



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Agricultural Education
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New Jersey FFA Association

"Illuminate"

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Myranda Bond, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: April 28, 2017

RE: State FFA Executive Board Meeting
Monday May 1, 2017– 4:00 p.m.
1st Floor NJDA Auditorium, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative role on the Executive Board, and will have voting power at each meeting in 2016-2017.

AGENDA FOR THE MAY STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the April State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Myranda Bond
 - B. Membership & Chapter Relations – Renee Stillwell
 - C. State Leadership Activities – Kelsey Stockton
 - D. State Applications – Jeremy Posluszny
 - E. Career Development Evaluation and Review – Josh Loew
 - F. Horticultural Exposition Evaluation and Review – Zuri Richmond
 - G. State Convention Evaluation – Morgan Rutar

- VI. **Parliamentary Procedure Report** – Kelsey Stockton
- VII. **Executive Committee Report** – Hannah Mann
- VIII. **Foundation Report** – Jeremy Posluszny
- IX. **Alumni Report** – Morgan Rutar
- X. **Agricultural Education Advisory Council Report** – Josh Loew
- XI. **New Jersey Agricultural Society Report** – Myranda Bond
- XII. **New Jersey Association for Agriculture Educators** – John Neyhart
- XIII. **Unfinished Business**
 - A. Retiring Address Workshop (April 12) – Zuri Richmond
 - B. Application Judging (April 13) – Jeremy Posluszny
 - C. Spring CDEs (April 27) – Morgan Rutar
 - D. State Convention Planning
 - a. Timeline – Renee Stillwell
 - b. Video Shoot – Zuri Richmond
 - c. Statewide Community Service Project – Morgan Rutar
 - d. Potential State Officer Candidates – Kelsey Stockton
 - E. Dairy Cattle Evaluation (April 29) – Jeremy Posluszny
 - F. Eastern PA Day (May 2) – Kelsey Stockton
 - G. Agriscience Fair (May 3) – Renee Stillwell
 - H. Team Goal Action Plan – Morgan Rutar
 - I. Chapter Banquets – Renee Stillwell
- XIV. **New Business**
 - A. HO Sampson Chapter Recognition – Josh Loew
 - B. Honorary American Degree Nominations – Morgan Rutar
 - C. Summer CDEs
 - a. Safe Tractor Operators Event – Josh Loew
 - b. Horse Evaluation – Kelsey Stockton
 - c. Dairy Handlers – Zuri Richmond
 - D. Agricultural Education/Agriculture Issues Discussion – Jeremy Posluszny
 - E. Member of the Month – Hannah Mann
 - F. State Officer Mileage – Josh Loew
- XV. **End of the Year Reflection**
- XVI. **Closing Ceremonies**

*Next State Meeting- June 5, 2017
4:00 p.m.*

**New Jersey FFA Association
Minutes from April 3, 2017 Meeting**

I. Opening Ceremonies

Myranda Bond called the meeting to order at 3:56 pm. Voting members in attendance were Morgan Rutar, Renee Stillwell, Jeremy Posluszny, Zuri Richmond, Josh Loew, Kelsey Stockton, Hannah Mann, and John Neyhart. State Staff in attendance were Mrs. Erin Noble, Mrs. Nancy Trivette, and Ms. Debra McCluskey.

II. Minutes from March State Meeting

Motion by Renee Stillwell to accept the Secretary's minutes as read.

Seconded by Morgan Rutar. Motion passed.

III. Treasurer's Report

Motion by Jeremy Posluszny to accept the treasurer's report pending audit.

Motion passed pending audit.

IV. Guest Introductions and Attendance

Three members were in attendance – Kait Taliamy, Allison Finn and Gabrielle Kenny. Kait is from the Phillipsburg FFA Chapter and her SAE includes raising livestock, working at a horse farm, and working at an orchard. Allison is from the Freehold FFA Chapter and her SAE involves pet sitting. Gabrielle Kenny is from the Northern Burlingotn FFA Chapter and her SAE is working with an experienced parliamentarian.

