



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Agricultural Education
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New Jersey FFA Association
"Timeless Traditions. *Endless Possibilities.*"

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Renee Stillwell, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: August 31, 2017

RE: State FFA Executive Board Meeting
Monday, September 11, 2017 – 4:00 p.m.
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2017-2018.

AGENDA FOR THE SEPTEMBER STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the August State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Renee Stillwell
 - B. Membership & Chapter Relations – Allison Finn
 - C. State Leadership Activities – Kelsey Stockton
 - D. State Applications – Jeremy Posluszny
 - E. Career Development Evaluation and Review – Ariel Norbeck
 - F. Horticultural Exposition Evaluation and Review – McKenna Moore
 - G. State Convention Evaluation – Sarah Kelly

- VI. Parliamentary Procedure Report – Allison Finn**
- VII. Executive Committee Report – Morgan Rutar**
- VIII. Foundation Report – Jeremy Posluszny**
- IX. Alumni Report – McKenna Moore**
- X. Agricultural Education Advisory Council Report – Ariel Norbeck**
- XI. New Jersey Agricultural Society Report – Kelsey Stockton**
- XII. New Jersey Association of Agricultural Educators Report – John Neyhart**
- XIII. Unfinished Business**
 - A. Eastern States Exposition – Jeremy Posluszny
 - B. Leadership Experience and Development Conference (October 6-7, 2017)
 - a. 360 Curriculum
 - i. Chapter Officer Leadership Training (COLT) – Ariel Norbeck
 - ii. Leadership Opportunities Conference (LOC) – Kelsey Stockton
 - b. State Greenhand Conference (SGC) – Morgan Rutar
 - c. Timeline – Allison Finn
 - C. 90th National FFA Convention (October 25-28, 2017)
 - a. Flag Bearer – Ariel Norbeck
 - b. Delegates – Jeremy Posluszny
 - c. State Booth – Allison Finn
 - d. State Suite – McKenna Moore
 - e. Recognition Program – Sarah Kelly
 - D. International Leadership Seminar for State Officers (January 2018) – McKenna Moore
 - E. Chapter Visits – Allison Finn
 - F. Team Goal Action Plan – Jeremy Posluszny
- XIV. New Business**
 - A. Calendar of Events – Sarah Kelly
 - B. Delegate Process Written/Oral Testimony – Kelsey Stockton
 - C. Fall Ag Ed Conference (September 29, 2017) – Kelsey Stockton
 - D. Fall Career Development Events (November 16, 2017) – Ariel Norbeck
 - E. Agricultural Education/Agriculture Issues Discussion – Sarah Kelly
 - F. Member of the Month – Morgan Rutar
 - G. State Officer Mileage – McKenna Moore
- XV. Closing Ceremonies**

*Next State Meeting- October 2, 2017
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

**New Jersey FFA Association
Minutes from August 7, 2017 Meeting**

I. Opening Ceremonies

Renee Stillwell called the meeting to order at 9:16 am. Voting members in attendance were Jeremy Posluszny, Kelsey Stockton, Sarah Kelly, Ariel Norbeck, McKenna Moore, Allison Finn, and Morgan Rutar. State Staff in attendance were Mrs. Erin Noble, Ms. Nancy Trivette, and Ms. Debra McCluskey.

II. Minutes from July State Meeting

Motion by Kelsey Stockton to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Allison Finn. Motion passes.

III. Treasurer's Report

Motion by Sarah Kelly to accept the treasurer's report pending audit.

Motion passes pending audit.

Motion by Jeremy Posluszny to accept the 2017-2018 budget as presented.

Seconded by McKenna Moore. Motion passes.

IV. Guest Introductions and Attendance

No guests were in attendance.

Jeremy Posluszny assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

The committee set goals for the year, reviewed the committee report from the 88th NJ State FFA Convention, and defined expectations.

Motion by Renee Stillwell to accept the Constitutions, Bylaws, & Program of Activities Committee report as read.

Motion had an implied second. Motion passes.

B. Membership & Chapter Relations

The committee defined four expectations for the year and suggested potential advisors.

Motion by Allison Finn to accept the Membership & Chapter Relations Committee report as read.

