New Jersey FFA Association
“LEAD WITH PURPOSE”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Talia Priore, State FFA President
Kristianne M. Dowd, State FFA Specialist
Erin E. Noble, State FFA Advisor

DATE: August 14, 2020

RE: State FFA Executive Board Meeting

Monday, September 14, 2020 – 4:00 pm
Via Zoom

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Ms. Dowd at (609) 984-4380, and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board and will have voting power at each meeting in 2020-2021.

AGENDA FOR THE AUGUST STATE MEETING

I. Opening Ceremonies

II. Minutes from the July State Meeting

III. Treasurer’s Report

IV. Guest Introductions and Attendance

V. Committee Assignments
   A. Constitution, Bylaws & Program of Activities – Elizabeth Stenard
   B. Membership & Chapter Relations – Jacob Dotson
   C. State Leadership Activities – Kayleen Kollasch
   D. State Applications – Talia Priore
   E. Career and Leadership Development Evaluation and Review – Abigail Goodenough
   F. Horticultural Exposition Evaluation and Review – Alexis Hutson
   G. State Convention Evaluation – Katelyn Duell

VI. Parliamentary Procedure Report – Jacob Dotson

VII. Executive Committee Report – Jamie Specca
VIII.  Foundation Report – Elizabeth Stenard

IX.  State FFA Alumni & Supporters Report – Jacob Dotson

X.  Food, Agriculture, & Natural Resources Education Advisory Council Report – Katelyn Duell

XI.  New Jersey Agricultural Society Report – Abigail Goodenough

XII. Equine Advisory Board – Kayleen Kollasch

XIII. New Jersey Association of Agriculture Educators – Mr. Dale Cruzan

XIV. Unfinished Business
   A. Leadership Experience and Development Conference (October 2-3, 2020)
      a. 360 Curriculum
         i. Chapter Officer Leadership Training (COLT) – Alexis Hutson
         ii. Leadership Opportunities Conference (LOC) – Abigail Goodenough
      b. State Greenhand Conference (SGC) – Kayleen Kollasch
      c. Timeline – Jacob Dotson
   B. 93rd National FFA Convention (October 28-31, 2020)
      a. Delegates – Abigail Goodenough
      b. State Booth – Elizabeth Stenard
      c. State Suite – Kayleen Kollasch
      d. Recognition Program – Katelyn Duell
   C. Chapter Visits – Jacob Dotson
   D. Team Goal Action Plan – Elizabeth Stenard

XV. New Business
   A. Calendar of Events – Katelyn Duell
   B. Fall CTSO Conference – Jacob Dotson
   C. Fall Career Development Events – Elizabeth Stenard
   D. 2021 National CDE Qualifiers – Abigail Goodenough
   E. Agricultural Education Issues Discussion – Katelyn Duell
   F. Member of the Month – Jamie Specca
   G. State Officer Mileage – Kayleen Kollasch

XVI. Closing Ceremonies

Next State Meeting- October 5, 2020
   TBD
   4:00 p.m.
New Jersey FFA Association  
Minutes from the August 6, 2020 Meeting

I. Opening Ceremonies  
Talia Priore called the meeting to order at 9:01 A.M. The voting members in attendance were Abigail Goodenough, Alexis Hutson, Elizabeth Stenard, Kayleen Kollasch, Katelyn Duell, Jacob Dotson, Jamie Specca, Owen Donnelly, and Mr. Dale Cruzan. State Staff in attendance were Mrs. Noble, Ms. Dowd, and Ms. McCluskey.

II. Minutes from July State Meeting  
Motion by Kayleen Kollasch to dispense with the reading of the meeting minutes and approve them as distributed.  
Seconded by Abigail Goodenough. Motion Passes.

III. Treasurer’s Report  
Motion by Elizabeth Stenard to accept the treasurer’s report pending audit.  
Motion passes pending audit.  
Motion by Abigail Goodenough to accept the 2020-2021 budget as presented.  
Seconded by Kayleen Kollasch. Motion passes.

IV. Guest Introductions and Attendance  
There were no guests in attendance.  
Abigail Goodenough assumed the duties of the chair.

V. Committee Assignments  
A. Constitution, Bylaws & Program Activities  
The committee decided to meet 2 or 3 times before the September meeting. They have to approve bylaws, a POA, and find a teacher representative.  
Motion by Elizabeth Stenard to accept the committee report as given.  
Motion has an implied second. Motion passes.

B. Membership & Chapter Relations  
The committee discussed setting a schedule. They talked about using a hashtag to highlight different events throughout the year and having SOs do online ws throughout the year.  
Motion by Jacob Dotson to accept the committee report as given.  
Motion has an implied second. Motion passes.

C. State Leadership Activities  
The committee discussed setting an agenda for the next meeting, the goals of the committee, and set expectations.  
Motion by Kayleen Kollasch to accept the committee report as given.  
Motion has an implied second. Motion passes.

