

## NOTICE

### Laser Tattoo Removal

#### **A. Background**

The intent of this Request for Proposal (RFP) is to award a contract(s) to the responsible bidder(s)/vendor(s) whose bid proposal, conforming to this RFP, is most advantageous to the State, price and other factors considered. The State reserves the right to award up to three (3) contract awards if proposals are received from bidder/vendors with office locations limited to one region of the State (northern, central, southern).

The NJDOC currently contracts with five (5) non-profit corporations to provide RCRP services. RCRP services include assessment, substance use treatment, life skills, cognitive skills, employment readiness and job search assistance, college and vocational school enrollment assistance, and other supportive services. The RCRPs are located across the state with five (5) locations in northern New Jersey, one (1) location in central New Jersey and six (6) locations in southern New Jersey. A list of the RCRPs by name and address is attached (see Attachment 1).

#### **B. Important Dates**

- RFP release date: **March 3, 2023**
- End of question/request for clarification period: **5:00 pm March 16, 2023**
- Answers/clarification will be posted on the NJDOC web site: **March 24, 2023**
- **Proposal closing date: 2:00pm April 4, 2023**

#### **C. Questions/Request for Clarification**

The NJDOC will only accept questions/request clarifications inquiries from potential bidders/vendors via email. Questions and/or requests for clarification must be submitted to: [COHQ.Procurement@doc.nj.gov](mailto:COHQ.Procurement@doc.nj.gov) **No later than 3/16/2023 by 5:00 PM**, with a subject line **“Laser Tattoo Removal”** questions cannot be answered by telephone. If it becomes necessary to clarify or revise this RFP, such clarification or revision will be by addendum. Any addendum will become part of any award as a result of this RFP.

All RFP addenda will be posted on the NJDOC website. There are no designated dates for release of addenda. Therefore, interested Bidders/Vendors should check the NJDOC website daily from the time of the RFP issuance through the proposal submission deadline. It is the sole responsibility of the Bidder/Vendor to be knowledgeable of all addenda related to this procurement.

#### **D. Submission of Proposal**

The responsibility for a timely submission rest with the applicant. NJDOC must receive bidder/vendor's proposals with all attachments without exception electronically via email. The email submission subject line must indicate the **“LASER TATTOO REMOVAL”**. The documents shall be in PDF format. In order to be considered for award the proposal bidders/vendors must submit all required documentation throughout the RFP to [COHQ.Procurement@doc.nj.gov](mailto:COHQ.Procurement@doc.nj.gov) no later than **4/3/2023 by 2:00 PM**.

***PROPOSALS RECEIVED AFTER THE SUBMISSION DATE AND TIME WILL BE REJECTED. THE DATES AND TIMES ARE LISTED ON THIS SHEET IN RED.***