

State of New Jersey

DEPARTMENT OF CHILDREN AND FAMILIES
P.O BOX 729
TRENTON, NEW JERSEY 08625-0729

CHRIS CHRISTIN
Governor:
KIM GUADAGNO

L. Governor

ALLISON BLAKE, PH.D., L.S.W. Commissioner

November 26, 2013

Connie Greene, Vice President Barnabas Health Institute for Prevention 1691 US Highway 9, CN2025 Toms River, New Jersey 08754

Dear Ms. Greene:

I am pleased to advise you that your proposal for "School and Community Based Psychosocial Interventions: Build Resiliency and Support Superstorm Sandy Recovery" – Southern Region has been selected for funding by the Department of Children and Families.

This funding will be available immediately upon the satisfactory negotiation of a contract with the Office of Contracting. The award is contingent upon final contract negotiation.

The contract is not binding until the Department's Standard Language Document has been signed by all parties. Please be assured that my staff will be contacting you within the next few weeks to initiate this process, address any unresolved issues and answer any questions you may have.

On behalf of the Department of Children and Families, I congratulate you on the quality of your proposal and thank you for your commitment to the individuals we serve.

Sincerely,

Allison Blake, Ph.D., L.S.W.

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Commissioner

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State of Nem Jersey Department of Children and Families

CHRIS CHRISTIE

Governor

KIM GUADAGNO

Li, Governor

ALLISON BLAKE, Ph.D., L.S.W.

May 5, 2014

Central Business Office PO Box 717 Trenton, NJ 08625-0717

Ms. Connie Greene Vice President Barnabas Health Institute for Prevention 1691 US Highway 9, CN205 Toms River, NJ 08754

Re: Contract #14CEQZ

Dear Ms. Greene,

Enclosed please find the contract between Barnabas Health and the Department of Children and Families (DCF), Division of Families and Community Partnerships for the period October 1. 2013 through June 30, 2014. The services purchased through this contract support DCF's disaster recovery work following the impact of Superstorm Sandy.

All Providers must adhere to the specific contractual requirements as well as those eligibility requirements contained in the DCF's Contract Policy and Information Manuel (5.00 et seq.)

For this contract, you will be responsible for monthly level of service reports and expenditure reports and any additional reports that are described in the Annex A. Your Contract Administrator will be forwarding additional information regarding the mechanism for the submission of the monthly level of service and expenditure reports.

These reports will be due 10 days after the end of the reporting period. It is important that these reports are accurately completed and submitted by the due date; failure to do so may result in the suspension of payments.

Any changes to the contract must be agreed to in writing and must comply with the contract modification policy of the Department of Children and Families.

During the term of this contract the Program Lead and the Contract Administrator may conduct site visits to provide technical assistance, conduct a contract monitoring or to assess your compliance with the delivery of the contracted services. Copies of any reports or evaluations prepared as a result of these visits will be shared with you. This process may be used in assessing the need to renew this contract.

Also, you will be responsible for the submission of an agency wide single audit preformed in accordance with the revised OMB Circular No.133 and State policy.

The audit must be submitted within 120 calendar days after the close of the agency's fiscal year. One copy must be submitted to your Contract Administrator and one copy to:

Jerry Positore
Department of Children and Families
Office of Grants Management, Auditing and Records
101 South Broad Street, 7th Floor
P.O. Box 717.
Trenton, NJ 08625-0717

If you have any questions regarding the contract requirement please contact your Contract Administrator, John Van Sickle at (609) 888-7563 or your Program Lead.

I would like to thank you and your staff for your willingness to provide services to the residents of the State of New Jersey.

Sincerely,

Karen Powell

Supervising Contract Administrator

STANDARD LANGUAGE DOCUMENT FOR SOCIAL SERVICE AND TRAINING CONTRACTS

This CONTRACT is effective as of the date recorded on the signature page between the Department and the Provider Agency identified on the signature page.

WHEREAS the New Jersey Department of Children and Families (the "Department") has been duly designated under the authority of N.J.S.A. 30:1A-1, 30:1-11, 30:1-12, and 30:1-20 to administer or supervise the administration of social service and training programs and has, in turn, designated the Departmental Component to be directly responsible for the funding, implementation and administration of certain social service and training programs, including the program(s) covered by this Contract; and

WHEREAS the Department desires that the Provider Agency provide services and the Provider Agency has agreed to provide services in accordance with the terms and conditions contained in this Contract;

THEREFORE, the Department and the Provider Agency agree as follows:

I. DEFINITIONS

For the purposes of this document, the following terms, when capitalized, shall have meanings as stated:

Additional Named Insured means an endorsement to an insurance policy extending the coverage to the State of New Jersey against loss in accordance with the terms of the policy. Naming the State as an additional named insured permits the Department to pay the premium should the named insured fail to do so.

Annex(es) means the attachment(s) to this document containing programmatic and financial information.

Contract means one of the Department's social service or training Contracts with a Provider Agency. Terms and conditions of the Contract are included in the Standard Language Document, Annex(es), appendices, attachments and Contract Modifications (including any approved assignments and subcontracts) and supporting documents. The Contract constitutes the entire binding agreement between the Department and the Provider Agency.

<u>Department</u> means the New Jersey Department of Children and Families. It means, where appropriate from the context, the Division, Commission, Bureau, Office, Unit or other designated component of the Department of Children and Families responsible for the administration of particular Contract programs.

<u>Departmental Component</u> means the Division, Bureau, Commission, Office or other Unit within the Department responsible for the negotiation, administration review, approval, and monitoring of certain social service or training Contracts.

Expiration means the cessation of the Contract because its term has ended.

Notice means an official written communication between the Department and the Provider Agency. All Notices shall be delivered in person or by certified mail, return receipt requested, and shall be directed to the persons and addresses specified for such purpose in the Annex(es) or to such other persons as either party may designate in writing.

The Notice shall also be sent by regular mail and shall be presumed to have been received by the addressee five days after being sent to the last address known by the Department.

<u>Provider Agency (also Provider)</u> means the public or private organization which has a social service or training Contract with the Department.

<u>Termination</u> means an official cessation of this Contract, prior to the expiration of its term that results from action taken by the Department or the Provider Agency in accordance with provisions contained in this Contract.

II. BASIC OBLIGATIONS OF THE DEPARTMENT

Section 2.01 Payment. As established in the Annex(es), payment for Contract services delivered shall be based on allowable expenditures or the specified rate per unit of service delivered. Such payment(s) shall be authorized by the Department in accordance with the time frames specified in the Annex(es). Total payments shall not exceed the maximum Contract amount, if any, specified in the Annex(es). All payments authorized by the Department under this Contract shall be subject to revision on the basis of an audit or audits conducted under Section 3.13 Audit or on the basis of any Department monitoring or evaluation of the Contract.

Section 2.02 Referenced Materials. Upon written request of the Provider Agency, the Department shall make available to the Provider Agency copies of federal and State regulations and other material specifically referenced in this document.

III. BASIC OBLIGATIONS OF THE PROVIDER AGENCY

Section 3.01 Contract Services. The Provider Agency shall provide services to eligible persons in accordance with all specifications contained in this Contract.

Section 3.02 Reporting. The Provider Agency shall submit to the Department programmatic and financial reports on forms provided by the Department and within the stated time parameters. The reporting frequency and due date(s) are specified and sample forms to be used are included in the Annex(es), or otherwise made available by the Departmental Component.

Section 3.03 Compliance with Laws. The Provider Agency agrees in the performance of this Contract to comply with all applicable federal, State and local laws, rules and regulations (collectively, "laws"), including but not limited to the following:

- a. State and local laws relating to licensure; federal and State laws relating to safeguarding of client information;
- The federal Civil Rights Act of 1964 (as amended);
- c. P.L. 1975, Chapter 127, of the State of New Jersey (N.J.S.A. 10:5-31 et seq.) and associated executive orders pertaining to affirmative action and nondiscrimination in public contracts;
- d. The New Jersey Law Against Discrimination (LAD) (N.J.S.A. 10:5-1 et seq.)
- e. The federal Equal Employment Opportunity Act;
- f. Section 504 of the federal Rehabilitation Act of 1973 pertaining to nondiscrimination on the basis of handicap, and regulations thereunder;
- g. The Americans With Disabilities Act (ADA), 42 U.S.C. 12101 et seq.; and
- Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F. Sections 76.630(c) and (d)(2) and 76.645(a)(1) and (b)

Failure to comply with the laws, rules and regulations referenced above shall be grounds for Termination of this Contract for cause.

If any provision of this Contract shall conflict with any federal or State law(s) or shall have the effect of causing the State to be ineligible for federal financial participation in payment for Contract services, the specific Contract provision shall be considered amended or nullified to conform to such law(s). All other Contract provisions shall remain unchanged and shall continue in full force and effect.

Section 3.04 Business Associate Agreements and State Confidentiality Statues. DCF is a covered entity pursuant to the Health Insurance Portability and Accountability Act of 1996, 42 U.S.C.A. §1320d et seq. (HIPAA); 45 CFR Parts 160 and 164. Before a Provider Agency obtains or is permitted to access, to create, maintain or store Protected Health Information (PHI) as part of its responsibility under this Contract, the Provider Agency shall first execute a Department of Children and Families Business Associate Agreement (BAA). A Provider Agency, whose work under this Contract does not involve PHI is not required to execute a BAA. DCF shall have the sole discretion to determine when a Provider Agency's work will involve PHI. Protected Health Insurance shall have the same meaning as in 45 CFR 160.103.

Provider Agencies that enter any subcontract where the work for the subcontract involves an individual's PHI shall require its subcontractor to execute a BAA that meets all the requirements of HIPAA, including those in 45 CFR 164.504(e). A standard form of BAA is available for a Provider Agency's use from the Department. If the BAA is breached by

the Provider Agency, or its subcontractor, the Provider Agency shall notify the Department within 24 hours of the breach. The Department may, in its sole discretion and at any time, request a BAA compliance audit or investigation of the Provider Agency or its subcontractor with which the Provider Agency has entered into a BAA. The Provider Agency shall cooperate with all Department requests for a BAA compliance audit and/or investigation and shall require that its subcontractor cooperate with all Departmental requests for BAA compliance audits and investigations.

In addition to the confidentiality requirements of HIPAA, if applicable, a Provider Agency shall maintain the confidentiality of all certificates, applications, records and reports ("Records") that directly or indirectly identify any individual and shall not disclose these Records except where disclosure is consistent with applicable Department statute and regulations and the BAA, if any.

Section 3.05 Business Registration. According to P.L. 2001, c. 134 (N.I.S.A. 52:32-44 et seq.) all profit and non-profit corporations (domestic and foreign) and all limited partnerships, limited liability companies, and limited liability partnerships must submit annual reports and associated processing fees (annual business registration) to the Division of Revenue, Department of the Treasury commencing with the year after they file for their Certificate of Incorporation with the State of New Jersey. No State Agency may Contract with a Provider Agency if the Provider has not filed for its incorporation papers or filed its annual business registration. Furthermore, no Provider Agency that Contracts with the Department shall enter into any subcontract unless the subcontractor can demonstrate that it is incorporated in the State of New Jersey or its annual business registration is current, and follows the provisions prescribed in this Standard Language Document. Failure to comply with this paragraph or the above-referenced citation will result in cause for the Department to Terminate this Contract.

Section 3.06 Set-Off for State Tax and Child Support. Pursuant to N.J.S.A. 54:49-19, if the Provider is entitled to payment under the Contract at the same time as it is indebted for any State tax (or is otherwise indebted to the State) or child support, the State Treasurer may set off that payment by the amount of the indebtedness.

Section 3.07 Source Disclosure. N.J.S.A. 52:34-13.2, that codified Public Law 2005, c.92 and Executive Order 129, requires when submitting a Request for Proposals and/or Contract, the Provider Agency shall submit as part of their proposal and/or Contract Certification listing where their contracted services will be performed and if the contracted services, or any portion thereof, will be subcontracted and where any subcontracted services will be performed.

