



National FFA Organization

Premiere Leadership
Personal Growth
Career Success

New Jersey FFA Association · New Jersey Department of Agriculture
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330
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New Jersey FFA Association **"Fuel Your Fire"**

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Kyle Clement, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: February 26, 2014

RE: State FFA Executive Board Meeting
Monday, March 3, 2014 – 4:00 p.m.
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2013-2014.

AGENDA FOR THE MARCH STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the February State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Kyle Clement
 - B. Membership & Chapter Relations – Catherine Cincotta
 - C. State Leadership Activities – Delaney Gray
 - D. State Applications – Kristianne Dowd
 - E. Career Development Evaluation and Review – Stuart Faunce
 - F. Horticultural Exposition Evaluation and Review – Kelly Gangel
 - G. State Convention Evaluation – David Watts

The FFA Mission

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

- VI. Parliamentary Procedure Report** – Stuart Faunce
- VII. Executive Committee Report** – Ernest Arians
- VIII. Foundation Report** – Kristianne Dowd
- IX. Alumni Report** – Delaney Gray
- X. Agricultural Education Advisory Council Report** – Kyle Clement
- XI. Unfinished Business**
 - A. State Officer Challenge – Delaney Gray
 - B. Selection of Honorary State Degree and Distinguished Service Recipients – Delaney Gray
 - C. National FFA Week
 - a. ALLD (February 20, 2014) – Kristianne Dowd
 - b. Chapter Events – Stuart Faunce
 - D. State Convention Planning
 - a. Fuel Up Retreat – David Watts
 - b. Timeline – Kristianne Dowd
 - c. Video Shoot – Catherine Cincotta
 - d. Statewide Community Service Project – David Watts
 - e. Potential SOC/Nom Com – Stuart Faunce
 - E. Delegate Issues for State Convention – Kelly Gangel
 - F. Ceremony Practice Schedule – Kristianne Dowd
 - G. Retiring Address Workshop (April 9, 2014) – Ernest Arians
 - H. Horticultural Exposition/Floral Design CDE (March 14-16, 2014) – Kelly Gangel
 - I. Online Career Development Events (March 19) – Catherine Cincotta
 - J. National Ag Day Event (March 23-25, 2014) – Stuart Faunce
 - K. Visit with Zoetis (March 28, 2014) – Kelly Gangel
 - L. Spring CDEs (April 10, 2014) – Stuart Faunce
 - M. Livestock Judging CDE (April 12, 2014) – David Watts
 - N. Agriscience Fair (April 23, 2014) – Delaney Gray
 - O. Eastern PA FFA Day (May 1, 2014) – Catherine Cincotta
 - P. Dairy Judging CDE (May 3, 2014) – Delaney Gray
 - Q. Safe Tractor Operations Event (July 15, 2014) – David Watts
 - R. Team Goal Action Plan – Kristianne Dowd
 - S. Chapter Visits – Catherine Cincotta
- XII. New Business**
 - A. State Applications (April 17, 2014) – Kristianne Dowd
 - B. NJ Agricultural Society Gala (March 28, 2014) – Catherine Cincotta
 - C. Agricultural Education Issues Discussion – David Watts
 - D. Member of the Month – Ernest Arians
 - E. State Officer Mileage
- XIII. Closing Ceremonies**

*Next State Meeting – April 7, 2014
1st Floor New Jersey Department of Agriculture, Board Room
4:00 p.m.*

**New Jersey Association
Minutes of the February 10, 2014 Meeting**

I. Opening

The meeting was called to order at 3:56 pm. Voting members in attendance were Delaney Gray, Kelly Gangel, Kristianne Dowd, Catherine Cincotta, Dave Watts, Stuart Faunce, Ernie Arians, Anne Poinsett (via conference call) and Mrs. Moschera-Chernigovets, teacher representative. State staff in attendance were Mrs. Trivette and Mrs. Noble.

II. Minutes from the December State Meeting

Motion by Kelly Gangel to accept the secretary's report as read.

Seconded by Ernie Arians. Motion passes.

III. Treasurer's Report

Motion by Kristianne Dowd to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

Mrs. Lisa Moschera-Chernigovets is back!

Delaney Gray assumes the duties of the chair.

V. Committee Assignments

A. Constitution, Bylaws & Program of Activities

No report.

B. Membership & Chapter Relations

No report.

C. State Leadership Activities

No report.

D. State Applications

The next meeting will be held via conference call on February 12, 2014 at 6:00 pm.

E. Career Development Evaluation and Review

No report.

F. Horticultural Exposition Evaluation and Review

No report.

G. State Convention Evaluation

No report. The committee was reminded to bring ideas for keynote speakers to the planning retreat.

Kyle Clement reassumes the duties of the chair.

