



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
Natural Resources Education
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NEW JERSEY FFA ASSOCIATION
"EMBRACE. EMBARK. EMPOWER."

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Josh Loew, State FFA President
Lauren Fillebrown, State FFA Facilitator
Erin E. Noble, State FFA Advisor

DATE: April 14, 2019

RE: State FFA Executive Board Meeting
Monday, May 6, 2019 – 4:00 p.m.
1st Floor NJDA Auditorium, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2018-2019.

AGENDA FOR THE APRIL STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the March State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Josh Loew
 - B. Membership & Chapter Relations – Kelsey Stockton
 - C. State Leadership Activities – Brittany Smith
 - D. State Applications – Christine Albrecht
 - E. Career and Leadership Development Evaluation and Review – Kaitlyn Tallamy
 - F. Horticultural Exposition Evaluation and Review – Jamie Specca
 - G. State Convention Evaluation – Jacob Newkirk

- VI. **Parliamentary Procedure Report – Jacob Newkirk**
- VII. **Executive Committee Report – Renee Stillwell**
- VIII. **Foundation Report – Josh Loew**
- IX. **State FFA Alumni and Supporters Report – Jamie Specca**
- X. **Food, Agriculture, and Natural Resources Education Advisory Council Report – Kaitlyn Tallamy**
- XI. **New Jersey Agricultural Society Report – Christine Albrecht**
- XII. **Equine Advisory Board Report – Brittany Smith**
- XIII. **New Jersey Association of Agriculture Educators – Mr. John Neyhart**
- XIV. **Unfinished Business**
 - A. Horse Evaluation (April 7) – Jacob Newkirk
 - B. Retiring Address Workshop (April 10) – Brittany Smith
 - C. Spring CDEs (April 11) – Christine Albrecht
 - D. State Applications Judging (April 18) – Jamie Specca
 - E. Dairy Cattle Evaluation (April 27) – Kaitlyn Tallamy
 - F. Eastern PA Day (April 30) – Josh Loew
 - G. Agriscience Fair (May 1) – Christine Albrecht
 - H. State Convention Planning
 - a. Logistics – Jacob Newkirk
 - b. Retiring Addresses – Brittany Smith
 - c. Statewide Community Service Project – Kaitlyn Tallamy
 - I. Chapter Visits – Jamie Specca
 - J. Chapter Banquets – Christine Albrecht
 - K. Team Goal Action Plan – Jamie Specca
- XV. **New Business**
 - A. HO Sampson Chapter Recognition – Jacob Newkirk
 - B. Honorary American Degree Nominations – Jamie Specca
 - C. Summer CDEs (Safe Tractor Operations Event) – Kaitlyn Tallamy
 - D. Agricultural Education Issues Discussion – Brittany Smith
 - E. Member of the Month – Renee Stillwell
 - F. State Officer Mileage – Christine Albrecht
- XVI. **Closing Ceremonies**

*Next State Meeting- Monday, June 3, 2019
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

**New Jersey FFA Association
Minutes from the April 1, 2019 Meeting**

I. Opening Ceremonies

Josh Loew called the meeting to order 3:56 p.m. Voting members in attendance were Kaitlyn Tallamy, Christine Albrecht, Jamie Specca, Jacob Newkirk, and Brittany Smith. State Staff in attendance were Ms. Debra McCluskey, Ms. Lauren Fillebrown, and Mrs. Erin Noble.

II. Minutes from March State Meeting

Motion by Brittany Smith to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Christine Albrecht. Motion passes.

III. Treasurer's Report

Motion by Kaitlyn Tallamy to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

Kelsey Stockton and Renee Stillwell have been excused for academic purposes.

Jamie Specca assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

The Constitution, Bylaws and Program of Activities committee has held 2 meetings where they discussed the changes that are being made on the national level and edits that need to be made to the state constitution. They also discussed the agenda for the state convention committee meeting.

Motion by Josh Loew to accept the Constitution, Bylaws and Program of Activities committee report as described.