Any changes to the information submitted in the Source Disclosure Certification during the term of the Contract must be immediately reported to the Director of the Division of Purchase and Property and to the Departmental Component within the Department for whom the contracted services are being performed. A Provider that shifts its activities outside the United States and its constituent Commonwealths and territories without prior

written affirmation by the Director attesting to the fact that extraordinary circumstances required the shift or that the failure to shift the services would result in the infliction of economic hardships to the State of New Jersey, shall be deemed to be in breach of Contract which would be subject to Termination by the Department.

Section 3.08 Provider Certification and Disclosure of Political Contributions.

NOTE: Non-profit organizations are exempted from the requirements of Section 3.08.

N.J.S.A. 19:44A-20.13 to 19:44A-20.25, that codified Public Law 2005, Chapter 51 and Executive Order 134, and Executive Order 117, requires that any for-profit agency that seeks or contracts to provide services in the amount of \$17,500 or more must submit to the Department the Certification and Disclosure of Political Contribution forms. This form includes a certification that the business entity has not, during certain specified time frames, solicited or made any contribution of money, pledge of reportable contributions, including in-kind contributions, to any candidate committee and/or election fund of the Governor or Lieutenant Governor, any legislative leadership committee or any State, county or municipal political party committee. The form also requires disclosure of any of the above-referenced reportable contributions made by the business entity, its principals, officers, partners, directors, spouses, civil union partners and resident children.

If awarded a Contract, the Provider will, on a continuing basis, continue to report any Contribution it makes during the term of the Contract, and any extension(s) thereof. Failure to do so will result in Termination of the Contract and could result in the debarment from public contracting of the Provider for a period of up to five years.

Section 3.09 Contract Certification and Political Contribution Disclosure Form. The Provider Agency is advised of its responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC), pursuant to P.L. 2005, c.271, section 3 if the Provider Agency receives Contracts in excess of \$50,000 from a public entity in a calendar year. It is the Provider Agency's responsibility to determine if filing is necessary. Failure to so file can result in the imposition of financial penalties by ELEC. Additional information about this requirement is available from ELEC at (888) 313-3532 or at www.elec.state.nj.us/

Section 3.10 Equal Employment Opportunity. Pursuant to N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27, during the performance of this Contract, the Provider Agency agrees as follows:

a. The Provider Agency and any subcontractor(s) will not discriminate against any client, employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

- b. Except with respect to affectional or sexual orientation and gender identity or expression, the Provider will take affirmative action to ensure that such applicants are recruited and employed by DCF contracted agencies.
- c. The Provider Agency will ensure that equal opportunity is afforded to all employees in recruitment and employment, and that all employees are treated equally during employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity, disability, nationality or sex. Such action shall include, but not be limited to the following:
 - Employment;
 - Upgrading,
 - Demotion, or transfer;
 - Recruitment or recruitment advertising;
 - Layoff or termination;
 - · Rates of pay or other forms of compensation; and
 - Selection for training, including apprenticeship.
- d. The Provider Agency agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.
- e. The Provider Agency and subcontractor(s), in all solicitations or advertisements for employees placed by or on behalf of the Provider shall state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.
- f. The Provider Agency and subcontractor(s) will send a notice to each labor union or representative with which it has a collective bargaining agreement, other contract, or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the Provider's commitments under this act and shall post copies of the notices in conspicuous places available to employees and applicants for employment.
- g. The Provider Agency and subcontractor(s) agree to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A.10:5-31 et seq. as amended and supplemented from time to time and the Americans with Disabilities Act.
- h. The Provider Agency or subcontractor agrees to make a good faith attempt to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or

in accordance with a binding determination of the applicable county employment goals determined by the Division of Contract Compliance & EEO pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

- i. The Provider Agency or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- j. The Provider Agency or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable State and federal law and applicable State and federal court decisions.
- k. The Provider Agency and subcontractor agree to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable federal law and applicable federal court decisions.
- 1. The Provider Agency and its subcontractors shall furnish such reports or other documents to the Department from time to time in order to carry out the purposes of these regulations, and the Department shall furnish such information to the Department of Treasury, Division of Contract Compliance and EEO, as may be requested by the DCF for conducting a compliance investigation pursuant to Subchapter 10 of N.J.A.C.17:27.

Section 3.10.1 Anti-Discrimination Provisions. Pursuant to N.J.S.A. 10:2-1, during the performance of this Contract, the Provider Agency agrees as follows:

a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;

- b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;
- c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

Section 3.11 Department Policies and Procedures. In the administration of this Contract, the Provider Agency shall comply with all applicable policies and procedures issued by the Department including, but not limited to, the policies and procedures contained in the Department's Contract Reimbursement Manual (as from time to time amended) and the Department's Contract Policy and Information Manual (as from time to time amended). Failure to comply with these policies and procedures shall be grounds to Terminate this Contract.

Section 3.12 Financial Management System. The Provider Agency's financial management system shall provide for the following:

- a. Accurate, current and complete disclosure of the financial results of this Contract and any other contract, grant, program or other activity administered by the Provider Agency;
- b. Records adequately identifying the source and application of all Provider Agency funds and all funds administered by the Provider Agency. These records shall contain information pertaining to all contract and grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays and income;
- e. Effective internal control structure over all funds, property, and other assets. The Provider Agency shall adequately safeguard all such assets and shall ensure that they are used solely for authorized purposes;

- d. Comparison of actual outlays with budgeted amounts for this Contract and for any other contract, grant, program or other activity administered by the Provider Agency;
- e. Accounting records supported by source documentation;
- f. Procedures to minimize elapsed time between any advance payment issued and the disbursement of such advance funds by the Provider Agency; and
- g. Procedures consistent with the provisions of any applicable Departmental policies and procedures for determining the reasonableness, allowability, and allocability of costs under this Contract.

Section 3.13 Audit. The Department requires submission of the Provider Agency's annual organization-wide audit. Non-compliance is grounds for Termination.

Audits shall be conducted in accordance with the <u>Federal Single Audit Act of 1984</u>, generally accepted auditing standards as specified in the <u>Statements on Auditing Standards</u> issued by the American Institute of Certified Public Accountants and <u>Government Auditing</u> Standards issued by the Comptroller General of the United States.

At any time during the Contract term, the Provider Agency's overall operations, its compliance with specific Contract provisions, and the operations of any assignees or subcontractors engaged by the Provider Agency under Section 5.02 Assignment and Subcontracts may be subject to audit or review by the Department, by any other appropriate unit or agency of State or federal government, and/or by a private firm or firms retained or approved by the Department for such purpose.

Whether or not such audits are conducted during the Contract term, a final financial and compliance audit of Contract operations, including the relevant operations of any assignees or subcontractors, may be conducted after Contract Termination or Expiration. The Provider Agency is subject to audit up to four years after Termination or Expiration of the Contract. If any audit has been started but not completed or resolved before the end of the four year period, the Provider Agency continues to be subject to such audit until it is completed and resolved.

The Provider Agency shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

Section 3.14 Federal Davis-Bacon Act and New Jersey Prevailing Wage Act. Any Department Contract containing federal funds in excess of \$2,000 utilized for the construction, alteration, renovation, repair, or modification of public works or public buildings to which the federal government is a party or any Contract for similar work on

public works financed with federal funds must comply with the federal Davis-Bacon Act, 40 <u>U.S.C.</u> section 276a et seq. The Davis-Bacon Act requires that the Provider must pay the prevailing wages to each designated worker class engaged under the Contract at wage rates determined by the U.S. Secretary of Labor.

Any subsequent Provider Agency, Contract, or subcontract for any public work in excess of \$2,000 State funds of which the Department is a party shall comply with the N.J. Prevailing Wage Act, N.J.S.A. 34:11-56.27. Such Contracts or subcontracts shall contain a provision stating that the prevailing wage rate, as designated by the New Jersey Commissioner of Labor, must be paid to all designated classes of workers employed through said Contracts or subcontracts. The Provider Agency must determine if the New Jersey Prevailing Wage Act applies and follow all directives per N.J.S.A. 34:11-56 et seq.

Section 3.15 Contract Closeout. The Provider Agency shall comply with all requirements of Department Policy: <u>DCF.P7.01</u> Contract Closeout. This includes the prompt submittal of the final Report of Expenditures and any other financial or programmatic reports required by the Department. All required documentation is due within 120 days of Contract Expiration or Termination.

IV. TERMINATION

The Department may Terminate or suspend this Contract in accordance with the sections listed below.

Section 4.01 Termination for Convenience by the Department or Provider Agency. The Department or Provider Agency may Terminate this Contract upon 60 Days written advance Notice to the other party for any reason whatsoever.

The parties expressly recognize and agree that the Department's ability to honor the terms and conditions of this Contract is contingent upon receipt of federal funds and/or appropriations of the State legislature. If during the term of this Contract, therefore, the federal and/or the State government reduces its allocation to the Department, the Department reserves the right, upon Notice to the Provider Agency, to reduce or Terminate the Contract.

Section 4.02 Default and Termination for Cause. If the Provider Agency fails to fulfill or comply with any of the terms or conditions of the Contract, in whole or in part, the Department may by Notice place the Provider Agency in default status, and take any action(s) listed in accordance with Department Policy DCF.P9.05, Contract Default. Notice shall follow the procedures established in the policy.

The above notwithstanding, the Department may immediately upon Notice Terminate the Contract prior to its expiration, in whole or in part, whenever it is determined that the Provider Agency has jeopardized the safety and welfare of the Department's clients, materially failed to comply with the terms and conditions of the Contract, or whenever the

fiscal or programmatic integrity of the Contract has been compromised. The Notice of Termination shall state the reason for the action(s); the Provider Agency's informal review options, time frames, and procedures; the effective date of the Termination; and the fact that a request for a review of the decision for action(s) does not preclude the determined action(s) from being implemented.

Section 4.03 Termination Settlement. When a Contract is terminated under any section of Section IV or policy <u>DCF.P9.05</u>, Contract Default, the Provider Agency shall be prohibited from incurring additional obligations of Contract funds. The Department may allow costs which the Provider Agency could not reasonably avoid during the Termination process to the extent that said costs are determined to be necessary and reasonable.

The Provider Agency and Department shall settle or adjust all accounts in a manner specified by the Department and shall be subject to a final audit under Section 3.13 Audit.

V. ADDITIONAL PROVISIONS

Section 5.01 Application of New Jersey Law. This Contract shall be governed, construed and interpreted in accordance with the laws of the State of New Jersey including the New Jersey Contractual Liability Act (N.J.S.A. 59:13-1 et seq.) and the Law Against Discrimination (LAD) (N.J.S.A. 10:5-1 et seq.).

Section 5.02 Assignment and Subcontracts. This Contract, in whole or in part, may not be assigned by the Provider Agency or assumed by another entity for any reason including but not limited to changes in the corporate status of the Provider Agency, without the prior written consent of the Department. Upon prior written notice of a proposed assignment, the Department may:

- a. Approve the assignment and continue the Contract to term;
- b. Approve the assignment conditioned upon the willingness of the assignee to accept all contractual modifications deemed necessary by the Department; or
- c. Disapprove the assignment and either terminate the Contract or continue the Contract with the original Provider Agency.

The Provider Agency may not subcontract any of the services that it has committed to perform or provide pursuant to this Contract without the prior written approval of the Department. Such consent to subcontract shall not relieve the Provider Agency of its full responsibilities under this Contract. Consent to the subcontracting of any part of the services shall not be construed to be an approval of said subcontract or of any of its terms, but shall operate only as an approval of the Provider Agency's request for the making of a subcontract between the Provider Agency and its chosen subcontractor. The Provider Agency shall be responsible for all services performed by the subcontractor and all such services shall conform to the provisions of this Contract.

Section 5.03 Client Fees. Other than as provided for in the Annex(es) and/or Departmental Component specific policies, the Provider Agency shall impose no fees or any other types of charges of any kind upon recipients of Contract services.

Section 5.04 Indemnification. The Provider Agency shall assume all risk of and responsibility for, and agrees to indemnify, defend and hold barmless the State of New Jersey and its employees from and against any and all claims, demands, suits, actions, recoveries, judgments and costs, and expenses in connection therewith on account of the loss of life, property or injury or damages to the person, body or property of any person or persons, whatsoever, which shall arise from or result directly or indirectly from (1) the work, service or materials provided under this Contract; or (2) any failure to perform the Provider's obligations under this Contract or any improper or deficient performance of the Provider's obligations under this Contract. This indemnification obligation is not limited by, but is in addition to, the insurance obligations contained in this Contract.

