



NEW JERSEY FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Agricultural Education
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New Jersey FFA Association

"Illuminate"

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Myranda M. Bond, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: September 27, 2016

RE: State FFA Executive Board Meeting
Monday, October 3, 2016 – 4:00 p.m.
1st Floor NJDA Auditorium, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2016-2017.

AGENDA FOR THE OCTOBER STATE MEETING

- I. Opening Ceremonies
- II. Minutes from the September State Meeting
- III. Treasurer's Report
- IV. Guest Introductions and Attendance
- V. Committee Assignments
 - A. Constitution, Bylaws & Program of Activities – Myranda Bond
 - B. Membership & Chapter Relations – Renee Stillwell
 - C. State Leadership Activities – Kelsey Stockton
 - D. State Applications – Jeremy Posluszny
 - E. Career Development Evaluation and Review – Josh Loew
 - F. Horticultural Exposition Evaluation and Review – Zuri Richmond
 - G. State Convention Evaluation – Morgan Rutar
- VI. Parliamentary Procedure Report – Kelsey Stockton
- VII. Executive Committee Report – Hannah Mann

- VIII. **Foundation Report** – Jeremy Posluszny
- IX. **Alumni Report** – Morgan Rutar
- X. **Agricultural Education Advisory Council Report** – Renee Stillwell
- XI. **New Jersey Association of Agricultural Educators** – Mr. John Neyhart
- XII. **Unfinished Business**
 - A. Eastern States Exposition (September 16-17) – Renee Stillwell
 - B. Fall Ag Ed Conference (September 30, 2016) – Myranda Bond
 - C. Leadership Experience and Development (October 7-8, 2016)
 - a) 360 Curriculum
 - i. Chapter Officer Leadership Training (COLT) – Zuri Richmond
 - ii. Leadership and Opportunities Conference – Hannah Mann
 - b) State Greenhand Conference – Tyler Kohlhaas
 - c) Timeline – Kelsey Stockton
 - D. 89th National FFA Convention (October 19-22, 2016)
 - a) Flag Bearer – Josh Loew
 - b) Delegates – Morgan Rutar
 - c) State Booth – Kelsey Stockton
 - d) State Suite – Zuri Richmond
 - e) Recognition Program – Jeremy Posluszny
 - E. Delegate Process Written/Oral Testimony – Jeremy Posluszny
 - F. Fall Career Development Events (November 17, 2016) – Josh Loew
 - G. International Leadership Seminar for State Officers (January 3-17, 2017) – Jeremy Posluszny
 - H. Calendar of Events – Zuri Richmond
 - I. Team Goal Action Plan – Morgan Rutar
 - J. Chapter Visits – Renee Stillwell
- XIII. **New Business**
 - A. New Jersey State Grange Annual Meeting (October 23, 2016) – Tyler Kohlhaas
 - B. New Jersey Farm Bureau Annual Meeting (November 14-15, 2016) – Myranda Bond
 - C. National Ag Day Event – Morgan Rutar
 - D. Agricultural Education/Agriculture Issues Discussion – Zuri Richmond
 - E. Member of the Month – Hannah Mann
 - F. State Officer Mileage – Josh Loew
- XIV. **Closing Ceremonies**

*Next State Meeting- November 7, 2016
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

**New Jersey FFA Association
Minutes from September 12, 2016 Meeting**

I. Opening Ceremonies

Myranda Bond called the meeting to order at 4:03 pm. Voting members in attendance were Morgan Rutar, Renee Stillwell, Jeremy Posluszny, Zuri Richmond, Josh Loew, Kelsey Stockton, Hannah Mann, Tyler Kohlhaas, Alyssa Ferraro, and teacher representative, Mr. John Neyhart. State Staff in attendance were Mrs. Erin Noble, Mrs. Nancy Trivette, and Ms. Debra McCluskey.

II. Minutes from August State Meeting

Motion by Renee Stillwell to accept the secretary's report as read.
Seconded by Jeremy Posluszny. Motion passes.

III. Treasurer's Report

Motion by Jeremy Posluszny to accept the treasurer's report pending audit.
Motion passes pending audit.