Motion had an implied second. Motion passes.

C. State Leadership Activities

The committee reviewed the recommendations from the delegate body at the past state convention and based their expectations and goals for the year around that.

Motion by Kelsey Stockton to accept the State Leadership Activities Committee report as read.

Motion had an implied second. Motion passes.

D. State Applications

The committee set the goal of redesigning and uploading all essential applications to Jotform by August 20, 2017. The remainder will be uploaded by November 1, 2017. Expectations were also set.

Motion by Morgan Rutar to accept the State Applications Committee report as read.
Motion had an implied second. Motion passes.

E. Career Development Evaluation and Review

The committee established expectations and goals for the year which include reviewing the 60% rule and making adjustments to the floriculture/floral design events.

Motion by Ariel Norbeck to accept the Career Development Evaluation and Review Committee report as read.

Motion had an implied second.

Motion by Renee Stillwell to amend the report by striking out August 16, 2017 and inserting July 10, 2017.

Seconded by Ariel Norbeck. Amendment passes.

Motion as amended passes.

F. Horticultural Exposition Evaluation and Review

Recommendations from this committee are to have a standardized height requirement amongst a single division as well as expand the types of entries at Horticultural Exposition to include alternative agriculture. Expectations and goals were set for the year.

Motion by McKenna Moore to accept the Horticultural Exposition Evaluation and Review Committee report as read.

Motion had an implied second. Motion passes.

G. State Convention Evaluation

Expectations and goals were set the for year. A recommendation is to think about the use of programs and an alternative event for the ice cream social.

Motion by Sarah Kelly to accept the State Convention Evaluation Committee report as read.

Motion had an implied second. Motion passes.

Renee Stillwell reassumed the duties of the chair.

VI. Parliamentary Procedure Report

Division of the Assembly is used to clarify the result of a voice vote by confirming which side is the majority through a show of hands or standing vote. This does not require a second or vote, is not debatable, neither can be reconsidered nor amended, and can interrupt the speaker who has the floor. Division can be only called after the result of a voice vote is stated by the chair.

VII. Executive Committee Report

Morgan Rutar had the officers share what they learned from State Presidents' Conference and/or National Leadership Seminar for State Officers as well as what might be unclear. She reminded them to revisit the curriculum to clear up the questions they may have and take initiative to apply what was learned.

VIII. Foundation Report

The Foundation met on July 19, 2017 to discuss the organizational structure of the foundation for the new fiscal year. A committee was created to determine the best way to get operating funds. The next meeting will be on October 17, 2017 at 6:00 pm.

IX. Alumni Report

The alumni will host their annual picnic at 6:00PM after their meeting at 5:30PM at the DiTizio Residence. The new alumni officers will be announced at the picnic.

X. Agricultural Education Advisory Council Report

No report.

XI. New Jersey Agricultural Society

The July meeting was cancelled. The next meeting will be in September.

XII. New Jersey Association for Agricultural Educators

No report.

XIII. Unfinished Business

A. Summer CDEs

a. Safe Tractor Operations Event

The event was held on July 18 and Clarence Wills from Cumberland Regional placed 1st.

b. Horse Evaluation Career Development Event

Held on July 19, the Northern Burlington FFA Chapter placed first in this CDE and qualified to compete on the national level.

c. Dairy Handlers

Toni Baker from the Salem Co. Vo. Tech FFA Chapter placed first in the Dairy Handlers event on July 22. Toni qualified to compete at the Big E and National FFA Convention this year.

B. State Presidents' Conference

Renee Stillwell and Jeremy Posluszny attended SPC from July 24 to 29 in Washington, D.C. They met with legislators, learned more about the delegate process, and connected with officers from other associations. Two of the national delegate committees formed included proposals submitted by the association.

C. National Leadership Conference for State Officers

NLCISO was from July 31 to August 3 and was held in Virginia. The officers participated in this conference where they explored how to work as a team, discovered how to facilitate workshops, and defined their mission and vision. These concepts will be applied throughout the year as they work as a team and facilitate workshops.

