



**NEW JERSEY
FFA ASSOCIATION**

New Jersey Department of Agriculture
Office of Food, Agriculture &
Natural Resources Education
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**New Jersey FFA Association
"Your Story. Your Legacy."**

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Jamie Specca, State FFA President
Kristianne M. Dowd, State FFA Specialist
Erin E. Noble, State FFA Advisor

DATE: June 21, 2019

RE: State FFA Executive Board Meeting
Monday, July 1, 2019 – 9:00 a.m.
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2019-2020.

AGENDA FOR THE JULY STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the June State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Jamie Specca
 - B. Membership & Chapter Relations – Owen Donnelly
 - C. State Leadership Activities – Kailyn Emmett
 - D. State Applications – Nicole Sickler
 - E. Career and Leadership Development Evaluation and Review – Talia Priore
 - F. Horticultural Exposition Evaluation and Review – Karleen Wilford
 - G. State Convention Evaluation – Ryan Jordan

- VI. **Parliamentary Procedure Report** – Ryan Jordan
- VII. **State FFA Foundation Report** – Jamie Specca
- VIII. **State FFA Alumni & Supporters Association Report** – Talia Priore
- IX. **Food, Agriculture, & Natural Resources Education Advisory Council Report** – Owen Donnelly
- X. **New Jersey Agricultural Society Report** – Ryan Jordan
- XI. **Equine Advisory Board** – Nicole Sickler
- XII. **New Jersey Association of Agriculture Educators** - Mr. Dale Cruzan
- XIII. **Unfinished Business**
 - A. Chapter Banquets – Kailyn Emmett
 - B. State Officer Leadership Training (June 8-9, 2019) – Nicole Sickler
 - C. Alumni Golf Tournament (June 25, 2019) – Ryan Jordan
 - D. Base Camp (June 26-28, 2019) – Karleen Wilford
 - E. Summer CDEs
 - a. Safe Tractor Operations Event (July 16, 2019) – Talia Priore
 - b. Dairy Handlers (July 20, 2019) – Karleen Wilford
 - F. State Officer Summit (July 21-July 25, 2019) – Owen Donnelly
 - G. Leadership Delegate Workshops (July 25-26, 2019) – Owen Donnelly
 - H. Checkpoint #1 & 360° Training (July 30- August 2, 2019) – Kailyn Emmett
- XIV. **New Business**
 - A. 91st National FFA Convention (October 30 – November 2, 2019)
 - a. Flag Bearer – Ryan Jordan
 - b. Delegates – Owen Donnelly
 - c. State Booth – Nicole Sickler
 - d. State Suite – Kailyn Emmett
 - e. Recognition Program – Talia Priore
 - B. State Theme T-Shirt and Thank You Gift – Karleen Wilford
 - C. Eastern States Exposition – Ryan Jordan
 - D. Agricultural Education Issues Discussion – Talia Priore
 - E. State Officer Mileage – Nicole Sickler
- XV. **Closing Ceremonies**

*Next State Meeting - August 5, 2019
New Jersey Department of Agriculture, Auditorium
9:00 a.m.*

**New Jersey FFA Association
Minutes from the June 3, 2019 Meeting**

I. Opening Ceremonies

Jamie Specca called the meeting to order 4:08 p.m. Voting members in attendance were Mr. Cruzan, Jamie Specca, Owen Donnelly, Kailyn Emmett, Talia Priore, Karleen Wilford, Nicole Sickler, Ryan Jordan. State Staff in attendance were Ms. Debra McCluskey, Ms. Kristianne Dowd, and Mrs. Erin Noble.

II. Minutes from May State Meeting

Motion by Kailyn Emmett to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Talia Priore. Motion passes.

III. Treasurer's Report

Motion by Talia Priore to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

Mr. Dale Cruzan- New Jersey Association of Agricultural Educators representative

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

Committee Chair: Jamie Specca; Vice Chair: Kailyn Emmett; and Members: Talia Priore and Karleen Wilford

B. Membership & Chapter Relations

Committee Chair: Owen Donnelly; Vice Chair: Nicole Sickler; and Members: Jamie Specca and Talia Priore

C. State Leadership Activities

Committee Chair: Kailyn Emmett; Vice Chair: Ryan Jordan; and Members: Owen Donnelly and Karleen Wilford

D. State Applications

Committee Chair: Nicole Sickler; Vice Chair: Talia Priore; and Members: Ryan Jordan and Kailyn Emmett

E. Career Development Evaluation and Review

Committee Chair: Talia Priore; Vice Chair: Karleen Wilford; and Members: Nicole Sickler and Ryan Jordan

F. Horticulture Exposition Evaluation and Review

Committee Chair: Karleen Wilford; Vice Chair: Owen Donnelly; and Members: Nicole Sickler and Jamie Specca

G. State Convention Evaluation

Committee Chair: Ryan Jordan; Vice Chair: Jamie Specca; and Members: Owen Donnelly and Kailyn Emmett

VI. Parliamentary Procedure Report

Ryan discussed the five different motions that can be made during a meeting.

