

**OFFICE OF THE STATE COMPTROLLER****CONTRACT COMPLIANCE FORM**

POST AWARD NOTICE FOR EMERGENCY CONTRACTS VALUED AT \$3M OR MORE
Submit to contracts@osc.nj.gov not more than 30 business days after contract award.

Contract Award Date:		Cost of Contract(s):		Today's Date:	
Government Unit Name:					
Contract Title and Description:					
Name of Contractor(s):					
Government Unit Procurement Tracking Number:			Prior Related OSC File Review Number(s):		
Government Unit Type: ☐ State Department, Agency, or Instrumentality ☐ Independent State Authority ☐ County or County Authority or Instrumentality ☐ Municipality or Municipal Authority or Instrumentality ☐ School District/Board of Education ☐ State College/University ☐ County College ☐ Cooperative Pricing System ☐ Joint Insurance Fund/Health Insurance Fund ☐ Other:					
Source(s) of Funding: ☐ State ☐ Local ☐ Federal ☐ NJEIT ☐ CDBG ☐ FTA ☐ Other:					
Contract Type: ☐ Public Works/Construction ☐ Goods (☐ Purchase ☐ Lease) ☐ Real Property Transaction ☐ Professional Services ☐ Insurance (☐ Health ☐ Rx ☐ Other) ☐ Concession/Revenue Generating ☐ Services (other than Professional Services) ☐ Other: ☐ Intergovernmental					
Contract Term: ☐ New Contract ☐ Renewal ☐ Amendment ☐ Extension ☐ 5.3 Extension ☐ Re-Procurement ☐ Change Order					
Procurement Method: ☐ Invitation to Bid (low bid) ☐ Cooperative Contract (☐ National ☐ State ☐ Local) ☐ Request for Proposals ☐ Request for Qualifications ☐ Request for Quotations ☐ Exempt from Advertisement ☐ Participation in SHBP or SEHBP ☐ Waiver of Advertising ☐ Other:					
Legal Authority for Procurement (provide the legal citation [statute, code, or regulation] or written policy/executive order):					
Submission shall include all applicable documents pursuant to N.J.A.C. 19:70-3.5. Please check all that apply and attach documents to submission: ☐ Draft Bid Packet/RFP/RFQ in final form with all proposed attachments (<u>Do NOT submit drawings/plans.</u>) ☐ Executed Contract ☐ Any required published notices and any proposed draft notices ☐ Any formal Resolution(s) by the governing body related to the procurement ☐ Any documents explaining or approving an exception from bidding/waiver from bidding ☐ Any documents explaining or approving the use/purchase of proprietary items/sole source ☐ Any written policy, order, or formal approval/justification for the procurement process ☐ Other:					
Name of Government Official/ Employee of Government Unit In Charge of Procurement:					
Title:		Phone Number:		Ext.: Email Address:	

Pursuant to N.J.S.A. 52:15C-14, all government units shall provide full assistance and cooperation to the New Jersey Office of the State Comptroller (OSC) with any contract review and shall provide additional documents when requested.