



NEW JERSEY FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Agricultural Education
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New Jersey FFA Association "Timeless Traditions. *Endless Possibilities.*"

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Renee Stillwell, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: July 6, 2017

RE: State FFA Executive Board Meeting
Monday, July 10, 2017 – 9:00 a.m.
1st Floor NJDA Auditorium, Trenton, NJ

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:15 am – 12:15 pm – Parliamentary Procedure Workshop
- 12:30 pm – 1:00 pm – Lunch
- 1:15 pm – 2:15 pm – Building Relationships Workshop
- 2:30 pm – 4:30 pm – Committee Work Workshop

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2017-2018.

AGENDA FOR THE JULY STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the June State Meeting**
- III. **Treasurer's Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Renee Stillwell
 - B. Membership & Chapter Relations – Allison Finn
 - C. State Leadership Activities – Kelsey Stockton
 - D. State Applications – Jeremy Posluszny
 - E. Career Development Evaluation and Review – Ariel Norbeck
 - F. Horticultural Exposition Evaluation and Review – McKenna Moore
 - G. State Convention Evaluation – Sarah Kelly

- VI. Parliamentary Procedure Report – Allison Finn**
- VII. Executive Committee Report – Morgan Rutar**
- VIII. Foundation Report – Jeremy Posluszny**
- IX. Alumni Report – McKenna Moore**
- X. Agricultural Education Advisory Council Report – Ariel Norbeck**
- XI. New Jersey Agricultural Society Report – Kelsey Stockton**
- XII. New Jersey Association of Agriculture Educators – John Neyhart**
- XIII. Unfinished Business**
 - A. State Officer Leadership Training (June 10-11, 2017) – Allison Finn
 - B. Alumni Golf Tournament (June 27, 2017) – Jeremy Posluszny
 - C. BLAST OFF (June 28-30, 2017) – Kelsey Stockton
 - D. Summer CDEs
 - a. Safe Tractor Operations Event (July 18, 2017) – Sarah Kelly
 - b. Horse Evaluation (July 19, 2017) – Kelsey Stockton
 - c. Dairy Handlers (July 22, 2017) – McKenna Moore
 - E. State Presidents' Conference (July 24-29, 2017) – Jeremy Posluszny
 - F. National Leadership Conference for State Officers (July 30-August 3, 2017) – Sarah Kelly
 - G. 360° Training (August 3-5, 2017) – Ariel Norbeck
- XIV. New Business**
 - A. 90th National FFA Convention (October 25-28, 2017)
 - a. Flag Bearer – Allison Finn
 - b. Delegates – Jeremy Posluszny
 - c. State Booth – McKenna Moore
 - d. State Suite – Kelsey Stockton
 - e. Recognition Program – Sarah Kelly
 - B. State Theme T-Shirt and Thank You Gift – Ariel Norbeck
 - C. Eastern States Exposition – Allison Finn
 - D. Agricultural Education Issues Discussion – Ariel Norbeck
 - E. State Officer Mileage – McKenna Moore
- XV. Closing Ceremonies**

*Next State Meeting- August 7, 2017
New Jersey Department of Agriculture, Auditorium
9:00 a.m.*

**New Jersey FFA Association
Minutes from June 5, 2017 Meeting**

I. Opening Ceremonies

Renee Stillwell called the meeting to order at 4:08 pm. Voting members in attendance were Jeremy Posluszny, Kelsey Stockton, Sarah Kelly, Ariel Norbeck, McKenna Moore, Allison Finn, Morgan Rutar, and Mr. John Neyhart. State Staff in attendance were Mrs. Erin Noble, Ms. Nancy Trivette, and Ms. Debra McCluskey.

II. Minutes from May State Meeting

Motion by Kelsey Stockton to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Morgan Rutar. Motion passes.

III. Treasurer's Report

Motion by Sarah Kelly to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

Mr. John Neyhart: State Teacher Representative from Monmouth County Vocational School.
Hannah Mann: Past State Officer and Executive Committee chair.

