

Dear Vendor,

The New Jersey Department of Agriculture, Division of Plant Industry is seeking bids for Gutter house Greenhouse Roof Replacement.

Find attached documents for your review. To bid, please respond in writing via email no later than May 27, 2022, at 4:00 pm EST.

When responding, please include both the attached Agency Request for Proposal form with a complete cost of the whole project from start to finish. As well as a separate formal quote. All vendors should provide two quotes one for labor and then another quote for labor and materials.

The bid request has also been posted to the New Jersey Department of Agriculture website, which can be viewed at <https://www.nj.gov/agriculture/divisions/pi/>. This bid request is open publicly to all interested vendors.

Feel free to email [Jennifer.harding@ag.nj.gov](mailto:Jennifer.harding@ag.nj.gov) and [marcello.mangano@ag.nj.gov](mailto:marcello.mangano@ag.nj.gov) with any questions you may have.

Thank you,

*Jennifer Harding*  
*Administrative Assistant 3*  
[Jennifer.Harding@ag.nj.gov](mailto:Jennifer.Harding@ag.nj.gov)  
*NJ Department of Agriculture*  
*Division of Plant Industry*  
*Phillip Alampi Beneficial Insect Laboratory*  
*PO Box 330*  
*Trenton, NJ 08625-0330*  
*Phone: 609-530-4192*  
*Fax: 609-530-4195*

*For FedEx and UPS:*  
*Phillip Alampi Beneficial Insect Laboratory*  
*20 Cosey Road*  
*West Trenton, NJ 08628*



<https://www.nj.gov/agriculture/divisions/pi/prog/buglab/>



## **Justification for Gutterhouse Greenhouse Roof Replacement**

The New Jersey Department of Agriculture Beneficial Insect laboratory requires the replacement of the greenhouse roof panels in Ewing New Jersey. The Gutter Connected Poly Greenhouses are known for their superior airflow and temperature control and are suitable for multiple and varied vegetable crops, plants, and flower crops that are needed for the rearing of beneficial insects. The roofs maximize condensation control with single-piece arch construction rolled to form Gothic peaks. The steeper peak also assists in shedding ice and snow more efficiently than Quonset arches. Due to age and storm damage the greenhouse roof panels are failing and require replacement. The roof is original to the structure and showing signs of failure and collapse (see photos below). The NJDA Plant Industry is requesting a quote for the replacement of all roof panels and materials, as well as any related support structure and materials that will hinder the functionality of the new roof. NJDA plant industry is requesting that the replacement panels be of equal or greater quality than the original panels when new. NJDA plant industry is requesting that all vendors also supply the terms of the warranty for the panels and workmanship. NJDA is expecting a minimum warranty of 10 years materials and workmanship or better. The quote should also provide spare panels for attic stock. The spares should equal to a 10% of the roofing area. Exterior greenhouse dimensions are 60'-6" x 53'-8". Optimal time for replacement should be Oct – April.





STATE OF NEW JERSEY  
 DEPARTMENT OF THE TREASURY  
**AGENCY REQUEST FOR PROPOSAL**

<b>VENDOR NAME AND ADDRESS:</b>		<b>RETURN THIS PROPOSAL TO:</b>		<b>DELIVER TO:</b>	
<b>SBE CATEGORY:</b>		<b>FAX NUMBER:</b>			
<b>NOTE: This proposal must be received by the opening date/time at the place named above.</b>		<b>AGENCY PERSON TO CONTACT:</b>			
<b>FISCAL YEAR:</b>	<b>ACCOUNT NUMBER:</b>	<b>AGENCY REFERENCE NUMBER:</b>		<b>COMMODITY CODE NUMBER:</b>	
ITEM NUMBER	QUANTITY	UNIT	DESCRIPTION (ALL ITEMS MUST BE DELIVERED F.O.B. DESTINATION)	UNIT PRICE	AMOUNT
<b>PRICES ARE FIRM UNTIL THE FOLLOWING DATE:</b>				<b>TOTAL</b>	
<b>CASH DISCOUNT:</b>	<b>DATE OF DELIVERY:</b>	<b>VENDOR'S FEDERAL I.D. NUMBER:</b>		<b>VENDOR'S TELEPHONE NUMBER:</b>	
<b>VENDOR'S SIGNATURE (Must be Signed):</b>		<b>PRINT OR TYPE NAME BELOW:</b>		<b>DATE:</b>	