Motion had an implied second. Motion passed.

B. Membership & Chapter Relations

No Report

C. State Leadership Activities

The State Leadership Activities talked about changes that have been made to conferences based on last year's state convention committee, and created the agenda for the next meeting that will be held at state convention.

Motion by Brittany Smith to accept the State Leadership Activities committee report as described.

Motion had an implied second. Motion passed.

D. State Applications

The State Applications Committee discussed having a set of blue jackets to award to a chapter, and created the agenda for the state convention meeting.

Motion by Christine Albrecht to accept the State Application committee report as described.

Motion had an implied second. Motion passed.

E. Career Development Evaluation and Review

The Career Development Evaluation and Review committee reviewed the 60% policy and drafted a proposal for a replacement policy. They also discussed changing the date of online CDEs and created the agenda for the committee meeting at state convention.

Motion by Kaitlyn Tallamy to accept the Career Development Evaluation and Review committee report as described.

Motion had an implied second. Motion passed.

F. Horticulture Exposition Evaluation and Review

The Horticulture Exposition Evaluation and Review committee created their meeting agenda.

Motion by Christine Albrecht to accept the Horticulture Exposition Evaluation and Review committee report as described.

Motion had an implied second. Motion passed.

G. State Convention Evaluation

The State Convention Evaluation committee discussed adding a t-shirt design competition to state convention, adding a 4th and 5th place recognition to the art contest and discussed different ways to do evaluations for convention. They also drafted the agenda for the state convention committee meeting.

Motion by Jake Newkirk to accept the State Convention Evaluation committee report as described.

Motion had an implied second. Motion passed.

Josh Loew reassumed the duties of the chair.

VI. Parliamentary Procedure Report

The motion to rescind is used to cancel a motion all together. It requires a second, is amendable, and no previous notice is needed. If no notice is given it requires a 2/3 vote. If notice is given it requires a majority vote.

VII. Executive Committee Report

The Executive Committee had the state officers think about a regret they had from this year, and how they will learn from that as they move towards state convention.

State officers were also asked to set a SMART goal to help them stay on track during their last month as state FFA officers

VIII. State FFA Foundation Report

The State FFA Foundation will hold their next meeting on April 9, 2019.

IX. State FFA Alumni and Supporters Association Report

The State FFA Alumni and Supporters Association will hold their next meeting on April 10, 2019 at the NJDA and will be hosting the Retiring Address Workshop for State Officers.

X. Food, Agriculture, & Natural Resources Education Advisory Council Report

The Food, Agriculture, & Natural Resources Education Advisory Council will hold their next meeting during state convention on May 22, 2019.

XI. New Jersey Agricultural Society Report

The New Jersey Agricultural Society will hold their next meeting on May 8, 2019 at the Rutgers Eco Complex at 6:00 pm .

XII. Equine Advisory Board

The Equine Advisory Board Met on March 20 at Rick's Saddle Shop. Brittany Smith gave a short talk about FFA and Food, Agriculture and Natural Recourses Education and how the horse industry effects our members. The Board also discussed their budget for this year and plan to continue sponsoring jackets for the first place NJ FFA Horse Judging team.

XIII. New Jersey Association for Agricultural Educators

The New Jersey Association for Agricultural Educators held a webinar on March 21. They talked about who would attend Washington D.C. for the ACTE event. They will also be supporting the Teach Ag Event at State Convention. They will be holding their next meeting in May and will be nominating new officers.

XIV. Unfinished Business

A. National Ag Day Event

The National Ag Day Event was held March 13 and 14 in Washington D.C. Josh Loew and Kaitlyn Tallamy attended along with members from four other youth agricultural organizations. At the event they learned about the advocacy process and had the opportunity to talk to three legislators.

B. Horticulture Exposition/Floral Design CDE

The Horticulture Exposition was held March 15 and 16, 2019 at the Mercer County Community College. There was a total of 506 entries in the 4 divisions. The Floral Design CDE was held on March 15, 2019 and 40 Students competed. The winning team was the Newton FFA Chapter.

