

ROSELLE PARK BD OF ED-03904550 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	ROSELLE PARK BD OF ED-03904550	126	04/24/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 04/16/2025 02:43 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patricia Mawer 04/11/2025 02:37 PM				
	We will cross check to ensure accuracy and consult with Genesis on 4/7/25 for assistance.				
Corrective Action History	Flagged by Katie Hunter 03/24/2025 01:21 PM				
	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
	Corrective Action Plan: Accepted by Katie Hunter 04/16/2025 02:43 PM				
	CAP Accepted				
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	ROSELLE PARK BD OF ED-03904550	141	04/24/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Submitted by Patricia Mawer 04/11/2025 02:38 PM				
	We will create a better process to cross check shared households and we have reached out to Genesis 4/7/25 for guidance.				
	Flagged by Katie Hunter 03/24/2025 01:21 PM				
	The SFA must extend free meal benefits to all students living in a household where any member has either been directly certified or has submitted an application with a SNAP or TANF case number. Errors were recorded on the Eligibility Certification and Benefit Issuance Error Worksheet (SFA-1). Correct the errors indicated and record the date of correction on the SFA-1. Corrective Action must be applied SFA-wide. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
Verification	Verification (On-Site Assessment Tool) (207H)	ROSELLE PARK BD OF ED-03904550	215	04/24/2025	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 04/24/2025 09:26 AM CAP Accepted				
	Corrective Action Plan: Submitted by Patricia Mawer 04/21/2025 01:04 PM New processes implemented on 4/7/25				
	Corrective Action Plan: Rejected by Katie Hunter 04/16/2025 02:43 PM Indicate the date of implementation.				
	Corrective Action Plan: Submitted by Patricia Mawer 04/09/2025 01:57 PM We have internal staff changes to ensure compliance.				
	Flagged by Katie Hunter 03/24/2025 01:21 PM The SFA must complete the Verification Process which includes sending the "Verification Results Letter" (Form 244) by the November 15th deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	ROSELLE PARK BD OF ED-03904550	807	04/24/2025
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 04/16/2025 02:44 PM CAP Accepted				
	Corrective Action Plan: Submitted by Patricia Mawer 04/11/2025 02:39 PM Date of implementation 4/9/25- see attachments .				
	Flagged by Katie Hunter 03/24/2025 01:21 PM The SFA must annually collect racial/ethnic data and report the information for each school on the Civil Rights Compliance Form (#86). Acceptable methods of collecting the information include voluntary ID, observation or personal knowledge. The Civil Rights Compliance Form can be accessed at: www.nj.gov/agriculture/applc/forms/#5 . Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Group 1: CA Count (2)				
		ROSELLE PARK BD OF ED-03904550		04/24/2025	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 05/02/2025 08:08 AM CAP Accepted
	Corrective Action Plan: Accepted by Katie Hunter 05/02/2025 08:08 AM CAP Accepted
	Corrective Action Plan: Submitted by Patricia Mawer 04/25/2025 12:40 PM Processes have been put in place effective 4/7/25.
	Corrective Action Plan: Submitted by Patricia Mawer 04/25/2025 12:40 PM Processes have been put in place effective 4/7/25.
	Corrective Action Plan: Rejected by Katie Hunter 04/24/2025 09:27 AM Must indicate date of implementation. Indicate the date of implementation.
	Corrective Action Plan: Rejected by Katie Hunter 04/24/2025 09:27 AM Must indicate date of implementation. Indicate the date of implementation.
	Corrective Action Plan: Submitted by Patricia Mawer 04/17/2025 11:59 AM This was an oversight- I have already implemented changes to assure this is taken care of in a timely manner.
	Corrective Action Plan: Submitted by Patricia Mawer 04/17/2025 11:59 AM This was an oversight- I have already implemented changes to assure this is taken care of in a timely manner.
	Flagged by Katie Hunter 04/16/2025 02:44 PM All SFAs must conduct an on-site accountability review of lunch prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. All SFAs must conduct an on-site accountability review of breakfast prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. The SFA must request and receive approval from the State Agency in order to extend the February 1 deadline to complete the on-site accountability review. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.
	Flagged by Katie Hunter 04/16/2025 02:44 PM All SFAs must conduct an on-site accountability review of lunch prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. . All SFAs must conduct an on-site accountability review of breakfast prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. The SFA must request and receive approval from the State Agency in order to extend the February 1 deadline to complete the on-site accountability review. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.

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Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	ROSELLE PARK HIGH-2770	406	04/24/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 04/16/2025 02:42 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Kerry Rivelli 03/24/2025 06:18 PM				
	As of March 20th, 2025, the breakfast menu was hung in the High School cafeteria where the Lunch menu is. 3 days before the start of each month, both breakfast and lunch menus will be hung in the cafeteria for students to see.				
	Flagged by Katie Hunter 03/24/2025 01:21 PM				
	Menus must be posted visible to students in meal service area. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged