

**STATE SOIL CONSERVATION COMMITTEE
NEW JERSEY DEPARTMENT OF AGRICULTURE
MINUTES
TRENTON, NEW JERSEY
JANUARY 12, 2015**

The January meeting of the State Soil Conservation Committee was called to order by Chairman Douglas Fisher at 9:55 a.m. at the Health and Agriculture Building, Trenton, New Jersey.

Mr. Minch stated that the Open Public Meetings Act requirements have been met. Pursuant to N.J.S.A. 10:4-6 et seq. adequate notice of this meeting was provided by giving the time, date, and location and to the extent known the agenda of this meeting. At least 48 hours in advance this notice has been posted on the third floor bulletin board, Health and Agriculture Building in Trenton; mailed to The Star Ledger, the Courier Post and filed with the Office of Secretary of State.

The Flag Salute was recited.

Call of the Membership Roll indicated the following:

Members Present Associate Members and Others

Douglas Fisher

Sylvia Kovacs

John Kocubinski

Charlie Buscaglia

Dr. Stephanie Murphy (rep. R. Goodman)

Ray Cywinski

Brian McLendon (rep. B. Martin)

Tony DiLodovico

Carrie Mosley

Joe Lomax

Mark Collier, Deputy Attorney General

Frank Minch, Executive Secretary

Rich Belcher, SSSC, NJDA

John Showler, SSSC, NJDA

Dr. Ferdows Ali, SSSC, NJDA

Bob Reitmeyer, Burlington SCD

Glen Van Olden, HEP SCD

Ines Zimmerman, Freehold SCD

Dave Reilly, C/A SCD

Bill Engisch, Hunterdon SCD

Sandy Myers, Warren SCD

Matt Ward, HEP SCD

Dan Galletta, Cape-Atlantic SCD

Bob Dobbs, NJACD

Frank Calo, Somerset-Union SCD

MINUTES OF OCTOBER 20, 2014 MEETING

On motion by Mr. Lomax, second by Mr. Cywinski, the minutes of the October 20, 2014 meeting were approved as written. Ms. Kovacs and Mr. Kocubinski abstained

EXECUTIVE SECRETARY'S REPORT

1. **2015 Meeting Calendar-** On motion by Mr. Buscaglia, second by Ms. Kovacs, the 2015 SSCC meeting schedule was approved.
2. **Correspondence-** A letter from NJ 9th Legislative District regarding soil restoration standards and Secretary Fisher's response was discussed. In addition, correspondence from the HEP SCD regarding the Chapter 251 electronic tracking system was discussed. Correspondence was received from supervisors Jeffrey Gellenthin (Gloucester) and Henry Dryer Jr. (Somerset-Union) resigning their positions as supervisors. Both districts are in the process of initiating the process of activating the Supervisor Nominating Committees.
3. **Supervisor Appointments- Extensions-** On motion by Ms. Kovacs, second by Mr. DiLodovico, the following district supervisors having met the requirements of their provisional appointment were approved for full terms (ending June 30, 2017), Henry Dubois (Cumberland-Salem), Robert Dryer (Freehold), Peggy McNeill (Mercer) and Nancy Bilyk (Warren).
4. **Resolutions-** On motion by Ms. Kovacs, second by Mr. Lomax, a resolution was approved honoring Barbara Rosko and her many years of dedicated service to the conservation movement. On motion by Mr. Lomax, second by Ms. Kovacs, a resolution was approved honoring Priscilla Hayes and her many years of dedicated service to the conservation movement.

SOIL EROSION AND SEDIMENT CONTROL ACT

1. **Permit Extension Act-** This legislation was approved and the Permit Extension Act was signed by the Governor. SSCC staff issued a Technical Bulletin regarding this matter.
2. **Engineering Report-** Mr. Showler reviewed a report of his activities for the month of December 2014 which include, among other things, site plan reviews.
3. **Administrative Bulletin 2014 1.0 -** This Technical Bulletin, regarding the collection of electronic versions of Chapter 251 plans was distributed and discussed. Several changes were proposed.
4. **Somerset-Union Fee Schedule-** On motion by Mr. Lomax, second by Dr. Murphy, the proposed fee schedule revision was approved.
5. **Single Family Dwelling Bulletin & FAQ. -** Administrative Bulletin 2015-1.0, Single Family Dwelling Unit Lots and Clearing/Grading Activities, was distributed and discussed.
6. **New Jersey Conservation District Sub-Committee Reports**
 - **Training-** Mr. Minch provided an update regarding the activities of this sub-committee.
 - **Policies & Procedures-** Mr. Lomax provided an update regarding the activities of this sub-committee. Mr. Lomax and Mr. Minch will meet to discuss the administrative standards.

- **Fee/Fiscal-** Mr. Cywinski provided an update regarding the activities of this sub-committee. On motion by Mr. Lomax, second by Dr. Murphy, the audit manual was approved to be distributed for the 60 day comment period.
- **Review/Appraisal-** Mr. DiLodovico provided an update regarding the activities of the sub-committee including the self-assessment report.

CONSERVATION EDUCATION PROGRAM

Mr. Belcher reported on activities pertaining to the Envirothon, Flower Show and Poster Contest.

NATURAL RESOURCE CONSERVATION SERVICE

Ms. Mosley provided an update on the activities of the NRCS.

NJ ASSOCIATION OF CONSERVATION DISTRICTS

Mr. Cywinski reported on the activities of the NJACD.

SCHOOL OF ENVIRONMENTAL AND BIOLOGICAL SCIENCES

Dr. Murphy provided an update regarding various programs, personnel and meetings involving the University.

PUBLIC COMMENTS

Mr. Ward addressed the State Committee regarding matters of statewide importance and urged the Committee to develop guidance and policies.

On motion by Mr. Cywinski, second by Mr. Buscaglia, the meeting was adjourned at 11:40 AM. All actions were by unanimous vote unless otherwise noted.

The next SSCC meeting will be held March 9, 2015 in Trenton.

Respectfully submitted,

Frank Minch

SSCC MINUTES – January 12, 2015 – PAGE 3

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