



**NEW JERSEY**  
**FFA ASSOCIATION**

New Jersey Department of Agriculture  
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**New Jersey FFA Association**

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Renee Stillwell, State FFA President  
Erin E. Noble, State FFA Specialist  
Nancy J. Trivette, State FFA Advisor

DATE: June 1, 2017

RE: State FFA Executive Board Meeting  
**Monday June 5, 2017 – 4:00 p.m.**  
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2016-2017.

**AGENDA FOR THE JUNE STATE MEETING**

- I. **Opening Ceremonies**
- II. **Minutes from the May State Meeting**
- III. **Treasurer's Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Assignments**
  - A. Constitution, Bylaws & Program of Activities
  - B. Membership & Chapter Relations
  - C. State Leadership Activities
  - D. State Applications
  - E. Career Development Evaluation and Review
  - F. Horticultural Exposition Evaluation and Review
  - G. State Convention Evaluation
- VI. **Parliamentary Procedure Report**
- VII. **Executive Committee Report**

- VIII. Foundation Report**
- IX. Alumni Report**
- X. Agricultural Education Advisory Council Report**
- XI. New Jersey Agricultural Society Report**
- XII. New Jersey Association for Agriculture Educators – Mr. John Neyhart**
- XIII. Unfinished Business**
  - A. State Convention Review – Morgan Rutar
  - B. Honorary American Degree Nominations – Jeremy Posluszny
  - C. Chapter Banquets – Kelsey Stockton
  - D. Summer CDEs
    - a. Safe Tractor Operations Event (July 18, 2017) – Sarah Kelly
    - b. Horse Evaluation (July 19, 2017) – Ariel Norbeck
    - c. Dairy Handlers (July 22, 2017) – McKenna Moore
- XIV. New Business**
  - A. State Officer Leadership Training (June 10-11, 2017) – Allison Finn
  - B. Alumni Golf Tournament (June 27, 2017) – Jeremy Posluszny
  - C. BLAST Off (June 28-30, 2017) – Kelsey Stockton
  - D. Code of Ethics – Sarah Kelly
  - E. Select State Representatives to Organizations – Ariel Norbeck
    - a. State FFA Alumni
    - b. State FFA Foundation
    - c. Agricultural Education Advisory Council
    - d. New Jersey Ag Society
  - F. Establish Policies
    - a. Travel Policies – McKenna Moore
    - b. SO Attendance Policy – Allison Finn
    - c. Executive Committee Attendance Policy – Morgan Rutar
    - d. Social Media Policy – Kelsey Stockton
  - G. State Presidents' Conference (July 24-29, 2017) – Jeremy Posluszny
  - H. National Leadership Conference for State Officers (July 30-August 3, 2017) – Sarah Kelly
  - I. 360° Training (August 3-5, 2017) – Ariel Norbeck
  - J. Agricultural Education/Agriculture Issues Discussion – Allison Finn
  - K. Member of the Month – Morgan Rutar
  - L. State Officer Mileage – McKenna Moore
- XV. Closing Ceremonies**

*Next State Meeting – July 10, 2017  
New Jersey Department of Agriculture, Auditorium  
9:00 a.m.*

**New Jersey FFA Association  
Minutes from May 1, 2017 Meeting**

**I. Opening Ceremonies**

Myranda Bond called the meeting to order at 3:56 pm. Voting members in attendance were Morgan Rutar, Renee Stillwell, Jeremy Posluszny, Zuri Richmond, Josh Loew, Kelsey Stockton, Hannah Mann and Mr. John Neyhart, Teacher Representative. State Staff in attendance were Mrs. Erin Noble and Ms. Debra McCluskey.

**II. Minutes from April State Meeting**

**Motion by Renee Stillwell** to accept the Secretary's minutes as read.

**Seconded by Jeremy Posluszny. Motion passed.**

**III. Treasurer's Report**

**Motion by Jeremy Posluszny** to accept the treasurer's report pending audit.

**Motion passed pending audit.**

**IV. Guest Introductions and Attendance**

Three members were in attendance, and one guest.