C. New Jersey Agricultural Society Gala

The New Jersey Agricultural Society Gala was held on March 23, 2019. The State Officers helped with the door prizes and the 50/50 raffle. All the food served that evening was local Jersey Fresh products. Mrs. Guttadora, Agricultural Educator from Monmouth County, also was honored with the President's award.

D. Winter (Online) CDEs

The Winter CDEs were held on March 27, 2019 using MyCaert. The winning teams are as followed: Newton, Meat Evaluation and Technology; Woodstown, Farm and Agribusiness Management; and Newton, Forestry.

E. Retiring Address Workshop

The Retiring Address Workshop will be held at the NJDA on April 10, 2019. State Officers should come with their speeches, music and dressed in official dress. They will be presenting their retiring addresses to alumni members for feedback as the continue editing.

F. Spring CDEs

The Spring CDEs will be held on April 11. Nursery Landscape, Ag Technology and Mechanics, Environmental and Natural Resources Management, Floriculture, Ag Sales and Veterinary Science will all be held at various location at Rutgers University.

G. State Applications Judging

State Applications Judging will take place on April 18 at the NJDA. Those involved will spend the day reviewing the applications that have been submitted for State FFA Convention.

H. State Convention Planning

a. Time Line

State Officers Reviewed the timeline of when paperwork is due for State Convention in preparation for convention.

b. Video Shoot

State Officers video-taped all the segment of the rules skits and session videos on March 31, 2019. Ms. Fillebrown will be editing them. We are working on planning a date to shoot the annual report video.

c. State Wide Community Service Project

State Officers worked with Mr. Noble on March 31 to cut wood in preparation for the Statewide Community Service Project that will take place at convention.

d. Potential State Officers/ Nom Com

The Nominating Committee will be chosen following the April State Meeting. State Officers have been reaching out to members about running for State Office and are looking for better ways to connect the group of potential SOCs.

e. Delegate Issues for State Convention

The Committee agendas for state convention were due on April 1, 2019. Jamie Specca and Josh Loew will be working on the workshop for the delegate at state convention.

I. Chapter visit

The State Officer Team is working on the last chapter visit. They are hoping to meet with every chapter before state convention.

J. Team Goal Action Plan

The state officers were asked to talk with their “accountabilibuddy” at some point during the week and gage where they are at within the team action plan

XV. New Business

A. Horse Evaluation

The State Horse Evaluation CDE will be held at the Gloucester County Dream Park on Sunday, April 7, 2019. Jamie Specca and Jake Newkirk along with Ms. McClouskey will help with the event that day.

B. Dairy Cattle Evaluation

The Dairy Cattle Evaluation CDE will take place at Cedear Lane Farm on April 27,2019. Kaitlyn Tallamy will attend and help with the contest.

C. Eastern PA Day

The Eastern Region PA CDE Day will be held on April 30, 2019. Josh Loew and Kaitlyn Tallamy will attend and help as needed throughout the day. New Jersey Teams will compete in CDEs such as Livestock Evaluation, Agronomy, and Food Science.

D. AgriScience Fair

The AgriScience Fair will be held on May 1, 2019 at the Rutgers Eco Complex. Christine Albrecht, Brittany Smith and Renee Stilwell will help throughout the event as members show off their AgriScience projects.

E. Agricultural Education Issue discussion

State Officers Discussed the Current flooding throughout the Mid-West. This is due to the melting snow in the northern states. Many Farmers have lost everything as livestock and crops are unsalvageable. Nebraska alone is looking at about 1 million dollars in losses in agriculture.

F. Member of the Month

Motion by Renee Stillwell to select Kara Yarrington from the Woodstown FFA chapter for March Member of the month.

Seconded by Jamie Specca. Motion passed.

G. State Officer Mileage

Reviewed report in folders.

