



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Agricultural Education
369 South Warren Street
P.O. Box 330
Trenton, NJ 08625

1-877-AgEdFFA (243-3332)
609-633-2421 (fax)
jerseyageducation.nj.gov

New Jersey FFA Association

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: May 20, 2016

RE: State FFA Executive Board Meeting
Monday, June 6, 2016 – 4:00 p.m.
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. _____ will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2016-2017.

AGENDA FOR THE JUNE STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the May State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities
 - B. Membership & Chapter Relations
 - C. State Leadership Activities
 - D. State Applications
 - E. Career Development Evaluation and Review
 - F. Horticultural Exposition Evaluation and Review
 - G. State Convention Evaluation

- VI. Parliamentary Procedure Report**
- VII. Executive Committee Report**
- VIII. Foundation Report**
- IX. Alumni Report**
- X. Agricultural Education Advisory Council Report**
- XI. New Jersey Ag Society**
- XII. Unfinished Business**
 - A. State Convention Review – Executive Committee Chair
 - B. H.O. Sampson Chapter Recognition – State Vice President
 - C. Honorary American Degree Nominations – State Secretary
 - D. Chapter Banquets – State Treasurer
 - E. Summer CDEs
 - a. Safe Tractor Operations Event (July 19, 2016) – State Reporter
 - b. Horse Evaluation (July 20, 2016) – State Sentinel
 - c. Dairy Handlers (July 23, 2016) – State Parliamentarian
- XIII. New Business**
 - A. State Officer Leadership Training (June 11-12, 2016) – State Vice President
 - B. Alumni Golf Tournament (June 28, 2016) – State Secretary
 - C. BLAST OFF (June 29 – July 1, 2016) – State Treasurer
 - D. Code of Ethics – State Reporter
 - E. Select State Representatives to the Organization – State Sentinel
 - a. State FFA Alumni
 - b. State FFA Foundation
 - c. Agricultural Education Advisory Council Report
 - d. New Jersey Ag Society
 - F. Establish Policies
 - a. Travel Policies – State Parliamentarian
 - b. SO Attendance Policy – State Secretary
 - c. Executive Committee Attendance Policy – Executive Committee Chair
 - d. Social Media Policy – State Reporter
 - G. State Presidents’ Conference (July 25-30, 2016) – State Vice President
 - H. National Leadership Conference for State Officers (July 31 – August 4, 2016) – State Treasurer
 - I. 360° Training (August 4-6, 2016) – State Sentinel
 - J. Agricultural Education Issues Discussion – State Parliamentarian
 - K. Member of the Month – Executive Committee Chair
 - L. State Officer Mileage – State Sentinel
- XIV. Closing Ceremonies**

*Next State Meeting- July 11, 2016
New Jersey Department of Agriculture, Auditorium
9:00 a.m.*

**New Jersey FFA Association
Minutes from May 2, 2016 Meeting**

I. Opening Ceremonies

The meeting was called to order at 3:59 p.m. Voting members in attendance were Hope Cahill, Hannah Mann, Morgan Rutar, Myranda Bond, Tyler Kohlhaas, Alyssa Ferraro, Kyle Fisher, Ben Wainwright, and Teacher Representative Mr. John Neyhart. State Staff in attendance were Mr. Eric Nelson, Mrs. Erin Noble, and Ms. Debra McCluskey.

II. Minutes from April State Meeting

Motion by Morgan Rutar to accept the secretary's report as read.

Second by Tyler Kohlhaas. Motion passes.

III. Treasurer's Report

The starting balance as of March 30, 2016 is \$12,488.91. After deposits and expenses for the month, the ending balance as of April 27, 2016 is \$18,798.54.

Motion by Myranda Bond to accept the Treasurer's Report pending audit.

Motion passes pending audit.

IV. Guest Introduction and Attendance

None.

Hannah Mann assumes the duties of the chair.

V. Committee Assignments

A. Constitution, By-Laws, & Program of Activities

No report. The next meeting will be at the State FFA Convention.

B. Membership & Chapter Relations

No report. The next meeting will be at the State FFA Convention.

C. State Leadership Activities

No report. The next meeting will be at the State FFA Convention.

D. State Applications

No report. The next meeting will be at the State FFA Convention.

E. Career Development Evaluation and Review

No report. The next meeting will be at the State FFA Convention.

F. Horticultural Exposition Evaluation and Review

No report. The next meeting will be at the State FFA Convention.

G. State Convention Evaluation

No report. The next meeting will be at the State FFA Convention.

Hope Cahill reassumes the duties of the chair.

VI. Parliamentary Procedure Report

The motion to appeal the decision of the chair can be used when a member of the assembly disagrees with the chair's decision. To call for an appeal, one states "I appeal from the decision of the chair." This can only be done at the time of the decision and requires a majority vote.