Motion by Morgan Rutar to give Alyssa Ferraro an unexcused absence for this meeting.

Seconded by Jeremy Posluszny. Motion passed.

Tyler's absence was handled at a previous meeting.

Morgan Rutar assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No report.

B. Membership & Chapter Relations

The committee met on March 28 to discuss previous ideas made at the November committee meeting, and to create the delegate agenda for state convention. Attention was drawn to the membership data sheet.

Motion by Renee Stillwell to accept the Membership and Chapter Relations committee report as read.

Motion had an implied second. Motion passed.

C. State Leadership Activities

The committee met on March 30 to discuss improvements for ALLD, ways to better implement the online evaluations, ways to shorten LEAD by one hour, and to create the delegate agenda items.

Motion by Kelsey Stockton to accept the State Leadership Activities committee report as read.

Motion had an implied second. Motion passed.

D. State Applications

The committee met on April 1 to create the delegates agenda for state convention.

Motion by Jeremy Posluszny to accept the State Applications committee report as read.

Motion had an implied second. Motion passed.

E. Career Development Evaluation and Review

The committee members met on March 27 to discuss the delegate agenda items. The major topics that the committee is looking for feedback from the delegates for is finding centralized locations to host Winter CDEs at and merging the Floral Design and Floriculture CDEs into one CDE.

Motion by Josh Loew to accept the Career Development Evaluation and Review committee report as read.

Motion had an implied second. Motion passed.

F. Horticulture Exposition Evaluation and Review

The Horticultural Exposition Evaluation and Review committee met on March 28 to discuss feedback from the Horticulture Exposition and the Floral Design CDE, and to create the committee agenda for the delegate meeting at state convention. Several recommendations were made including Creating an "Urban Agriculture" themed class in 100th division, making clear that all horticulture entries must have the scientific and common name of the plant species, merging the floral design and floriculture CDE, to find improvements to have more members complete online evaluations, and to use State Officer Candidates as volunteers at the Floral Design CDE.

Motion by Zuri Richmond to accept the Horticulture Exposition Evaluation and Review Committee report as read.

Motion had an implied second. Motion passed.

G. State Convention Evaluation

No report.

Myranda Bond reassumed the duties of the chair.

VI. Parliamentary Procedure Report

Limiting or extending debate reduces the number of those who are able to debate on a motion and for how long they can debate for, or for putting a limit on how long general debate can go on. This motion is amendable, requires a second, is not debatable, can be reconsidered, and requires a two-thirds vote. An example of making this motion would be by saying, "I move that debate be extended to 20 minutes per person."

VII. Executive Committee Report

Executive Committee chair, Hannah Mann reminded the state officers that state convention is not about us, it's about the members. While we are important to the success of convention, what we do is for our members.

VIII. Foundation Report

The next meeting is tentatively Tuesday, April 11 at 6:00 pm in the board room.

IX. Alumni Report

The Retiring Address Workshop will be held on Wednesday, April 12 beginning at 5:00, and the monthly meeting will immediately follow.

X. Agricultural Education Advisory Council Report

No report.

XI. Agricultural Society Report

The next meeting will be held on May 10 at the Rutgers Eco Complex.

XII. New Jersey Association of Agriculture Educators

The last meeting of the NJAAE was held on March 23. Currently there are discussions going on with an assemblyman concerning a student loan grant, and are hoping that this bill will come into affect and help benefit students pursuing a career in Ag Education. They also discussed the annual meeting coming up at State Convention, electing the new officers and updating the constitution and bylaws.

XIII. Unfinished Business

A. Horticultural Exposition/Floral Design CDE

The Floral Design CDE was held on March 10, and the Horticultural Exposition was open to the public on both March 10 and 11. The event went very well and the members enjoyed the event, although we were lacking responses in the online evaluations.

B. National Ag Day Event

Kelsey and Jeremy traveled to Washington DC for National Ag Day, where they met with several legislative representatives and created connections. Overall their visits went very well and it was nice to reconnect with some of the representatives that the state officers met with during National FFA Week.