Furthermore, the provisions of this indemnification clause shall in no way limit the obligations assumed by the Provider under this Contract, nor shall they be construed to relieve the Provider from any liability nor preclude the State of New Jersey, its Agencies, and/or the Department of Children and Families from taking any other actions available to them under any other provisions of this Contract or otherwise in law.

Section 5.05 Insurance. The Provider Agency shall maintain adequate insurance coverage. The State shall be included as an Additional Named Insured on any insurance policy applicable to this Contract. Should the Provider Agency fail to pay any premium on any insurance policy when due, the Department may Terminate the Contract for Cause.

Section 5.06 Modifications and Amendments. If both parties to this Contract agree to amend or supplement this Contract, any and all such amendments or supplements shall be in writing and signed by both parties. The amendment or supplement shall incorporate the entire Contract by reference and will not serve to contradict, amend, or supplement the Contract except as specifically expressed in the amendment or supplement.

Section 5.07 Statement of Non-Influence. No person employed by the State of New Jersey has been or will be paid any fee, commission, or compensation of any kind or granted any gratuity by the Provider Agency or any representative thereof in order to influence the awarding or administration of this Contract.

Section 5.08 Exercise of Rights. A failure or a delay on the part of the Department or the Provider Agency in exercising any right, power, or privilege under this Contract shall not waive that right, power, or privilege. Moreover, a single or a partial exercise shall not prevent another or a further exercise of that or of any other right, power or privilege.

Section 5.09 Recognition of Cultural Sensitivity. The Provider Agency agrees in the performance of this Contract to be sensitive to the needs of the minority populations (as described in section 3.10a of this policy) of the State of New Jersey. This sensitivity

includes the employment, if possible, of a culturally diverse staff that can communicate with, and be representative of the entire community it serves.

The Provider Agency shall make programs linguistically appropriate and culturally relevant to underserved minority groups within the community. Appropriate accommodations for services shall be developed and maintained for those minority individuals who are deprived of reasonable access to those services due to language barriers or ethnic, affectional, and cultural differences. In addition, Provider Agencies shall make certain that all programs and services are reflective of the demographic needs of the community, while providing all minorities (as described in section 3.10a of this policy) the opportunity to experience any and all available social services irrespective of their ethnic, affectional, or cultural heritage.

Section 5.10 Copyrights. The Department of Children and Families reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use any work or materials developed under a Department or federally funded Contract or subcontract. The Department also reserves the sole right to authorize others to reproduce, publish, or otherwise use any work or materials developed under said Contract or subcontract.

Section 5.11 Successor Contracts. If an audit or Contract closeout reveals that the Provider Agency has failed to comply with the terms and/or conditions of this Contract, the Department reserves the right to make all financial and/or programmatic adjustments it deems appropriate to any other Contract entered into between the Department and the Provider Agency.

Section 5.12 Sufficiency of Funds. The Provider Agency recognizes and agrees that both the initial provision of funding and the continuation of such funding under the Contract is expressly dependent upon the availability to the Department of funds appropriated by the State Legislature from State and/or Federal revenue or such other funding sources as may be applicable. A failure of the Department to make any payment under its Contract with the Provider Agency or to observe and adhere to its performance obligation under the Contract as a result of the failure of the Legislature to appropriate the funds necessary to do so shall not constitute a breach of the Contract by the Department or default thereunder and the Department shall not be held financially liable therefore. In addition, future funding shall not be anticipated from the Department beyond the duration of the Contract with the Provider Agency and in no event shall the Contract be construed as a commitment by the Department to expend funds beyond the Termination date set therein.

<u>Section 5.13 Collective Bargaining.</u> State and federal law allows employees to organize themselves into a collective bargaining unit.

Funds provided under this Contract shall not be utilized to abridge the rights of employees to organize themselves into a collective bargaining organization or preclude them from negotiating with Provider Agency management. Funds may be utilized for legitimate and reasonable management purposes at the direction of the Provider Agency during the process of collective bargaining organization.

<u>Section 5.14 Independent Employer Status</u>. Employees of Provider Agencies that Contract with the Department of Children and Families are employees of the Provider Agency, not the State.

In accordance with the National Labor Relations Act, 29 U.S.C.A. 152(2) and State law, N.J.S.A. 34:13A-1 et seq., Provider Agencies are independent, private employers with all the rights and obligations of such, and are not political subdivisions of the Department of Children and Families.

As such, the Provider Agency acknowledges that it is an independent Provider, providing services to the Department of Children and Families, typically through a contract-for-services agreement. As independent contractors, Provider Agencies are responsible for the organization's overall functions that include the overseeing and monitoring of its operations, establishing the salary and benefit levels of its employees, and handling all personnel matters as the employer of its workers. This is also inclusive of any travel allocations the Provider Employee pays to its employees.

The Provider Agency acknowledges its relationship with its employees as that of employer. While the Department has an adjunct role with Provider Agencies through regulatory oversight and ensuring contractual performance, the Provider understands that the Department is not the employer of a Provider Agency's employees.

The Provider Agency further acknowledges that while the Department reimburses Provider Agencies for all allowable costs under the Contract, this funding mechanism does not translate into the Department being responsible for any of the elements of any collective bargaining agreements into which Provider Agencies may enter. Moreover, each Provider Agency understands that it is responsible for funding its own programs and is not limited to the amount of funding provided by the Department, and, in fact, is encouraged to solicit non-State sources of funding, whenever possible.

Section 5.15 Executive Order No. 189. Executive Order No. 189 establishes the expected standard of responsibility for all parties that enter into a Contract with the State of New Jersey. All such parties must meet a standard of responsibility that assures the State and its citizens that such parties will compete and perform honestly in their dealings with the State and avoid conflicts of interest.

In compliance with Paragraph 3 of Executive Order No. 189, no Provider Agency shall pay, offer to pay, or agree to pay, either directly or indirectly, any fee, commission, compensation, gift, gratuity, or other thing of value of any kind to any State officer or employee or special State officer or employee, as defined by N.J.S.A. 52:13D-13b and c, in the Department of the Treasury or any other agency with which such Provider Agency transacts or offers or proposes to transact business, or to any member of the immediate family, as defined by N.J.S.A. 52:13D-13i, of any such officer or employee, or any

partnership, firm, or corporation with which they are employed or associated, or in which such officer or employee has an interest within the meaning of N.J.S.A. 52:13D-13g.

The solicitation of any fee, commission, compensation, gift, gratuity, or other thing of value by any State officer or employee or special State officer or employee from any Provider Agency shall be reported in writing forthwith by the Provider Agency to the Attorney General and the Executive Commission on Ethical Standards,

No Provider Agency may, directly or indirectly, undertake any private business, commercial or entrepreneurial relationship with, whether or not pursuant to employment, contract or other agreement, express or implied, or sell any interest in such Provider Agency to, any State officer or employee or special State officer or employee having any duties or responsibilities in connection with the purchase, acquisition or sale of any property or services by or to any State agency or any instrumentality thereof, or with any person, firm or entity with which he is employed or associated or in which he has an interest within the meaning of N.J.S.A. 52:13D-13g. Any relationships subject to this provision shall be reported in writing forthwith to the Executive Commission on Ethical Standards, which may grant a waiver of this restriction upon application of the State officer or employee or special State officer or employee upon a finding that the present or proposed relationship does not present the potential, actuality or appearance of a conflict of interest.

No Provider Agency shall influence, or attempt to influence or cause to be influenced, any State officer or employee or special State officer or employee in his official capacity in any manner which might tend to impair the objectivity or independence of judgment of said officer or employee.

No Provider Agency shall cause or influence, or attempt to cause or influence, any State officer or employee or special State officer or employee to use, or attempt to use, his official position to secure unwarranted privileges or advantages for the Provider Agency or any other person.

The provisions cited above shall not be construed to prohibit a State officer or employee or special State officer or employee from receiving gifts from or contracting with Provider Agencies under the same terms and conditions as are offered or made available to members of the general public subject to any guidelines the Executive Commission on Ethical Standards may promulgate.

CONTRACT SIGNATURES AND DATES

The terms of this Contract have been read and understood by the persons whose signatures appear below. The parties agree to comply with the terms and conditions of the Contract set forth on the preceding pages in Articles I through Article V, and any related Annexes.

This Contract contains 16 pages and is the entire agreement of the parties. Oral evidence tending to contradict, amend or supplement the Contract is inadmissible; the parties having made the Contract as the final and complete expression of their agreement.

BY:	Ornic Steen	e BY:	
	(Signature)		(Signature)
_	Connie Greene		Karan L. Baldoni
_	(Type)		(Type)
TITLE:	Vice President Barnabas Health	TITLE:	Director
_	(Type)		(Type)
PROVIDER AGENCY:	Barnabas Health Institute for Prevention	DEPARTMENTAL COMPONENT:	DCF-Contracting
DATE:	3/24/14	DATE:	5/15/14
Contract Effective Date:	October 1, 2013		,
Contract Expiration Date: _	June 30,2014		
Contract Number:	14CEQZ		
Contract Ceiling:	\$1,356,000	·	
Federal ID#:	22-3343959		
Provider Contact Individual:	Connie, Greeny	0	

Annex A PROGRAM DESCRIPTION Section 2.2

Program Name:

Super Storm Sandy: School & Community Based Psychosocial Interventions

Please note that additional information/addenda may be required in order to complete the contract package. Any specific requirements/stipulations pertaining to the program will be forwarded as applicable.

Label all answers clearly as outlined below:

1. Provide a brief program/component description and its purpose. The description should reflect the program requirements set forth in the initial RFP and any changes that may have resulted from negotiations.

The Division of Family and Community Partnerships (FCP)'s Office of School Linked Services (OSLS) contracts with private non-profit organizations for the provision of school and community-based psychosocial interventions. The purpose of these interventions is to increase students', school personnel's (with the exclusion of school teachers), and parents/caregivers resiliency by equipping them with the skills and knowledge needed to address the psychosocial needs that arise as a result of Superstorm Sandy with an emphasis on suickle prevention.

The funded intervention(s) focus on the needs of school aged youth in grades K-12th residing in the following counties mostly impacted by the storm:

- Northern Region: Bergen, Essex, Hudson, Middlesex, and Union
- Southern Region: Atlantic, Cape May, Cumberland; Monmouth, and Ocean

Barnabas Health Institute for Prevention provides school and community-based psychosocial interventions for the Southern region.

- 2. Identify the target population served by this program/component (i.e. individuals who have been unemployed for the past 6-12 months).
 - Indicate the program's level of experience with the target population.
 - Provide a brief outline or snapshot of the characteristics, needs, and current circumstances of the customers the program intends to serve.
 - Explain how these customers are distinct in any way from the general population. It is generally viewed as a sign of strength when a program is able to identify the population that will benefit the most from the services provided.

The target population is all Superstorm Sandy impacted school aged youth from K-12th grades, school personnel (with the exclusion of school teachers), and parents/caregivers in the following

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counties identified in the southern region: Atlantic, Cape May, Cumberland, Monmouth & Ocean.

3. Detail what the program intends to address through service delivery. State the results the program intends to achieve.

The School & Community Based Psychosocial Intervention strenghtens an Individual and community resiliancy skills through the development of knowledge, individual coping skills and awarencess of suicide prevention.

Describe the program approach and method of service delivery.

As a result of Superstorm Sandy's impact, DCF remains committed to ensuring the safety of the state's children and families. With a goal of keeping families strong, preventing the potential negative impacts of the disaster on children and families, and providing swift support and intervention, DCF has identified the following 3 targeted areas of focus:

- Strengthening Families and Preventing Instances of Child Abuse Exacerbated by Superstorm Sandy's impact
- 2. Preventing Violence and Exploitation Exacerbated by Superstorm Sandy's Impact.
- 3. Building Resilency and Supporting Recovery.

