



NEW JERSEY FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Agricultural Education
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New Jersey FFA Association “Launch Your Potential”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Hope Cahill, State FFA President

CC: Eric Nelson, State FFA Facilitator
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: April 28, 2016

RE: State FFA Executive Board Meeting
Monday, May 2, 2016 – 4:00 p.m.
1st Floor NJDA Auditorium, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mr. Nelson at (609) 633-8097, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2015-2016.

AGENDA FOR THE MAY STATE MEETING

- I. Opening Ceremonies
- II. Minutes from the April State Meeting
- III. Treasurer’s Report
- IV. Guest Introductions and Attendance
- V. Committee Assignments
 - A. Constitution, Bylaws & Program of Activities – Hope Cahill
 - B. Membership & Chapter Relations – Hannah Mann
 - C. State Leadership Activities – Alyssa Ferraro
 - D. State Applications – Tyler Kohlhaas
 - E. Career Development Evaluation and Review – Myranda Bond
 - F. Horticultural Exposition Evaluation and Review – Morgan Rutar
 - G. State Convention Evaluation – Kyle Fisher

- VI. Parliamentary Procedure Report – Alyssa Ferraro**
- VII. Executive Committee Report – Kelly Gangel**
- VIII. Foundation Report – Tyler Kohlhaas**
- IX. Alumni Report – Morgan Rutar**
- X. NJAAE Report – Mr. John Neyhart**
- XI. Agricultural Education Advisory Council Report – Hope Cahill**
- XII. New Jersey Agricultural Society Report – Myranda Bond**
- XIII. Unfinished Business**
 - A. State Applications – Morgan Rutar
 - B. Spring CDEs (April 21, 2016) – Morgan Rutar
 - C. Dairy Cattle Evaluation & Management CDE (April 23, 2016)– Myranda Bond
 - D. Agriscience Fair (April 26, 2016) – Hannah Mann
 - E. Eastern PA FFA Day (May 3, 2016)– Tyler Kohlhaas
 - F. State Convention Planning
 - a) Timeline – Alyssa Ferraro
 - b) Statewide Community Service Project – Hope Cahill
 - c) State Officer Candidates– Tyler Kohlhaas
 - d) Ceremony Practice Schedule – Myranda Bond
 - G. Team Goal Action Plan – Tyler Kohlhaas
 - H. Chapter Visits – Hannah Mann
- XIV. New Business**
 - A. H.O. Sampson Chapter Recognition – Alyssa Ferraro
 - B. Honorary American Degree Nominations – Myranda Bond
 - C. Summer CDEs – Morgan Rutar
 - D. Chapter Banquets – Tyler Kohlhaas
 - E. Agricultural Education/Agriculture Issues Discussion – Hannah Mann
 - F. Member of the Month – Kelly Gangel
 - G. State Officer Mileage – Tyler Kohlhaas
 - H. End of the Year Reflection – Hope Cahill
- XV. Closing Ceremonies**

*Next State Meeting- June 6, 2016
1st Floor New Jersey Department of Agriculture, Boardroom
4:00 p.m.*

**New Jersey FFA Association
Minutes from April 4, 2016 Meeting**

I. Opening Ceremonies

The meeting was called to order at 3:56 p.m. Voting members in attendance were Hope Cahill, Hannah Mann, Morgan Rutar, Myranda Bond, Tyler Kohlhaas, Alyssa Ferraro, Kelly Gangel, Kyle Fisher, Ben Wainwright, and Teacher Representative Mr. John Neyhart. State Staff in attendance were Mr. Eric Nelson, Mrs. Nancy Trivette, Mrs. Erin Noble, and Ms. Debra McCluskey.

II. Minutes from March State Meeting

Motion by Morgan Rutar to accept the secretary's report as read.

Second by Hannah Mann.

Motion by Morgan Rutar to accept the minutes as corrected.

Second by Myranda Bond. Motion passes.

III. Treasurer's Report

The starting balance as of March 1, 2016 is \$12,365.71. After deposits and expenses for the month, the ending balance as of March 30, 2016 is \$12,488.91.

Motion by Myranda Bond to accept the Treasurer's Report pending audit.

Motion passes pending audit.

IV. Guest Introduction and Attendance

Welcome back Mrs. Noble!

Hannah Mann assumes the duties of the chair.

V. Committee Assignments

A. Constitution, By-Laws, & Program of Activities

No report.

B. Membership & Chapter Relations

No report.

C. State Leadership Activities

No report.

D. State Applications

There will be a meeting to finalize the convention agenda

E. Career Development Evaluation & Review

There will be a meeting next week.

F. Horticultural Exposition Evaluation & Review

No report.

G. State Convention Evaluation

No report.

Hope Cahill reassumes the duties of the chair.

VI. Parliamentary Procedure Report

The motion to call for the order of the day is used to redirect the focus of the assembly and return to the scheduled topic. It can be called for by stating: "I call for the orders of the day."

VII. Executive Committee Report

The Executive Committee reminds the State Officers that there are only 52 days left in the term and asks them to use the final days to make an impact and leave a legacy.

VIII. New Jersey FFA Foundation Report

The New Jersey FFA Foundation will meet on April 19, 2016 at 6 p.m. at the NJDA.

IX. New Jersey FFA Alumni Association Report

The New Jersey Alumni Association held its annual 5K on April 2, 2016 and will be hosting the Retiring Address Workshop on April 11, 2016. The next meeting will be April 25, 2016 at 6 p.m. at the NJDA.

X. New Jersey Association of Agricultural Educators Report

The NJAAE is excited for the upcoming Region VI Conference from April 29 to April 30, 2016. Registration for the conference has been extended. The NJAAE is looking to enforce that educators communicate through the Association when contacting the Department of Agricultural Education.

XI. Agricultural Education Advisory Council Report

The Agricultural Education Advisory Council will be meeting during the 2016 New Jersey State FFA Convention.

XII. New Jersey Agricultural Society Report

The New Jersey Agricultural Society will meet on May 11, 2016 at 6 p.m. at the Rutgers EcoComplex.

XIII. Unfinished Business

A. New Jersey Agricultural Society Gala

The New Jersey Ag Society hosted a Gala on March 18, 2016. Hannah Mann and Myranda Bond arrived early to set up, followed by the rest of the State Officer team. The Gala helped raise money for Farmers Against Hunger to receive a new truck, the first \$10,000 of which were matched by Farm Credit East.

B. Horticulture Exposition/Floral Design CDE

The Horticultural Exposition was held from March 11 to March 12, 2016 at Mercer County Community College. Both entry judging and the Floral Design CDE took place on March 11, 2016. Overall, the event ran smoothly. The results for each class and the Floral Design CDE are provided in the packets and available online.

C. National Agriculture Day Event

National Ag Day was held from March 13 to March 15, 2016 in Washington D.C. This was an amazing opportunity for Morgan Rutar, Myranda Bond and Tyler Kohlhaas to meet with other members in FFA, AFA, and 4H from across the country, as well as receive advocacy training and conduct visits with legislators on Capitol Hill.

D. Online CDEs

Winter CDEs were held online on March 23, 2016. Events available were: Farm Business Management, Forestry, and Meat Evaluation. The results are provided in the folders and are available online.

E. State Applications Judging

The State Applications will be judged on April 7, 2016 at 8:30 a.m. at the NJDA. Myranda Bond and Kyle Fisher will be in attendance.

F. Spring CDEs

Spring CDEs will be held on April 21, 2016 at Rutgers University. Events available are: Agricultural Sales, Agricultural Technology & Mechanical Systems, Environmental and Natural Resources, Floriculture, Nursery/Landscape, and Vet Science. Hannah Mann and Kelly Gangel will attend Floriculture, Kyle Fisher will attend Ag Sales, Hope Cahill will attend Nursery/Landscape, Ben Wainwright will attend Ag Mechanics, Morgan Rutar and Tyler Kohlhaas will attend Environmental and Natural Resources, and Alyssa Ferraro and Myranda Bond will attend Vet Science.

G. Dairy Evaluation CDE

The Dairy Evaluation CDE will be held on April 23, 2016 at Cedar Lane Farms. Myranda Bond and Ben Wainwright will be attending.

H. Eastern PA FFA Day

Eastern PA FFA Day will be held on May 3, 2016 in Lebanon, PA. Events available are: Livestock Judging, Agronomy, and Food, Science, & Technology. Alyssa Ferraro and Morgan Rutar will be attending.

I. Agriscience Fair

The Agriscience Fair will be held on April 26, 2016 from 3 to 6 p.m. at the Rutgers EcoComplex. Hope Cahill, Hannah Mann, and Myranda Bond will be attending.

J. State Convention Planning

A. Timeline

On track with the timeline provided. Be aware of upcoming dates.

B. Video Shoot

The video shoot will be held on April 8, 2016 at 11 a.m. at the Bond Residence.

C. Statewide Community Service Project

The Statewide Community Service Project to support the Ronald McDonald House has been launched, including flyers, several avenues for participation, and advertisements. NJ FFA members can purchase striped RMDH socks, collect needed items in a drive, sell RMDH cut-outs, volunteer at local houses, sponsor a family through the Share-A-Night program, or collect donations. Large posters have been made and members are participating, but the campaign needs more advertisement.

D. Potential State Officers/Nom Com

A list of Potential State Officer Candidates was provided in the folders. These are members the State Officers should keep an eye on, encourage to run, and provide support. Nominating Committee applications will be evaluated after the meeting.

E. Delegate Issues for State Convention

Chapters can submit constitutional amendments to be presented to the delegates at State Convention.

The State FFA Executive Board received a proposal for an amendment to the State FFA By-Laws from the Allentown FFA Chapter.

Motion by Myranda Bond to request that edits for clarification purposes be made to the proposed amendment by Wednesday, April 6, 2016.

Second by Kyle Fisher. Motion passes.

Motion by Hannah Mann that pending resubmission, the State FFA Executive Board will recommend voting in favor of this amendment to the delegates of the 87th State FFA Convention.