C. Winter (Online) CDEs

Winter CDEs were held online on March 29. The participation for these events increased hopefully due to the Success Support videos. The Newton FFA Chapter placed first in all three events – Farm and Agribusiness Management, Forestry and Meat Evaluation & Technology.

D. Retiring Address Workshop

The RA workshop will be held on April 12, hosted by the Alumni. This event gives the state officers the opportunity to try on our retiring addresses and get feedback to help improve it. The event will start at 5:00 and state officers are reminded to wear official dress.

E. Applications Judging

State application judging will be held on April 13. The committee will meet at 8:30 am and will be dismissed upon completion of going through all applications. State Officers attending are Renee Stillwell, Jeremy Posluszny, and Kelsey Stockton.

F. Spring CDEs

Spring CDEs will be held on April 27 at Rutgers University. Each state officer and executive committee member has been assigned to an event. At the April work session, all responsibilities will be discussed.

G. State Convention Planning

a. Timeline

We have the video shoot on April 9, and will have more time to complete scripting during the RA workshop. All committee agendas were submitted on time.

b. Video Shoot

The team has constructed a storyboard for the videos at convention and these videos will be filmed on Sunday. At the conclusion of the state meeting, the state officers will meet to finalize details for the video shoot.

c. Community Service Project

Our project this year is with the Anchor House. No progress has been made so far. Moving forward, an email will be sent to chapter advisors and we will have to advertise through social media platforms. A success support video will be made to highlight this event as well.

d. Potential State Officers/Nom Com

We have a list on Facebook of people looking to run for state office. Tonight Myranda and Hannah will meet to discuss the Nominating Committee.

e. Delegate Issues for State Convention

The delegate issues for convention were due, submitted in an agenda form, by April 1. No chapter submitted any issues, so the delegate issues will only be what the state executive board submitted.

Motion by Jeremy Posluszny that the board recommends the affiliation fee increase, in addition to the CDE fee increase.

Seconded by Kelsey Stockton. Motion passed. .

H. Team Goal Action Plan

Each officer shared their goal and any progress made on their respective goal.

I. Chapter Visits

All chapter visits should be completed by this point.

XIV. New Business

A. Dairy Cattle Evaluation CDE

The Dairy Cattle Evaluation CDE will be held on Saturday, April 29. Zuri and Jeremy will attend this event at Cedar Lane Farms in Hunterdon County. They will be meeting with Mrs. Noble to carpool, and will arrive by 8:00 am.

B. Eastern PA Day

Myranda and Kelsey will attend this event. The CDEs that are offered include Poultry Evaluation, Food Science & Technology, Agronomy, and Livestock Evaluation.

C. Agriscience Fair

The Agriscience Fair will be held at the Rutgers EcoComplex on May 3. Morgan, Renee, and Hannah will be attending this event, and will arrive by 2:30 that evening in official dress.

D. Agricultural Education Issues Discussion

A recent study was released that foliage for cattle feed grown in warmer weather is more difficult to digest and contributes to global warming, and also is less nutritional.

E. Member of the Month

Motion by Hannah Mann to select Karen Reyes from the Freehold FFA Chapter as the April member of the month.

Seconded by Jeremy Posluszny. Motion passes.

F. State Officer Mileage

The mileage report was provided in the folders. State Officers are reminded that miles are due by 2:00 pm prior to each State Board Meeting in order to be eligible for compensation.

Motion by Hannah Mann to accept Morgan Rutar as the New Jersey National Officer candidate, pending receiving her American Degree.

Seconded by Kelsey Stockton. Motion passed.

The meeting was adjourned at 6:37 pm.