VII. Constitution and Bylaws

No Report

VIII. State FFA Foundation Report

No Report

IX. State FFA Alumni and Supporters Association Report

No Report

X. Food, Agriculture, & Natural Resources Education Advisory Council Report

No Report

XI. New Jersey Agricultural Society Report

No Report

XII. Equine Advisory Board

No Report

XIII. New Jersey Association for Agricultural Educators

The New Jersey Association of Agricultural Educators met during the 2019 State FFA Convention. They elected a new slate of officers: Mr. Cruzan will serve as the representative to the State FFA Executive Committee, Ms. Deanna Miller will serve as Vice President, and Mr. Dan Delcher will serve as Secretary. They will meet again in the summer to begin planning for the Fall Food, Ag, and Natural Resources Education Conference.

XIV. Unfinished Business

A. State Convention Review

The 90th New Jersey State FFA Convention was held at Monmouth University from May 22nd to May 24th. Special guests in attendance included Mr. Luke O'Leary, the National FFA President. We heard from Amberly Snyder as our keynote speaker. Over 600 members were in attendance and the convention was capped off with the election of the 2019-2020 NJ State FFA Officer Team.

B. Honorary American Degree Nominations

Motion by Owen Donnelly to nominate Mr. Mike Brooks, Mr. Jeff Waldron, and Mr. Joe Clarke.

Seconded by Ryan Jordan. Motion passes

C. Chapter Banquets

A chart was provided to the state officers that listed the chapter banquets that immediate past state officers will be attending. If a current state officer plans to attend a banquet outside of their home chapter, Ms. Dowd and Mrs. Noble must be notified.

D. Summer CDEs

a. Safe Tractor Operation

The Safe Tractor Operations Event will be held on July 6 at 3pm. The event will be held at the Burlington County Fairgrounds. Ryan and Talia will be in attendance.

b. Dairy Handlers Event

The Dairy Handlers Event will be on July 20 at 8:30am. The event will be held at the Burlington County Fairgrounds. Jamie and Talia will be in attendance.

XV. New Business

A. State Officer Leadership Training

The alumni will host SOLT for the new officers on June 8th and 9th. This year's theme is Dino-mite. Officers are to arrive at the Mercer County Extension Office at 8:30 am. A packing list was provided.

B. Alumni Golf Tournament

The Alumni Golf Tournament is on June 25, 2019 at Gambler's Ridge Golf Course. Officers were encouraged to consider golfing and to recruit golfers and sponsors.

C. Base Camp

Base Camp will be held from June 26th to 28th at the Rutgers Eco-Complex. Officers will go through workshops that encourage self-discovery and learn about each other. Officers need to bring a box with 4-5 items of meaningful objects for "Me in a Box". Additional guidelines were provided during orientation. Officers are to complete the State Officer Growth Index and the Clifton Strengths Assessment by

the work session. Officers should email their results to Ms. Dowd and bring printed copies to the work session.

D. Code of Ethics

The code of ethics that all officers signed prior to running was reviewed.

E. Select State Representatives to Organizations

a. State FFA Alumni and Supporters Association

New Jersey FFA Alumni representative is Talia Priore and the alternate is Owen Donnelly.

b. State FFA Foundation

New Jersey FFA Foundation representative is Jamie Specca and the alternate is Talia Priore.

c. Food, Agriculture, & Natural Resources Education Advisory Council

Food, Agriculture, & Natural Resources Education Advisory Council representative is Owen Donnelly and the alternate is Kailyn Emmett.

d. New Jersey Agricultural Society

The New Jersey Ag Society representative is Ryan Jordan and the alternate is Jamie Specca.

e. Equine Advisory Board

The Equine Advisory Board representative is Nicole Sickler and the alternate is Karleen Wilford.

F. Establish Policies

a. Travel Policies

State Officers reviewed the travel policy to receive compensation throughout the year.

Motion by Kailyn Emmett to accept the travel policy as presented.

Seconded by Ryan Jordan. Motion Passes.

b. SO Attendance Policy

The officer team reviewed the attendance policy and what is and is not an excused absence.

Motion by Ryan Jordan to accept the State Officer Policy as presented.

Seconded by Talia Priore. Motion passes.

c. Social Media Policy

The officer team reviewed the social media policy for how they must conduct their social media pages. All board members signed this policy. Jamie provided each of the officers the usernames and passwords for the NJ FFA social media accounts.

**Motion by Talia Priore to accept the Social Media Policy.
Seconded by Kailyn Emmett. Motion passes**

G. State Officer Summit

The State Officer Summit will be in Washington, D.C. from July 21st to 25th. The state officers submitted the required paperwork to Mrs. Noble prior to the meeting.