Jeremy Posluszny assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

This committee is responsible for reviewing the current constitution, bylaws, and Program of Activities as well as ensuring current Association practices are in accordance with these documents. Renee Stillwell will chair.

B. Membership & Chapter Relations

This committee connects with members, assigns chapter visits, and promotes events, in addition to ensuring that all chapters meet the outlined criteria to maintain their charters. Allison Finn will chair.

C. State Leadership Activities

This committee meets prior to and after all leadership events and evaluates the activities in relation to the Member Evaluation sheets, making improvements and changes in regard to relevance as necessary. Kelsey Stockton will chair.

D. State Applications

This committee reviews and revises all applications, editing criteria and necessity of applications in regards to relevance and current Chapter and Association needs. Jeremy Posluszny will chair.

E. Career Development Evaluation and Review

This committee is responsible for ensuring that all CDEs/LDEs meet the needs of members in relation to the current agriculture industry and participation. Ariel Norbeck will chair.

F. Horticulture Exposition Evaluation and Review

This committee revises the Horticulture Exposition and Floral Design CDE through member suggestions and ensures that all classes are relevant to the current industry and interest of members. McKenna Moore will chair.

G. State Convention Evaluation

This committee uses feedback from the previous state convention to update the convention experience as well as recommends speakers and guests. Sarah Kelly will chair.

Renee Stillwell reassumed the duties of the chair.

VI. Parliamentary Procedure Report

A main motion is used to introduce business to the membership floor during a meeting. When making a main motion, begin with the phrase "I move to" or "I move that" and state the motion in concise and unambiguous language. Main motions require a second and a majority vote in favor to pass. They can be debated and reconsidered.

VII. Executive Committee Report

The new executive committee for this year was introduced to the board. In the report, Morgan had the team define what kind of impact they would like to have this year.

VIII. Foundation Report

The NJ FFA Foundation Board is comprised of volunteers who are responsible for soliciting donations from donors and sponsors, regulating the financial aspects of the Association, and making investment decisions to benefit the members and grow various funds and programs. The next meeting will be July 18 at 4 pm in the Board Room on the first floor of the New Jersey Department of Agriculture.

IX. Alumni Report

The NJ FFA Alumni Association is a volunteer board of supporters that provide training for State Officers and fundraising events for the Association. The next meeting will be June 14 at 6 pm in the Board Room on the first floor of the New Jersey Department of Agriculture.

X. Agricultural Education Advisory Council Report

The Agricultural Education Advisory Council, a board of Agricultural Education leaders, discusses current issues in agriculture and makes recommendations to the NJ Department of Agricultural Education based on industry needs. The next meeting will be in February.

XI. New Jersey Ag Society

The New Jersey Ag Society is comprised of prominent members of NJ Agriculture working to promote the industry within the state. The next meeting is July 12 at the Rutgers Eco Complex.

XII. New Jersey Association for Agricultural Educators

Mr. Neyhart shared with the new NJAAE officers, who are planning a workshop at one of their upcoming leadership conferences on creating and updating a chapter constitution.

XIII. Unfinished Business

A. State Convention Review

Approximately 620 members and guests attended the 2017 NJ FFA State Convention held from May 24 to May 26 at Monmouth University. Only 10 evaluations were submitted. Most reviews were positive.

B. Honorary American Degree Nominations

The Honorary American Degree is the highest honor available in the National FFA Organization and is awarded to supporters who helped impact the State and National Association.

Motion by Jeremy Posluszny to nominate Scott Anderson, Greg Troxell, and Eric Nelson to receive the Honorary American Degree.

Seconded by Morgan Rutar. Motion passes.

John Neyhart excused himself from the meeting.

Motion by Jeremy Posluszny to nominate Laurie Neyhart (Monmouth County Vocational Advisor) to receive the Honorary American Degree for teachers.

Seconded by Kelsey Stockton. Motion passes.

John Neyhart returned.

If approved by the National Board of Directors, nominees will be notified of their selection in August.

C. Chapter Banquets

A list of chapter banquets with logistical information and expectations during attendance was reviewed.

