



**Deputy Director  
Investigations Division  
New Jersey Office of the State Comptroller**

**Unclassified Assistant Division Director  
Salary Range: M98 - \$135,000-\$155,000**

**Primary work location is flexible and may be in Trenton or Newark,  
with eligibility for remote work up to 2 days per week**

**Opening Date: March 25, 2026 Closing Date: April 17, 2026  
Posting #15-26**

**About OSC:**

The Office of the State Comptroller (OSC) is an independent state agency created to bring greater efficiency and transparency to all levels of New Jersey government. Our mission is to make the government in New Jersey more efficient, transparent, and accountable. Our office audits and investigates municipalities, school districts, counties, state colleges and universities, independent state authorities, and state agencies. We also oversee government expenditures, review public contracts, evaluate local and state programs, and oversee the integrity of New Jersey's Medicaid program. We detect and uncover fraud, waste, and abuse and share our findings through public reports.

**About the Division:**

The Investigations Division within OSC detects and uncovers waste, fraud, and abuse in New Jersey government through investigations, evaluations, inspections, and reviews. Among other activities, the Division monitors the performance of elected officials, public employees, and programs; uncovers waste and misconduct involving public funds; and releases reports that include findings and recommendations.

**About the Role:**

OSC seeks an experienced legal professional with an in-depth understanding of government operations, public sector accountability, and the regulatory environment in New Jersey. This individual will assist the Director in overseeing investigative programs involving alleged non-compliance with State statutes, regulatory requirements, or best practices, and in conducting confidential and sensitive investigations of public entities, for the purpose of detecting, reporting upon and remediating fraud, waste, abuse and corruption in New Jersey government.

**Responsibilities:**

- Develop and oversee complex investigations into fraud, waste, abuse, and corruption involving public entities and government actors.
- Supervise staff of attorneys, investigators, and analysts.
- Ensure efficient utilization by staff of the Division's case management and other tracking systems in compliance with applicable standards.
- Supervise the drafting of subpoenas and oversee the maintenance, organization, and analysis of investigative information, ensuring confidentiality and quality standards.
- Conduct and oversee investigative interviews and prepare detailed summary reports.
- Draft comprehensive investigative reports detailing procedures, findings, and corrective action recommendations.
- Review the written work product of the division, including public reports, letters, alerts, training materials, and correspondence, ensuring high-quality and timely deliverables.

- Supervise the investigation of tips received from the public regarding alleged mismanagement and waste of taxpayer dollars.
- Coordinate with other divisions, assist in audits and procurement reviews, and work on joint projects.
- Represent the office in support of networking and outreach activities and perform training activities for internal and external audiences.
- Serve as a liaison with external agencies and entities.
- Oversee a rigorous quality control process to ensure the accuracy and objectivity of an investigative report prior to its release.
- Develop a working knowledge of applicable laws, regulations, and standards related to investigations.
- Assist with the review of the Division's policies, procedures, and practices, making recommendations for improvements.

**Requirements:**

- Juris Doctor (J.D.) Degree from an accredited law school.
- Membership in the New Jersey Bar in good standing.
- Eight (8) years of experience as an attorney in conducting complex investigations and/or litigation.
- Five (5) years of experience drafting or analyzing complaints, statutes, regulations, policies and procedures.
- Four (4) years of supervisory experience.

**The ideal candidate will have the following skills and experience:**

- Relevant investigatory or litigation experience that involves obtaining and evaluating facts.
- Ability to clearly communicate complex quantitative and qualitative concepts.
- Experience multitasking, managing multiple projects, and prioritizing competing deadlines effectively.
- Excellent writing and legal research skills.
- Experience with, and an understanding of all of levels of New Jersey government.

**Interested candidates should submit a cover letter, resume, writing sample, and three references to:**

Shama Nix  
 Office of the State Comptroller  
 P.O. Box 024  
 Trenton, NJ 08625  
 Email: [careers@osc.nj.gov](mailto:careers@osc.nj.gov)

**NOTE:** In accordance with N.J.S.A. 52:15C-5, OSC employees and personnel shall be deemed confidential employees and shall serve in the unclassified service of the Civil Service. Residency Requirements - Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

*The Office of the State Comptroller is proud to be an equal opportunity employer. We are committed to providing a work environment that supports, inspires, and respects all individuals and in which personnel processes are based on merit, performance, and business needs. We do not discriminate on the basis of race, religion, color, national or ethnic origin, gender, sexual orientation, gender identity, gender expression, familial status, citizenship, age, or status as an individual with a disability. We believe that diversity and inclusion among our staff is critical to our success. We seek to recruit, develop and retain the most talented people from a diverse candidate pool and encourage applicants from all backgrounds and experiences to apply.*

**SAME Applicants:** If you are applying under the "NJ SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume. For more information on the SAME Program visit their website at <https://nj.gov/csc/same/overview/index.shtml> , email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (833) 691-0404.