VI. Parliamentary Procedure Report

A Special Meeting or Called Meeting is a separate meeting held at a different time than the main meeting. They are used for detailed discussions on a particular subject that cannot be discussed in depth at a main meeting.

VII. Executive Committee Report

We are encouraged to say something before letting it take us over. This means to approach issues and ask for help before allowing the issue to dwell inside. We must use questions over directions, meaning that before giving directions, ask questions so that everyone's ideas are heard, and everyone understands the task. Remember we're all in process. We are still learning to lead and work with others rather than direct others.

VIII. Foundation Report

The last meeting was held on January 14, 2014. Stuart Faunce attended on behalf of Kristianne Dowd. The Foundation discussed different investments and bonds and how they compare to each other. They also discussed the policy on corporate sponsorships.

IX. Alumni Report

The next Alumni meeting will be held on February 12, 2014 at 6:00 pm in the Department of Agriculture. They will be discussing the golf tournament, the Bunny Hop 5K and the ILSSO attendees will be giving a presentation on their trip to South Africa.

X. Agricultural Education Advisory Council Report

The meeting scheduled for February 5, 2014 at the Agriculture Convention in Atlantic City was cancelled due to the snow/ice storm. The next meeting will be held in May at the State FFA Convention.

XI. Unfinished Business

A. International Leadership Seminar for State Officers

ILSSO was held on January 3-14, 2014. Delaney Gray, Kelly Gangel, Kristianne Dowd and Dave Watts attended. The officers met with representatives of the US Embassy who discussed their role in agriculture and how they are working to help the farmers in South Africa. The officers also met with community members in the Klijptown Youth Center, where the children showed how to play their games, sing songs, and dance. It was an amazing experience for everyone.

B. Banquet Speech Workshop

The banquet speech workshop was held on January 17, 2014 at the Rutgers Eco Complex. The officers practiced giving their banquet speeches in front of family and friends, and were evaluated on their speech.

C. State Officer Candidates' School

SOCS was held at the Department of Agriculture in Trenton on January 25. The members were very excited to have attended the conference, and participated well. The SOCS evaluations are provided in our folders.

D. State Officer Challenge

All materials for the State Officer Challenge have been submitted to National FFA. We are awaiting results!

E. State Agriculture Convention

The State Agriculture Convention was held at the Taj Mahal in Atlantic City on February 5. Kyle Clement gave a speech at the convention, and presented Mr. Murray with his Honorary American FFA Degree. The officers attended the convention dinner, where Lt. Gov. Guadagno spoke about helping New Jersey agriculture.

F. National FFA Week

a. ALLD

Advocacy and Legislative Leadership Day will be held February 20 at TCNJ. Chapter presidents will be touring the state house with Kyle Clement, as other members will be participating in rotational workshops that teach how to advocate for agriculture.

b. Chapter Events

FFA chapters have requested state officers to attend their chapters' events to celebrate FFA Week. The state officers are assigned to different chapter events during the week. Kyle Clement will be attending the "Youth Voices" event to represent National FFA in Washington D.C., where he will meet Secretary Arnie Duncan.

G. Fuel Up Retreat

The Fuel Up Retreat will be held February 27-March 2 in North Wildwood. This retreat gives the officers the opportunity to plan everything for the upcoming state convention.

H. Horticultural Exposition/Floral Design CDE

A draft of the Horticultural Exposition schedule is provided in our folders. The state officers will be helping judges throughout the exposition, and working to run the Floral Design CDE.

I. National Ag Day Event

Stuart Faunce and Catherine Cincotta will be representing New Jersey FFA in Washington DC for the National Ag Day Event. They will be meeting with many government officials and agriculture leaders. The rest of the team will be attending on Tuesday for the day.

J. Visit with Zoetis

The state officers will be visiting with Zoetis on March 28, 2014. More details will be given at the March State FFA meeting. The Pennsylvania and New York FFA Associations will be there as well.

K. State FFA Convention

a. Cost Analysis

A cost analysis sheet has been provided in our folders. The recommendation to the board is to increase the state convention fee by \$5.00.

Motion by Catherine Cincotta to set the 2014 State Convention Cost to \$150.00 based on the cost analysis given.

Seconded by Kelly Gangel. Motion passes.

b. Video Shoot

The state officers will be conducting a video for the State FFA Convention opening session. The officers will be working with the video production department of Northern Burlington High School.

L. Ceremony Practice Schedule

The officers should already have the Honorary and State Degree Ceremonies memorized. The Officer Installation ceremony should be prepared for the next meeting and the jacket ceremony for the retreat.

M. Potential State Officers

The state officers keep an eye out for potential state officer candidates throughout the year. A list of potential candidates has been provided in our folders.

N. Retiring Address Workshop

The retiring address workshop will be held at the Department of Agriculture on April 9, 2014 at 5:00 pm. The state officers will practice their retiring addresses in front of the Alumni members and will receive feedback.