XVI. Closing Ceremonies

The meeting was adjourned at 6:07 P.M.

Respectively Submitted,

Brittany Smith

State FFA Secretary

NJ FFA Association
FFA Monthly Budget Summary
March 2019

	Mar 19	Jul '18 - Mar 19	\$ Under / Over Budget	Annual Budget
Income				
P1 Dues/Memberships (Income)	325.00	44,297.00	-2,703.00	47,000.00
P2 CDEs (Income)	590.55	1,967.55	317.55	1,650.00
P4 State Officers (Income)	100.00	1,806.63	1,531.63	275.00
P5 LEAD (Income)	900.00	16,349.00	891.00	15,458.00
P6 State Convention (Income)	0.00	8,434.26	-52,186.74	60,621.00
P7 National Convention (Income)	0.00	2,063.00	-253.00	2,316.00
P8 Horticulture Expo (Income)	672.47	967.47	-3,132.53	4,100.00
P10 Leadership Event (Income)	1,600.79	5,140.43	948.43	4,192.00
Total Income	4,188.81	81,025.34	-54,586.66	135,612.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	12,360.00	-640.00	13,000.00
P2 (CDEs - Expense)	495.00	2,032.60	-7,535.40	9,568.00
P3 (General Supplies - Expense)	0.00	1,826.72	-872.28	2,699.00
P4 (State Officers - Expense)	0.00	12,617.80	3,012.80	9,605.00
P5 (LEAD - Expense)	0.00	17,533.64	-1,144.36	18,678.00
P6 (State Convention - Expense)	1,114.62	62,592.23	1,522.23	61,070.00
P7 (National Conven. - Expense)	0.00	6,462.31	-304.69	6,767.00
P8 (Hort Expo - Expense)	2,127.06	3,235.06	-3,614.94	6,850.00
P9 (NLC SO - Expense)	0.00	0.00	-2,275.00	2,275.00
P10 (Leadership Event-Expense)	5,709.37	6,725.99	1,625.99	5,100.00
Total Expense	9,446.05	125,386.35	-10,225.65	135,612.00
Net Income	-5,257.24	-44,361.01	-44,361.01	0.00

9:26 AM

April 1, 2019

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
 As of March 31, 2019

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Check	03/01/2019	Staats	ribbons for 2019 Hort Expo	P8 (Hort Expo - Expense)	-171.56	-171.56	49,101.98
	Deposit	03/06/2019		Deposit	-SPLIT-	1,459.00	1,459.00	48,930.42
	Check	03/06/2019	NORCO	medals for state convention	P6 (State Convention - Expense)	-892.78	-892.78	50,389.42
	Check	03/06/2019	Party Corner	2019 state convention social	P6 (State Convention - Expense)	-740.54	-740.54	49,506.64
	Deposit	03/06/2019	Party Corner	refund for social at state convention	P6 (State Convention - Expense)	508.70	508.70	48,766.10
	Check	03/06/2019	The College of New J...	2019 ALLD	P10 (Leadership Event-Expense)	-5,133.04	-5,133.04	49,274.80
	Check	03/06/2019	The College of New J...	2019 ALLD additional guests	P10 (Leadership Event-Expense)	-576.33	-576.33	44,141.76
	Deposit	03/22/2019		Deposit	-SPLIT-	920.79	920.79	43,565.43
	Check	03/22/2019	Preferred Party Place	tables & linens	P8 (Hort Expo - Expense)	-1,955.50	-1,955.50	42,530.72
	Check	03/22/2019	Somerset County 4H ...	Horse Evaluation registration	P2 (CDEs - Expense)	-495.00	-495.00	42,035.72
	Deposit	03/28/2019		Deposit	-SPLIT-	1,283.02	1,283.02	43,318.74
							-5,783.24	43,318.74
							-5,783.24	43,318.74
								43,318.74

Total FFA

TOTAL

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: March 28, 2019

Committee: Constitution, Bylaws, and Program of Activities

Committee Members Present: Renee Stillwell

Absent: Jenny Allen, Brittany Smith

Purpose of Meeting: To review and evaluate the constitution, bylaws, and program of activities of the New Jersey FFA Association and make any suggestions necessary.

