State of New Jersey  
New Jersey Department of Labor and Workforce Development  
Chief of Staff  
Release Purchase Order  
T1480 - JANITORIAL SERVICES STATEWIDE  

P.O. Date: 12/15/2020

INVOICES: Direct invoices in DUPLICATE to the address shown above. TERMS AND CONDITIONS set forth in our Bid or Quotation, on the reverse side hereof or incorporated herein by reference become a part of this order.

ATTN: Contact [Name] at [Email]

Solicitation (Bid) No.:  
Item # 1  
Class-Item 910-39  

ALL INCLUSIVE HOURLY RATE FOR JANITORIAL SERVICES INCLUDING ALL EQUIPMENT, SUPERVISION, MANAGEMENT AND

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Unit Price</th>
<th>UOM</th>
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<th>Tax Rate</th>
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APPROVED

By: ____________________

Phone#: ____________________

BUYER
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</table>
State of New Jersey
New Jersey Department of Labor and Workforce Development
Income Security
Release Purchase Order
T1480 - JANITORIAL SERVICES STATEWIDE

Agency Ref. # 2023714254

Vendor Number: V00000491
ACCSES NJ
150 West State Street
Trenton, NJ 08608
fnesse@accsesnj.org
609-392-1255

SHOW THIS NUMBER ON ALL PACKAGES, INVOICES AND SHIPPING PAPERS.

Blanket Order Number
77110:480

INVOICES: Direct invoices in DUPLICATE to the address shown above. TERMS AND CONDITIONS set forth in our Bid or Quotation, on the reverse side hereof or incorporated herein by reference become a part of this order.

Payment Terms:
Shipping Terms: F.O.B., Destination
Freight Terms:
Delivery Calendar Day(s) A.R.O.: 30

ATTN: Contact [Redacted] at [Redacted]

Solicitation (Bid) No.:

Item # 1
Class-Item 910-39

ALL INCLUSIVE HOURLY RATE FOR JANITORIAL SERVICES INCLUDING ALL EQUIPMENT, SUPERVISION, MANAGEMENT AND SUPPLIES.

Requisition is for Accses NJ to provide porter services for 20 One Stop locations. The service is for 4 hours per day 5 days a week per the attached I quote. This requisition covers the time period from July 1, 2020 to September 30, 2020. This is a COVID-19 related cost and is charged to activity code 2001.

*QTY as per cost breakdown given on spreadsheet.

<table>
<thead>
<tr>
<th>Quantity</th>
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<td>3628.00</td>
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TOTAL: $113,810.36

APPROVED

By: 
Phone#: 
BUYER
August 10, 2020

[Name]
Fiscal Analyst
Department of Labor
1 John Fitch Plaza
Trenton, NJ 08625

Email: [Redacted]
Ph: [Redacted]

Re: JQ081020GHC for porter service at One Stop Labor sites

Dear [Name],

I would like to thank you for considering ACCSES NJ/CNA Services as the vendor for your cleaning needs. We appreciate the opportunity to expand our business relationship with Accses NJ. Your continued support of the CNA program is appreciated and important to the thousands of New Jersey citizens with disabilities.

Upon review of your request, we are submitting the following pricing based on our state contract T-1480 A77110 porter all-inclusive rate, line 28.

4 hours porter service, 5 days a week at the following Labor One Stop Sites, at all-inclusive porter rate of $31.37.

East Orange
50 South Clinton Road
Second floor
Start Date: 06/29/20
CRP of Ref: FH

Elizabeth FH
921 Elizabeth Avenue
Floors 1-5
Start Date 06/29/20
CRP of Ref: FH

Hackensack
60 State Street
Floors 1-2
Start date: 06/29/20
CRP of Ref: FH

Jersey City
438 Summit Avenue
Floors 1-3/6
Start date: 06/29/20
CRP of Ref: HCE
Neptune
60 Taylor Avenue
First Floor
Start date: 06/29/20
CRP of Ref: CVR

New Brunswick
550 Jersey Ave.
First Floor
Start date: 06/29/20
CRP of Ref: GWN

Newark
990 Broad Street
Floors 1-2
Start date: 06/29/20
CRP of Ref: CC

Passaic
25 Howe Avenue
Floors 1-2
Start date: 06/29/20
CRP of Ref: FH

Paterson
200 Memorial Drive
First Floor
Start date: 06/29/20
CRP of Ref: FH

Perth Amboy
161 New Brunswick Avenue
Third Floor
Start date: 06/29/20
CRP of Ref: GWN

Pleasantville
2 South Main Street
First Floor
Start date: 06/29/20
CRP of Ref: Fedcap

Randolph
13 Emery Avenue
Floors 1-2
Start date: 06/29/20
CRP of Ref: FH
Salem
174-180 East Broadway
Second Floor
Start date 07/13/20
CRP of Ref: Arc of Salem

Somerville
75 Veterans Memorial Drive
First Floor
06/29/20
CRP of Ref: GWN

Toms River
1027 Hooper Avenue
Floors 1-3
Start date: 06/29/20
CRP of Ref: Arc of Ocean

Trenton
Station Plaza 4
Floors 1-2
Start date: 06/29/20
CRP of Ref: Arc Mercer

Westampton
795 Woodlane Road
Floors 1-2
06/29/20
CRP of Ref: OTC

Cape May
3810 New Jersey Avenue
Wildwood, NJ
First Floor
06/29/20
CRP of Ref: JCD

Phillipsburg
445 Marshall Street
First Floor
Start Date: 08/10/20
CRP of Ref: Abilities NW

Newton
Sussex County Mall
First Floor
Start Date 08/10/20
CRP of Ref: Abilities NW

Porter services requirements below:
1. Utilize an Approved Disinfectant

2. Wipe Down All Non-Porous Surfaces

3. Cubicle Area/Private Offices
   A. Chair Arms
   B. Keyboard and Tray
   C. Tops of Cubicles
   D. Desk Surfaces (Private Offices)
   During non-occupancy of an employee within item number 2.
   Occupied Cubicles at the discretion of the employee upon permission.

4. Kitchen
   A. Appliances
   B. Counters
   C. Tables

5. Restrooms
   A. Fixtures
   B. Counters
   C. Floors (Mopping)
   D. Toilets/Urinals

6. Conference Rooms
   A. Tables
   B. Chairs

7. Interview Rooms
   A. Wiping down Surfaces
   B. Chairs
   C. Door Knobs and Levers (Predominately in the public area)

8. Clean all Glass Partitions located in various areas
   A. Security Guard Station
   B. Interview Rooms
   C. Clerical Areas

9. Public Access Areas
   A. Keyboard
   B. Phones

Thank you for the opportunity to price this project. We look forward to working with you further. If there are any questions please feel free to reach out to me at [contact information] or via email at [email address].
Thank you,

Garth Hutchinson
Building Services Mgr