The framework for the delivery of all FCP services is grounded in the Department of Children and Familles' Core Values, the New Jersey Standards for Prevention Programs: Building Success through Family Support, and the nationally recognized Strengthening Families Program. All contracted providers are expected to integrate these elements into their direct service operations as appropriate:

DCF Core Values

- Children are, first and foremost, protected from abuse and neglect
- Children do best when they have strong families, preferably their own, and when that is not possible, a stable relative, foster or adoptive family
- Relevant services are offered to meet the identified needs of children and families and promote child development, education, physical and mental health
- · Most families have the capability to change with the support of individualized services
- Partnerships with people and agencies involved in a child's life are essential to ensure child safety, permanency and well-being, and build strong families

New Jersey Standards for Prevention Programs

The New Jersey Standards for Prevention Programs: Building Success through Family Support articulates the Department's approach to child abuse prevention and intervention services:

	Standards for Prevention Programs: Building Success through Family Support							
	Standards		Practice Standards		Administrative Slandards			
1.	Family centered	1.	Flexible and responsive	1.	Sound program structure & practices			
2,	Community based	2,	Partnership approach	_	•			
Э,	Culturally sensitive &	3.	Links with informal and formal	2.	Committed caring staff			
,	culturally competent		supports	3,	Data collection and documentation			
	Early Start	4,	Universally available and voluntary	4.	Measurable outcomes &			
5.	Developmentally appropriate	5.	Comprehensive & integrated	-,	program evaluations			
6,	Participants as partners	6.	Easily accessible	5.	Adequate funding and long range plans			
7.	Empowerment and strength based approaches	7.	Long term and adequate intensity	6.	Participant and community collaboration			

Strengthening Families

The Strengthening Families Program (SFP) is a parenting and family strengthening strategy to enhance child development; reduce child abuse and neglect, problem behaviors, delinquency, and substance abuse in children; and improve social competencies and school performance. It focuses on building five Protective Factors to help increase the health and well-being of children and families:

Protective Pectors for Strengthaning Families

Parental Resilience: A parent's ability to manage all types of challenges & find ways to solve problems, builds and sustains trusting relationships including relationships with their children

Social Connections: Friends, family & community provide emotional support, help solve problems, offer parenting advice and give concrete assistance to parents

Knowledge of parenting & child development: information about child development and appropriate expectations for children's behavior help parents see children in a positive light and promotes healthy development

Concrete Support in times of need: Meeting basic needs like food, shelter, clothing and health care is essential. Adequate services & supports must be in place to provide stability, treatment and help for families in crisis

Social & Emotional Competence of children: A child's ability to interact positively with others, selfregulate behavior and effectively communicate feelings has a positive impact on their relationships with family, other adult, and peers

School & Community Based Psychosocial Interventions Operating Procedures:

The provider delivers a program model that encompasses a wide range of psychosocial interventions that improve the target population's knowledge and skills needed for recovery from Superstorm Sandy and increases the participant's overall resiliency in the face of traumatic events. In addition the intervention(s) incorporates suicide prevention and trauma response for students; their parents/caregivers; and/or school personnel(with the exclusion of school teachers) in their recovery.

The identified program models/curriculum used for delivering these services are as followed:

Classroom Based Interventions (CBI):

Classroom/Community/Culture Based Interventions is a group approach that uses music, movement and creativity to help children deal with their feelings. Participants will learn how to:

- Use creative and expressive activities to restore a sense of safety and well-being
- Manage and reduce ongoing physical and emotional reactions
- · Identify inner strengths and social supports

Skills for Psychological Recovery (SPR):

Skills for Psychological Recovery is a skill building approach for teens, adults and families that builds on each person's strengths to help them heal. Participants will learn how to:

- Reduce ongoing stress from traumatic events through problem-solving
- Engage in positive activities and helpful thinking
- · Build healthy social connections

Sources of Strength (SOS):

Sources of Strength is a school-based/ youth program-based approach that trains faculty and students to help their peers with a focus on suicide prevention, Participants will learn how to:

- Develop healthy coping skills among youth.
- · improve connections between youth and adults
- · Provide alternatives to self-harm
- Cultivate positive attitudes towards seeking help

More Than Sad Awareness:

More Than Sad is a program of the American Foundation for Suicide Prevention that provides education about factors that put youth at risk for suicide, in particular depression and other mental disorders.

Barnabas Health Institute for Prevention will target the following schools impacted by Superstorm Sandy in the identified Southern counties (list below or send as an attachement):

See two attachments 'Barnabas IFP, TTT, LOS'' Barnabas IFR Target Schools List'

In addition, at a minimum, with input from students, school, families and community members, the provider engages a diverse group of community members to determine the needs of the school and community to formulate the program recruitment and implementation strategy.

Program services are available year round including activities during the summer/winter/spring recess periods.

Programs ensure that promotional and access information regarding New Jersey's Youth Helpline 2nd Floor, NJ Hopeline, and JerseyVoice.net is made available to all students.

Staffing Regulrements

A qualified, Superstorm Sandy designated Coordinator is assigned to ensure core program services operate in alignment with DCF's contract expectations. The Coordinator is solely dedicated to the school and community based psychosocial intervention program and is responsible for maintaining the staff required to operate the program.

The program coordinator and/or a representative from the managing agency is required to attend all DCFgrant related meetings, trainings, and technical assistance workshops.

5. Detail how customers access services.

- Cite any physical limitations that might preclude program admission or referral acceptance
- Discuss referral procedures and discharge planning with respect to the continuum of care
- Cite negative and planned discharge procedures
- · Indicate specific documents needed for referrals, when applicable

Schools and communities in the identified regions can access services by the following means:

- Calling the Barnabas Health Institute for Prevention Turning the Tides office at 732-942-5783
- Emailing theinstitute@bamabashealth.org
- Returning the Turning the Tides request/ permission form provided to parents and guardians by the host school, agency or organization
- Referral from school personnel, such as via l&RS, Child Study Team or teacher referral

Youth who are identified as either unable to participate in the group due to extremely disruptive behavior or those who demonstrate the need for a higher level of care, will be referred to the appropriate school personnel for assessment per district policies and procedures, or will be referred to Performcare/CSOC for assessment and possible connection with clinical services.

6. Describe the neighborhood(s) and the building(s) where each program site(s) is located. Detail accessibility to mass transportation. Identify the program catchment area.

Program services are culturally sensitive and offered in a safe environment. Some of the locations include: schools, after-school programs, summer camps and other community locations.

7. Detail the program's emergency procedures. Provide any after-hours telephone numbers, emergency contacts, and special instructions.

Emergency procedures are aligned with the procedures established by each local school district and/or relevant site delivery location.

In addition, Barnabas Health Institute for Prevention maintain an answering service with alternative emergency phone numbers, procedures and contact information. Copies of all emergency procedures are retained on the program headquarters.

- 8. Provide the total number of unduplicated customers served in the previous contract period for each of the contracted programs. Unduplicated customers refers to the practice of counting a customer receiving services only once within a service cycle.
 - Indicate the number of unduplicated customers achieving results.
 - Indicate how the information was captured and measured.

This question is not applicable for the previous year because this is a new contract. However, the definitions are applicable.

All programs track the <u>unduplicated number of students served</u> and <u>aggregate utilization</u> rates in order to provide a broad view of service delivery across the (annual) contract term

DEFINITION OF TERMS:

- Undupilicated Students Served is a total count of all youth who participate in any service component or aspect of the program
- Units of Service are one (1) hour of contracted services provided to or on behalf of students
- Aggregate utilization rates refers to the total Units of Service provided by the program.

Level of Service

Total number of youth served	900	
Total number of adults served	400	
Total number of Youth Trained	600	" " "
Total number of Adults Trained	1300	

Level of Service Formula;

CBi: 5 pairs x 2 groups x 2 days = 20 groups X 10 kids in a group ≈ 200 youth served in a 6 week cycle

3 cycles in school year = 600 youth served

800 youth served between October 1 - June 30, 2015

SPR: 5 groups x 10 per group = 100 youth served / 400 adults served

Sources of Strength:

15 sites = 600 Peer Leaders + 60 Adult advisors = 660 600 youth trained / 60 adults trained between October 1-June 30, 2015

More than Sad:

10 trainings per county = 50 trainings (24 attendees per training) = 1200 adults trained between October 1 – June 30, 2015.

REPORTING REQUIREMENTS

All programmatic and service reports are submitted electronically by the program coordinator or other authorized personnel in accordance with the guidelines specified below:

Monthly Service Reports

Monthly data should be maintained and submitted via DCF's Survey Monkey account when access is granted by the fifth (5th) day of each month for the preceding month in which services were provided.

COMMUNICATION SYSTEMS

All programs must maintain open lines of communication with the DCF Office of School-Linked Services, students, families and the community. To that end, all programs must have a multifunction voice mail system and internet connection with the capability to access emergency phone numbers and provide information in all languages as appropriate.

The Program Coordinator (and where appropriate, Managing Agency Chief Program Administrators) must have fully functioning email and telephonic voice mail accounts. The Office of School-Linked Services is notified in advance of any changes in personnel, email addresses or telephone numbers.

OPERATIONAL & FUNDING RESTRICTIONS

A separate G&A cannot be taken with these funds. All costs associated with the administration of the program must be incorporated into relevant budget line items.

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County	School	Municipality
Atlantic	Atlantic City High School	Atlantic City
Atlantic	Brighton Avenue School	Atlantic City
Atlantic	Chelsea Helghts School	Atlantic City
Atlantic	Dr Martin Luther King Jr School Complex	Atlantic City
Atlantic	NEW HOPE CHRISTIAN ACADEMY	Atlantic City
Atlantic	New Jersey Avenue School	Atlantic City
Atlantic	New York Avenue School	Atlantic City
Atlantic	New York Avenue School	Atlantic City
Atlantic	OUR LADY STAR OF THE SEA	Atlantic City
Atlantic	PENNSYLVANIA AVE SCHOOL	Atlantic City
Atlantic	Richmond Avenue School	Atlantic City
Atlantic .	Sovereign Avenue School	Atlantic City
Atlantic	Sovereign Avenue School	Atlantic City
Atlantic	Texas Avenue School	Atlantic City
Atlantic	Uptown School Complex	Atlantic City
Atlantic	Venice Park School	Atlantic City
Atlantic	Brigantine Elementary School	Brigantine
Atlantic	Brigantine North Middle School	Brigantine
Atlantic	Weymouth Township Elementary School	DOROTHY
Atlantic	Pomona Elementary School	EGG HARBOR CITY
Atlantic	Cedar Creek High School	EGG HARBOR CITY
Atlantic	Charles L. Spragg School	EGG HARBOR CITY
Atlantic	EGG HARBOR CITY COMMUNITY SCH	EGG HARBOR CITY
Atlantic	Eugene A Tighe Middle School	Margate
Atlantic	William H. Ross III Elementary School	Margate
Atlantic	Decatur Avenue Early Childhood Center	Pleasantville
Atlantic	Leeds Avenue Elementary School	Pleasantville
Atlantic	Life Point Academy/ Apostolic Tabernacle	Pleasantville
Atlantic	NORTH MAIN ST ELEMENTARY SCHOOL	Pleasantville
Atlantic	North Main Street Elementary School	Pleasantville
Atlantic	Pleasantville High School	Pleasantville
Atlantic	Pleasantville Middle School South Main Street Elementary School	Pleasantville
Atlantic	Washington Avenue Elementary School	Pleasantville
Atlantic Atlantic	Ventnor Elementary School	Pleasantville
Atlantic	Ventnor Middle School	VENTNOR VENTNOR
Cape May	MARGARET MACE ELEMENTARY SCHOOL	NORTH WILDWOOD
Cape May	CAPE TRINITY CATHOLIC SCHOOL	NORTH WILDWOOD
Cape May	WILDWOOD CATHOLIC SCHOOL	NORTH WILDWOOD
Cape May	Ocean City High School	Ocean City
Cape May	Ocean City Intermediate Sch.	Ocean City
Cape May	Ocean City Primary School	Ocean City
Cape May	WESTIMINSTER CHRISTIAN ACADEMY	OCEAN CITY
Cape May	CENTRAL BIBLE ACADEMY	WILDWOOD
Саре Мау	GLENWOOD AVE ELEMENTARY SCHOOL	WILDWOOD
Cape May	WILDWOOD HIGH SCHOOL	WILDWOOD
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Саре Мау	MILDMOOD WIDDLE SCHOOL	WILDWOOD	
Cape May	Crest Memorial School	Wildwood Crest	
Cumberland	Bridgeton High School	BRIDGETON	
Cumberland	Cumberland County Technical Education Center	BRIDGETON .	
Cumberland	Downe Township Elem, School	Newport	
Cumberland	Haleyville-Mauricetown Elementary School	PORT NORRIS	
Cumberland	Port Norris Middle School	PORT NORRIS	
Cumberland	Cumberland Regional High School	SEABROOK	
Monmouth	Asbury Park High School	ASBURY PARK	
Monmouth	Asbury Park Middle School	ASBURY PARK	
Monmouth	Bradley Elementary School	ASBURY PARK	
Monmouth	HOPE ACADEMY CS	ASBURY PARK	
Monmouth	OUR LADY OF MOUNT CARMEL	ASBURY PARK	
Monmouth	SISTERS ACADEMY OF NEW JERSEY	ASBURY PARK ASBURY PARK	
Monmouth	Thurgood Marshall Elementary School		
Monmouth	WEST SIDE CHRISTIAN ACADEMY	ASBURY PARK	
Monmouth	Atlantic Highlands Elementary School	ASBURY PARK	
Monmouth	MOTHER TERESA REGIONAL SCHOOL	ATLANTIC HIGHLANDS	
Monmouth	MOUNTAIN HILL SCHOOL	ATLANTIC HIGHLANDS	
Monmouth		ATLANTIC HIGHLANDS	
Monmouth	Navesink Elementary School	Atlantic Hightlands	
.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Belmar Elementary School	Belmar	
Monmouth	CHRISMONTMONTESSORI ACADEMY	BELMAR	
Monmouth	MESIVTA KESER TORAHCENTRAL JERSEY	BELMAR	
Monmouth	SAINT ROSE GRAMMAR SCHOOL	BELMAR	
Monmouth	ST. ROSE HIGH SCHOOL	BELMAR	
Monmouth	Bradley Beach Elementary School	BRADLEY BEACH	
Monmouth	Henry Hudson Regional School	Highlands	
Monmouth	Highlands Elementary School	Highlands	
Monmouth	Joseph C. Caruso School	Keansburg	
Monmouth	Joseph R. Bolger Middle School	Keansburg	
Monmouth	Keansburg High School	Keansburg	
Monmouth	Port Monmouth Road School	Keansburg	
Monmouth	Keyport Central School	KEYPORT	
Monmouth	Keyport High School	KEYPORT	
Monmouth	A A Anastasia Elementary	Long Branch	
Monmouth	Academy of Law & Public Safety	Long Branch	
Monmouth	Audrey W. Clark Elementary School	Long Branch	
Monmouth	Gregory Elementary School	Long Branch	
Monmouth	Joseph M. Ferraina Early Childhood Learning Center	LONG BRANCH	
Monmouth	Lena W. Conrow Elementary School	Long Branch	
Monmouth	Long Branch High School	Long Branch	
Monmouth	Long Branch Middle School	Long Branch	
Monmouth	MA'OR YESHIVA HIGH SCHOOL FOR BOYS	Long Branch	
Monmouth	MESIVTA OF EATONTOWN	Long Branch	
Monmouth	Morris Avenue Elementry School	LONG BRANCH	
Monmouth	SEASHORE SCHOOL	Long Branch	
Monmouth	West End Elementary School	Long Branch	

