

DEPARTMENT OF CORRECTIONS
Capital Planning & Construction Unit
REQUEST FOR PROPOSAL

Please submit sealed bid in the enclosed envelope.

The State of New Jersey, Department of Corrections is soliciting Bids for the following:

PROJECT: Roof Repair Stowe Cottage.
 LOCATION: Edna Mahan Correctional Facility

IN ACCORDANCE WITH ATTACHED:
 PLANS SKETCH(S) Instruction to Bidders
 SPECIFICATIONS Scope of Work

PROJECT NO: EMC-226
 DATE: 4/5/13

INSTRUCTIONS TO BIDDERS

- a) Proposals must be received at the Department of Corrections Central Office Facility at the address listed below by 5/2/13; 4:00 p.m., at which time bids will be opened.
- b) Proposals being sent via the United States Postal Service (USPS) or Commercial Parcel Carrier (such as UPS or FedEx) must be sent to the following address: **New Jersey Department of Corrections, Bureau of Procurement and Contract Management, Division of Administration, Stuyvesant & Whittlesey Roads, P.O. Box 863, Trenton, NJ 08625**
- c) Proposals being hand delivered must be taken to the following location: **New Jersey Department of Corrections, Attn: Fran Gable, Administration building room #214, Stuyvesant & Whittlesey Roads, Trenton, NJ 08618.**
- d) **Please use the enclosed self addressed return envelope.**
- e) **Providing proposals to the USPS or Commercial Parcel Carrier prior to the due date and time or obtaining a postmark or tracking number does NOT satisfy the requirement of receipt at the Department of Corrections by the due date and time.**
- f) Any contractor desiring to tender a responsible bid must acquaint himself with site conditions and examine carefully the bidding documents. The signature of the bidder or his authorized representative on this document shall constitute an agreement to abide by the declarations and conditions of contract contained herein and with the plans and/or specifications provided. **Unsigned proposals will be considered non-responsive. A mandatory site visit is scheduled for 4/25/13 at 10:00 a.m. Please contact Robert Van Tassell at 609-499-5462 by 4/23/13. to verify your attendance.**
- g) This document becomes the contract when and if accepted by the State of New Jersey, Dept. of Corrections. The signature of the approving State Officer shall constitute execution of the contract.
- h) Upon award, the successful bidder will receive a fully endorsed copy of this document accompanied by an Invoice Voucher. **The invoice shall be completed and forwarded to the DOC, Bureau of Budget and Fiscal Planning, Attn: Damian Hadden, Whittlesey Road, P.O. Box 863, after satisfactory completion of the work.**
- i) Attach a copy of your certificate of Pre-qualification.
- j) Provided below are information and cost declarations to be completed by the bidder.
- k) Contractor shall include a copy of "Certificate of Registration" issued by NJ Dept. of Labor per C-34:11-56-48.

BUSINESS INFORMATION

Name: **Alper Enterprises, Inc.**

Address: 530 Kings Hwy, Moorestown, N.J. 08057

Federal Identification No: 22 333 0249

Telephone No: 856-866-5646

FAX No: 856-866-1943

BIDDERS LUMP SUM COST DECLARATION

Lump Sum Amount: \$ 27,700⁰⁰/_{XX}

Description: EPDM roof replacement per specs

BIDDERS UNIT COST DECLARATION

| Description | Unit | Unit Cost | |
|-------------------------------|-----------|------------------------|--------------------------------------|
| | | Add | Deduct |
| <u>Steel deck replacement</u> | <u>SF</u> | <u>15⁰⁰</u> | <u>15⁰⁰/_{XX}</u> |

CONDITIONS OF CONTRACT

- 1. The prices quoted on this document shall remain firm for sixty (60) days after bid due date.
- 2. The contractor shall procure and shall maintain for the life of this contract, workmen's Compensation Insurance as required by applicable state statutes for those employees engaged in work at the project site.
- 3. The contractor shall procure and maintain for the life, of this contract, contractor's Public Liability Insurance, contractor's Property Damage Insurance and Vehicle Liability Insurance is required by applicable state statutes.
- 4. All material, equipment, and workmanship shall be guaranteed by the contractor for one year from date of acceptance by the Supervisor, Capital Planning & Construction Unit. The contractor shall supply said unit with all applicable manufacturers' guarantees and warranties prior to submitting final invoice.
- 5. Prior to project acceptance contractor shall supply to the Capital Planning & Construction Unit two sets of bound parts list(s), drawings, and instruction manuals for the operation, maintenance, and repair of mechanical/electrical equipment and/or systems.
- 6. The contractor agrees that he and/or his subcontractors will abide by the provision of NJSA 10:2-1 thru 10:2-3 dealing with discrimination in employment on public contract & the associated rules and regulations.
- 7. The contractor agrees to abide by the New Jersey Prevailing Wage Act, P.L. 1963, Chapter 150, and the rates in effect for the geographical location of this project.
- 8. Contract completion date is agreed as 60 days after award.
- 9. All Affirmative Action forms and Procedures must be adhered to as attached.

ENDORSEMENTS

Print name and title of contractor/authorized Representative I,

THE STATE OF NEW JERSEY, DEPARTMENT OF CORRECTIONS

ACCEPTS THE ABOVE PROPOSAL.

Craig A. Alper, President

AGREE TO THE TERMS AS HEREIN STATED,

Signature

Joseph Saunders, Construction Management Specialist I
 Capital Planning & Construction Unit

DATE: 5/1/2013

DATE: _____