



# OFFICE OF THE STATE COMPTROLLER

## Event Request Form

Download this form to fill it out in Adobe Acrobat and submit it to [outreach@osc.nj.gov](mailto:outreach@osc.nj.gov).

Organization/Requestor Name:			
Contact Name:		Title:	
Phone Number:		Email Address:	
Organization Website:			
Organization Social Media Links:			
Event Name:			
Event Date:	Event Start Time:	Event End Time:	
In-Person Event		Virtual Event	
Venue Name:		Venue Street Address:	
Venue City:	Venue State:	Venue Zip Code:	
Event Topic or Theme:			
Purpose of Invitation and Event:			
Is this event a fundraiser?	Yes	No	
Who is the audience?			
Anticipated Audience Size:			
Are other guests of honor invited?	Yes	No	
Event Sponsor(s) Other Than Requestor (if applicable):			
Is this event open to the press?	Yes	No	
Will this event be recorded, live-broadcasted, or streamed?	Yes	No	
Include any additional details about the event:			
Are you requesting the Comptroller to speak at this event?		Yes	No
If yes, what topic(s) would you like the Comptroller to discuss:			