

FY 2023 New Jersey Locally, Empowered, Accountable, and Determined (LEAD)
Category C: Innovative Reentry Career and Entrepreneurial Initiatives for New Jersey
Question Period Ending November 11, 2022

Question: *Just to make sure that I understand correctly, should applications be emailed only, or may applications also alternatively be delivered to the following address:*

*New Jersey Department of Corrections
Whittlesey Road
Attn: Angela Mosley-Ross, Grants Manager
P.O. Box 863
Trenton, NJ 08625-0863*

Answer: The applications must be emailed.

Question: *Will an organization's federal indirect cost rate agreement be accepted?*

Answer: Yes, an organization's federal indirect cost rate agreement will be accepted, and should be included as part of your documentation; however, Indirect Costs under FY23 NJLEAD will be limited to 10% of the applicant proposal.

Question: *Is there already a provider of these services currently funded?*

Answer: It is up to the applicant organization to determine the current services already available in their geographic area of proposed services and to structure their proposal to meet the FY23 NJLEAD NGO requirements.

Question: *Must a provider extend their budget over 17 months, or may they shorten the time frame of their project?*

Answer: The Budget and Budget Narrative for the FY23 NJLEAD NGO should be based on the grant period of performance as listed.

Question: *May stipends or employment training wages for reentry clients to receive on-the-job experience be paid from the grant funds?*

Answer: Yes, stipends or employment training wages for reentry clients to receive on-the-job experience can be paid from the grant funds. Documentation will be required showing attendance and for training stipends/wages payments.

Question: *May providers pay incentive stipends for work reentry participants completing work-learning modules during pre-employment training programming?*

Answer: Yes, providers may pay stipends or employment training wages for reentry clients to receive on-the-job experience be reimbursed by the organization's awarded grant funds. Documentation will be required showing attendance and for training stipends/wages payments.

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Question: The NGO states on page 6 that staff training is an unallowable expense. Does this include staff training in evidence-informed and reentry initiatives to be implemented for this program?

Answer: The NGO states that staff training is an unallowable expense. The applicant organization proposal should demonstrate their established expertise in providing services.

Question: Page 6 mentions "pre-release and post-release assistance". Will staff be working with clients while in the facility?

Answer: Organizations awarded under FY23 NJLEAD will be required to present their services at facility pre-release events to develop a participant list. NJDOC will then coordinate participants' post-release planning with the selected FY23 NJLEAD awarded organization.

Question: Is the Provider expected to provide services Statewide or can the Provider specify a particular County or Region in which services will be provided?

Answer: It is up to the applicant organization to determine their geographic area of proposed services and to structure their proposal to meet the FY23 NJLEAD NGO requirements.

Question: Will Provider billing be based on cost reimbursement (program funded), rate based (hourly or per diem), installments, or another method?

Answer: It is up to the applicant organization to determine how their Provider based billing and payments will be structures. FY23 NJLEAD awarded organizations funding disbursement is to be determined (TBD), with partial reimbursements and partial up-front funding being considered.

Question: Is staff travel to provide direct services, required meetings and training an allowable expense?

Answer: It is up to the applicant organization to determine how Staff Travel, if necessary, should be incorporated as part of their proposal and budget under the FY23 NJLEAD NGO requirements.

Question: Can lines/rows be added to the Category C Project Budget form?

Answer: Description can be added under C. Program Implementation Costs and D. Services Gap Funding. No additional lines/rows in the Budget form should be necessary.

Question: Is Section C. Program Implementation Cost the category in which operational costs, facility expenses, and staff travel are listed?

Answer: It is up to the applicant organization to structure the Section C. Program Implementation Costs in their Budget as demonstrated by their proposal and under the FY23 NJLEAD NGO requirements.

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Question: The NGO states the budget cannot include fringe benefits for part-time employees. The Category C Project Budget Form does not have a line to include the Provider's share of part-time employee federal tax, UC or WC. Are these allowable expenses?

Answer: An employee is someone hired and being paid by the NJLEAD applicant organization. Fringe Benefits for part-time employees are not allowable. A person being paid directly by a Service Provider is not an employee; therefore, Fringe Benefits do not apply.

Question: Category C. Innovative Reentry Career and Entrepreneurial Initiatives for New Jersey; application Due Date: November 3, 2022, Is this correct? Because the date has passed and the RFP came out today 11/11/22.

Answer: The November 3, 2022 due date is a typographical error from a mis-posting on the State Faith Based Initiatives website. The correct due date is November 30, 2022, as stated in the NGO and on the NJDOC public website.

Question: Are we able to apply to use these funds to work with non-profits to help homeless find long term care or possibly hire a social worker within our PD?

Answer: Yes, an organization may apply to use these funds to work with non-profits to help homeless find long term care or possibly hire a social worker within your PD.