IV. Guest Introductions and Attendance

No Guests were in attendance.

Motion by Alyssa Ferraro to receive an excused absence for the meeting on August 8, 2016 with proof of her doctor's note.

Seconded by Hannah Mann. Motion passes.

Motion by Morgan Rutar to accept an excused tardy for Hannah Mann to the October and November state association meetings due to school.

Seconded by Jeremy Posluszny. Motion passes.

Morgan Rutar assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No report.

B. Membership & Chapter Relations

No report.

C. State Leadership Activities

No report.

D. State Applications

No report.

E. Career Development Evaluation and Review

No report.

F. Horticulture Exposition Evaluation and Review

No report.

G. State Convention Evaluation

No report.

Myranda Bond reassumed the duties of the chair.

VI. Parliamentary Procedure Report

Take from the table is a motion that can only be used if a business item during a meeting, or a previous meeting, has already been laid on the table. This motion requires a second and is not amendable or debatable. To use this motion, a person would be recognized by the chair and say "I move to take from the table the motion that" and say what motion was previously laid on the table, "from the meeting on" and insert the date when the motion was laid on the table.

VII. Executive Committee Report

Executive Committee member Alyssa asked all the state officers to attempt to memorize a quote on an index card that was given to each officer. In a very short amount of time, the officers were asked to recite what was on the card, which some did with ease, and others missed only minor details when reciting. Alyssa reminded the officers that LEAD is quickly approaching and that all the officers should be investing the time now to learn their curriculum in order to do their best in facilitating.

VIII. Foundation Report

The New Jersey FFA Foundation held its first meeting of the year on August 16, 2016. The meeting was focused on strategic planning and board reorganization. The board discussed the financial stability of the organization, its return on investments, and how the organization plans to move forward with its investments. The foundation board also welcomed Ernest Arians to the board as a donor representative.

IX. Alumni Report

The NJ FFA Alumni met on August 10. At the meeting, they discussed having a 5K on November 19. This plan falls in line with the state officer's team goal of living healthier lives. Hannah Mann will represent New Jersey as the Alumni Delegate at National Convention. The Regional Development Conference is coming up in Rochester, NY, and Jimmie Ferguson and Morgan Rutar are interested in attending. The next alumni meeting will be held on October 12 at 6:00 pm.

X. Agricultural Education Advisory Council Report

No report.

XI. Agricultural Society Report

The next Ag Society meeting will be held on Wednesday September 14, 2016 at 6:00 pm and Zuri Richmond will be filling in for Myranda Bond.

XII. New Jersey Association of Agricultural Educators Report

September 22 is National Teach Agriculture Day. In an effort to encourage students to become agricultural educators, New Jersey is holding a Teach Ag Recruitment Event at the 212° Conference in December. Friday, September 30 is the Fall Ag Ed Conference at 9:00 am focusing on the need for ag teachers, technology in agriculture, and revisions to FFA CDEs and applications. There will be a guest speaker at the meeting talking about aeroponics. At LEAD, the teachers will have a conference simultaneously going on which will deal with the CASE curriculum, along with learning about the Teacher Ambassador opportunity.

XIII. Unfinished Business

A. Eastern State's Exposition

The Eastern State's Exposition, otherwise known as the Big E, will be September 17 and 18. At this event, various first place CDE teams will have the opportunity to compete in their respective CDE for extra practice before National Convention. Renee Stillwell and Myranda Bond will also be attending the Big E.

B. Leadership Experience and Development Conference

a. 360 Curriculum

i. Chapter Officer Leadership Training

The State Officer Team will be facilitating this portion of the conference as it directly relates to Chapter officers, their responsibilities in their respective offices, and opportunities for them to take advantage of this year.

ii. Leadership Opportunities Conference

This portion of LEAD is for FFA members who are not first year FFA members and not chapter officers. Kelly Gangel and Delaney Gray will be facilitating this portion of the conference.

b. State Greenhand Conference

This conference, as a part of LEAD, is for first year FFA members to learn more about the FFA and begin to develop some of their leadership skills. The executive committee will facilitate the Greenhands. The theme for SGC this year will be the Olympics.

c. Timeline

So far for LEAD, several things have already been handed in, including the rules skit. More pop quizzes will take place at work sessions and at LEAD planning meetings to help the state officers in preparing. At the last work session all the state officers received a hardcopy of what is needed for LEAD and when it is due. All officers should refer to that document as guidance for preparing for LEAD.