Recommended Action(s): We reviewed the Constitution, Bylaws, and Program of Activities and noticed a majority of the changes necessary were in the POA.

Comments: A document was created that outlined all recommended changes to the POA. The agenda for Stste Convention was created.

Josh Loew
Chairperson

Renee Stillwell
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: March 12, 2019

Committee: State Leadership Activities

Committee Members Present: Brittany Smith, Jamie Specca, Kelsey Stockton

Absent: Jacob Newkirk, Ms. Miller

Purpose of Meeting: Create the agenda for the State Leadership Activities Committee meeting at State Convention.

Recommended Action(s): We recommended the committee discuss each of the state conferences held this year, focusing on the changes made to ALLD and LEAD.

Comments:

Brittany Smith
Chairperson

Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: March 29, 2019

Committee: State Applications Committee

Committee Members Present: Josh Loew, Kelsey Stockton, Christine Albrecht

Absent: Mr. Cruzan

Purpose of Meeting: Go over agenda for state convention for the delegates.

Recommended Action(s): N/A

Comments:

Christine Albrecht
Chairperson

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: March 21st

Committee: CDE/LDE Evaluation and Review

Committee Members Present: Kelsey, Christine, Ms. Hanna Toft

Absent: Brittany

Purpose of Meeting: Further discussion about 60% Mastery Rule, Floriculture/Floral Design Combination, Winter CDEs, and any additional ideas/concerns.

Recommended Action(s): Combining Floriculture and Floral Design. Taking out the 60% Mastery Rule Policy and replacing it with an Attendance and Participation Policy. Providing a Tab on the State Website called "CDE Resources." Moving Winter CDEs to being held onsite. Changing the Floral Design Pricing Card to include more boxes for materials and a total box after hard good and materials. Changing the date for Winter CDEs to an early date January/February.

Comments: Combining Floral Design and Floriculture will allow for a more well-rounded competition, it would also allow for a potential Winter CDE to be held in the Spring. Research and evidence done and found by Kelsey concluded that 60% Mastery was not helping motivate/prepare students, which was the main purpose for the adoption, allowing for an adoption of an Attendance/Participation Policy as a committee we feel is more appropriate. Onsite Winter CDEs- better experience. Expression of a better pricing card for Floral Design. Moving Winter CDEs to a Jan/Feb date would allow for students to use that "slow period" and have a gap between Spring CDEs.

Kait
Chairperson

Brittany
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: March 20, 2019

Committee: Horticultural Exposition Review and Evaluation

Committee Members Present:

Jamie Specca, Christine Albrecht, Kait Tallamy, Mrs. Guttadora

Absent:

Renee Stillwell

Purpose of Meeting:

To create the 2019 Horticultural Exposition State Convention Committee Report.

Recommended Action(s):

N/A

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Comments:

Included recommended actions for delegates to consider as well as accomplishments made for the 2019 Horticultural Exposition. Recommended actions include updating classes and divisions, evaluation of price cards, movement of fresh and silk arrangements, and reviewing size limits.

Jamie Specca
Chairperson

Christine Albrecht
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: March 27, 2019

Committee: State Convention Evaluation

Committee Members Present: Jake Newkirk, Josh Loew

Absent: Mrs. DiTizio, Kelsey Stockton, Kait Tallamy

Purpose of Meeting: Create the agenda for the State Convention Evaluation Committee meeting at State Convention.

Recommended Action(s): Add T-Shirt Design competition and if we should implement such competition. Add recognizing the top 5 in each division for the Art Competition with 4th and 5th receiving a certificate not monetary award. Add Evaluations and what is the best way to conduct evaluations whether it be using a QR code or using paper copies.

Comments:

Jacob Newkirk
Chairperson

Kait Tallamy
Secretary