



# NEW JERSEY HOUSING AND MORTGAGE FINANCE AGENCY

637 S. CLINTON AVENUE  
TRENTON, NJ 08611

(609) 278-7400  
FAX (609) 278-7647

## PURCHASE ORDER

TO:  
Reporte Hispano  
42 Dorann Ave  
Princeton, NJ 08540-3906

**SEND INVOICES TO:**  
New Jersey Housing and  
Mortgage Finance Agency  
P.O. Box 18550  
Trenton, NJ 08650-2085  
Attn: Procurement Department

PO Number: 9122  
PO Date: 11/08/2013  
Vendor: 000011634 REPORTE HISPANO  
PUB OUTREACH - MEDIA/ ADVERT  
CDBG SUPERSTORM SANDY  
CDBG MF FRM PROGRAM  
*Blanket PO*

Terms: Page: 1  
Customer Number:  
Contact: Oren "Rick" Thomas  
Phone: (609) 278-7573 Ext: 0000  
FAX: (609) 278-7647  
Email: rick.thomas@njhmfa.state.nj.us

QTY	DESCRIPTION	COST	AMOUNT REQUESTOR	MO/YR	ACCOUNT
1	PUBLIC OUTREACH MEDIA/ADVERTIS Spanish Translation Services Blanket PO; for 100-Year Floodplane; 15 cents a word CDBG - C-L Smith	\$2,000.00	\$2,000.00 Executive Requester	11/2013	5495-0001-3060-3001-0000
TOTAL:		\$2,000.00			

**SHIP TO: New Jersey Housing and Mortgage Finance Agency**  
637 S. Clinton Avenue  
Trenton, NJ 08611

*Ullenduso*

Chief of Operations (\$0.00 - \$10,500.99)

NOTICE: All invoices should reference NJHMFA's PO number.

*[Handwritten signature]*

# REQUISITION REQUEST

**REQUISITION NUMBER:** 15163      **REQUESTED BY:** Executive Requester      **REQUESTED DATE:** 11/07/2013      **DIVISION:** REQUEST

SEQ	DESCRIPTION	QTY	UNIT/MEASURE	COST	AMOUNT	VENDOR	ACCOUNT
1	PUBLIC OUTREACH MEDIA/ADVERTIS Spanish Translation Bids Blanket PO: for 100-Year Floodplane; 15 cents a word	1	0000	\$2,000.00	\$2,000.00	REPORTE HISPANO Reporte Hispano, LLC Attn: Cara Marciano 42 Dorann Ave Princeton, NJ 08540-3906 (609) 933-1400	5495-2000-1002 0001-3060-3001-0000 5495 PUB OUTREACH - MEDIA/ADVER I General Fund (Admin) 3060 CDBG- SUPERSTORM SANDY 3001 CDBG MF PFM Program

**Approved By :**  
**Approved date :**  
**Status :** Requested  
**Notes :**

TOTAL: 1      \$2,000.00

**Requestor :** Christi-Leigh E. Smith      **Date :** 11-7-13  
**Supervisor/Manager :** [Signature]      **Date :** 11-7-13  
**Approved By :** [Signature]      **Date :** 11-7-13