



State of New Jersey

Software Development Internship (unpaid)

Name and Location of Agency/Department Requesting Intern:

NJ Casino Control Commission
Division of Regulatory Affairs
Tennessee Avenue and Boardwalk
Atlantic City, NJ 08401

Functions of Agency/Department:

The Project Management & Automation team in the Division of Regulatory Affairs is responsible for the administration and maintenance of custom-developed casino licensing and regulatory I.T. systems, software programming and development, website and intranet development, and the automation of work flows, forms, and other manual processes.

Intern Duties/Responsibilities:

Assist in evaluating, planning, designing, and development of I.T. projects and activities required for major regulatory and administrative information systems. Perform research, analysis, programming, testing, integration, enhancement, and modification of software programs and databases in accordance with industry best practices. (Access to a fully supported PC is required for remote work.) While working remotely, submit weekly status reports and participate in on-line and in-person meetings as required. Create and deliver findings. Other duties may also be assigned.

Educational Requirements:

The position is best suited for students with an interest in software development and a background in computer science and information systems. Applicants should have successfully completed at least one year of collegiate coursework, two years or more is preferred.

Skills, Training or Qualifications:

The Commission is seeking students who express a sincere interest in a career in software development in a business or a governmental regulatory agency. Previous office experience is preferred. Applicants must be knowledgeable in ASP.NET, C#, HTML, CSS, and JavaScript. Internet research experience, attention to detail, the ability to plan and organize a project are essential to this position.

Time Commitment:

Minimum 12 – 20 hours per week for 8 – 10 weeks (minimum of 96 total hours). Minimum internship hours must occur during normal business hours (Monday – Friday between 8:30 A.M. and 4:30 P.M.) Applicants able to schedule the maximum hours/duration listed for the internship typically gain a more in-depth experience.

Benefits Available to Intern:

Although this is an unpaid internship that does not lead to permanent employment, students are offered an excellent opportunity to gain experience in software development, apply academic knowledge, develop career skills, build their resumes, network with professionals in their field of interest and explore career options with State of New Jersey agencies/departments.

Application deadline: TBD

Apply Online:

Submit a Letter of Interest (cover letter) and Resume to: HRRESUME@CCC.NJ.GOV