D. State Applications  
The committee set expectations for the year and reviewed the state convention report.  
Motion by Talia Priore to accept the committee as given.
Motion has an implied second. Motion passes.

E. Career Development Evaluation & Review
The committee discussed enforcing the 10-minute driving time in the Tractor Driving CDE, moving Forestry to an in-person event for the 2021-2022 year, and moving the Official Ceremonies CDE into the Conduct of Chapter meetings CDE for members to have a chance to compete at Nationals.

Motion by Katelyn Duell to accept the committee report as read. Motion has an implied second. Motion passes.

Motion by Katelyn Duell to replace the Official Ceremonies CDE with the Conduct of Chapters CDE for the 2020 State Convention.
Seconded by Jacob Dotson. Motion passes.

Motion by Talia Priore to move the Forestry CDE to a live event for the 2021-2022 school year.
Seconded by Kayleen Kollasch. Motion passes.

F. Horticulture Exposition Evaluation & Review
The committee discussed goals for the year and will set a schedule when the teacher representative is assigned.

Motion by Alexis Hutson to accept the committee report as read. Motion has an implied second. Motion passes.

G. State Convention Evaluation
The committee set goals for the year and plans to meet every 2 months until State Convention gets closer.

Motion by Katelyn Duell to accept the committee report as given. Motion has an implied second. Motion passes.

Talia Priore resumes duties of the chair.

VI. Parliamentary Procedure Report
Jacob Dotson provided an overview of how to make a motion. The four steps of making a motion include moving the motion, a second, discussion, and a vote.

VII. Executive Committee Report
Jamie Specca did an activity with the state officers to answer any questions or concerns that they may have about moving forward in the year of service.

VIII. Foundation Report
The board met via Zoom on July 14. They received an update on how their investments have fared throughout the pandemic from their financial advisor. Also discussed was the increase to the cost of jackets through the Blue Jackets. Bright Futures. Program. Moving forward the donation cost of a jacket will be $70.
IX. State FFA Alumni & Supporters Report
   The next meeting is August 12.

X. Agricultural Education Advisory Council Report
   No report.

XI. New Jersey Agriculture Society Report
   The last meeting of the Agriculture Society was held on July 8, in person at Norz Hill farm in Hillsborough. The board heard from representatives from Farmers Against Hunger, Learning through Gardening, and NJALDP. The next meeting will be on September 9. The location is TBD.

XII. Equine Advisory Board
   No report.

XIII. New Jersey Association of Agricultural Educators
   The NJAAE met July 15. They discussed how the year may be different through a virtual format. Plans for the Fall Ag Ed Conference have transferred to a virtual setting and planning is underway. Members of the group attended the virtual Region 6 NAAE meeting to discuss upcoming business for the year. The group is also working to review their POA and develop a better one-stop website for teachers to gather any information they are looking for.

XIV. Unfinished Business
   A. State Officer Summit
      The event was held virtually. State officers were broken into small groups and learned about advocating and clear messaging. The team had the opportunity to try out their advocacy skills by meeting with staff members from the offices of Assemblyman Kim and Assemblyman Gottheimer.

   B. Checkpoint #1 & Lead With Purpose Training
      State officers were able to meet in person to learn how to facilitate, write a workshop, and manage students. The state officers tried on their virtual workshops that they will be facilitating for LEAD.

   C. 93rd National FFA Convention
      a. Delegates
         It was decided at July’s meeting that Talia, Abbey and Alexis will serve as delegates this year.

      b. State Booth
         Further plans will be determined after the update from National FFA about the virtual convention.

      c. State Suite
         Further plans will be determined after the update from National FFA about the virtual convention.

      d. Recognition Program
         Further plans will be determined after the update from National FFA about the virtual convention.
D. State Theme T-Shirt and Thank You Gift
The state officers decided on their state theme t-shirts and thank you gifts. T-shirts will be sold via an online store rather than handed out at registration for LEAD.

XV. New Business
A. International Leadership Seminar for State Officers
An in-person ILSSO has been canceled for this year. National FFA is evaluating virtual international experiences.

B. Leadership Experience and Development Conference
1. Lead With Purpose
   a. Chapter Officer Leadership Training
      Sessions will be prerecorded and posted onto Nearpod. Members will have time to work at their own pace and this curriculum could allow teachers to not write lesson plans by replacing class with this conference. Members will have the opportunity to participate in live sessions to discuss what they had learned throughout the week.
   b. Leadership Opportunities Conference
      LOC participants will take part in the prerecorded sessions for COLT but will join with SGC participants in a live session to discuss opportunities in FFA.

2. State Greenhand Conference
   This conference is for first year FFA members and allows them to dive into FFA and earn their Greenhand degree.

Motion by Alexis Hutson to accept the budget for LEAD as presented.
Seconded by Kayleen Kollasch. Motion passes.

3. Timeline
   The timeline for preparing LEAD was presented. It provides deadlines for state officers to finish their work before the conference.

