



OFFICE OF THE STATE COMPTROLLER

CONTRACT COMPLIANCE FORM E2

**POST-AWARD NOTIFICATION FOR CONTRACTS UNDER EXECUTIVE ORDER 166
FOR CONTRACTS VALUED AT \$150,000 OR MORE INVOLVING COVID-19 RECOVERY FUNDS**
Submit to contracts@osc.nj.gov no later than 20 business days after contract award

| | | | |
|--|------------------------------|---|----------------------------|
| Date of Contract Award: _____ | Awarded Amount: _____ | OSC File #: _____ | Today's Date: _____ |
| State Department or Authority: _____ | | | |
| Contract Title and Description: _____ | | | |
| Project #, Bid, RFP, or Waiver #: _____ | | | |
| Name of Vendor(s) or Contractor (s): _____ | | | |
| Source(s) of Federal Funding: Specify Source (e.g. CORONAVIRUS RELIEF ACT (CRF), FEMA, CARES ACT, Consolidated Act, or any other COVID-19 funding source): _____ | | | |
| Contract Type: <input type="checkbox"/> Professional Services <input type="checkbox"/> Services (other than Professional Services) <input type="checkbox"/> Goods <input type="checkbox"/> Construction <input type="checkbox"/> Other: _____ | | | |
| Contract Term (describe in months or years): _____ <input type="checkbox"/> New Contract <input type="checkbox"/> Renewal/Extension <input type="checkbox"/> Amendment/Supplement Contract Execution Date: _____ Contract End Date: _____ | | | |
| Procurement Method: <input type="checkbox"/> Waiver (Exempt from Advertisement) <input type="checkbox"/> State Contract Purchase <input type="checkbox"/> Cooperative Purchase <input type="checkbox"/> Invitation to Bid (low bid) <input type="checkbox"/> Request for Proposals <input type="checkbox"/> Request for Qualifications <input type="checkbox"/> Delegated Purchasing Authority (DOH, OEM, DHS, & DCF only) <input type="checkbox"/> Other: _____ | | | |
| Statutory Authority: <input type="checkbox"/> State Procurement Law (N.J.S.A. 52:34-6 et seq./N.J.S.A. 52:32-2) <input type="checkbox"/> Executive Order 37 <input type="checkbox"/> Other (Cite statute, administrative code, or internal procurement policy): _____ | | | |
| SUBMISSION INCLUDES (check all that apply): | | | |
| EXCEPTIONS FROM BIDDING: | | STATE AUTHORITIES/INSTRUMENTALITIES, COLLEGE, or UNIVERSITY | |
| DPP WAIVER or DPA: <input type="checkbox"/> Complete Waiver Packet <input type="checkbox"/> Justification for waiver Approvals: <input type="checkbox"/> CCAU Approval <input type="checkbox"/> OMB Approval <input type="checkbox"/> DAG Approval <input type="checkbox"/> OIT Approval <input type="checkbox"/> Treasury Approval <input type="checkbox"/> Purchase Order <input type="checkbox"/> Vendor Quotes or Proposals <input type="checkbox"/> FULLY EXECUTED CONTRACT | | <input type="checkbox"/> Purchase Order <input type="checkbox"/> Vendor Quotes or Proposals <input type="checkbox"/> Any required approvals <input type="checkbox"/> FULLY EXECUTED CONTRACT <input type="checkbox"/> Terms & Conditions <input type="checkbox"/> Federal Rider <input type="checkbox"/> Resolution authorizing purchase | |
| STATE CONTRACT PURCHASE State Contract #: _____ <input type="checkbox"/> Purchase Order <input type="checkbox"/> Vendor Quote (if required) | | COOPERATIVE PURCHASE Issuing Agency: _____ <input type="checkbox"/> Purchase Order <input type="checkbox"/> Participating Addendum | |
| PUBLICLY ADVERTISED: | | | |
| <input type="checkbox"/> Bid/RFP as issued <input type="checkbox"/> Addenda/Clarifications | | <input type="checkbox"/> Summary of ratings or rankings | |
| <input type="checkbox"/> The bid/proposal of successful vendor/contractor | | <input type="checkbox"/> Recommendation of Award <input type="checkbox"/> Evaluation Report | |
| <input type="checkbox"/> Bid tabulation | | <input type="checkbox"/> All documents associated with a bid protest | |
| <input type="checkbox"/> FULLY EXECUTED CONTRACT | | <input type="checkbox"/> Any required published notices (legal ads) | |
| Contact information (individual responsible for submission to OSC): | | | |
| Name: _____ | | | |
| Phone Number: _____ | | Email: _____ | |
| Accountability Officer Name: _____ | | Email: _____ | |

Pursuant to N.J.S.A. 52:15C-14 and E.O. 166 (Murphy), all government units shall provide full assistance and cooperation to the New Jersey Office of the State Comptroller (OSC) with any contract review and shall provide additional documents when requested.