

**NEW JERSEY HOUSING AND MORTGAGE FINANCE AGENCY**

637 S. CLINTON AVENUE  
TRENTON, NJ 08611

(609) 278-7400  
FAX (609) 278-7647

**PURCHASE  
ORDER**

TO: TransPerfect Translations  
30 South 15th Street  
5th Floor  
Philadelphia, PA 19102

RECEIVED  
  
MAR 05 2014  
  
NJHMFA  
ACCOUNTS PAYABLE

SEND INVOICES TO:  
New Jersey Housing and  
Mortgage Finance Agency  
P.O. Box 18550  
Trenton, NJ 08650-2085  
Attn: Procurement Department

PO Number: 9016  
PO Date: 09/23/2013  
Vendor: 000007684 TRANSPERFECT TRANSLATIONS  
PUBLIC OUTREACH-MEDIA/ADVER.  
CDBG-SUPERSTORM SANDY  
CDBG-SSNHF & MF FRM PROGRAMS  
2013 BLANKET PURCHASE ORDER

Terms: Page: 1  
Customer Number:  
Contact: Charylene Matthews  
Phone: (609) 278-7470 Ext. 0000  
FAX: (609) 278-7647  
Email: charylene.matthews@njhmfa.state.nj.us

QTY	DESCRIPTION	COST	AMOUNT REQUESTOR	MO/YR	ACCOUNT
1	PUBLIC OUTREACH MEDIA/ADVERTIS Spanish Translation Services Legal Notice Template \$165. Updates @\$25. each	\$1,290.00	\$1,290.00 Executive Requester	09/2013	5495-0001-3060-3001-0000
1	PUBLIC OUTREACH MEDIA/ADVERTIS Spanish Translation Services Legal Notice Template \$165. Updates @\$25. each	\$375.00	\$375.00 Denise Hammerstone	09/2013	5495-0001-3060-3003-0000
20	PUBLIC OUTREACH MEDIA/ADVERTIS Spanish Legal Notices for CDBG Updates SPCL NEEDS - Y HOPKINS	\$50.00	\$1,000.00 Special Needs Requester	20/2013	5495-0001-3060-3003-0000
1	PUBLIC OUTREACH MEDIA/ADVERTIS Spanish Translation Services Price increase on updates from \$25. ea to \$50. ea.	\$1,500.00	\$1,500.00 Denise Hammerstone	03/2014	5495-0001-3060-3001-0000

TOTAL: \$4,165.00

SHIP TO: New Jersey Housing and Mortgage Finance Agency  
637 S. Clinton Avenue  
Trenton, NJ 08611

Chief of Operations (\$0.00 - \$10,500.99)

REVIEWED & APPROVED  
*Charylene Matthews* 3/5/14  
DATE

DATE

NOTICE: All invoices should reference NJHMFA's PO number.