- Gabrielle Kenny is from the Northern Burlington FFA Chapter. Her SAE includes working as a parliamentarian and at Greenfield Farms.
- Katie Smith is from the Monmouth County FFA Chapter and works at Bloomers and Things creating floral arrangements for her SAE.
- Victoria Heaney is from the Monmouth County FFA Chapter and takes care of her SAE for her SAE.
- Jake Hunt is a member of the Ag Society's Ag Leadership Development Program and is the farm manager at Windy Brow Farms in Sussex County.

**Motion by Hannah Mann** to give Alyssa Ferraro an unexcused absence for this meeting.

**Seconded by Jeremy Posluszny. Motion passed.**

Tyler's absence was handled at a previous meeting.

*Morgan Rutar assumed the duties of the chair.*

**V. Committee Assignments**

**A. Constitutions, Bylaws, & Program of Activities**

No report.

**B. Membership & Chapter Relations**

No report. Discussion was made regarding the select chapters who have been delinquent in handing in necessary items, or have not been participating on the state or national level.

**Motion by Jeremy Posluszny** put the Buena Regional, Essex County, and Middlesex Piscataway FFA Chapters on probation.

**Seconded by Kelsey Stockton.**

**Amendment by Hannah Mann** to amend the motion by inserting the words “if they do not submit the proper materials by May 10” after the word probation.

**Seconded by Jeremy Posluszny. Amendment passes.**

**Main motion as amended passes.**

**C. State Leadership Activities**

No report.

**D. State Applications**

No report.

**E. Career Development Evaluation and Review**

No report.

**F. Horticulture Exposition Evaluation and Review**

No report.

**G. State Convention Evaluation**

No report.

*Myranda Bond reassumed the duties of the chair.*

**VI. Parliamentary Procedure Report**

Call for the orders of the day brings a meeting back to the agenda and gets the meeting back on track. When a member calls for this motion, it is automatically considered. The chair can ask for the reasoning why the motion was called, but it is not necessary. There can be a two-thirds vote to appeal the decision of the chair for this motion. Once the motion is made, the chair will respond by saying, “Orders of the day have been called for,” and then move back into the agenda.

**VII. Executive Committee Report**

Executive Committee chair, Hannah Mann gave each of the state officers a specialized, handwritten note, which was attached to a flashlight. These small tokens served as reminders to illuminate throughout convention, and that we have the power to make an impact for members.

**VIII. Foundation Report**

The amount of money for scholarship this year have been cut in half, so appropriate cuts will be made. Annual mailings have been sent out to supporters and previous donors. The Foundation is looking to elect new members and officers to the board. A nominating committee was also elected at this meeting.

**IX. Alumni Report**

The Retiring Address workshop was held on April 12, which was very valuable to the state officers. Immediately following the workshop, the Alumni met briefly to discuss the Golf Tournament honoring Mr. and Mrs. Neyhart.

**X. Agricultural Education Advisory Council Report**

No report.

**XI. Agricultural Society Report**

The meeting was held on April 25. Ms. Guttadora will be leaving soon to become an agricultural teacher at Monmouth County Vocational High School. At the meeting, the Gala was discussed, and ideas such as the event being held on a Saturday and waiting for it to be a little warmer were mentioned. Farmers Against Hunger is also looking for CDL licensed drivers to move the crops that are gleaned.

**XII. New Jersey Association of Agriculture Educators**

The next meeting will be held on May 24 at the State Convention, where they will be electing new officers and making constitutional amendments. Assemblyman Houghtaling's office reached out regarding the loan redemption program that a committee is trying to create. A bill for this loan has been drafted, and the committee will be making amendments and working towards this goal.

**XIII. Unfinished Business**

**A. Retiring Address Workshop**

The Retiring Address Workshop was held on April 12 and gave the state officers the opportunity to try on their retiring addresses and to get feedback. Overall it was a very helpful and beneficial event.

**B. Applications Judging**

On April 13, Renee, Jeremy, Kelsey, a small group of supporters, and several past state officers gathered to judge all of the applications that were due on April 1. We had lots of applications, and moving forward, the committee is looking to see many of the applications getting updated.