C. 89th National FFA Convention

a. Flag Bearer

Josh Loew will be this year's flag bearer and will walk New Jersey's Flag into the session hall during the second session, along with walking the flag in the parade before the start of the convention.

b. Delegates

This year's delegates representing New Jersey are Myranda Bond, Morgan Rutar and Renee Stillwell, with Jeremy Posluszny as the alternate delegate. The state officers will soon write testimonies and practice their oral testimonies for convention. The agenda for the delegates was found in the folders.

Motion by Morgan Rutar to take from the table the guidelines for official dress that was laid on the table at the August state meeting on August 8, 2016.

Seconded by Hannah Mann. Motion passes.

Motion by Hannah Mann to have the delegates vote in favor of the official dress guidelines at National Convention.

Seconded by Jeremy Posluszny. Motion passes.

Motion by Morgan Rutar to have the delegates vote in favor of the dues recommendation at National Convention.

Seconded by Jeremy Posluszny. Motion passes.

c. State Booth

Kelsey Stocking will be helping the Freehold FFA Chapter with their display for the Hall of States exhibit. Jeremy Posluszny, Josh Loew, Zuri Richmond, and Kelsey Stockton will all be helping man the booth, along with the scholarship recipient.

d. State Suite

At convention, we will have a state suite in the session hall. Zuri Richmond will be responsible for greeting guests at the suite and making everyone feel welcome.

e. Recognition Program

The Recognition Program will take place during the State Breakfast to give thanks to those who continue to support New Jersey FFA and its members, as well as to recognize the chapters and members who are attending convention. Jeremy Posluszny will be coordinating the program, and will begin assigning each state officer a topic to speak about at the recognition program.

D. International Leadership Seminar for State Officers

On August 15, Morgan, Josh, Renee, Jeremy, and Zuri applied for the International Leadership Seminar for State Officers. All five state officers were accepted by the National FFA Organization to attend this conference. ILSSO will be held in South Africa for two weeks, January 3 through January 17 with 75 state officers from across the nation attending. From now until the trip, these state officers will be fundraising and collecting the money to be able to go on the trip. All attendees of this event are required to do the course work that comes along with it.

E. Chapter Visits

At the August work session, the state officers practiced their chapter visit workshops and were given opportunities for growth to improve their workshop. Starting now, the state officers will begin visiting their given chapters. All officers must complete at least one visit prior to National Convention. Our goal is to have all chapter visits completed by December.

F. Team Goal Action Plan

The team goal action plan was provided in the folders, and each state officer shared their ideas and thoughts on how to accomplish the goals they were in charge of.

XIV. New Business

A. Calendar of Events

The final copy of the calendar of events was provided in the folder. The date for the January association meeting was changed from January 9 to January 23 to accommodate the state officers attending ILSSO.

B. Delegate Process

The State Officers will begin writing their written testimonies for National Convention. The delegates will be able to give both written and oral testimony during closed committee hearings. However, during public committee hearings, the other state officers and members of the industry can give on the spot oral testimonies. The state officers not serving as delegates will be participating in this part of the delegate process.

C. Fall Ag Ed Conference

This conference will be held on September 30 at the Rutgers EcoComplex and is hosted by the NJAAE and Office of Ag Education. The focus of the conference will be the shortage of agriculture teachers, urban agriculture, and updating FFA applications and CDEs. Myranda Bond will be attending the event.

D. Fall Career Development Events

The Fall CDEs are Turf Management, Fruits and Vegetables, Land Judging, and Milk Quality and Products, and will be held on November 17 at Rutgers University. Josh Loew and Alyssa Ferraro will be helping with Turf Management; Zuri Richmond, Morgan Rutar, and Tyler Kolhaas will be assisting in the Fruits and Vegetables CDE; Renee Stillwell and Jeremy Posluszny will help in the Land Judging competition; and for the Milk Quality and Products CDE, Myranda Bond, Kelsey Stockton, and Hannah Mann will be helping.

