absence are detailed in the provided policy.

Motion by Myranda Bond to accept the State Officer Attendance Policy as presented.

Seconded by Jenna Pinhas. Motion passes.

c. Executive Committee Attendance Policy

Executive Committee members are permitted four unexcused absences and shall be reimbursed for travel to official activities in accordance with the NJ FFA Association Travel Policy. Executive Committee members are encouraged to advise current State Officers with wisdom and knowledge gained from their previous year of office.

d. Social Media Policy

All State Officers and Executive Committee members must conduct their social media pages in a professional and respectable manner. All Executive Board members in attendance signed the Social Media Policy and returned the forms to the state.

Motion by Kelly Gangel to accept the Executive Committee Attendance Policy and Social Media Policy as presented.

Seconded by Kyle Fisher. Motion passes.

G. State Presidents' Conference

Chelsey Fitton and Hope Cahill will attend the State Presidents' Conference (SPC) from July 20 to July 25 in Alexandria, Virginia on behalf of New Jersey. They will they meet various Congressional Leaders on Capitol Hill and educational and agricultural leaders. This conference will begin the National Delegate Process for the 2015 National FFA Convention in Louisville, Kentucky.

H. National Leadership Conference for State Officers

The State Officer team will travel to the State College, PA for the National Leadership Conference for State Officers (NLC SO) from August 2 to August 6. The team will spend five days with a National Officer, two national facilitators and five other teams of State Officers to build teamwork and develop the leadership skills. The New Jersey State Officer team will be responsible for both the Flag Raising and Open Ceremonies. State Officers are reminded that NLC SO will immediately follow 360 Training.

I. Agricultural Education Issues Discussion

The United States Department of Agriculture (USDA) forecasts United States agriculture exports at approximately \$23 billion, an increase of \$1 billion in the past fiscal year (six calendar years). The top three exports were: grain, animal feed, and oil seeds. These exports added \$13,000 to family incomes and greatly helped the agriculture industry.

J. Member of the Month

Motion by Kelly Gangel to accept Cody Coles of the Woodstown FFA Chapter as the June Member of the Month.

Seconded by Ben Wainwright. Motion passes.

K. State Officer Mileage

The mileage report was provided in the folders. State Officers are reminded that miles are due by 2 pm prior to each State Board Meeting in order to be eligible for reimbursement.

The meeting was adjourned at 7:18 pm.

BEGINNING BALANCE: May 1, 2015

\$ 25,731.14

Date	Project#	Project Description	Annual Budget	YTD Balance					Over/Under Budget	
				June	May	April	March	February		
1		Affiliation	\$ 49,000.00	\$ 1,910.00	\$ -	\$ -	\$ -	\$ 3,717.00	\$ 52,404.00	\$ 3,404.00
2		CDE's	\$ 4,725.00	\$ 36.00	\$ 709.00	\$ 433.00	\$ -	\$ -	\$ 1,872.00	\$ (2,853.00)
3		General Supplies	\$ -	\$ -	\$ -	\$ -	\$ 730.00	\$ -	\$ 730.00	\$ 730.00
4		State Officers	\$ 1,015.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108.00	\$ (907.00)
5		LEAD	\$ 17,540.00	\$ -	\$ -	\$ -	\$ -	\$ 75.00	\$ 23,130.44	\$ 5,590.44
6		State Convention	\$ 65,000.00	\$ 40,426.20	\$ 8,346.85	\$ -	\$ -	\$ -	\$ 58,989.10	\$ (6,010.90)
7		National Convention	\$ 4,495.00	\$ -	\$ -	\$ 140.00	\$ -	\$ 397.61	\$ 4,419.33	\$ (75.67)
8		Hort Expo	\$ 5,500.00	\$ 70.00	\$ 280.00	\$ 612.00	\$ -	\$ -	\$ 3,742.24	\$ (1,757.76)
9		National Leadership Conf.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10		State Leadership Event	\$ 5,000.00	\$ 148.00	\$ 140.00	\$ 1,172.00	\$ 1,042.00	\$ -	\$ 4,506.00	\$ (494.00)
		Budgeted Income	\$ 152,275.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (152,275.00)
		Total Deposits	\$ -	\$ 42,590.20	\$ 9,475.85	\$ 2,357.00	\$ 5,961.61	\$ -	\$ 149,901.11	\$ (2,373.89)

Expenses:

Date	Project #	Expense Description	Annual Budget	YTD Balance					Over/Under Budget	
				May	April	March	February	January		
1		Affiliation	\$ 14,895.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,327.00	\$ 568.00
2		CDE's	\$ 5,148.00	\$ 882.00	\$ -	\$ -	\$ 4,655.00	\$ -	\$ 6,354.00	\$ (1,206.00)
3		General Supplies	\$ 5,230.00	\$ -	\$ -	\$ 456.66	\$ -	\$ -	\$ 4,226.82	\$ 1,003.18
4		State Officers	\$ 10,037.00	\$ -	\$ -	\$ 446.00	\$ 284.79	\$ -	\$ 5,981.03	\$ 4,055.97
5		LEAD	\$ 21,821.00	\$ -	\$ -	\$ -	\$ 58.11	\$ -	\$ 23,747.74	\$ (1,926.74)
6		State Convention	\$ 69,171.00	\$ 2,738.72	\$ 22.00	\$ -	\$ 28.97	\$ -	\$ 66,338.01	\$ 2,832.99
7		National Convention	\$ 9,656.00	\$ -	\$ -	\$ 1,069.26	\$ 421.40	\$ -	\$ 7,409.10	\$ 2,246.90
8		Hort Expo	\$ 7,459.00	\$ -	\$ -	\$ 3,912.24	\$ 1,108.00	\$ -	\$ 5,173.65	\$ 2,285.35
9		National Leadership Conf.	\$ 2,027.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,498.72	\$ (471.72)
10		State Leadership Event	\$ 6,831.00	\$ 500.00	\$ -	\$ 1,520.06	\$ 3,568.63	\$ -	\$ 7,824.19	\$ (993.19)
		Budgeted Expenses	\$ 152,275.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152,275.00
		Total Expenses	\$ -	\$ 3,238.72	\$ 904.00	\$ 7,404.22	\$ 10,124.90	\$ -	\$ 143,880.26	\$ 8,394.74

Ending Balance: May 31, 2015

\$ 65,082.62

New Jersey FFA Expenditures for FY 2015

Date	Description	Order #'s	Amount	MTD Total	YTD Total
	May				
	State Convention (P6)				
5/5/15	Party Crashers (DJ)		\$ 400.00		
5/11/15	National FFA Org. (award plaques)		\$ 2,120.22		
5/28/15	National FFA Org. (awards)		\$ 218.50	2,738.72	
	State Legislative Leadership Activity (P10)				
5/5/15	Wyndham Garden (Deposit for Oct LEAD)		\$ 500.00	500.00	
	May Total		\$	3,238.72	143,880.26

**FY15
FFA Deposits**

<i>Proj #</i>	<i>Payor</i>	<i>CK#</i>	<i>Amount Deposit</i>	<i>MonthlyTotal</i>	<i>Yearly Total</i>
May					
1	Middlesex County Vocational Schols	2578	1,050.00		
1	Essex County Vocational Schools	76412	860.00		
	P1 Total			\$ 1,910.00	
2	Pemberton Township Board of Education	31851	36.00		
	P2 Total			\$ 36.00	
6	Freehold Township High School	14739	3,740.00		
6	Middlesex County Vocational Schols	2125	479.00		
6	South Hunterdon Regional School District (HS	203	1,809.00		
6	South Hunterdon Regional (Middle School)	204	319.00		
6	Penns-Grove Carney's Point Reg School Dist.	66790	2,211.00		
6	Upper Freehold (Allentown HS)	1444	4,562.00		
6	Newton High School Student Fund	6323	2,907.00		
6	Cumberland Regional School District	9419	2,688.00		
6	C & A Fresh Cut Vegetables	16327	25.00		
6	cash (sale of t-shirts at convention)	cash	514.10		
6	Essex County Vocational Schools	76412	1,202.00		
6	MCTS Sypek Center	42880	374.10		
6	BCIT	92942	479.00		
6	Camden Tech East	5526	680.00		
6	Hackettstown Board of Ed	52858	1,468.00		
5	Camden Penn Tech	181668	4,537.00		
6	Monmouth County Career Center	1516	2,366.00		
6	Salem County Board	1549	4,213.00		
6	Board of Education - Sussex	005799	1,189.00		
6	Board of Education - Cape May	012933	4,664.00		
	P6 Total			\$ 40,426.20	
8	Somerset County Vocational and Technical	3143	70.00		
	P8 Total			\$ 70.00	
10	Essex County Vocational Schools	76412	108.00		
10	Board of Education - Cape May	1141	40.00		
	P10 Total			\$ 148.00	
	May Total			\$ 42,590.20	\$ 149,901.11