**C. Spring CDEs**

Spring CDEs were held on April 27 at Rutgers University. Overall, all of the events went very well, although we still need more participation in the online evaluations. Results were as follows: 1<sup>st</sup> place Agricultural Sales – Newton FFA; 1<sup>st</sup> place Ag Technology & Mechanical Systems – Salem Co. Vo. Tech FFA; 1<sup>st</sup> place Environmental & Natural Resources – Newton FFA; 1<sup>st</sup> place Floriculture – Phillipsburg FFA; 1<sup>st</sup> place Nursery/Landscape – Monmouth County FFA; 1<sup>st</sup> place Veterinary Science – Hunterdon County Poly Tech FFA.

**D. State Convention Planning**

**a. Timeline**

At this point, state officers should have turned in their updated copy of their retiring address, with edits made from the workshop, along with any final scripting edits. We have official filmed all of our videos for session openings. Our next step is to begin memorizing our scripts and retiring addresses.

**b. Video Shoot**

We have completed filming all of the videos for convention, and are excited to share our creations with our members.

**c. Statewide Community Service Project**

Our project this year is with the Anchor House. An email was sent out to all of the chapters, and moving forward, we need to continue to advertise this event through all social media platforms.

**d. Potential State Officer Candidates**

Today, May 1, the state officer applications were due.

**E. Dairy Cattle Evaluation**

The Dairy Cattle Evaluation CDE was held this past Saturday at Cedar Lane Farms. It was a beautiful day for the event and overall went very well. Four teams competed this year, which is the most we've had in a very long time. Belvidere placed first and will represent New Jersey at National Convention.

**F. Eastern PA Day**

This event will be held on May 2. Myranda, Kelsey, and Ms. McCluskey will be attending. Myranda will be helping with Agronomy and Kelsey will be assisting with Poultry Evaluation.

**G. Agriscience Fair**

The Agriscience Fair will be held this Wednesday at the Rutgers Eco complex. Morgan, Hannah, and Renee will attend the event, and will meet at 2:30 in official dress. They will be helping and serving as judge's assistants.

**H. Team Goal Action Plan**

Each officer shared their goal and any progress made on their respective goal.

**I. Chapter Banquets**

As requests for state officers to attend chapter banquets come out, please make yourself available to attend. We've done a good job of filling up the requests that have been made. Once you have been assigned to a chapter banquet, please be sure to connect with the chapter advisors to discuss any details or information you should know, similar to discussions with chapter advisors before a chapter visit. Also be sure to know your speech well, and post on social media platforms about the banquet you attended.

**XIV. New Business**

**A. HO Sampson Chapter Recognition**

HO Sampson awards are a way to recognize chapter who have participated in various events throughout the year. A reference in the meeting folders was provided and displayed which chapters will be receiving gold, silver, and bronze.

**B. Honorary American Degree Nominations**

One teacher and two others will be nominated for the Honorary American Degree. Next year's team will handle final nominations in June.

**C. Summer CDEs**

**a. Safe Tractor Operator Event**

This event will be held on Tuesday, July 19 at the Burlington County Fair Grounds, and will be conducted by the Central Jersey Tractor Pullers Association. Registration for the event is due June 1.

**b. Horse Evaluation**

The Horse Evaluation CDE will be held on Wednesday, July 20 at the Burlington County Fair Grounds. More information will be given at the June State meeting.

**c. Dairy Handlers**

This event will be held on Saturday, July 22 and will be conducted by the Burlington County Fair Dairy Committee.

**D. Agricultural Education Issues Discussion**

In April the USDA announced two new programs that would be directed by the National Institute of Food and Agriculture. The first program is providing \$18 million in grants to institutions of higher education to develop agriculture degree curriculum for bettering careers in the industry. The second program through NIFA is a one million dollar fund for institutions of higher education to develop agriculture degree curriculums in insular territories of the United States

**E. Member of the Month**

**Motion by Hannah Mann** to select Matthew Gold from the Allentown FFA Chapter as the May member of the month.

**Seconded by Jeremy Posluszny. Motion passes.**

**F. State Officer Mileage**

The mileage report was provided in the folders. State Officers are reminded that miles are due by 2:00 pm prior to each State Board Meeting in order to be eligible for compensation.