H. Check Point #1

Check Point #1 will be July 30th to August 1st at the Rutgers Eco-Complex. Officers will learn more about this event next month.

I. 360 Training

360 Training is on August 2nd at the Rutgers Eco-Complex. Officers will select which 360 workshop they will facilitate at LEAD.

J. Agricultural Education/Agricultural Issues Discussion

AG Daily posted an article about a new, non-browning lettuce. This product is made from genetic engineering to address the food waste issue in the country. The product has a 2-week shelf life and was approved by the USDA. This new lettuce will help to address the over 3.3 billion pounds of food waste produced.

K. Member of the Month

No applications were received. Member of the Month will resume in September.

L. State Officer Mileage Form

The mileage report was provided in the folders. State Officers were reminded that miles are due by 2:00 p.m. prior to each State Board Meeting.

XVI. Closing Ceremonies

The meeting was adjourned at 6:14 pm.

**NJ FFA Association
Monthly State Meetings - General Ledger
As of May 31, 2019**

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							47,884.42
Deposit	05/01/2019		Deposit	-SPLIT-	1,952.60	1,952.60	49,837.02
Check	05/01/2019	Rutgers, The State U...	Spring CDE room rental	P2 (CDEs - Expense)	-590.00	-590.00	49,247.02
Check	05/01/2019	Pennsylvania Assoc...	Eastern PA Day CDE's	P2 (CDEs - Expense)	-259.00	-259.00	48,988.02
Check	05/01/2019	Delaware Valley Flori	Floriculture supplies	P2 (CDEs - Expense)	-310.95	-310.95	48,677.07
Deposit	05/03/2019		Deposit	-SPLIT-	2,272.00	2,272.00	50,949.07
Deposit	05/08/2019		Deposit	-SPLIT-	6,290.40	6,290.40	57,239.47
Check	05/15/2019	DJ Nebbes Entertainm...	DJ services for state convention	P6 (State Convention - Expense)	-300.00	-300.00	56,939.47
Check	05/15/2019	National FFA Organiz...	awards for state convention	P6 (State Convention - Expense)	-2,920.00	-2,920.00	54,019.47
Deposit	05/17/2019		Deposit	-SPLIT-	5,704.00	5,704.00	59,723.47
Check	05/17/2019	National FFA Organiz...	convention awards	P6 (State Convention - Expense)	-403.00	-403.00	59,320.47
Deposit	05/20/2019		Deposit	-SPLIT-	15,311.60	15,311.60	74,632.07
Deposit	05/20/2019		Deposit	Undeposited Funds	100.00	100.00	74,732.07
Check	05/30/2019	Hannah J Mann	Non Corn supplies	P6 (State Convention - Expense)	-53.14	-53.14	74,678.93
Check	05/30/2019	Kelsey Stockton	convention supplies	P6 (State Convention - Expense)	-10.58	-10.58	74,668.35
Total FFA					26,783.93	26,783.93	74,668.35
TOTAL							74,668.35

NJ FFA Association FFA Monthly Budget Summary May 2019

	May 19	Jul '18 - May 19	\$ Under / Over Budget	Annual Budget
Income				
P1 Dues/Memberships (Income)	299.00	47,096.00	96.00	47,000.00
P2 CDEs (Income)	374.00	2,473.55	823.55	1,650.00
P4 State Officers (Income)	100.00	2,208.63	1,933.63	275.00
P5 LEAD (Income)	0.00	16,349.00	891.00	15,458.00
P6 State Convention (Income)	28,208.10	39,444.94	-21,176.06	60,621.00
P7 National Convention (Income)	0.00	2,063.00	-253.00	2,316.00
P8 Horticulture Expo (Income)	120.00	1,092.47	-3,007.53	4,100.00
P10 Leadership Event (Income)	571.90	6,867.61	2,675.61	4,192.00
Total Income	29,673.00	117,595.20	-18,016.80	135,612.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	12,360.00	-640.00	13,000.00
P2 (CDEs - Expense)	1,159.95	3,269.55	-6,298.45	9,568.00
P3 (General Supplies - Expense)	0.00	1,826.72	-872.28	2,699.00
P4 (State Officers - Expense)	0.00	12,919.80	3,314.80	9,605.00
P5 (LEAD - Expense)	0.00	17,533.64	-1,144.36	18,678.00
P6 (State Convention - Expense)	3,686.72	66,278.95	5,208.95	61,070.00
P7 (National Conven. - Expense)	0.00	6,462.31	-304.69	6,767.00
P8 (Hort Expo - Expense)	0.00	3,885.66	-2,964.34	6,850.00
P9 (NLCSO - Expense)	0.00	0.00	-2,275.00	2,275.00
P10 (Leadership Event-Expense)	0.00	6,725.99	1,625.99	5,100.00
Total Expense	4,846.67	131,262.62	-4,349.38	135,612.00
Net Income	24,826.33	-13,667.42	-13,667.42	0.00