D. 360 Training

Following NLCISO, the officers attended this training from August 3 to August 5. They learned more about how to facilitate workshops and tried on these skills through practicing their individual 360°

workshops. The officers were reminded to continue memorizing and practicing their workshop material.

E. 90th National FFA Convention

a. Delegates

The six national delegate committees were shared. The board was reminded that there will be three delegates for NJ with one alternate. Every officer will have a part in the process through either written or oral testimony.

Motion by Jeremy Posluszny to have Kelsey Stockton serve on the Committee for Inclusion of Unpaid Supervised Agricultural Experience Programs as a delegate.

Seconded by Allison Finn. Motion passes.

b. Flag Bearer

Ariel Norbeck will serve as the Flag Bearer in the parade at National Convention.

c. State Booth

Allison Finn is in charge of the state booth in the expo center during convention along with the Allentown FFA chapter.

d. State Suite

McKenna Moore is the host of the State Suite at convention.

e. Recognition Program

Sarah Kelly will organize the recognition program that will take place during the state breakfast at convention.

F. State Theme T-Shirt and Thank You Gift

A sports water bottle with branding will be the thank you gift this year while the state theme t-shirt will be an antiqued red color.

G. Eastern States Exposition

From September 15 to September 17 in Springfield, MA, Renee will take part in the State Presidents' Internship Program. In addition to this, members will have the opportunity to compete in various award programs throughout the weekend.

H. Chapter Visits

The officers were told that more information about chapter visit assignments. The team found out their specific chapter visit assignments in a workshop following the meeting.

I. Team Goal Action Plan

The officer team agreed to define goals for their year by the end of August and share them at the September meeting.

XIV. New Business

A. International Leadership Seminar for State Officers

Online registration is promptly at 1:00PM on August 15. Sarah Kelly and McKenna Moore plan to apply for this international experience in South Africa. More information will follow after registration ends.

B. Leadership Experience and Development Conference

a. 360 Curriculum

i. Chapter Officer Leadership Training

The officers began outlining their individual officer break-out sessions at NLCSO. They also received their 360° conference curriculum at training. They will practice facilitating these workshops until LEAD.

ii. Leadership Opportunities Conference

New Jersey FFA Alumni members will facilitate the break-out sessions of this conference. More information to follow.

b. State Greenhand Conference

SGC will be facilitated by Morgan Rutar, Hannah Mann, and Tyler Kohlhaas at LEAD. They are currently personalizing the workshops. Broadway is the theme this year.

c. Cost Analysis

The cost analysis and breakdown of LEAD was provided.

Motion by Jeremy Posluszny to accept the suggested price of \$115 per member for attendance at the Leadership Experience and Development Conference.

Seconded by Morgan Rutar. Motion passes.

d. Timeline

The officers were reminded of upcoming deadlines. The upcoming LEAD planning meetings will define this further.

C. Agricultural Education Issues Discussion

Shared from the recent New Jersey Farm Bureau Newsletter, the House Agriculture Committee had a hearing on July 12 to discuss "The Next Farm Bill". It was suggested that the USDA should establish quotas for the number of immigrant workers needed monthly for all crops in the US, establish a clearinghouse, and issue ag work visas to workers with ag experience and include stipulations. This discussion is now in the hands of the House Judiciary Committee.

D. State Officer Mileage

Mileage reports were provided in the folder.

The meeting was adjourned at 10:55 am.