D. Summer CDEs

a. Safe Tractor Operations Event

The Safe Tractor Operations Event will be held on July 18 at the Burlington County Fairgrounds. Registration will be at 3 pm and the event will commence at 3:30 pm. State Officers in attendance will be Sarah Kelly and Renee Stillwell.

b. Horse Evaluation Career Development Event

The Horse Evaluation Career Development Event will be held on July 9 at the Burlington County Fairgrounds. Registration will be at 8:30 am and the event will commence at 9:00 am. State Officers in attendance will be Allison Finn, Jeremy Posluszny and Kelsey Stockton.

c. Diary Handlers Activity

The Diary Handlers Activity will be held on July 22 at the Burlington County Fairgrounds. Registration will be at 8:30 am and the event will commence at 9:00 am. State Officers in attendance will be Ariel Norbeck and McKenna Moore.

XIV. New Business

A. State Officer Leadership Training

The Alumni is hosting State Officer Leadership Training (SOLT) on June 10 at 8:30am until June 11 at 6:00pm at the Rutgers EcoComplex. This conference will provide State Officers with training in accordance with *Measures of Success* as well as develop team bonding.

B. Alumni Golf Tournament

The NJ FFA Alumni Association will be hosting the 16th Annual Alumni Golf Tournament in honor of John and Laurie Neyhart on June 27 at the Gambler Ridge Golf Course in Cream Ridge, NJ, with registration beginning at 11:30am.

C. BLAST OFF

Building Leaders and Strong Teams of Officers (BLAST Off) will be held on June 28 to June 30 at the Horse Park of New Jersey in Allentown, NJ. State officers will spend this time reflecting on how they can personally and professionally develop.

D. Code of Ethics

State Officers reviewed the Code of Ethics that was signed in the state officer application and agreed to adhere.

E. Select State Representatives to the Organization

a. State FFA Alumni

New Jersey FFA Alumni representative is McKenna Moore and the alternate representative is Renee Stillwell.

b. State FFA Foundation

New Jersey FFA Foundation representative is Jeremy Posluszny and the alternate representative is Sarah Kelly. The Executive Committee representative is Morgan Rutar.

c. Agricultural Education Advisory Council Report

Agricultural Education Advisory Council representative is Ariel Norbeck and the alternate representative is Allison Finn. The Executive Committee representative is Morgan Rutar.

d. New Jersey Ag Society

New Jersey Agricultural Society representative is Kelsey Stockton while Renee Stillwell is the alternate.

F. Establish Policies

a. Travel Policies

State Officers and Executive Committee members reviewed and agreed to the travel policy to receive compensation throughout the year.

b. State Officer Attendance Policy

The officer team reviewed the number of absences and tardies allowed throughout the year.

c. Executive Committee Attendance Policy

The Executive Committee reviewed the number of absences and tardies they are permitted throughout the year.

Motion by Morgan Rutar to reduce the number of executive committee unexcused absences to two.

Seconded by Allison Finn. Motion passes.

d. Social Media Policy

All board members in attendance signed the policy, agreeing to conduct their social media pages in a professional and respectable manner

Motion by Morgan Rutar to accept all policies as presented.

Seconded by Allison Finn. Motion passes.

G. State Presidents' Conference

Renee Stillwell and Jeremy Posluszny will attend the State Presidents' Conference (SPC) from July 24 to July 29 in Alexandria, Virginia as state representatives. Throughout this time, they will meet with legislators on Capitol Hill and become familiar with the process of serving as New Jersey's Leadership Delegates for the 2017 National FFA Convention in Indianapolis, Indiana.

H. National Leadership Conference for State Officers

The National Leadership Conference for State Officers, or NLC SO, is facilitated by National FFA with the purpose of developing cohesive officer teams and a vision for their year. NLC SO will be held from July 24 to August 3 in Virginia.

I. 360 Training

360 Training will commence immediately following NLC SO, from August 4 to August 6 at the Rutgers EcoComplex. State Officers learn and practice their 360 curriculum workshop that will be performed at LEAD in October.

J. Agricultural Education Issues Discussion

Some agricultural producers in California are starting to rely on robots to harvest their crops due to the shortage in labor of about 20%. The robot has the ability to cut the heads of lettuce by shooting water vapor out of its mouth. This is one way that our industry is facing the labor shortage challenge.