O. Statewide Community Service Project

The state officers are planning to work with Habitat for Humanity, where chapters will sell paper “bricks” to raise money for the organization and build safe homes for those who are in need.

Motion by Delaney Gray to sell paper “bricks” for the Habitat for Humanity as the Statewide Community Service Project.

Seconded by Kristianne Dowd. Motion passes.

P. American FFA Degree Workshop

American FFA Degrees are due March 15, 2014. Mrs. Noble will be conducting a workshop for the American Degrees before the next work session at 3:00 pm.

Q. Team Goal Action Plan

The state officers recently held a movie night. There will be another night before the Bunny Hop 5K for the officers to bond as a team. The Positivity Club has been going well, and will continue after the meeting. The 10% participation increase has been a success for State Officer Candidate School, but was not reached for ALLD. The accountability plan has been successful, and the officers are keeping tabs on each other. Government official meetings have been scheduled successfully, and the social media plan is a big hit with members on the state Facebook page.

R. Chapter Visits

There is only one chapter visit left to be completed! The state officers had a great time with the members, and enjoyed visiting the agriculture programs.

XII. New Business

A. Selection of Honorary State Degree and Distinguished Service Recipients

The state officers will discuss and select nominated recipients of the Honorary State Degree and Distinguished Service Awards.

Motion by Delaney Gray to award MB, PH, DW, SB, and RS the Honorary Garden State Degree.

Seconded by Catherine Cincotta. Motion passes.

Motion by Kristianne Dowd to present Z and LT the Distinguished Service Award.

Seconded by Dave Watts. Motion passes.

Motion by Delaney Gray to present candidates A, B, C, D, and E with the Honorary Chapter Garden State Degree.

Seconded by Ernie Arians. Motion passes.

Motion by Kristianne Dowd to present candidates A, B, C, D, and E with the Chapter Distinguished Service Award.

Seconded by Stuart Faunce. Motion passes.

B. Delegate Issues for State Convention

Items that will be discussed at the State FFA Convention will be any amendments to our State Constitution. The state officers will be running committee meetings to plan out an agenda for delegate meetings at convention.

C. Online Career Development

The online CDEs are on March 19, 2014. They include Farm Business Management, Meats, and Forestry.

D. Spring CDEs

The spring CDEs will take place on April 10 at Rutgers SEBS campus.

Ag sales: Kyle Clement

Vet Science: Dave Watts and Ernie Arians

Nursery/Landscape: Kristianne Dowd

Ag Mechanics: Stuart Faunce

Floriculture: Catherine Cincotta

ENR: Delaney Gray

E. Livestock Judging CDE

Livestock Judging will be held April 12, 2014 at Delaware Valley College. Delaney Gray and Kyle Clement will be in attendance.

F. Dairy Judging CDE

Dairy Judging will take place on May 3, 2014 at Cedar Lane Farms. Delaney Gray, Kristianne Dowd, and Kelly Gangel will be in attendance.

G. Safe Tractor Operations Event

The Safe Tractor Operations Event will be held on July 15, 2014.

Motion by Delaney Gray to hold the Safe Tractor Operations Event at the Burlington County Farm Fair.

Seconded by Catherine Cincotta. Motion passes.

H. Agriscience Fair

The Agriscience Fair will be held on April 23, 2014 at the Rutgers Eco Complex. Ernie Arians, Kyle Clement, Delaney Gray, and Dave Watts will be in attendance.

I. Eastern PA FFA Day

The Poultry Evaluation CDE will be held on Thursday, May 1, 2014 in Manheim, PA.

J. Agriculture/Agricultural Education Issues Discussion

A Farm Bill has been passed on the last Wednesday of January. Many changes have been made, but they will still be maintaining program initiatives. There is still a need for an immigration reform law, which will be discussed later on.

K. Member of the Month

Motion by Ernie Arians to make Kaitlyn Tallamy of the Phillipsburg FFA Chapter the February Member of Month.

Seconded by Stuart Faunce. Motion passes.

Congratulations Kaitlyn!

L. State Officer Mileage

The state officer mileage report is provided in our folders.

XIII. Closing ceremonies

Meeting adjourned at 8:01 pm.