The meeting was adjourned at 5:54 pm.

## NJ FFA Association FFA Monthly Budget Summary April 2017

	Apr 17	Jul '16 - Apr 17	\$ Under/Over Budget	Annual Budget
<b>Income</b>				
Deposit	0.00	29,508.91		
P1 Dues/Memberships (Income)	3,150.00	43,393.00	-6,607.00	50,000.00
P2 CDEs (Income)	171.00	2,567.00	-1,933.00	4,500.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	0.00	211.97	-893.03	1,105.00
P5 LEAD (Income)	737.00	17,216.00	266.00	16,950.00
P6 State Convention (Income)	4,765.25	19,075.43	-46,701.57	65,777.00
P7 National Convention (Income)	0.00	4,141.40	-973.60	5,115.00
P8 Horticulture Expo (Income)	105.00	655.00	-4,555.00	5,210.00
P9 NLCSO (Income)	0.00	0.00	0.00	0.00
P10 Leadership Event (Income)	331.18	8,208.67	4,468.67	3,740.00
<b>Total Income</b>	<b>9,259.43</b>	<b>124,977.38</b>	<b>-27,419.62</b>	<b>152,397.00</b>
<b>Expense</b>				
P1 (Dues/Memberships-Expense)	0.00	13,448.16	-986.84	14,435.00
P2 (CDEs - Expense)	559.00	2,518.92	-6,024.58	8,543.50
P3 (General Supplies - Expense)	394.61	1,441.13	-633.87	2,075.00
P4 (State Officers - Expense)	0.00	7,867.31	-1,073.19	8,940.50
P5 (LEAD - Expense)	0.00	16,731.94	-2,843.06	19,575.00
P6 (State Convention - Expense)	0.00	65,973.09	-3,694.91	69,668.00
P7 (National Conven. - Expense)	0.00	6,107.83	-4,787.17	10,895.00
P8 (Hort Expo - Expense)	1,033.54	4,771.90	-2,763.10	7,535.00
P9 (NLCSO - Expense)	0.00	2,833.00	0.00	2,833.00
P10 (Leadership Event-Expense)	0.00	10,268.61	2,371.61	7,897.00
<b>Total Expense</b>	<b>1,987.15</b>	<b>131,961.89</b>	<b>-20,435.11</b>	<b>152,397.00</b>
<b>Net Income</b>	<b>7,272.28</b>	<b>-6,984.51</b>	<b>-6,984.51</b>	<b>0.00</b>



9:03 AM

May 1, 2017

Cash Basis

# NJ FFA Association

## Monthly State Meetings - General Ledger

As of April 30, 2017

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Check	04/03/2017	Delaware Valley Floral	flowers for Floral Design CDE	P8 (Hort Expo - Expense)	-911.95	-911.95	34,416.40
	Check	04/03/2017	Delaware Valley Floral	flowers for Floral Design CDE	P8 (Hort Expo - Expense)	-121.59	-121.59	33,504.45
	Deposit	04/10/2017		Deposit	-SPLIT-	3,204.90	3,204.90	33,382.86
	Deposit	04/12/2017		Deposit	-SPLIT-	1,740.00	1,740.00	36,587.76
	Check	04/19/2017	Office of Agricultural ...	correction to deposit made 1/23/17 - STA ...	P3 (General Supplies - Expense)	-394.61	-394.61	38,327.76
	Check	04/19/2017	Clay Ewell Educational...	scantrons for Spring CDEs	P2 (CDEs - Expense)	-335.00	-335.00	37,933.15
	Deposit	04/24/2017		Deposit	-SPLIT-	745.00	745.00	38,343.15
	Deposit	04/25/2017		Deposit	-SPLIT-	3,282.03	3,282.03	41,625.18
	Total FFA					7,208.78	7,208.78	41,625.18
	TOTAL					7,208.78	7,208.78	41,625.18