Respectively Submitted,
Kelsey Stockton, State Secretary

NJ FFA Association Monthly State Meetings - General Ledger

As of July 31, 2017

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
Check		07/05/2017	NJ 4-H Dairy Advisory	Dairy Evaluation CDE	P2 (CDEs - Expense)	-75.00	-75.00	87,193.16
Check		07/05/2017	Pacers	Nat Conv suite deposit	P7 (National Conven. - Expense)	-500.00	-500.00	87,118.16
Check		07/11/2017	National FFA Organiz...		-SPLIT-	-558.50	-558.50	86,059.66
Check		07/11/2017	DJ Nebbs Entertainment...	DJ	P8 (State Convention - Expense)	-250.00	-250.00	85,809.66
Check		07/12/2017	Scantron	scantrons for CDEs	P2 (CDEs - Expense)	-100.00	-100.00	85,709.66
Check		07/12/2017	Bank of America	various supplies for state officers	P4 (State Officers - Expense)	-239.40	-239.40	85,470.26
Check		07/12/2017	Allstate Motor Club	Motor Club - Stillwell	P4 (State Officers - Expense)	-124.00	-124.00	85,346.26
Check		07/12/2017	Lands End	Unofficial official attire	P4 (State Officers - Expense)	-645.00	-645.00	84,701.26
Check		07/12/2017	Vista Print	business cards	P4 (State Officers - Expense)	-159.15	-159.15	84,542.11
Check		07/17/2017	GoToMeeting	online meeting	P4 (State Officers - Expense)	-468.00	-468.00	84,074.11
Check		07/17/2017	American Income Life...	supplemental insurance for various events	P3 (General Supplies - Expense)	-769.20	-769.20	83,304.91
Check		07/20/2017	Erin Noble	Blast Off dinner @ LaPiazza for 8 people	P4 (State Officers - Expense)	-144.23	-144.23	83,160.68
Check		07/20/2017	Bank of America	Blast Off lodging	P4 (State Officers - Expense)	-127.00	-127.00	83,033.68
Check		07/20/2017	Bank of America	Blast Off lodging	P4 (State Officers - Expense)	-254.00	-254.00	82,779.68
Check		07/20/2017	Bank of America	Blast Off lodging	P4 (State Officers - Expense)	-254.00	-254.00	82,525.68
Check		07/20/2017	Bank of America	Blast Off lodging	P4 (State Officers - Expense)	-254.00	-254.00	82,271.68
Check		07/20/2017	Bank of America	Blast Off lodging	P4 (State Officers - Expense)	-254.00	-254.00	82,017.68
Check		07/20/2017	Bank of America	Blast Off lodging	P4 (State Officers - Expense)	-154.00	-154.00	81,863.68
Check		07/20/2017	Bank of America	Blast Off lodging - additional night for facili...	P4 (State Officers - Expense)	-154.00	-154.00	81,709.68
Check		07/20/2017	Bank of America	Blast Off lodging	P4 (State Officers - Expense)	-120.69	-120.69	81,588.99
Deposit		07/24/2017	Bank of America	Deposit - prior fiscal year payments	-SPLIT-	1,504.00	1,504.00	83,092.99
Total FFA						-4,100.17	-4,100.17	83,092.99
TOTAL						-4,100.17	-4,100.17	83,092.99

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 10, 2017

Committee: Constitution, Bylaws, and Program of Activities

Committee Members Present: Renée Stillwell, Jeremy Posluszny, and Ariel Norbeck

Absent: Excused: Morgan Rutar

Purpose of Meeting: To review the committee report passed by the delegates at the 88th New Jersey State FFA Convention, outline expectations for the year, set goals for the committee to accomplish this year, and select two to three advisors to sit on the committee.

Recommended Action(s): Goals for the year include: (1) The committee looks to give monthly, or bi monthly reminders to the executive board at meetings of different aspects of our constitution which we must ensure to remember in our actions, (2) meet at least once a month continuously throughout the year, (3) check-list our POA to ensure that we are on the right track in following through with it, and (4) update and clarify some of the wording of the constitution and bylaws.

Comments: After the 89th National FFA Convention, we must ensure to align our constitution so it reflects changes made at the national level, especially in regards to collegiate membership. A list of potential advisors to serve on the committee was submitted.

Chairperson

Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 10, 2017 at NJDA

Committee: State Leadership Activities

Committee Members Present: McKenna Moore and Kelsey Stockton.

Absent: Excused: Allison Finn and Morgan Rutar.

Purpose of Meeting: Review Committee Report from state convention, set goals for committee work, submit a list of potential advisors, and define expectations for the year.

Recommended Action(s): It is recommended by the delegates that we continue updating our leadership activities, such as LEAD and SOCS; go back to paper evaluations if there is not a more efficient and financially-sound approach; and explore the possibility of moving SOCS from Hunderton County to a more central location.