	<u>and the state of </u>	
Monmouth	ATLANTIS PREPARATORY SCHOOL	MANASQUAN,
Monmouth	HILL AND DALE SCHOOL	MANASQUAN
Monmouth	KINDERCARE LEARNING CENTER MANASQUAN	MANASQUAN
Monmouth	Manasguan Elementary School	Manasquan
Monmouth	Manasquan High School	Manasquan
Monmouth	SAINT DENIS ELEMENTARY	MANASQUAN
Monmouth	FIRST DISCOVERIES KNG & PRESCH	Middletown
Monmouth	MATER DEI PREP	Middletown
Monmouth	Middletown North High School	Middletown
Monmouth	Middletown South High School	Middletown
Monmouth	Middletown Villiage Elementary School	Middletown
Monmouth	New Monmouth Elementary	Middletown
Monmauth	Nut Swamp Elementary	Middletown
Monmouth	Thompson Middle School	Middletown
Monmouth	Monmouth Beach Elementary	Monmouth Beach
Monmouth	ACADEMY OF ALLIED HEALTH AND SCIENCE	Neptune
Monmouth	CHILDREN'S CENTER OF MONMOUTH CO.	Neptune
Monmouth	CHRISTIAN ACADEMY	Neptune
Monmouth	CLASS ACADEMY	
Monmouth	Gables Elementary School	Neptune
Monmouth	Green Grove Elementary School	Neptune
Monmouth	HOLY INNOCENTS SCHOOL	Neptune
		Neptune
Monmouth	Midtown Community Elementary School	Neptune
Monmouth	Neptune High School	Neptune
Monmouth	Neptune Middle School	Neptune
Monmouth	Shark River Hills Elementary School	Neptune
Monmouth	Summerfiled Elementary School	Neptune
Monmouth	Woodrow Wilson	Neptune
Monmouth	Maple Place Elementary School	Oceanport
Monmouth	Wolf Hill Elementary School	Oceanport
Monmouth	Fairview Elementary School	Red Bank
Monmouth	RED BANK CATHOLIC HIGH SCHOOL	Red Bank
Monmouth	Red Bank Middle School	Red Bank
Monmouth	Red Bank Primary School	Red Bank
Monmouth	River Plaza Elementary School	Red Bank
Monmouth	SAINT JAMES GRAMMAR SCHOOL	Red Bank
Monmouth	THE RED BANK Community School	Red Bank
Monmouth	TOWER HILL SCHOOL	Red Bank
Monmouth	TRINITY HALL	Red Bank
Monmouth	Union Beach Memorial Elem.	Union Beach
Monmouth	SHORE REGIONAL HIGH SCHOOL	West Lang Branch
Ocean	Bay Head Elementary School	Bay Head
Ocean	Bayville Elementary School	Bayville
Ocean	Berkeley Township Elementary School	Bayville
Ocean	Central Regional High School	BAYVILLE
Ocean	Central Regional Middle School	BAYVILLE
Ocean	Clara B. Worth Elementary School	Bayville

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Ocean	H&M Potter School	Bayville
Ocean	OCEAN ACADEMY	BAYVILLE
Ocean	Beach Haven Elementary School	Beach Haven
Ocean	Beachwood Elementary School	Beachwood
Ocean	Toms River Intermediate High Sch. South	Beachwood
Ocean	Brick Community Primary Learning Center	Brick
Ocean	Brick Township High School	Brick
Ocean	Brick Township Memorial High School	Brick
Ocean	Drum Point Road Elem. School	Brick
Ocean	Emma Havens Young Elem. School	Brick
Ocean	Herbertsville Elementary School	Brick
Ocean	Lake Riviera Middle School	Brick
Ocean	Lanes Mill Elementary School	Brick
Ocean	Memorial High School	Brick
Ocean	Midstreams Elementary School	Brick
Ocean	Ocean County Vocational Technical School Brick Center	Brick
Ocean	Osbornville Elementary School	Brick
Ocean	SAINT DOMINIC SCHOOL	Brick
Ocean	SAINT PAUL'S CHRISTIAN SCHOOL	Brick
Ocean	Veterans Memeorial Elem. School	Brick
Ocean	Veterans Memorial Middle School	Brick
Ocean	Forked River Elementary School	Forked River
Ocean	Lacey Township Middle School	Forked River
Ocean	Island Heights Elementary School	ISLAND HEIGHTS
Ocean	Cedar Creek Elementary School	Lanoka Harbor
Ocean	Lacey Township High School	Lanoka Harbor
Ocean	Lanoka Harbor Elementary School	Lanoka Harbor
Ocean	Mill Pond Elementary School	Lanoka Harbor
Ocean	Lavallette Elementary School	Lavallette
Ocean	Frog Pond Elementary School	Little Egg Harbor
Ocean	GEORGE J. MITCHELL ELEMENTARY SCHOOL	Little Egg Harbor
Ocean	Pine Lands Junior Regional HS	Little Egg Harbor
Ocean	Pine Lands Regional High School	Little Egg Harbor
Ocean	McKinley Ave. Elementary Sch.	Manahawkin
Ocean	Ocean Acres Elementary Sch.	Manahawkin
Ocean	Oxycocus Elementary School	Manahawkin
Ocean	Southern Regional High School	Manahawkin
Ocean	Southern Regional Middle Sch.	Manahawkin
Ocean	Stafford Intermediate School	Manahawkin
Ocean	Ocean Gate Elementary School	Ocean Gate
Ocean	Pine Beach Elementary School	Pine Beach
Ocean	Memorial Middle School	Point Pleasant
Ocean	Nellie F. Bennett Elementary	Point Pleasant
Ocean	Ocean Road Elementary	Point Pleasant
Ocean	Pt. Pleasant Borrough High School	Point Pleasant
Ocean	G. Harold Antrim Elemtary	Pt. Pleasant Beach
Ocean	Pt Pleasant Beach High School	Pt. Pleasant Beach

Ocean	Hugh Boyd Jr. Elementary Sch	Seaside Heights
Ocean	South Toms River Elem. School	South Toms River
Ocean	Long Beach Island Consolidated School	Surf City
Ocean	Cedar Grove Elementary School	Toms River
Ocean	East Dover Elementary School	Toms River
Ocean	Hooper Ave. Elementary Sch.	Toms River
Ocean	Joseph A. Citta Elem. School	Toms River
Ocean	North Dover Elem, School	Toms River
Ocean	Ocean County Vocational Technical School Toms River Center	TOMS RIVER
Ocean	Silver Bay Elementar School	Toms River
Ocean	Toms River High School East	Toms River
Ocean	Toms River High School North	Toms River
Ocean	Toms River High School South	Toms River
Ocean	Toms River Intermediate High Sch. East	Toms River
Ocean	Toms River Intermediate High Sch. North	Toms River
Ocean	Walnut Street Elem. School	Toms River
Ocean	Washington St, Elem. School	Toms River
Ocean	West Dover Elem. School	Toms River
Ocean	Tuckerton Elementary School	Tuckerton
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	08401		X
	08401		X
		Pre-K - 8	X
	08401		X
		Pre-K-8	X
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		Pre-K - 8	X
	08401		X
		Pre-K - 4	X
	08203		X
		Pre-K-8	
-		Preschool	
	08215		
,		Pre-K-3	
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		Pre-K - 5	
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07719		x
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The state of the s	PreK-8	х
07735	9-12	x
	Pre-K - 5	х
07740	·	х
07740	3-5	x
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08753	9 to 12	
08753	k-5	x
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STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES Annex A

Annex A PROGRAM PERSONNEL INFORMATION Section 2.4

Program Name:

Turning The Tides - Monmouth County

		DAILY WORK HOIRS	VORK			
POSITION NAME/TITLE	NAME OF EMPLOYEE	FROM	TO	%OF TIME TO PROGRAM	QUALIFICATIONS (DEGREES, LICENSES, CERTIFICATIONS)	FUNCTIONAL JOB DUTIES
Monmouth County Team Lead	Rachel Alvarez	00:	2:00	100%	MSW	Supervises program Facilitators including conducting bi-weekly meetings at program sites. Delivers evidence-based curricula in school and community settings. Serves as program liaison to all child-serving organizations and relevant governing bodies in assigned county or region. Conducts program presentations in the community. Ensures program is culturally relevant and delivered in a culturally competent manner. Monitors outcomes. Submits monthly and quarterly reports in a timely manner. Attends staff meetings.
Monmouth County Facilitator	Mary Fowler	900:6	5:00	100%	BA	Deliver evidence-based curricula in school and community settings. Provide in-service education to school staff regarding traumainformed response and suicide prevention. Conduct risk assessments and provide referrals to services. Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally relevant and delivered in a culturally competent manner. Submits weekly/monthly reports in a timely manner. Attends supervision and staff meetings.

