



## OFFICE OF THE STATE COMPTROLLER

### Event Request Form

Download this form to fill it out in Adobe Acrobat and submit it to [outreach@osc.nj.gov](mailto:outreach@osc.nj.gov).

Organization/Requestor Name:		
Contact Name:	Title:	
Phone Number:	Email Address:	
Organization Website:		
Organization Social Media Links:		
Event Name:		
Event Date:	Event Start Time:	Event End Time:
In-Person Event		Virtual Event
Venue Name:	Venue Street Address:	
Venue City:	Venue State:	Venue Zip Code:
Event Topic or Theme:		
Purpose of Invitation and Event:		
Is this event a fundraiser?	Yes	No
Who is the audience?		
Anticipated Audience Size:		
Are other guests of honor invited?	Yes	No
Event Sponsor(s) Other Than Requestor (if applicable):		
Is this event open to the press?	Yes	No
Will this event be recorded, live-broadcasted, or streamed?		
Include any additional details about the event:		
Are you requesting the Comptroller to speak at this event?	Yes	No
If yes, what topic(s) would you like the Comptroller to discuss?		