VII. Executive Committee Report

The Executive Committee reminds the State Officers that State Convention is quickly approaching and in order to be best prepared, they must combat their largest stressors.

VIII. New Jersey FFA Foundation Report

The New Jersey FFA Foundation is striving to fill positions on the board to fit the Career Clusters. The Foundation will meet on July 19, 2016 at 6 p.m. at the NJDA.

IX. New Jersey FFA Alumni Association Report

The New Jersey Alumni Association held an RA Workshop on April 11, 2016 to aid the State Officers in developing their retiring addresses. The next meeting has yet to be determined.

X. New Jersey Association of Agricultural Educators Report

The NJAAE hosted the NAAE Region VI Conference on April 29-30, 2016 at the NJDA. Morgan Rutar was in attendance to bring greetings to representatives from New Jersey, Pennsylvania, Maryland, Delaware, Virginia, New York, and New Hampshire. The conference included tours, professional development workshops, business sessions, and judging of applications. The NJAAE will meet on May 25, 2016 at 6 p.m. to elect next year's officers and discuss constitution and bylaw changes.

XI. Agricultural Education Advisory Council Report

The Agricultural Education Advisory Council will be meeting during the 2016 New Jersey State FFA Convention.

XII. New Jersey Agricultural Society Report

The New Jersey Agricultural Society will meet on May 11, 2016 at 6 p.m. at the Rutgers EcoComplex.

XIII. Unfinished Business

A. State Applications

Myranda Bond and Kyle Fisher joined industry representatives and educators on April 7, 2016 at 8:30 a.m. at the NJDA to judge various state applications including Member of the Year, Advisor of the Year, Hall of States, State Scholarships, and more.

B. Spring CDEs

Spring CDEs were held on April 21, 2016 at Rutgers University. Event winners were: Agricultural Sales, Hackettstown; Agricultural Technology & Mechanical Systems, Allentown; Environmental and Natural Resources, Phillipsburg; Floriculture, Belvidere; Nursery/Landscape, Monmouth County; and Vet Science, Biotechnology. Further results are available online.

C. Dairy Evaluation CDE

The Dairy Evaluation CDE was held on April 23, 2016 at Cedar Lane Farms. Myranda Bond and Ben Wainwright were in attendance. Belvidere placed first. Further results are available online.

D. Agriscience Fair

The Agriscience Fair was held on April 26, 2016 from 3 to 6 p.m. at the Rutgers EcoComplex. Hope Cahill, Hannah Mann, and Myranda Bond were in attendance. The event ran smoothly and the projects were impressive. Results are available online.

E. Eastern PA FFA Day

Eastern PA FFA Day will be held on May 3, 2016 in Lebanon, PA. Events available are: Livestock Judging, Agronomy, and Food, Science, & Technology. Alyssa Ferraro and Morgan Rutar will be attending.

F. State Convention Planning

a) Timeline

We are on track with the timeline provided. Be aware of upcoming dates.

b) Statewide Community Service Project

The Statewide Community Service Project to support the Ronald McDonald House has been launched, including flyers, several avenues for participation, and advertisements. The current total sock sales amount to \$1,400.

c) Potential State Officers/Nom Com

State Officer Applications were due postmarked by today. A list of Potential State Officer Candidates was provided in the folders. These are members the State Officers should keep an eye on, encourage to run, and provide support. The 2016 Nominating Committee has been finalized.

d) Ceremony Practice Schedule

State Officers have the Installation, State Degree, Honorary Membership, and the Blue Jackets, Bright Futures ceremonies memorized.

e) Awards

Motion by Hannah Mann to donate \$2,000 to the New Jersey FFA Foundation for State Convention Awards.

Second by Alyssa Ferraro. Motion passes.

G. Team Goal Action Plan

All goals have successfully been reached!

H. Chapter Visits

All Chapter Visits have successfully been completed, with the exception of schools who were not able to host an officer this year.

XIV. New Business

A. H.O. Sampson Chapter Recognition

The board reviewed the participation award and which chapters will be receiving gold, silver, and bronze.

B. Honorary American Degree Nominations

The board discussed potential Honorary American Degree recipients. New Jersey's nominees will be finalized by the new state officer team.

C. Summer CDEs

Summer CDEs will be held on July 19, 2016 at the Burlington County Fairgrounds. Events available are: Safe Tractor Operators' Event, Dairy handlers Event, and Horse Evaluation. State Association representatives will be chosen when the new team is elected.

D. Chapter Banquets

Chapter Banquet requests are being filled. There is a schedule provided in the folders.

E. Agricultural Education/Agriculture Issues Discussion

Scientists in Belgium have cultured stem cells in a lab to cultivate noodle-shaped muscle fibers used to craft a lab-grown hamburger. This project took three months to create 5oz of meat, which, notably, did not taste very good. One hamburger cost \$330,00. While this is an expensive and timely process, it could solve future resource issues.