Second by Alyssa Ferraro. Motion passes.

Division of the House was called and a hand vote was taken

6 in favor, 2 against. Motion passes.

K. Ceremony Practice Schedule

State Officers have the Installation, State Degree, and Honorary Membership, and the Blue Jackets, Bright Futures ceremonies memorized.

L. Team Goal Action Plan

The Community Service Goal to raise funds for the Ronald McDonald House needs more advertisement on all social media outlets. The advocacy goal has been reached through National Ag Day. The goal to reach out to sponsors was worked towards with attendance to the Ag Society Gala. Member interaction has been strengthened with snapchat. More team bonding needs to be implemented.

M. Chapter Visits

A copy of the Chapter Visit schedule has been provided. Banquet requests are coming up soon.

XIV. New Business

A. Nominating Committee Candidates

All applications have been received and will be evaluated after the meeting.

B. Agricultural Education/Agriculture Issues Discussion

The Kids Cafe in Phoenix, Arizona is providing free meals comprised of fresh fruits and vegetables to food insecure children in the local community. In addition, the cafe is providing a safe place for kids to do their homework and be educated about where their food comes from.

C. Member of the Month

Motion by Kelly Gangel to accept Kaitlyn Tallamy from the Phillipsburg FFA Chapter as the April member of the month.

Second by Morgan Rutar. Motion passes.

D. State Officer Mileage

State officers are reminded that miles are due by 2 p.m. prior to each State Board meeting in order to be eligible for compensation.

E. Retiring Address Workshop

The Retiring Address Workshop will be held on April 11, 2016 at 5 p.m. at the NJDA. State Officers are to bring their RA music, title, slideshow pictures, and props.

XV. The meeting was adjourned at 6:00 p.m.

Monthly State Meetings - General Ledger

As of March 31, 2016

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Deposit	03/03/2016		Deposit	-SPLIT-	523.00	523.00	12,365.71
	Check	03/03/2016	Welcome Hotel Group	2016 ALLD meal expenses	P10 (Leadership Event-Expense)	-4,061.20	-4,061.20	12,888.71
	Deposit	03/07/2016		Deposit	-SPLIT-	863.00	863.00	8,827.51
	Deposit	03/09/2016		Deposit	-SPLIT-	198.00	198.00	9,690.51
	Deposit	03/14/2016		Deposit	-SPLIT-	585.00	585.00	9,888.51
	Deposit	03/14/2016		Deposit	-SPLIT-	1,168.00	1,168.00	10,473.51
	Check	03/23/2016	Preferred Party Place	tables and linens for Hort Expo	P8 (Hort Expo - Expense)	-2,666.00	-2,666.00	11,641.51
	Deposit	03/24/2016		Deposit	-SPLIT-	362.00	362.00	8,975.51
	Deposit	03/30/2016		Deposit	-SPLIT-	3,151.40	3,151.40	9,337.51
	Total FFA					123.20	123.20	12,488.91
	TOTAL					123.20	123.20	12,488.91

NJ FFA Association FFA Monthly Budget Summary March 2016

	Mar 16	Jul '15 - Mar 16	\$ Under/Over Budget	Annual Budget
Income				
Opening Balance	0.00	62,563.84		
P1 Dues/Memberships (Income)	964.00	43,588.00	-6,412.00	50,000.00
P2 CDE's (Income)	767.00	3,654.00	-846.00	4,500.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	60.00	170.11	-934.89	1,105.00
P5 LEAD (Income)	75.00	11,610.00	-8,280.00	19,890.00
P6 State Convention (Income)	2,146.40	11,541.35	-56,708.65	68,250.00
P7 National Convention (Income)	35.00	4,972.91	67.91	4,905.00
P8 Horticulture Expo (Income)	640.00	-288.00	-5,788.00	5,500.00
P9 NLC SO (Income)	0.00	0.00	0.00	0.00
P10 Leadership Event (Income)	2,185.00	7,156.51	2,031.51	5,125.00
Total Income	6,872.40	144,968.72	-14,306.28	159,275.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	15,930.00	1,400.00	14,530.00
P2 (CDE's - Expense)	0.00	3,663.31	-4,512.69	8,176.00
P3 (General Supplies - Expense)	0.00	3,116.94	-2,141.06	5,258.00
P4 (State Officers - Expense)	0.00	9,955.40	-1,467.60	11,423.00
P5 (LEAD - Expense)	0.00	12,465.58	-9,749.42	22,215.00
P6 (State Convention - Expense)	130.00	67,114.54	-4,153.46	71,268.00
P7 (National Conven. - Expense)	0.00	6,217.45	-3,385.55	9,603.00
P8 (Hort Expo - Expense)	2,666.00	2,859.30	-4,710.70	7,570.00
P9 (NLC SO - Expense)	0.00	2,258.64	-111.36	2,370.00
P10 (Leadership Event-Expense)	4,061.20	8,709.65	1,847.65	6,862.00
Total Expense	6,857.20	132,290.81	-26,984.19	159,275.00
Net Income	15.20	12,677.91	12,677.91	0.00