

## OFFICE OF THE STATE COMPTROLLER

# CONTRACT COMPLIANCE FORM A

## POST AWARD NOTICE FOR CONTRACTS VALUED BETWEEN \$2.5M AND \$12.5M

Submit to [contracts@osc.nj.gov](mailto:contracts@osc.nj.gov) not more than 20 business days after contract award.

Contract Award Date:		Cost of Contract(s):		Today's Date:	
Government Unit Name:					
Contract Title and Description:					
Name of Contractor(s):					
Government Unit Procurement Tracking Number:			Prior Related OSC File Review Number(s):		
Government Unit Type: <input type="checkbox"/> State Department, Agency, or Instrumentality <input type="checkbox"/> Independent State Authority <input type="checkbox"/> County or County Authority or Instrumentality <input type="checkbox"/> Municipality or Municipal Authority or Instrumentality <input type="checkbox"/> School District/Board of Education <input type="checkbox"/> State College/University <input type="checkbox"/> County College <input type="checkbox"/> Cooperative Pricing System <input type="checkbox"/> Joint Insurance Fund/Health Insurance Fund <input type="checkbox"/> Other:					
Source(s) of Funding:					
<input type="checkbox"/> State	<input type="checkbox"/> Local	<input type="checkbox"/> Federal	<input type="checkbox"/> NJEIT	<input type="checkbox"/> CDBG	<input type="checkbox"/> FTA <input type="checkbox"/> Other:
Contract Type:					
<input type="checkbox"/> Public Works/Construction		<input type="checkbox"/> Goods ( <input type="checkbox"/> Purchase <input type="checkbox"/> Lease)		<input type="checkbox"/> Real Property Transaction	
<input type="checkbox"/> Professional Services		<input type="checkbox"/> Insurance ( <input type="checkbox"/> Health <input type="checkbox"/> Rx <input type="checkbox"/> Other)		<input type="checkbox"/> Concession/Revenue Generating	
<input type="checkbox"/> Services (other than Professional Services)				<input type="checkbox"/> Other:	
<input type="checkbox"/> Intergovernmental					
Contract Term (describe in months or years):					
<input type="checkbox"/> New Contract		<input type="checkbox"/> Renewal		<input type="checkbox"/> Amendment	
<input type="checkbox"/> Re-Procurement		<input type="checkbox"/> Change Order		<input type="checkbox"/> Extension <input type="checkbox"/> 5.3 Extension	
Procurement Method:					
<input type="checkbox"/> Invitation to Bid (low bid)		<input type="checkbox"/> Cooperative Contract ( <input type="checkbox"/> National <input type="checkbox"/> State <input type="checkbox"/> Local)			
<input type="checkbox"/> Request for Proposals		<input type="checkbox"/> Request for Qualifications			
<input type="checkbox"/> Request for Quotations		<input type="checkbox"/> Exempt from Advertisement			
<input type="checkbox"/> Participation in SHBP or SEHBP		<input type="checkbox"/> Waiver of Advertising			
<input type="checkbox"/> Other:					
Legal Authority for Procurement (provide the legal citation [statute, code, or regulation] or written policy/executive order):					
Submission shall include all applicable documents pursuant to N.J.A.C. 19:70-3.3. Please check all that apply and attach documents to submission:					
<input type="checkbox"/> Draft Bid Packet/RFP/RFQ in final form with all proposed attachments ( <b><u>Do NOT submit drawings/plans.</u></b> )					
<input type="checkbox"/> Any required published notices and any proposed draft notices					
<input type="checkbox"/> Any formal Resolution(s) by the governing body related to the procurement					
<input type="checkbox"/> Any documents explaining or approving an exception from bidding/waiver from bidding					
<input type="checkbox"/> Any documents explaining or approving the use/purchase of proprietary items/sole source					
<input type="checkbox"/> Any written policy, order, or formal approval/justification for the procurement process					
<input type="checkbox"/> Other:					
Name of Government Official/ Employee of Government Unit In Charge of Procurement:					
Title:		Phone Number:		Email Address:	

*Pursuant to N.J.S.A. 52:15C-14, all government units shall provide full assistance and cooperation to the New Jersey Office of the State Comptroller (OSC) with any contract review and shall provide additional documents when requested.*