D. Agricultural Education/ Agriculture Issues Discussion
Alexis shared information on the Wild Horse and Burro Management issue that the western United States is facing. The Farm Bureau has management policy recommendations for the federal government to help maintain these wild horses while also maintaining farmers’ and ranchers’ land. The proposals they have will help keep the herds healthy while also keeping land protective from these animals’ destructive lifestyles.

E. State Officer Mileage
The mileage report was submitted this month.

XVI. Closing Ceremonies
The meeting was adjourned at 10:33AM.
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## Committee Report

(Submit to State Secretary)

### Date:
July 6, 2020

### Committee:
Constitution and Bylaws/Program of Activities Committee

### Committee Members Present:
Elizabeth Stenard, Jacob Dotson, Talia Priore, Owen Donnelly

### Absent:

### Purpose of Meeting:
To discuss the expectations of the committee and start to look for teacher representatives. Also to discuss how many times we need to meet and when to meet.

### Recommended Action(s):
Choose a teacher representative to be voted upon at the next meeting. Meet to discuss and write the POA for the year. Review any recommended changes to the Constitution and Bylaws to have them align with the National Constitution and Bylaws.

### Comments:
N/A

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Elizabeth Stenard
Chairperson

Elizabeth Stenard
Secretary
## Committee Report

**Date:** July 6, 2020  
**Committee:** Membership and Chapter Relations

### Members Present:
- Owen Donnelly, Jacob Dotson

### Purpose of Meeting:
To set expectations for the year to come and review the previous committee report

### Recommended Action(s):
- Highlight chapter events through reposting activities on state association pages. Create a hashtag to be used statewide to help share different chapter events. Create online workshops facilitated by state officers throughout the year. Ensure that workshops are inclusive to people of all abilities through the removal terms such as "get up and run" and the addition to "move from your seats and move to"

### Comments:

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**Chairperson**  
Jacob Dotson

**Secretary**  
none yet
Committee Report  
(SUBMIT TO STATE SECRETARY)

Date: July 6, 2020  
Committee: State Leadership Activities  

**Committee Members Present:** Kaylee Kollasch, Jamie Specca  

**Absent:** Abbey Goodenough, Katelyn Duell  

**Purpose of Meeting:** Discuss expectations and discuss agenda for future meeting.  

**Recommended Action(s):**  

**Comments:** Plan to meet at least 3 times before September 1.

Kayleen Kollasch  
Chairperson  

none yet  
Secretary
<table>
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<th>Date:</th>
<th>July 6, 2020</th>
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<td>Committee:</td>
<td>State Applications</td>
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<td>Committee Members Present:</td>
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<td>Absent:</td>
<td>Kayleen Kollasch, Owen Donnelly</td>
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<td>Purpose of Meeting:</td>
<td>Discuss expectations and look over State Convention report.</td>
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<td>Recommended Action(s):</td>
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L:FFA/Committee Reports/July State Applications Committee Report
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<th>Comments:</th>
<th>Plan to meet once every 2-3 months in the evening, we agree with the idea of converting every application to jotform and also putting the applications in alphabetical order on the activity guide.</th>
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<tr>
<td>Talia Priore</td>
<td>Chairperson</td>
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<tr>
<td>none yet</td>
<td>Secretary</td>
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**Committee Report**
(SUBMIT TO STATE SECRETARY)

**Date:** July 6, 2020

**Committee:** Career and Leadership Development Event Review

**Committee Members Present:** Abbey Goodenough, Katelyn Duell, Alexis Hutson, Jamie Specca

**Absent:**

**Purpose of Meeting:** Review proposals made at State Convention.

**Recommended Action(s):** Move opening ceremonies into conduct of chapter meetings. Enforce 10 minute rule at the Safe Tractor Operation CDE. Move Forestry to an in-person event.

**Comments:**
If we combine conduct of chapter meetings, we have an opportunity to send a team to Nationals. Not enforcing the 10 minute rule defeats a main purpose of the Safe Tractor event and makes it an unfair contest. Forestry would be beneficial to learn and compete on site.

**Chairperson**

none yet

**Secretary**
### Committee Report

**Date:** July 6, 2020

**Committee:**

**Committee Members Present:** Alexis Hutson, Talia Priore, Abigail Goodenough

**Absent:** Jamie Specca

**Purpose of Meeting:** Set goals for the year.

**Recommended Action(s):** None yet

**Comments:** We will set dates for meetings and discuss further business when the teacher representative is present.

**Chairperson:** Alexis Hutson

**Secretary:** none yet
Committee Report  
(SUBMIT TO STATE SECRETARY)

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<td>Purpose of Meeting:</td>
<td>Discuss our goals for the year</td>
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<td>Recommended Action(s):</td>
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<td>Comments:</td>
<td>We plan to meet every 2 months until it gets closer to state convention prep which we will then meet more often to plan state convention and make changes we feel are needed.</td>
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Katelyn Duell  
Chairperson

none yet  
Secretary