



Supervising Attorney- Medicaid Fraud Division New Jersey Office of the State Comptroller

About the Office:

The Office of the State Comptroller (OSC) is an independent state agency that oversees the Executive Branch of state government. Our mission is to make the government in New Jersey more efficient, transparent, and accountable. Our office audits and investigates municipalities, school districts, and counties; state colleges and universities; independent state authorities; and state agencies. We also oversee government expenditures, review public contracts, evaluate local and state programs, and oversee New Jersey's Medicaid program. We detect and uncover fraud, waste, and abuse and share our findings through public reports.

About the Division:

The Medicaid Fraud Division (MFD) oversees New Jersey's Medicaid program. The Division works to improve the efficiency and integrity of Medicaid in New Jersey and returns millions of dollars to taxpayers each month. The Division consists of the Audit Unit, Data Mining Unit, Regulatory and Recovery Unit, Third Party Liability Unit, and Investigations Unit. MFD audits and investigates health care providers, recipients, and managed care organizations (MCOs) that coordinate the provision of an individual's health care needs. We evaluate the care provided to Medicaid recipients and work to prevent and detect fraud, waste, and abuse in the program. In addition, we pursue civil and administrative enforcement actions and, when necessary, disqualify providers from participating in the Medicaid program.

About the Role:

OSC seeks a motivated and committed professional with management experience to serve as Supervising Attorney in MFD. This individual will be responsible for overseeing a functional unit and managing administrative functions within the division.

Responsibilities:

- Supervise staff of attorneys and other professionals responsible for, among other duties, debarring/suspending Medicaid providers, identifying and recovering improperly expended Medicaid funds, and drafting/reviewing policies/procedures/regulations.
- Represent OSC in debarments/suspensions, recovery actions, and any settlement/negotiations regarding same.
- Participate in litigation on behalf of OSC, in coordination with the Office of the Attorney General, in proceedings before the Office of Administrative Law, including through court appearances, discovery, motion practice, oral argument, and trials.
- Advise Regulatory Officers and other MFD staff regarding the application of federal and state law.
- Review, edit, and, as needed, guide investigative, audit, and other staff on ongoing audits, investigations, and other matters.
- Collaborate and coordinate with the audit, investigative and data mining units.
- Review state and federal legislation and regulations, proposed or enacted, affecting Medicaid; assist in the drafting or editing of regulations, policies and procedures for MFD.
- As needed, attend Office of Administrative Law hearings on behalf of OSC.
- Assist in ensuring that the office, as appropriate, refers investigations and audits to other agencies, including county prosecutors and the Medicaid Fraud Control Unit within the Office of the Attorney General.
- Assist in ensuring that the State properly collects and accounts for Medicaid-related recoveries.

Requirements:

- Five (5) years minimum experience conducting legal research, analyzing and evaluating legal documents, rules and/or legislation, or the review and analysis of regulatory matters in a government agency; OR five (5) years of experience as an attorney, three (3) of which must have been conducting the aforementioned research and analysis.
- Two (2) years of supervisory experience.
- Graduation from an accredited college with a Bachelor's degree and graduation from an accredited law school with a Juris Doctor (J.D.) degree.
- Must be eligible to practice as an attorney in the State of New Jersey.
- Must possess a current Certificate of Good Standing issued by the New Jersey Board of Bar Examiners.

The ideal candidate will have the following skills and experience:

- Excellent verbal and written communication skills.
- Litigation experience.
- Experience managing staff successfully.
- Ability to clearly communicate complex quantitative and qualitative concepts.
- Experience analyzing statutes, regulations and case law.
- Adept at multi-tasking, delegating, handling multiple projects, and prioritizing competing deadlines.
- Experience in health care and/or Medicaid preferred but not required

Interested candidates should submit a cover letter, resume, writing sample and three references to:

Paola Belardo
Office of the State Comptroller
P.O. Box 024
Trenton, NJ 08625
Email: careers@osc.nj.gov

NOTE: Residency Requirements - Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

New Jersey is an Equal Opportunity Employer