



New Jersey Department of Agriculture | Office of Food, Agriculture & Natural Resources Education
200 Riverview Plaza, 3rd Floor | P.O. Box 330 | Trenton, NJ 08625 | 877-AgEdFFA | jerseyageducation.nj.gov

In cooperation with the New Jersey Department of Education

NEW JERSEY FFA ASSOCIATION

"Grow Beyond"

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Niccolo Conte, State FFA President
Jenny J. Allen, State FFA Specialist
Erin Noble, State FFA Advisor

DATE: June 13, 2024

RE: State FFA Executive Board Meeting
Monday, July 1, 2024 – 9:00 a.m.
1st Floor NJDA Conference Room, Trenton, NJ

- 9:00 am – 10:45 am – State FFA Executive Board Meeting
- 11:00 am – 12:00 pm – Parliamentary Procedure Workshop
- 12:00 pm – 1:00 pm – Lunch & Team Photos
- 1:15 pm – 2:15 pm – Building Relationships Workshop
- 2:30 pm – 4:30 pm – Committee Work Workshop

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Ms. Allen at (609) 475-2373 and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board and will have voting power at each meeting in 2024-2025.

AGENDA FOR THE JULY STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the June State Meeting**
- III. **Treasurer's Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities and State Convention Evaluation – Niccolo Conte
 - B. Membership & Chapter Relations – Nina Weiland
 - C. State Leadership Activities – Tyler Murnaghan
 - D. State Applications – William Rutherford
 - E. Career and Leadership Development Evaluation and Review – Allison Josielewski
 - F. Horticultural Exposition Evaluation and Review – Abrianna Portillo

- VI. Parliamentary Procedure Report – Niccolo Conte**
- VII. Executive Committee Report – Julia Moreno**
- VIII. Foundation Report – Allison Josielewski**
- IX. State FFA Alumni & Supporters Report – Tyler Murnaghan**
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report – William Rutherford**
- XI. New Jersey Agricultural Society Report – Niccolo Conte**
- XII. Equine Advisory Board – Nina Weiland**
- XIII. New Jersey Association of Agriculture Educators – Mr. Dale Cruzan**
- XIV. Unfinished Business**
 - A. Chapter Banquets – Julia Moreno
 - B. State Officer Leadership Training (June 8-9, 2024) – William Rutherford
 - C. Alumni Golf Tournament (June 25, 2024) – Allison Josielewski
 - D. Base Camp (June 26-28, 2024) – Nina Weiland
 - E. Checkpoint #1 & I AM Training (July 16-19, 2024) – William Rutherford
 - F. Summer CDEs
 - a. Safe Tractor Operations Event (July 16, 2024) – Julia Moreno
 - b. Dairy Handlers Activity (August 20, 2024) – Abrianna Portillo
 - G. State Officer Summit (July 22-26, 2024) – Nina Weiland
- XV. New Business**
 - A. LEAD Cost Analysis – Abrianna Portillo
 - B. 96th National FFA Convention (October 23-26, 2024)
 - a. Delegates – Niccolo Conte
 - b. Flag Bearer – Allison Josielewski
 - c. State Suite – Tyler Murnaghan
 - d. Recognition Program – Nina Weiland
 - C. State Theme T-Shirt and Thank You Gift – William Rutherford
 - D. Eastern States Exposition – Tyler Murnaghan
 - E. Agriculture/Agricultural Education Issues Discussion – Allison Josielewski
 - F. State Officer Mileage – Abrianna Portillo
- XVI. Closing Ceremonies**

*Next State Meeting- August 5, 2024
New Jersey Department of Agriculture
9:00 a.m.*

**New Jersey FFA Association
Minutes from the June 3, 2024 Meeting**

I. Opening Ceremonies

Nicco Conte called the meeting to order at 4:04pm. The voting members in attendance were Allison Josielewski, Tyler Murnaghan, Abrianna Portillo, Nina Weiland, Nicco Conte, William Rutherford, Julia Moreno and Mr. Cruzan. State Staff in attendance were Mrs. Noble, Ms. Allen and Ms. McCluskey.

II. Minutes from May State Meeting

Motion by Tyler Murnaghan to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Allison Josielewski. Motion passed.

III. Treasurer's Report

The opening balance for the month was \$81,239.81 and the closing balance was \$126,043.63.

Motion by Abrianna Portillo to accept the treasurer's report pending audit.

Motion passed pending audit.

IV. Guest Introductions and Attendance

No guests were present at today's meeting. Each member of the executive board introduced themselves.

Motion by Julia Moreno to accept Lily Clements' resignation letter.

Seconded by William Rutherford. Motion passed.

V. Committee Assignments

Executive Board members were assigned to committees.

A. Constitution, Bylaws & Program Activities and State Convention Evaluation

Chair: Niccolo Conte

Vice-Chair: Nina Weiland

Members: Abrianna Portillo and Julia Moreno

B. Membership & Chapter Relations

Chair: Nina Weiland

Vice-Chair: William Rutherford

Members: Niccolo Conte and Julia Moreno

C. State Leadership Activities

Chair: Tyler Murnaghan

Vice-Chair: Niccolo Conte

Members: Allison Josielewski and Julia Moreno

D. State Applications

Chair: William Rutherford

Vice-Chair: Tyler Murnaghan

Members: Nina Weiland and Julia Moreno

D. Career and Leadership Development Evaluation & Review

Chair: Allison Josielewski

Vice-Chair: Abrianna Portillo

Members: William Rutherford and Julia Moreno

E. Horticultural Exposition Evaluation & Review

Chair: Abrianna Portillo

Vice-Chair: Allison Josielewski

Members: Tyler Murnaghan and Julia Moreno

VI. Parliamentary Procedure Report

Nicco reviewed how to properly make a main motion. The executive board took turns making main motions.

VII. Executive Committee Report

Julia Moreno asked the State Officers for words describing what they experienced in the month of May. She then discussed the Constitution and Bylaws Committee, State FFA Applications Committee, the CDE Event Review and Evaluation Committee, Membership and Chapter Relations Committee, State Leaderships Activities Committee, Horticultural Exposition Committee, and the State Convention Evaluation Committee. She described the duties of each of these committees and further context and advice was given by Mrs. Noble.

VIII. Foundation Report

No report.

X. State FFA Alumni & Supporters Report

We were reminded about State Officer Leadership Training being hosted by the Alumni including when and where it will be held.

XI. Food, Agriculture & Natural Resources Education Advisory Council Report

No report.

XI. New Jersey Agriculture Society Report

No report.

XII. Equine Advisory Board

No report.

XIII. New Jersey Association of Agricultural Educators

Dale Cruzan represents the New Jersey Association of Agricultural Educators (NJAAE). He described his role to the executive board and what NJAAE does. This included regional reports, discussions about their book club, and a description of their Summer Conference held at Vineland High School from July 31 - August 1, 2024. NJAAE awards were presented to Patty Smith, Warren Hills for Outstanding Early Career Teacher, Allentown High School for NJAAE Outstanding Middle/Secondary Program Award and Mr. and Mrs. Jacque Roszel, Allentown for NJAAE Lifetime Achievement Award. They conducted officer elections. Their next meeting is September 27th following the Fall Ag Ed conference.

XIV. Unfinished Business

A. State Convention Review

The 95th State Convention was held from May 22-24, 2024 at Monmouth University. Nicco Conte brought up the 2024 State FFA Convention feedback packet. This packet had various pie charts and infographics about the member reception of the convention. The feedback was looked through and discussed with ways to improve State Convention in the future.

B. Honorary American Degree Nominations

The executive board identified individuals to be nominated for the Honorary American FFA Degree.

Motion by Julia Moreno to nominate four individuals for the Honorary American FFA Degree.

Seconded by Allison Josielewski. Motion passes.

(Names have been redacted until application results are released.)

C. Chapter Banquets

Julia Moreno discussed the 2024 Banquet Attendance Assignments for previous State Officers Masie, Chase, and Julia. The new team was provided a list of chapter banquet requests and who was responsible for attending.

D. Summer CDEs

Abrianna Portillo discussed the Safe Tractor Operations and Dairy Handler CDEs that will be offered this summer to our members. Safe Tractor Operations Event will be held on Tuesday, July 16, 2024 at Burlington County Fairgrounds. Julia Moreno will represent NJ FFA at the event. Dairy Handlers Activity will take place on Tuesday, August 20, 2024 at Sussex County Fairgrounds. Abrianna Portillo will represent NJ FFA at the event.

XV. New Business

A. State Officer Leadership Training

William Rutherford informed the board about the upcoming State Officer Leadership Training (SOLT). SOLT will be held June 8-9, 2024 at Rutgers EcoComplex in Bordentown, NJ. This event will kick off the state officer team's first leadership training of the year. Officers are to arrive by 8:30 am in business casual. The second day is official dress. Officers are also encouraged to bring FFA casual for the evening's team bonding night. Alumni members and past state officers will help facilitate workshops and team building activities throughout the weekend.

B. Alumni Golf Tournament

Julia Moreno explained her previous personal experiences and talked about expectations and duties while there. This is the 22nd annual NJ FFA Alumni Golf Tournament, to be held at Mercer Oaks Golf Course on Tuesday, June 2, 2024. Registration begins at 11:30 am and it is \$160 per player (\$135 for current FFA Members and \$140 for Lifetime Alumni Members.) This event helps raise funds for scholarships and student leadership opportunities.

C. Base Camp

Base Camp is a multi-day learning experience offered by the National FFA Organization. It will be held from June 26-28, 2024 at the Rutgers EcoComplex. State Officers were reminded of the required materials to bring as well as the to-do list that the officers need to complete before Base Camp to fully participate in activities.

D. Code of Ethics

During the meeting the State Officer went through and read the code of ethics that we signed in our application and went over the rules we must follow as State Officers.