Deliver evidence-based curricula in school and cormmunity settings. Provide in-service education to school staff regarding traumaniformed response and suicide prevention. Conduct risk assessments and provide referrals to services, Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally relevant and delivered in a culturally competent manner. Submits weekly/monthly reports in a timely manner. Attends supervision and staff meetings.	Deliver evidence-based curricula in school and community settings. Provide in-service education to school staff regarding trauma-informed response and suicide prevention. Conduct risk assessments and provide referrals to services. Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally refevant and delivered in a culturally competent manner. Submits weekly/monthly reports in a timely manner. Attends supervision and staff meetings.						
MSW	ВА						
100%	100%	%	%	%	%	%	%
5:00	5:00						
00:6	00:6						
Ратісіа Наппаһ	Kim Bradle						
Monmouth County Facilitator	Monmouth County Facilitator						
XD FF	⊠ E #	□ H	F	FT	ET	FT	□ FT

STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES Annex A PROGRAM PERSONNEL INFORMATION Section 2.4

Program Name:

Turning The Tides - Ocean County

			DAILY WORK	VORK				
			HOURS	RS		SINORE A DIGIT TATEO		
	POSITION NAME/TITLE	NAME OF EMPLOYEE	FROM	TO	%UF IIME TO PROGRAM	CERTIFICATIONS) (DEGREES, LICENSES, CERTIFICATIONS)	FUNCTIONAL JOB DUTIES	
⊠□ F.F.	Administrative Assistant	Debbie Tallia	00:6	5.00	100%	N/A	Provide general office and administrative support to the Program Director and the Regional Team Leaders. Coordinate and maintain program data from all program sites. Maintain electronic and paper filing system to ensure confidentiality of program documentation. Support and attend monthly staff meetings including preparing agendas, transcribing and distributing meeting minutes. Assist Program Director with preparing monthly program reports to N.J. DCF. Assist with special projects as needed to fulfill grant requirements.	1
ZT T	Ocean County Team Lead	Judy Fuentes	00:6	5:00	100%	₽¥	Supervises program Facilitators including conducting bi-weekly meetings at program sites. Delivers evidence-based curricula in school and community settings. Serves as program liaison to all child-serving organizations and relevant governing bodies in assigned county or region. Conducts program presentations in the community. Ensures program is culturally relevant and delivered in a culturally competent manner. Monitors outcomes. Submits monthly and quarterly reports in a timely manner. Attends staff meetings.	

Deliver evidence-based curricula in school and community settings. Provide in-service education to school staff regarding trauma-informed response and suicide prevention. Conduct risk assessments and provide referrals to services. Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally relevant and delivered in a culturally competent manner. Submits weeklylmonthly reports in a timely manner. Attends supervision and staff meetings.	Deliver evidence-based curricula in school and community settings. Provide in-service education to school staff regarding trauma-informed response and suicide prevention. Conduct risk assessments and provide referrals to services. Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally relevant and delivered in a culturally competent manner. Submits weeklylmonthly reports in a timely manner. Attends supervision and staff meetings.	Deliver evidence-based curricula in school and community settings. Provide in-service education to school staff regarding traumainformed response and suicide prevention. Conduct risk assessments and provide referrals to services. Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally relevant and delivered in a culturally competent manner. Submits weekly/monthly reports in a timety manner. Attends supervision and staff meetings.
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100%		100%
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00:6	00:6	00:6
Anna Larotonda	Christina A. Rallo Daniels	Roberta Rapisardi
Ocean County Facilitator	Ocean County Facilitator	Ocean County Facilitator
	Z FT □	Z FT □

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zula in school vide in-service viding trauma- le prevention. Id provide to curriculum s. Collect and signed ram is red in a Submits mely manner. meetings.	zuła in school vide in-service irding trauma-le prevention. Id provide to curriculum s. Collect and signed ram is ed in a Submits mely manner.			ik dawa samana a uto may a dawa
Deliver evidence-based curricula in school and community settings. Provide in-service education to school staff regarding trauma-informed response and suicide prevention. Conduct risk assessments and provide referrals to services. Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally relevant and delivered in a culturally competent manner. Submits weekly/monthly reports in a timely manner. Attends supervision and staff meetings.	Deliver evidence-based curricula in school and community settings. Provide in-service education to school staff regarding trauma-informed response and suicide prevention. Conduct risk assessments and provide referrals to services. Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally relevant and delivered in a culturally competent manner. Submits weekly/monthly reports in a timely manner. Attends supervision and staff meetings.			
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Megan Tucker	Bridget Reagan			
Ocean County Facilitator	Ocean County Facilitator		·	
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STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES Annex A PROGRAM PERSONNEL INFORMATION Section 2.4

Program Name:

Turning The Tides - Southern Region

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		DAILY WORK HOURS	VORK RS		CIRCLE TO DEAL ATTENDED	
 POSITION NAME/TITLE	NAME OF EMPLOYEE	FROM	TO	%OF LIME TO PROGRAM	CERTIFICATIONS (DEGREES, LICENSES, CERTIFICATIONS)	FUNCTIONAL JOB DUTIES
Southern Region Team Lead	Valerie Watson	00:6	5:00	100%	ВА	Supervises program Facilitators including conducting bi-weekly meetings at program sites. Delivers evidence-based curricula in school and community settings. Serves as program liaison to all child-serving organizations and relevant governing bodies in assigned county or region. Conducts program presentations in the community. Ensures program is culturally relevant and delivered in a culturally competent manner. Monitors outcomes. Submits monthly and quarterly reports in a timely manner. Attends staff meetings.
Southern Region Facilitator	Enca Hair	00:6	2:00	100%	BS	Deliver evidence-based curricula in school and community settings. Provide in-service education to school staff regarding trauma-informed response and suicide prevention. Conduct risk assessments and provide referrals to services. Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally relevant and delivered in a culturally competent manner. Submits weeklyfmonthly reports in a timely manner. Attends supervision and staff meetings.

Deliver evidence-based curricula in school and community settings. Provide in-service education to school staff regarding trauma-informed response and suicide prevention. Conduct risk assessments and provide referrals to services. Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally relevant and delivered in a culturally competent manner. Submits weekly/monthly reports in a timely manner. Attends supervision and staff meetings.	Deliver evidence-based curricula in school and community settings. Provide in-service education to school staff regarding trauma-informed response and suicide, prevention. Conduct risk assessments and provide referrals to services. Adhere to curriculum fidelity and grant requirements. Collect and maintain program data for assigned program sites. Ensures program is culturally refevant and delivered in a culturally competent manner. Submits weekly/monthly reports in a timely manner. Attends supervision and staff meetings.		A				
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00:6	6:00						
Kristin Lees	Jerome Townsend						
Southem Region Facilitator	Southern Region Facilitator						
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STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES Annex A

Annex A PROGRAM PERSONNEL INFORMATION Section 2.4

Program Name:

Turning The Tides - Southern Region

Luju,			DAILY WORK	ORK			
	POSITION NAME/ITILE	NAME OF EMPLOYEE	HOURS FROM	TO	%OF TIME TO PROGRAM	QUALIFICATIONS (DEGREES, LICENSES, CERTIFICATIONS)	FUNCTIONAL JOB DUTIES
FT N	Vice President- I.F.P.	Connie Greene	0060	1730	20%	MA, CSW, CAS, CPS	Attend all DCF monthly meetings, weekly supervision with Program Director & Team Leads. Responsible for the day-to-day operations of the Institute for Prevention in relation to programs, personnel and finance.
⊠□ F	Director- I.F.P.	Tracy Gross	0060	1730	20%	BA	Attend all DCF monthly meetings, weekly supervision with Program Director & Team Leads. Creates and promotes a professional relationship with key referral sources, local business leaders, organizations and agencies, the media and all members of the community. Works closely with the Vice President, Program Supervisors and Finance Manager to ensure all program requirements are met on a timely basis.
⊠□ FF	Finance Manager- I.F.P.	James Kelly	0080	1630	40%	МВА	Responsible for all fiscal duties at the Institute for Prevention. This includes, but not limited to, grant budget management, payroll, expense reports, invoice coding, timely and accurate reporting to funding agencies and various other business office tasks.
M FT □	Program Director- Turning The Tides	Carol Benevy	0830	1700	100%	MSW	Serves as liaison with DCF, supervises Team Leads and meets with them at least

bi-weekly, supervises Administrative Assistant and Data Coordinator, provides monthly program reports to DCF and is responsible for quality improvement/program modifications.	Provides management oversight to the Team Leads and Facilitators on strategic planning, infrastructure development and program implementation with the schools and community. Provides training for Team Leads and Facilitators on school systems and related topics as needed to facilitate engagement with school districts.						
	MAS						
	75%	%	%	%	%	%	
	1700						
	0830						
	Victor						
	Michael Victor			,			
	Director Of School & Community Partnerships						
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3/7/2014

DUCKSION:	EAWIIY A. COMMINING DAG	DINGENIC	- 2000	, 1530		E C	[X] ORKGINAL [] MODIFICATION	
<u> </u>		E FOR PREVENTION	CONTRACT#	14CEQ2	CONTRACT PERIOE	10/1/13	. TO 6/30/14	
NAME: ONE TIME SANDY RELIEF!	HOOK	A COMMUNITY BASED PSYCHOSOCIAL INTERVENTIONS	SYCHOSOCIAL INT	ERVENTIONS	,			
SEBLICE DEPIDO	1	COMPONENT	COMPONENT	COMPONENT	COMPONENT	COMPONENT	ESTIMATED CLAIM	
סבואוסב ו בעוסם	SANDY RELIEF(SSBG)						MONTHLY	110
MONTH YEAR	APU: 1630-059	APU:	APU:	APU:	APU:	APU:		
OCT 2013	\$150,665.00	00 0\$	\$0.00	20.03	\$0.00	\$0.00	\$150,665.00	\$150,665.00
NOV 2013	\$150,665.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,665,00	\$301,330,00
DEC 2013	\$150,665.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,665.00	\$451,995.00
JAN 2014	\$150,665.00	00'0\$	\$0.00	00.0\$	20,00	\$0.00	\$150,665.00	\$602,660.00
FEB 2014	\$150,665,00	\$0.00	\$0.00	00'0\$	00'0\$	00'0\$	\$150,665.00	\$753,325.00
MAR 2014	\$150,665.00	20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,665.00	\$903,990.00
APR 2014	\$150,665.00	\$0,00	\$0.00		\$0.00	\$0.00	\$150,665.00	\$1,054,655.00
MAY 2014	\$150,665.00	\$0.0\$	\$0.00	00.03	\$0.00	\$0.00	\$150,665.00	\$1,205,320.00
JUNE 2014	\$150,680.00	00'0\$	\$0.00	00.05	00.0 \$	\$0.00	\$150,680.00	\$1,356,000.00
JULY 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0,00	20.00	\$1,356,000.00
AUG 2014	\$0.00	\$0.00	\$0.00	00.0¢	\$0.00	\$0.00	\$0.00	\$1,358,000.00
SEPT 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	00'0\$	\$1,356,000.00
TOTALS	\$1,356,000.00	00'0\$	00.0\$	00'0\$	\$0.00	\$0.00	\$1,356,000,00	\$1,356,000.00
ORIGINAL CONTRACT CELLING:	\$1,356,000	WODE	S	MOD#2	\$	HOD#3	\$	
	4			ONE TIME FUND	0\$	MOD#4	D\$,
AUTHORIZED PROVIDER SIGNATURE:	IGNATURE: COLLIC	il the	Ŕ		CONTRACT SUPERVISOR:	ASOR: , ,	Sheer	neel

MONTHLY 1,356,000 1,356,000 452,010 NS. ESTRIATED CLAIMS: CONTRACT REMBURSEABLE CEILING: DATE FY:14 ADVANCE PAYMENT: 903,990 FY:13 PHER EXPENDITURE SUMMARY: MONE X MONTHLY GIRLY COST RELATED HON COST RELATED REIMBURSEMENT: PERIODIC REPORTED EXPENDITURES ज्ञानिहास् INSTALLMENTS
PROVISIONAL
FIXED RATE DATE

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT INFORMATION FORM
PAGE 1 OF 33

Agency Facteral ID#:

Charities Registration #:

F Non-Profit Agency Frothlogency Fiscal Year End:

Agency Fiscal Year End:

Schedduse Completed: 1 2 3 4 5 6

F Cesh Basis F Accrual Basis 10/1/2013 to 6/30/14 Budget Period; 10/1/2013 Agency: Institute for Prevention Address: 1691 U.S. Hishway 9 Tons River, NJ 08754 Phone: 722-914-3915 Chief Executive Officer. Comic Greene Prepared By: Jim Kelly