8:52 AM
 April 3, 2017
 Cash Basis

NJ FFA Association
 Monthly State Meetings - General Ledger
 As of March 31, 2017

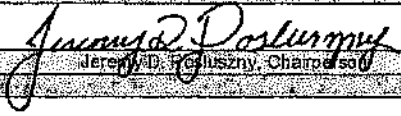
FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Deposit	03/01/2017		Deposit		1,896.46	1,896.46	41,608.66
	Check	03/01/2017	National FFA Organiz...	Honorary Degree plaque	-SPLIT-	-20.00	-20.00	43,505.12
	Check	03/01/2017	The College of New J...	ALLD facility & meals invoice	P10 (Leadership Event-Expense)	-6,790.36	-6,790.36	43,485.12
	Check	03/03/2017	National FFA Organiz...	Hort Expo plaques	P8 (Hort Expo - Expense)	-1,125.50	-1,125.50	35,694.76
	Check	03/07/2017	Staats	Hort Expo award ribbons	P8 (Hort Expo - Expense)	-174.86	-174.86	35,569.26
	Check	03/09/2017	Rutgers Gardens	final payment for room rental (ENR CDE)	P2 (CDEs - Expense)	-300.00	-300.00	35,394.40
	Deposit	03/13/2017		Deposit	-SPLIT-	1,428.00	1,428.00	35,094.40
	Check	03/15/2017	Preferred Party Place	table/linen rental	P8 (Hort Expo - Expense)	-2,438.00	-2,438.00	36,522.40
	Check	03/15/2017	National FFA Organiz...	gavel for Bergen Tech	P3 (General Supplies - Expense)	-22.00	-22.00	34,084.40
	Deposit	03/24/2017		Deposit	-SPLIT-	354.00	354.00	34,062.40
	Total FFA					-7,192.26	-7,192.26	34,416.40
	TOTAL					-7,192.26	-7,192.26	34,416.40

NJ FFA Association FFA Monthly Budget Summary March 2017

	Mar 17	Jul '16 - Mar 17	\$ Under/Over Budget	Annual Budget
Income				
Deposit	0.00	29,508.91		
P1 Dues/Memberships (Income)	0.00	40,243.00	-9,757.00	50,000.00
P2 CDEs (Income)	715.00	2,396.00	-2,104.00	4,500.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	0.00	211.97	-893.03	1,105.00
P5 LEAD (Income)	0.00	16,479.00	-471.00	16,950.00
P6 State Convention (Income)	-35.00	14,310.18	-51,466.82	65,777.00
P7 National Convention (Income)	0.00	4,141.40	-973.60	5,115.00
P8 Horticulture Expo (Income)	370.00	550.00	-4,660.00	5,210.00
P9 NLCSO (Income)	0.00	0.00	0.00	0.00
P10 Leadership Event (Income)	1,713.18	7,877.49	4,137.49	3,740.00
Total Income	2,763.18	115,717.95	-36,679.05	152,397.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	13,448.16	-966.84	14,435.00
P2 (CDEs - Expense)	300.00	1,959.92	-6,583.58	8,543.50
P3 (General Supplies - Expense)	22.00	1,046.52	-1,028.48	2,075.00
P4 (State Officers - Expense)	0.00	7,867.31	-1,073.19	8,940.50
P5 (LEAD - Expense)	0.00	16,731.94	-2,843.06	19,575.00
P6 (State Convention - Expense)	0.00	65,973.09	-3,694.91	69,668.00
P7 (National Conven. - Expense)	0.00	6,107.83	-4,767.17	10,895.00
P8 (Hort Expo - Expense)	3,738.36	3,738.36	-3,796.64	7,535.00
P9 (NLCSO - Expense)	0.00	2,833.00	0.00	2,833.00
P10 (Leadership Event-Expense)	6,810.36	10,268.61	2,371.61	7,897.00
Total Expense	10,870.72	129,974.74	-22,422.26	152,397.00
Net Income	-8,107.54	-14,256.79	-14,256.79	0.00

Committee Report
(SUBMIT TO STATE SECRETARY)