E. Agricultural Education Issues Discussion

With the advancement of technology in tractors across our nation, it is becoming more and more difficult for farmers to work on their machinery. Because the technology is protected by Digital Millennium Copyright Act, farmers cannot fix or even touch the inner workings of a machine and must bring it to a manufacturer to fix. This is causing problems in having to haul the machinery long distances, along with problems not being fixed fast enough for the farmers to get back to working quickly.

F. State Officer Mileage

The mileage report was provided in the folders. State Officers are reminded that miles are due by 2:00 pm prior to each State Board Meeting in order to be eligible for compensation.

The meeting was adjourned at 5:55 pm.

NJ FFA Association
Monthly State Meetings - General Ledger
As of August 31, 2016

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							54,885.22 ¹
Check	09/02/2016	Allstate Motor Club	Motor Club - Richmond	P4 (State Officers - Expense)	-99.00	-99.00	54,586.22
Deposit	08/02/2016	Allstate Motor Club	refund for motor club	P4 State Officers (Income)	48.92	48.92	54,635.14
Check	08/02/2016	Lands End	Unofficial official dress - Rulzar	P4 (State Officers - Expense)	-35.00	-35.00	54,600.14
Check	08/02/2016	American Income Life Insurance	Annual accident insurance for executive board	P4 (State Officers - Expense)	-75.00	-75.00	54,525.14
Check	08/05/2016	National FFA Organization	Safe Tractor Driving banner	P2 (CDEs - Expense)	-43.00	-43.00	54,482.14
Check	08/05/2016	NJ Agricultural Society	annual membership	P1 (Dues/Memberships-Expense)	-50.00	-50.00	54,432.14
Deposit	08/05/2016		Deposit	-SPLIT-	1,502.00	1,502.00	55,934.14
Total FFA					1,248.92	1,248.92	55,934.14
TOTAL					1,248.92	1,248.92	55,934.14 ²

¹ Opening Balance August 1, 2016

² Closing Balance August 31, 2016

NJ FFA Association
FFA Monthly Budget Summary
August 2016

	Aug 16	Jul - Aug 16	\$ Under/Over Budget	Annual Budget
Income				
P1 Dues/Memberships (Income)	300.00	750.00	-49,250.00	50,000.00
P2 CDEs (Income)	189.34	433.34	-4,066.66	4,500.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	48.92	135.92	-969.08	1,105.00
P5 LEAD (Income)	0.00	0.00	-16,950.00	16,950.00
P6 State Convention (Income)	5,799.33	12,698.68	-53,078.32	65,777.00
P7 National Convention (Income)	350.00	1,550.00	-3,565.00	5,115.00
P8 Horticulture Expo (Income)	0.00	180.00	-5,030.00	5,210.00
P9 NLCSSO (Income)	0.00	0.00	0.00	0.00
P10 Leadership Event (Income)	0.00	0.00	-3,740.00	3,740.00
Total Income	6,687.59	15,747.94	-136,649.06	152,397.00
Expense				
P1 (Dues/Memberships-Expense)	50.00	50.00	-14,385.00	14,435.00
P2 (CDEs - Expense)	43.00	43.00	-8,500.50	8,543.50
P3 (General Supplies - Expense)	0.00	0.00	-2,075.00	2,075.00
P4 (State Officers - Expense)	209.00	3,664.99	-5,275.51	8,940.50
P5 (LEAD - Expense)	0.00	0.00	-19,575.00	19,575.00
P6 (State Convention - Expense)	0.00	2,000.00	-67,668.00	69,668.00
P7 (National Conven. - Expense)	0.00	0.00	-10,895.00	10,895.00
P8 (Hort Expo - Expense)	0.00	0.00	-7,535.00	7,535.00
P9 (NLCSSO - Expense)	0.00	2,833.00	0.00	2,833.00
P10 (Leadership Event-Expense)	0.00	0.00	-7,897.00	7,897.00
Total Expense	302.00	8,590.99	-143,806.01	152,397.00
Net Income	6,385.59	7,156.95	7,156.95	0.00