Comments: Goals for this year: (1) Keep the originality of our leadership events. For example, we will create a new set of objectives for SOCS given the demands that we see as a team. (2) Explore the possibility of offering more grant opportunities for chapters to attend leadership events like currently have in place for LEAD. A third goal will be established when all committee members are present if deemed necessary. A list of potential advisors were submitted.

Kelsey Stockton
Chairperson

Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 10
~~August 16th~~, 2017

Committee: Career Development Event Review and Evaluation

Committee Members Present: Ariel Norbeck, Sarah Kelly

Absent: Jeremy Posluszny, Morgan Rutar

Purpose of Meeting: To establish meeting criteria, review state convention evaluation, and hold 1st meeting.

- Recommended Action(s):
- > Look into acquiring 60% rule facts
 - > Look into floriculture/floral design CDEs, and possibly make adjustments
 - > Locate possible host schools.

Comments: Committee should meet at least 4 times a year.

Ariel Norbeck
Chairperson

Sarah Kelly
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 10, 2017 at NJDA

Committee: Horticultural Exposition Review

Committee Members Present: McKenna Moore, Morgan Rutar

Absent: Ariel Norbeck, Sarah Kelly

Purpose of Meeting: Review the committee report from state convention, set committee goals for the year, compile a list of potential advisors to work on the committee, review expectations and objectives for the year.

Recommended Action(s): Recommendations for the Horticultural Exposition include creating a standardized height requirement for all entries within a given division; expanding the categories to include sections such as urban agriculture, aquaponics, and hydroponics; and enhancing the workshops provided during to exposition.

Comments: It is unclear whether the previous committee would like to see the floriculture and floral design CDE's combined. Goals for the committee include having four out of five members in attendance at all meetings, and having all categories of competition and the rules reviewed and revised by the September monthly meeting. Topics of discussion that could lead to goals in the future are to encourage the Alumni to host Alumni Nation at the Horticultural Exposition as well as send out surveys to teachers to get a clearer understanding of what workshops they would like to see provided for their students at the expo.

McKenna Moore
Chairperson
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: Monday, July 10, 2017 at 3:30 p.m.

Committee: Committee on State FFA Applications

Committee Members Present: Jeremy Posluszny, Chairman
Kelsey Stockton, Vice Chairwoman

Absent: Excused: Renée Stillwell, Morgan Rutar

Purpose of Meeting: To review the previous report passed by New Jersey FFA's Delegates at the 88th State Convention, establish the goals of the committee for the 2017-2018 Fiscal Year, select possible advisors to sit on the committee, and discuss important issues to be completed throughout the year.

Recommended Action(s): A) Complete essential application redesigns no later than August 20, 2017 in order for members to start using the applications at the beginning of the new school year; B) Complete the remainder of application refrains no later than November 1, 2017.

Comments: The committee has decided that updates to applications will be made as the application in question is being redesigned. The constitution does not require updates to applications receive delegate approval. The committee submitted two choices for the advisor position on the committee. The next meeting will be arranged when all members of the committee have been established.


Jeremy D. Posluszny, Chairman

Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 10, 2017

Committee: Membership and Chapter Relations

Committee Members Present: Allison Finn and Renee Stillwell

Absent: Morgan Rutar and McKenna Moore

Purpose of Meeting: To establish goals and expectations for the 2017-2018 year.

Recommended Action(s):
 Expectations for the 2017-2018 year:
 -Establish a program for chapters to apply for a set of FFA jackets
 -Encourage comradery between chapters
 -Create a photo consent form for all events
 -Create a calendar for social media postings

Comments: Advisor suggestions for the committee are Mrs. Kline and Mr. Hagar.

Allison Finn
Chairperson

Renee Stillwell
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 10, 2017

Committee: State Convention Evaluation

Committee Members Present: Sarah Kelly, Allison Finn, Morgan Rutar

Absent:

Purpose of Meeting: Assign positions, review and discuss evaluations.

Recommended Action(s): Get information on registration and dorm staff in order to understand and resolve issues, brainstorm and vote on how the programs should be distributed (paper or online), draft community service plan, figure out substitute for the ice cream social.

Comments:

Sarah Kelly
Chairperson

Allison finn
Secretary