Date:	Mar. 30, 2017 via Google Hangouts					
Committee:	State Leadership Activities					
Committee Members Present:	Mr. Joel Rudderow, Josh Loew, Zuri Richmond, Kelsey Stockton					
Absent:	Alyssa Ferraro					
Purpose of Meeting:	Discuss improvements for ALLD, ways to better implement the online evaluations, ways to shorten LEAD by one hour, and delegate agenda items.					
Recommended Action(s):	(1) At ALLD, take 10 minutes from the scavenger hunt and add it onto the symposium. It is requested that we add more time to the panel discussion by many. Some said the scavenger hunt was a little too long, it is also suggested that we research the possibility of expanding the break-out workshop space. (2) Ways to reduce the duration of LEAD: remove flag raising, shorten the experiences of the 360 workshops, decrease the length of each confidence course activity from five to four minutes, and shorten the closing ceremony.					
Comments:	We will receive feedback about the online evaluations by making it a delegate committee agenda item. The Delegate Committee Agenda was completed and submitted.					
<table border="1"> <tr> <td align="center">Kelsey Stockton</td> <td rowspan="4"></td> </tr> <tr> <td align="center">Chairperson</td> </tr> <tr> <td align="center">Secretary</td> </tr> <tr> <td> </td> </tr> </table>		Kelsey Stockton		Chairperson	Secretary	
Kelsey Stockton						
Chairperson						
Secretary						

Committee Report (SUBMIT TO STATE SECRETARY)	
Date:	Saturday, April 1, 2017
Committee:	Committee on State FFA Applications
Committee Members Present:	Jeremy Posluszny, Chairman Kelsey Stockton, Vice Chairwoman Renée Stillwell
Absent:	Alyssa Ferraro Keely DiTizio
Purpose of Meeting:	To review the progress of the State FFA Applications committee and to create the agenda for the delegate committee meeting at the 88th New Jersey State FFA Convention.
Recommended Action(s):	The Committee recommends that the executive board vote in favor of the agenda created for the delegate committee meeting at state convention. The agenda reads: I. Ice Breaker II. Election of Committee Chair and Secretary III. Overview of Committee and Last Year's Report IV. Review the State FFA Applications A. Moving State FFA Applications from Excel format to an online format V. Discussion of Additional Ideas, Questions and Concerns VI. Make Recommendations VII. Develop Committee Report VIII. Review of Report Process with Chair and Secretary
Comments:	The next meeting will be held at the 88th New Jersey State FFA Convention.
<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">  Jeremy D. Posluszny, Chairman </div> <div style="width: 40%;"></div> </div>	
<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"></div> <div style="width: 40%; text-align: center;"> Secretary </div> </div>	

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: March 27, 2017

Committee: CDE Evaluation and Review

Committee Members Present:

Mr. Cruzan, Morgan Rutar, Tyler Kohlhaas, Renee Stillwell

Absent:

Purpose of Meeting:

To review and evaluate career development events, and to prepare state convention committee agenda.

Recommended Action(s):

Topics selected for discussion at state convention include centralizing locations for online CDE's and merging Floral Design and Floriculture.
Recommendation to have a tangible item to be awarded for art competition so that observers can see the placing EX: Hort Expo ribbons.

Comments:

Josh Loew
Chairperson

Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: March 28, 2017

Committee: Horticultural Exposition Evaluation and Review

Committee Members Present:

Zuri Richmond, Kelsey Stockton, and Morgan Rutar.

Absent:

Ms. Nan Hamilton and Alyssa Ferraro.

Purpose of Meeting:

The purpose of this meeting was to obtain and discuss feedback from Horticultural Exposition and the Floral Design Career Development Event, and create the committee agenda for the delegate meeting at State Convention.

Recommended Action(s):

The Horticultural Exposition Evaluation and Review Committee discussed the following recommended actions:

1. Create an "Urban Agriculture" themed division in the 100th class for Horticultural Exposition.
2. Make clear that arrangements submitted for Horticultural Exposition are required to include the scientific and common name of plant species.
3. Have delegates discuss the possibility of merging the Floral Design Career Development Event with Floriculture (held at Spring CDEs) and hold the merged event during Horticultural Exposition. There are various opinions on this recommendation.
4. Find an alternative/improvement to ensure members are completing online evaluations.
5. Gather opinions on the scenario segment of the Floral Design Career Development Event, and using State Officer Candidates as volunteers. The committee finds both elements to be beneficial for the event.

Comments:

Delegates will discuss these topics further during State Convention, thus providing more feedback.

Zuri Richmond
Chairperson

Secretary