Stri359,000 Prevention Cost Reimbursement Payment Division Contact Person Control Greens, 732-514-5 Scheduled John VarSicke Comite Greens, 732-514-5 Scheduler Learly that the cost data used to presere this centract budget is contract budget and in accordance with the governing principles for determining costs.		Column # and				Payment	700 8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Provider Agency
T. CANTIENT	#=	School & Community	sable Celling	l ype of Service Prevention		Method	stact Person	Contact Person and Telephone #
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	1		Budget I certify that the cost do	ata used to prepare this or dance with the governing	ontract budget is principles for		Expenditure Report I certify that the gifth the contract budget and the contract budget an	ne expenditures reported herein are curent, accurate, and in accordance overning principles for determining costs.
		-	defermining costs.					
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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE SUMMARY
PAGE 2 OF 33

PURPOSE

BUDGET PREPARATION

MODFICATION BUDGET

E PSPENDITURE REPORT

DRITTAL TEXT NOW TO

																	PERIOD COVERED		0
EXPENSE SUMMARY	-	2		3	4	3		9	7	80		10		11	12	13	14	15	
BUDGET CATEGORY	TOTAL			D.	•	c		-		•	·a			0	o	â	•	g	
A. PERSONNEL	\$ 845,165 \$		845,165 \$	'	un.	1.5	. up	1		**	o.	· 49		157	1	, ,	un un	U.S	1 '
B. CONSULTANTS AND PROFESSIONAL FEES	\$ 203,427		203,427 \$	1	, vs	4 2	19	φ»:	. ,	4	45	⇔	• • •	, ,	1	· •	· ·	49	1
C. MATERIALS AND SUPPLIES	\$ 216,954	i,	216,954 \$	1	49	ws	49	1	•	\$	₩	100	1	49	1		, to	φ.	t
D. FACILITY COSTS	\$ 18,360	40	18,360 \$	1	₩	465	1 ,	t/>	,	\$	us.	**	t/s	1/7-	,		tos	49	,
E. SPECIFIC ASSISTANCE TO CLIENTS	69	40	173	- 1	69.	₩	+49	٠,	,	•	45	:. 97	₩.	. · ·	,	**	45	tr>	,
F. ОТНЕR	\$ 72,094	45	72,094 \$	1	₩	ws ,	to-	4.5	•	. 49-	ų,	us-		1,	1	₩°	(A)	w	
G. GENERAL & ADMINISTRATIVE COST ALLOCATION	******	40	1		€ 0	6	100	to.	•			to	49	vs.	,	, s			
H. TOTAL OPERATING COSTS	\$ 1,356,000 \$		1,356,000 \$,	₩.	45	4 \$. 49		10	48	**	*	us-	1		φ,	U3	· ·
. EQUIPMENT (SCHEDULE 6)	ь М	₩	,	•	++>	6	6	'	•	LFS	₩.	₩.	49	1		69	•	₩	, ·
J. TOTAL COST	\$ 1,356,000	1/2	1,356,000 \$,	w	49	45	<i>\$</i> 7		5		- so	. eve			,	· 44		
K. LESS REVENUE (SCHEDULE 2)	₽	•	.	1		try.	to '	()	1		449	Va.	υ -	1		,	,	109	,
L. NET COST	\$ 1,356,000 \$		1,356,000 \$,	₩.		•	1	•	₩.		t /s	49		1	·	40	10	· .
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O, UNITS OF SERVICE			-	٠															[
P. UNIT COST																			

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE SUMMARY
PAGE 3 OF 33

EXPENSE SUMMARY	20	17	18	19	20	Z	22	23	24	23	58	27	28	29
BUDGET CATEGORY	•	•	0	6	٥	å	0	8	o	0	å	6	UNALLOWABLE	GENERAL AND ADMINISTRATIVE COSTS
A. PERSONNEL	· •	t ₩9:	1 S	LAS.	us.	40	49	445	·	•	69	ه د	to.	·
B. CONSULTANTS AND PROFESSIONAL FEES	to.	us.	. Us		. 69	s	· və	, ,		40	· ·	w		
C. MATERIALS AND SUPPLIES	4	*		\$. ₩.	, 45		. 1		φ.	65	· •	49	, in
D. FACILITY COSTS	48		\$	\$	477		44	44	44	u-s	44			
E. SPECIFIC ASSISTANCE TO CLIENTS	G	so.	us.	₩	£5	· s	675-	49		₩.	**			. w
F. ОТНЕЯ	4.5	. W	₩	· •	49	100				40	49	US.	40	
G. GENERAL & ADMINISTRATIVE COST ALLOCATION	1 \$\$	\$, es	- - -	· ·		·	, ,	40	40	49	. 10	+49	
H, TOTAL OPERATING COSTS	•	4	· .	, 45	4.5		·	₩	**	~	s	to		
I. EQUIPMENT (SCHEDULE 6)	· ·	₩.		un.	- '	· ·	49	₩	, in	4	40	69		49
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K. LESS REVENUE (SCHEDULE 2)	w	· •	-	· *				4	40	,	·	1		
L. NET COST	40	-	, 57	\$	₩		1	•			4.9		1	
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P. UNIT COST														

Agency:

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT TYPENSE DETAIL
PERSONNEL
4 OF 33

PURPOSE

BUDGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT
PERIOD COVERED

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∢ .	A BUDGET CATEGORY: PERSONNEL				-	2	6			5	*	7		6		Ξ		12	5	*	13
	Position Title/ Name of Employee	Position Date Hours Number Employed Week	Date Employed	Hours	TOTAL																
1	Vice President/Connie Greene		12/1/01	ac.	\$ 19,394	s	19,394														
~	2 Director/Tracy Gross		1/1/06	8	\$ 10,376	v»	10,376														
	5 Finance Manager/James Kelly		11/1/02	16	\$ 17,700	s	17,700					-									
7	Accountant/Sherry Leary		7/1/93			1,287 s	1,287														
40	s Project Director/Carol Benevy		2/1/12	\$	\$ 54,6	54,600 \$	54,600														
	Director of School & Community Partnerships/Michael		8/1/12	99	\$ 33,750	•	33,750														
	County Coordinator/Rachel S Alvarez		Feb-14	04	0,68 \$	4	39,000														
•	County Coordinator/Nika J Fuentes		Mar-14	40	\$ 39.0	39,000 \$	39,000									-					
6	9 County Coordinator/Valeire C Watson		Mar-14	40	\$ 39,000	w	000'66														
9	10 Facilitator/Kimberly A Bradle		Mar-14	40	\$ 33,749	is.	33,749														
=	11 Facilitator/Mary Fowler		Mar-14	40	\$ 33,749	1.09	33,749														
ţ.	Facilitator/Erica L Hair		Mar-14	40	2°EE \$	33,749 \$	33,749								'						
5	- Facilitator/Patricia Joann Hannah		Mar-14	6	\$ 33,7	33,749 \$	33,749														
1	, Facilitator/Anna M Larotonda		Mar-14	40	\$ 33,7	33,749 \$	39,749						_								
12	rs Facilitator/Kristin M Lees		Mar-14	5	\$ 33,749	14	33,749														
2	Fediliator/Christina A Rallo-Daniels		Feb-14	5	\$ 33,7	33,749 \$	33,749							j							
1	17 Facilitator/Roberta Rae Rapisardi		Mar-14	9	\$ 33,749	ю	33,749														
	16 Faciliator/Megan E Tucker		Mar-14	6	\$ 33,7	33,749 \$	33,749														
2	19 Facilitator/Bridget Reagan		May-14	4	\$ 33,749	49	33,749														
ន	20 Facilitator/Jerome Townsend		Jun-14	04	\$ 33,749	59	33,749											_			
R	n Administrative Assistance/Debbie Lynn Tallia		Mar-14	40	\$ 28,0	28,080 \$	28,060			-											
2	22 Marketing Coordinatoritisa Torturello		Apr-99	4	\$ 4,2	4,290 s	4,290														
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		.,	SUBTOTAL(pg. 1) \$	L(pg. 1)		657,716 \$ 6	\$ 91,718	<u>.,</u>	1	•	. 1	•	,	•	v	5 7	.,	,	•	-	•
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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
5 OF 33

UNALLOWABLE GENERAL AND COSTS COSTS SUBTOTAL(pg. 1) \$ Date Hours Employed /Week 1/1/06 8 11/1/02 16 8/1/12 30 9 40 40 40 Mar-14 40 40 40 Mar-14 40 8 Mar-14 40 40 \$ Mar-14 40 12/1/01 B Mar-14 40 Mar-14 40 May-14 40 Feb-14 Mar-14 Mar-14 Mar-14 Mar-14 Feb-14 Mar-14 Jun-14 2/1/12 7/1/93 Apr-99 Position Number Project Director/Carol & Community Partnerships/Michael
 Victor
 Victor 21 Administrative Assistance/Debbie Lynn Tallia County Coordinator/Rachel S Alvarez 9 County Coordinator/Valeire C Watson 22 Marketing Coordinator/Lisa Tortorello County Coordinator/Nilka J Fuentes Facilitator/Christina A Rallo-Daniels Position Title/ Name of Employee 17 Facilitator/Roberta Rae Rapisardi 13 Faciliator/Patriola Joann Hannah Vice President/Connie Greene 3 Finance Manager/James Kelly zo Facilitator/Jerome Townsend Facilitator/Kmbarly A Bradle 14 Facilitator/Anna M Larotonda 16 Facilitator/Megan E Tucker A BUDGET CATEGORY; PERZONNEL 19 Facilitator/Bridget Reagan 4 Accountant/Sherry Leary 18 Facilitator/Kristin Mi Lees 11 Facilitator/Mary Fowler 12 Facilitator/Erica L Hair Director/Tracy Gross

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B. CONTRACT EXPENSE DETAIL
PERSONNEL.
6 OF 33

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A BUDGET CATEGORY: PERSONNEL			-	-									•						
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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
7 OF 33

¥	A BUDGET CATEGORY; PERSONNEL				1	11	ę	52	02	21	z	s	3	ŧū		E	s	8
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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
8 OF 33

A BUDGET CATEGORY; PERSONNEL				-1	2	,	-	30		*	-	 -	-		,		
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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
9 OF 33

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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL.
10 OF 33

A BUDGET CATEGORY: PERSONNEL,			-	- 5	ę	4	מו		7		•		=	2	E	3	¥
Position Title/ Name of Employee	Position Date Hours	Hours	TOTAL												-		-
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BUDGET CATEGORY	BUDGET CATEGORY A: EMPLOYEE SUBTOTAL \$	OTAL \$	657,716 \$	667,716 \$	•	**	1	-		1	.,		40				

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B. CONTRACT EXPENSE DETAIL
PERSONNEL
11 OF 33

A BUDGET CATEGORY: PERSONNEL	10RY: PERSONNEL			9	:		ç			_	ı		ā	į	,	1		
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Position Titi	Position Title/ Name of Employee	Number Employed Week	ployed //	ours Veek	į												costs	ADMINISTRATIVE COSTS
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	BUDGET CATEGORY A: EMPLOYEE SUBTOTAL	RY A: EMPLOYE	E SUBTO	TAL \$	in	*	*		\$	*		tri			*	**	\$	\$

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
A. PERSONNEL (FRINGE)
PAGE 12 OF 33

Agency: Contract#:	我			,											0 00	PURPOSE BUDGET PREPARATION MODIFICATION BUDGET EXPENDITURE REPORT PERIOD COVERED	ATION UDGET EPORT	CONTRACTOR OF THE PROPERTY OF
HRIF.	TEGORY- A. PERSONNEL-		-	2	67	•	ıs	9	7	æ	Di.	ō.	F	52	13	2	5	
	LINE ITEM	BASIS FOR ALLOCATION	TOTAL	o	. 0	0	0	0	o	o	¢	9	0	٥	0	•	o	