New Jersey FFA Treasurer's Report
January 2014

BEGINNING BALANCE: January 1, 2014

\$41,333.19

Deposits:					
<i>Date</i>	<i>Project#</i>	<i>Project Description</i>	<i>Annual Budget</i>	<i>Monthly Income</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 47,000.00		\$ 37,105.00
	2	CDE's	\$ 4,050.00		\$ 871.00
	3	General Supplies	\$ 5,367.30		\$ 331.55
	4	State Officers	\$ 1,015.00		\$ 90.00
	5	LEAD	\$ 18,170.00		\$ 18,396.20
	6	State Convention - Regis.	\$ 59,350.00		\$ 15,411.70
	7	National Convention	\$ 2,825.00		\$ 4,103.40
	8	Hort Expo	\$ 5,675.00		\$ 80.00
	9	National Leadership Conf.			
	10	State Leadership Event	\$ 6,250.00		\$ 1,717.75
		Total Deposits	\$ 144,335.00	\$ -	\$ 78,106.60

Expenses:

<i>Date</i>	<i>Project #</i>	<i>Expense Description</i>	<i>Annual Budget</i>	<i>Monthly Expense</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 14,400.00		\$ 13,310.00
	2	CDE's	\$ 4,854.20	\$ 300.00	\$ 2,340.00
	3	General Supplies	\$ 5,267.30	\$ 1,477.76	\$ 3,900.80
	4	State Officers	\$ 9,694.50		\$ 3,884.06
	5	LEAD	\$ 21,353.00		\$ 25,877.42
	6	State Convention - Regis.	\$ 64,494.00		\$ 55,755.90
	7	National Convention	\$ 6,856.00	\$ 2,022.45	\$ 6,027.11
	8	Hort Expo	\$ 7,710.00		
	9	National Leadership Conf.	\$ 2,125.00		\$ 2,125.00
	10	State Leadership Event	\$ 7,581.00		
		Total Expenses	\$ 144,335.00	\$ 3,800.21	\$ 113,220.29

Ending Balance: January 31, 2014

\$37,532.98

New Jersey FFA Expenditures for FY 2014				
Date	Description	Order #'s	Amount	Total
Dues/Memberships				
11/20/13	National FFA - Affiliation Fee	MEM 144063	\$ 13,310.00	
				\$ 13,310.00
Contests				
10/16/13	BIGE - CDE's 7 teams		\$ 70.00	
10/18/13	Rutgers-University Inn & Conference Ctr.	PO7875083	\$ 1,600.00	
11/14/13	Ewell Educational Service- Scranton Cards		\$ 370.00	
01/28/14	Rutgers Gardens - Deposit		\$ 300.00	
				\$ 2,340.00
General Supplies				
08/05/13	Selective Insurance		\$ 625.00	
11/20/13	National FFA - Hunterdon Polytech Gavel	OE-694652	\$ 24.50	
11/25/13	Vista Print Holiday Cards		\$ 130.04	
12/12/13	First Coast Promo- Mugs		\$ 653.50	
12/12/13	National FFA- Manuals		\$ 990.00	
01/10/14	Vista Print Wall Calendars		\$ 1,477.76	
				\$ 3,900.80
State Officers				
09/19/13	AAA Membership	Pcard	\$ 456.00	
09/19/13	Lands End - True Blue Polo's for SO	Pcard	\$ 150.55	
11/20/13	National FFA - SPC parking costs	SPC-970	\$ 253.70	
11/20/13	National FFA SO's jackets	OE679830	\$ 464.00	
12/05/13	K.Clement mileage		\$ 897.70	
12/05/13	D.Gray mileage		\$ 180.87	
12/05/13	K.Gangel mileage		\$ 90.76	
12/05/13	K.Dowd mileage		\$ 102.76	
12/05/13	C.Cincotta mileage		\$ 186.30	
12/05/13	D.Watts mileage		\$ 451.70	
12/05/13	S.Faunce mileage		\$ 244.23	
12/05/13	E.Arians mileage		\$ 140.07	
12/05/13	L.Fillebrown mileage		\$ 265.42	
				\$ 3,884.06
Leadership Experience and Development				
09/16/13	Partycrashers - DJ		\$ 250.00	
10/16/13	E.Arians - Dairy & Vegie Products	U15659	\$ 79.53	
10/24/13	Jamesburg Hospitality-Crowne Plaza	PO7876645	\$ 23,857.75	
11/20/13	First Coast Promo - t-shirts	PO7889923	\$ 1,558.14	
11/20/13	National FFA-Awards	OE-687259	\$ 132.00	
				\$ 25,877.42
State Convention				
10/09/13	Rutgers University 2013 State Convention	U1 5627	\$ 55,755.90	
				\$ 55,755.90
National Convention				
10/10/13	Citibank - SO's airfare to Louisville, KY	u15636	\$ 1,736.60	
11/20/13	National FFA - SO's registraton	ONV-REG 4011	\$ 315.00	
12/18/13	Crowne Plaza- SO's hotel		\$ 1,953.06	
01/16/13	Service America-Centerplate, NJ Bkfst	PO7911241	\$ 1,929.95	
01/27/14	Markey's Audio Visual - Podium & Mic		\$ 92.50	
				\$ 6,027.11
Hort Expo				
Leadership Event				
National Leadership Conference				
11/20/13	Maryland FFA Association		\$ 2,125.00	
				\$ 2,125.00
	Grand Total		\$ 113,220.29	\$ 113,220.29