



State of New Jersey

Accounting/Finance Analyst Project Internship (unpaid)

Name and Location of Agency/Department Requesting Intern:

NJ Casino Control Commission
Licensing & Financial Evaluation Unit
Tennessee Avenue and Boardwalk
Atlantic City, NJ 08401

Functions of Agency/Department:

The Licensing & Financial Evaluation Unit provides expert advice and consultation to the commissioners on all matters of a financial or economic nature, including economic concentration, in the casino industry. It performs an objective financial analysis of relevant issues, contributing to the Commission's independence in the regulatory process. It facilitates the Commission's financial reporting responsibilities and determines and certifies the amount of revenues which are payable by casino licensees for use of casino parking spaces.

Intern Duties/Responsibilities:

Study historical trends and evaluate the effect of micro- and macroeconomic events on parking fee revenue collected under N.J.S.A 5:12-173.2. Considering multiple variables and scenarios, forecast future parking fee revenue. Provide weekly status reports and participate in on-line and in-person meetings as required. Create and deliver findings. Other duties may also be assigned.

Educational Requirements:

The position is best suited for students with an interest in financial analysis with a background in business or other related field, and a concentration in accounting, economics, or finance. Applicants must have completed a minimum of 12 credit hours in accounting, economics, and/or finance courses at an accredited college/university.

Skills, Training or Qualifications:

The Commission is seeking students who express a sincere interest in a career in the accounting or finance division of a governmental regulatory agency. Previous office experience is preferred. Applicants must be proficient in Microsoft Office, including spreadsheet applications. Internet research experience and ability to understand financial reports is a plus. Attention to detail, the ability to multi-task, and excellent communication skills are essential.

Time Commitment:

Minimum 12 – 20 hours per week for 8 – 10 weeks (minimum of 96 total hours). Minimum internship hours must occur during normal business hours (Monday – Friday between 8:00 A.M. and 4:00 P.M.) Applicants able to schedule the maximum hours/duration listed for the internship typically gain a more in-depth experience.

Benefits Available to Intern:

Although this is an unpaid internship that does not lead to permanent employment, students are offered an excellent opportunity to apply academic knowledge, gain experience, develop career skills, build their resumes, and explore career options with State of New Jersey agencies/departments.

Application deadline: TBD

Apply Online:

Submit a Letter of Interest (cover letter) and Resume to: HRRESUME@CCC.NJ.GOV