F. State Officer Mileage

State officers are reminded that miles are due by 2 p.m. prior to each State Board meeting in order to be eligible for compensation. All miles for the 2015-2016 state office year must be submitted by June 15, 2016.

G. End of Year Reflection

The 2015-2016 New Jersey FFA State Executive Board conducted an end of the year reflection.

H. Member of the Month

Motion by Ben Wainwright to accept Alexandra Haggar from the Freehold FFA Chapter as the May member of the month.

Second by Hannah Mann. Motion passes.

XV. Adjournment

The meeting was adjourned at 6:10 p.m.

NJ FFA Association FFA Monthly Budget Summary April 2016

	Apr 16	Jul '15 - Apr 16	\$ Under/Over Budget	Annual Budget
Income				
Opening Balance	0.00	62,563.84		
P1 Dues/Memberships (Income)	700.00	42,783.00	-7,217.00	50,000.00
P2 CDE's (Income)	405.00	2,124.00	-2,376.00	4,500.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	0.00	170.11	-934.89	1,105.00
P5 LEAD (Income)	132.00	11,667.00	-8,223.00	19,890.00
P6 State Convention (Income)	11,853.37	22,936.05	-45,313.95	68,250.00
P7 National Convention (Income)	0.00	4,972.91	67.91	4,905.00
P8 Horticulture Expo (Income)	25.00	835.00	-4,665.00	5,500.00
P9 NLC SO (Income)	0.00	0.00	0.00	0.00
P10 Leadership Event (Income)	342.33	7,467.20	2,342.20	5,125.00
Total Income	13,457.70	155,519.11	-3,755.89	159,275.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	14,425.00	-105.00	14,530.00
P2 (CDE's - Expense)	667.00	2,395.31	-5,780.69	8,176.00
P3 (General Supplies - Expense)	0.00	3,116.94	-2,141.06	5,258.00
P4 (State Officers - Expense)	0.00	9,955.40	-1,467.60	11,423.00
P5 (LEAD - Expense)	0.00	12,465.58	-9,749.42	22,215.00
P6 (State Convention - Expense)	2,076.25	68,615.48	-2,652.52	71,268.00
P7 (National Conven. - Expense)	0.00	6,217.45	-3,385.55	9,603.00
P8 (Hort Expo - Expense)	1,240.21	5,207.51	-2,362.49	7,570.00
P9 (NLC SO - Expense)	0.00	2,258.64	-111.36	2,370.00
P10 (Leadership Event-Expense)	0.00	8,709.65	1,847.65	6,862.00
Total Expense	3,983.46	133,366.96	-25,908.04	159,275.00
Net Income	9,474.24	22,152.15	22,152.15	0.00

2:09 PM

05/02/16

Cash Basis

NJ FFA Association
General Ledger
As of April 30, 2016

Type	Date	Num	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA								12,488.91
Check	04/01/2016	57	National FFA Organi...	Honorary State...	P6 (State Conv...	-426.50	-426.50	12,062.41
Check	04/06/2016	58	Delaware Valley Flori	2016 Floral De...	P8 (Hort Expo - ...	-1,240.21	-1,240.21	10,822.20
Check	04/06/2016	59	Rutgers University	2016 Spring C...	P2 (CDE's - Exp...	-285.00	-285.00	10,537.20
Check	04/06/2016	60	National FFA Organi...	2016 conventio...	P6 (State Conv...	-938.25	-938.25	9,598.95
Deposit	04/07/2016			Deposit	-SPLIT-	297.00	297.00	9,895.95
Deposit	04/11/2016			Deposit	-SPLIT-	1,787.00	1,787.00	11,682.95
Check	04/14/2016	61	Clay Ewell Eduationa...	Deposit	P2 (CDE's - Exp...	-272.00	-272.00	11,410.95
Deposit	04/15/2016			Deposit	-SPLIT-	1,510.00	1,510.00	12,920.95
Deposit	04/15/2016			Deposit	-SPLIT-	763.00	763.00	13,683.95
Check	04/15/2016	62	National FFA Organi...	2016 Conventi...	P6 (State Conv...	-234.00	-234.00	13,449.95
Deposit	04/15/2016			Deposit	-SPLIT-	3,064.00	3,064.00	16,513.95
Check	04/15/2016	63	PartyCrashers DJ's	State Conventi...	P6 (State Conv...	-400.00	-400.00	16,113.95
Check	04/22/2016	64	Pennsylvannia Assoc...	Spring CDE's	P2 (CDE's - Exp...	-110.00	-110.00	16,003.95
Deposit	04/22/2016			Deposit	-SPLIT-	2,872.00	2,872.00	18,875.95
Check	04/27/2016	65	National FFA Organi...	convention aw...	P6 (State Conv...	-77.50	-77.50	18,798.45
Total FFA						6,309.54	6,309.54	18,798.45
TOTAL						6,309.54	6,309.54	18,798.45