E. Select State Representatives to Organizations

- a. State FFA Alumni & Supporters Association
State Officer Rep: Tyler Murnaghan
State Officer Alternate Rep: Nina Weiland

- b. State FFA Foundation
State Officer Rep: Allison Josielewski
State Officer Alternate Rep: Niccolo Conte
Executive Committee Rep: Julia Moreno

- c. Food, Agriculture & Natural Resources Education Advisory Committee
State Officer Rep: William Rutherford
State Officer Alternate Rep: Abrianna Portillo

- d. New Jersey Agricultural Society
State Officer Rep: Niccolo Conte
State Officer Alternate Rep: Allison Josielewski

- e. New Jersey Equine Advisory Board
State Officer Rep: Nina Weiland
State Officer Alternate Rep: William Rutherford

F. Establish Policies

Tyler Murnaghan read over the over travel policies for the year and how the reimbursement process works. State Officer attendance was stressed, as well as the executive committee attendance policies and social media policies.

Motion by Julia Moreno to accept the agreed upon policies.

Seconded by William Rutherford. Motion passed.

G. State Officer Summit

State Officer Summit is in Washington D.C. from July 22-26, 2024. The state officers will travel with Ms. Allen to this event. This conference focuses on advocacy and begins the delegate process. Julia Moreno gave details from her experience and how to adequately prepare.

H. Checkpoint #1

William Rutherford updated the State Officers about Checkpoint 1 with a reminder that its date has been changed and will now be held from July 16-19, 2024 at the Rutgers EcoComplex. More details will be shared as we get closer.

I. I AM Training

I AM training will take place immediately following Checkpoint #1 on July 19. This event will also take place at the Rutgers EcoComplex. More information will be available soon.

J. Agricultural Education/Issues Discussion

Mr. Cruzan and Nicco talked about the top issues for Agricultural teachers. The average educator only stays in their position for 5-10 years which marks the low retention rate. Organizations are working to improve this while also diversifying agricultural education.

K. Member of the Month

The Executive Board evaluated Member of the Month applications.

Motion by Julia Moreno to select Maddin Emmons from the Allentown FFA Chapter as the New Jersey FFA June's Member of the Month.

Seconded by Abrianna Portillo. Motion passes.

L. State Officer Mileage

Final mileage for the 2024-25 team is due end of business June 15, 2025. Mileage for June is due by July 1, 2024. Typically, mileage reports are due by 2:00 pm the day of the state meeting (except meetings that start at 9:00 am).

XVI. Closing Ceremonies

The meeting was adjourned at 6:31 pm. The next meeting will be held on July 1, 2024, at 9:00 am.

9:38 AM

June 3, 2024

Cash Basis

NJ FFA Association Monthly State Meetings - General Ledger As of May 31, 2024

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							81,239.81 1
Deposit	05/03/2024		Deposit	-SPLIT-	5,330.00	5,330.00	86,569.81
Deposit	05/03/2024		Deposit	-SPLIT-	260.00	260.00	86,829.81
Deposit	05/06/2024		Deposit	-SPLIT-	11,126.81	11,126.81	97,956.62
Check	05/07/2024	Davison, Eastman & M...	additional legal work	P3 (General Supplies - Expense)	-3,325.00	-3,325.00	94,631.62
Check	05/08/2024	Bank of America	Sieck-Wright Flowers for Floriculture CDE	P2 (CDEs - Expense)	-222.49	-222.49	94,409.13
Check	05/08/2024	Bank of America	Rutgers Cabin - ENR CDE room rental	P2 (CDEs - Expense)	-725.00	-725.00	93,684.13
Check	05/09/2024	National FFA Org	convention awards	P6 (State Convention - Expense)	-508.00	-508.00	93,176.13
Deposit	05/10/2024		Deposit	-SPLIT-	9,393.28	9,393.28	102,569.41
Deposit	05/13/2024		Deposit	-SPLIT-	8,102.00	8,102.00	110,671.41
Check	05/15/2024	Davison, Eastman & M...	additional legal work	P3 (General Supplies - Expense)	-180.00	-180.00	110,491.41
Check	05/15/2024	National FFA Org	convention awards	P6 (State Convention - Expense)	-1,189.98	-1,189.98	109,301.43
Check	05/15/2024	National FFA Org	convention awards	P6 (State Convention - Expense)	-212.00	-212.00	109,089.43
Check	05/15/2024	Rutgers, The State Uni...	Spring CDE room rental	P2 (CDEs - Expense)	-2,252.00	-2,252.00	106,837.43
Deposit	05/16/2024		Deposit	-SPLIT-	8,231.20	8,231.20	115,068.63
Deposit	05/16/2024		Deposit	-SPLIT-	2,695.00	2,695.00	117,763.63
Deposit	05/30/2024		Deposit	-SPLIT-	8,280.00	8,280.00	126,043.63
Total FFA						44,803.82	126,043.63 2
TOTAL						44,803.82	126,043.63 3

9:38 AM

June 3, 2024

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of May 31, 2024

1. Opening Balance on May 1, 2024 was \$81,239.81
2. Closing Balance on May 31, 2024 was \$126,043.63
3. I move the Treasurer's Report passes pending audit