K. Member of the Month

There were no applicants this month. Member of the Month picks back up in September.

L. State Officer Mileage

The mileage report was provided in the folders. State Officers are reminded that miles are due by 2:00pm prior to each State Board Meeting.

The meeting was adjourned at 5:46 pm.

**NJ FFA Association
Monthly State Meetings - General Ledger
As of May 31, 2017**

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							41,625.18
Check	05/02/2017	Pennsylvania Associ...	Eastern PA Day CDEs	P2 (CDEs - Expense)	-224.00	-224.00	41,401.18
Check	05/03/2017	National FFA Organiz...	state convention awards	P6 (State Convention - Expense)	-1,945.50	-1,945.50	39,455.68
Deposit	05/03/2017		Deposit	-SPLIT-	6,547.60	6,547.60	46,003.28
Check	05/04/2017	National FFA Organiz...	state convention award plaques	P6 (State Convention - Expense)	-977.50	-977.50	45,025.78
Check	05/05/2017	Deborah Moyer	Floriculture	P2 (CDEs - Expense)	-1,540.00	-1,540.00	43,485.78
Check	05/09/2017	Rutgers University	2017 Spring CDEs room set up charges	P2 (CDEs - Expense)	-250.00	-250.00	43,235.78
Check	05/11/2017	National FFA Organiz...	convention award banners	P6 (State Convention - Expense)	-234.00	-234.00	43,001.78
Deposit	05/15/2017		Deposit	P2 CDEs (income)	1,540.00	1,540.00	44,541.78
Check	05/16/2017	Debra L. McCluskey	picture frames	P6 (State Convention - Expense)	-41.17	-41.17	44,500.61
Deposit	05/18/2017		Deposit	-SPLIT-	1,188.00	1,188.00	45,688.61
Total FFA					4,063.43	4,063.43	45,688.61
TOTAL					4,063.43	4,063.43	45,688.61

NJ FFA Association FFA Monthly Budget Summary May 2017

	May 17	Jul '16 - May 17	\$ Under / Over Budget	Annual Budget
Income				
Deposit	0.00	29,508.91		
P1 Dues/Memberships (Income)	1,864.00	45,257.00	-4,743.00	50,000.00
P2 CDEs (Income)	1,828.00	4,395.00	-105.00	4,500.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	0.00	211.97	-893.03	1,105.00
P5 LEAD (Income)	0.00	17,216.00	266.00	16,950.00
P6 State Convention (Income)	19,696.50	38,771.93	-27,005.07	65,777.00
P7 National Convention (Income)	0.00	4,141.40	-973.60	5,115.00
P8 Horticulture Expo (Income)	90.00	745.00	-4,465.00	5,210.00
P9 NLCSO (Income)	0.00	0.00	0.00	0.00
P10 Leadership Event (Income)	84.00	8,292.67	4,552.67	3,740.00
Total Income	23,562.50	148,539.88	-3,857.12	152,397.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	13,448.16	-986.84	14,435.00
P2 (CDEs - Expense)	2,014.00	4,308.92	-4,234.58	8,543.50
P3 (General Supplies - Expense)	0.00	1,441.13	-633.87	2,075.00
P4 (State Officers - Expense)	0.00	7,867.31	-1,073.19	8,940.50
P5 (LEAD - Expense)	0.00	16,731.94	-2,843.06	19,575.00
P6 (State Convention - Expense)	3,198.17	69,171.26	-496.74	69,668.00
P7 (National Conven. - Expense)	0.00	5,107.83	-4,787.17	10,895.00
P8 (Hort Expo - Expense)	0.00	4,771.90	-2,763.10	7,535.00
P9 (NLCSO - Expense)	0.00	2,833.00	0.00	2,833.00
P10 (Leadership Event-Expense)	0.00	10,268.61	2,371.61	7,897.00
Total Expense	5,212.17	136,950.06	-15,446.94	152,397.00
Net Income	18,350.33	11,589.82	11,589.82	0.00