BUL TEGORY-A. PERSONNEL-		1	2	e	*	us	9	7	8	on.	ō.	4	12	13		15
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	0	. 0	0	0	0	0	O	0		0	0	0	a	6
Vice President/Connie Greene	Z8.50% \$	\$ 5,527	\$ 5,527													
DirectorFracy Gross	28,50%	\$ 2,957	\$ 2,957													
Finance Manager/James Kelly	28.50% \$	\$ 5,044 \$	\$ 5,044			-										
Project Director/Carol Benevy	28.50%	15,561	\$ 15,561							·						
Director of School & Community Partnerships/Michael Victor	28,50%	\$ 9,619	\$ 9,619			•				;						
County Coordinators (3)	28,50%	\$ 33,345	\$ 33,345													
Fa, s (11)	28,50%	\$ 105,803	\$ 105,803				_									
inist a	28.50% \$	8,003	\$ 8,003													
Marketing Coordinator/Lisa Tortorello	28.50% \$	\$ 1,223	\$ 1,223													
Accountant/Sherry Leary	28.50% \$		\$ 367				-									
	FRINGE SUBTOTAL	\$ 187,449 \$	\$ 187,449 \$	φ. 1	1	se	sy.	. 	49-	· •	øs.	€ 3		ss.	69-	49-
BUDGET CATEGOR'	BUDGET CATEGORY A. PERSONNEL TOTAL \$	\$ 845,165 \$	\$ 845,165 \$		· 69	↔	w	. 59		r s)	₩	€ 5	69	£05	f	, s

STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL A. PERSONNEL (FRINGE) PAGE 13 OF 33

BUDGET CATEGORY: A. PERSONNEL— FRINGE 16. 17	LINETTEM BASIS FOR ALLOCATION 0 0	Vice President/Comile Greene 28.50%	Director/Tracy Gross 28.50%	Finance Manageri James Kelly 28.50%	Project Director/Carol Benevy 28.50%	Director of School & Community Partnerships/Michael Victor 28.50%	County Coordinators (3) 28.50%	Facilitators (11) 28.50%	Administrative Assistant/Debbie 28.50%	Marketing Coordinator/Lisa Tortorelio 28.50%	Accountant/Sharry Leary 2a.50%		FRINGE SUBTOTAL \$ - \$	
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g	GENERAL AND ADMINISTRATIVE COSTS												49	

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
B. CONSULTANTS AND PROFESSIONAL FEES
PAGE 14 OF 33

PURPOSE

BUDGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT

PERIOD COVERED

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BUDGET CATEGORY- B. CONSULTANTS AND PROFESSIONAL FEES		-	04	m	4	ig.	ω.		8	6.	10	11	12	Ē	2	75
LINEITEM	BASIS FOR ALLOCATION	TOTAL		٥	o	a		6	c.			C	В	b		o
Traumenc Loss Coalition	Suicide Training (More than Sad) 4/24/14	69	2,000 \$ 2,000	00						:						
Магк LoMurray	Sources of Strength Training 4/28-5/2	ь	89,245 \$ 89,245	45				-							-	
Bostons Children's Foundation - Dr. R. Macy	CBI & CBI Master training 6/16-6/20		93,965 \$ 93,965	65												
	Rulgers and SOS	*	€>	17												
aining - R, Palacio	4714		69	00												
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BUDGE	BUDGET CATEGORY B. TOTAL \$.	٠.	203.427 \$ 203.4	203.427 5		65	65	6	u	45	·	65	64			65

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
B. CONSULTANTS AND PROFESSIONAL FEES
PAGE 15 OF 33

BUDGET CATEGORY- B, CONSULTANTS AND PROFESSIONAL FEES		16	17	45	19	20	23	22	23	24	52	26	27	28	53
LINE ITEM	BASIS FOR ALLOCATION	6	c	Θ.	0	o	o	a	0	0	ð	D	0	VABLE	GENERAL AND ADMINISTRATIVE COSTS
Traumatic Loss Coalition	Sulcide Training (More than Sad) 4/24/14														:
Mark LoMuray	Sources of Strength Training 4/28-5/2														
Bostons Children's Foundation - Dr. R. Macy	CBI & CBI Master training 6/18-6/20			-											
Evaluator	Rutgers and SOS							,							-
aining - R. Palacio	4714														
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BUDGE	BUDGET CATEGORY B, TOTAL \$		49 49		49	49	· ·	69	40	υ» •	69-	,	69	<i>₩</i>	1

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
C. MATERIALS AND SUPPLIES
PAGE 16 OF 33

PURPOSE

BUDGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT PERIOD COVERED

SUDGET CATEGORY-C, MATERIALS AND SUPPLIES			~			,,		,	-	•	9	-	\$	£	3	,
LINEITEM	BASIS FOR ALLOCATION	TOTAL	0	Đ.	a	0	ā	. 0	a	0	•	•	0			
Office Supplies		\$ 19,000 \$	\$ 19,000													
Supplies for Program		\$ 163,054 \$	\$ 163,054													
Prining		\$ 34,900 \$														
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ODE	BUDGET CATEGORY C. TOTAL \$		216,954 \$ 216,954 \$	- 1	1	49	69 1			(4)	· · ·			47		

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
C. MATERIALS AND SUPPLIES
PAGE 17 OF 33

BUDGET CATEGORY-O. MATERIALS AND SUPPLES		10	11	ę	19	8	15	z	R	2.	×	28	77	92	8
LINEITEM	BASIS FOR ALLOCATION	9	۰	0	0	0	0	0	ø	۵	8	۵	0	ABLE	GENERAL AND ADMINISTRATIVE COSTS
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<u> </u>	BUDGET CATEGORY C, TOTAL \$			4	ι.	. 4			. 10		6	,	67	, ,	
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STATE OF NEW JERSEY.
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
D: FACILITY COSTS
PAGE 18 OF 33

PURPOSE

BUDGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT PERIOD COVERED

BUDGET CATEGORY D. FACILITY COSTS		-	ы	n		10	•		10	8	10	#	12	ā	=	ž
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BUDGE	BUDGET CATEGORY D. YOTAL.	\$ 18,360.5	18,360 \$	1	,	1	1									

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B. CONTRACT EXPENSE DETAIL
D. FACILITY COSTS
PAGE 19 OF 33

SUDGET CATEGORY D. FACILITY COSTS		16	17,	Ē	a.	8	ñ	R	R	75	×	ž	\$	ŧ	1
LINEITEM	BASIS FOR ALLOCATION	0	0		q		a	,	e	a		0		BIE	ADMIN
Rent including ulitities	\$20/krquaje (co)			=											
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asana .	BUDGET CATEGORY D. TOTAL \$	9			,		1								

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
E. SPECIFIC ASSISTANCE
PAGE 20 OF 33

PURPOSE

BUDGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT

PERIOD COVERED

Table Table																
BUDGET CATEGORY E, SPECIFIC ASSISTANCE TO CLENTS		***	2	ph	•	25	6	,	ę	os.	10	1	12	13	11	15
LINEITEM	BASIS FOR ALLOCATION	TOTAL	e e	D			0	•	0	0		٥	o		ó	a
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DONA	BUDGET CATEGORY E. TOTAL \$	69 69	69 1	11		69	**	49			,	(s	, ,	is		1

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
E. SPECIFIC ASSISTANCE
PAGE 21 OF 33

GENERAL AND ADMINISTRATIVE COSTS												
28 UNALLOWABLE COSTS												
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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
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Agency: Contract#:

PURPOSE

BUDGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT

PERIOD COVERED

BUDGET CATEGORY F. OTHER		-	- 3	e		9	10	_		9	=	2	:	3	:
LINEITEM	BASIS FOR ALLOCATION	TOTAL	6	•		•			٥	٥	Ď	9			
Training	∭eix 01.0≉\$	\$ 400	\$ 400												:
agolga	S. 110 each ' S	\$ 5,700 \$	"												
Computer Software	5720 auch * 5	\$ 1,450 \$	1,450												
Cell phone reimbursement	15 paople	\$ 7,088 \$	\$ 7,088		-										
Travel Relmbursement	3,557mills for 18 staff	\$ 57,456 \$													
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Bode	BUDGET CATEGORY F, TOTAL \$	\$ 72,094	72,094 \$	*	*	*		47	4	\$ \$	\$	5	,	- 49	

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
F. OTHER
23 OF 33

BUDGET CATEGORY F. OTHER		18	17	31	18	20	21	22	ន	24	35	26	Fe	28	50
	BASIS FOR ALLOCATION	0	c	a	c	o	a	0		ø	0	0		UNALLOWABLE	GENERAL AND ADMINISTRATIVE COSTS
Training	S40-to slaif														
Laplops	\$1,140 each * S														
Software	\$290 each 15														
Cell phone relimbilisement	16 propin						•								
	S.Solpuje for 19 s.lndf														
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BUDGE	BUDGET CATEGORY F. TOTAL \$	•	•		,	-		*		17	49	**		10	

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
G. GENERAL AND ADMINISTRATIVE COST ALLOCATION
PAGE 24 OF 33

PURPOSE

BUDGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT

PERIOD COVERED

GET CATEGORY G. GENERAL AND ADMINISTRATIVE / ALLOCATION	,	2	8	4	10	ø	1		on.	2	7	\$	5	7	á
	TOTAL	0	ð	6	•	0	ď	o	0		o	. 0	. 0	0	2 0
Total: Categories A-F	\$ 1,356,000 \$	\$ 1,356,000 \$	49.	69	69	, , , , , , , , , , , , , , , , , , ,	69	69	. 60	. 69	40	99			46
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General and Administrative Costs	**********	-													
SUDGET CATEGORY 5. GENERAL AND ADMINISTRATIVE COST ALLOCATION CONTINUED	16	44	18	61	20	21	22	23	24	25	26	72	88	29	
	0	c,	0	0	0	o	D	Ü	0	6	0	а	UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS	
Total: Categories A-F	· · · · · · · · · · · · · · · · · · ·					· •	- \$	- -	₩		40	. 63			·
General and Administrative Costs					-					,					

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 1-COST ALLOCATION DATA
PAGE 25 OF 33

Agency: Contract#: ☐ THIS SORDIALE IN PAYLUABLE			,								·			PURPOSE BUDGET PREPARATION MODIFICATION BUDGET EXPENDITURE REPORT PERIOD COVERED	MON VGET: ORT D
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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 1-COST ALLOCATION DATA
PAGE 26 OF 33

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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 2-REVENUE
PAGE 27 OF 33

Agency: Contract#: [] this solicous is not preticous.

PURPOSE

BUDGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT

PERIOD COVERED

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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 2-REVENUE
PAGE 28 OF 33

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Supporting documentation is requ

Agency: Contract#:

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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES

ANNEX B SCHEDULE 3-APPLICABLE CREDITS PAGE 29 OF 33

PURPOSE

BUDGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT

PERIOD COVERED

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DESCR	DESCRIPTION OF CREDIT/INCOME	AMOUNT	TREATMENT (EXPENSE ITEM OR CATEGORY OFFSET)	EXPLANATORY NOTES
	-			

PROGRAM/COMPONENT NAME & COLUMN NUMBER OF BUDGET PREPARATION MODIFICATION BUDGET EXPENDITURE REPORT COST PERIOD COVERED EXPLAIN RELATIONSHIP TYPES OF SERVICES, FACILITIES AND/OR SUPPLIES FURNISHED BY THE RELATED ORGANIZATION STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 4 - RELATED ORGANIZATION
PAGE 30 OF 33 NAME OF RELATED ORGANIZATION THIS SCHEDULE IS NOT APPLICABLE Agency: Contract#:

PURPOSE

Agency; Contract#: □mis schedue is Not Applicable.

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BUDGET PREPARATION

MODIFICATION SUDGET

EXPENDITURE REPORT STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 5 - DEPRECATIONUSE ALLOWANCE
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0	~	ALLOWABLE DEPREC, / USE ALLOWANCE																
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	1	INTEREST EXPENSE											-					
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	ų.	NET BOOK VALUE (COL D MINUS COL E)	49	69	49	69	69			65	65	49	69	69	. 69			
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	O	ADJUSTED COST BASIS (COL B MINUS COL C)		89	69	•		G.	w	69)	69	· -	ا به	**		. 69	· ·	
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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 6-COST OF EQUIPMENT
PAGE 32 OF 33

Agency: Contract#: ☐misseleutesserv.widoete

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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 6-COST OF EQUIPMENT
PAGE 33 OF 33

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