

**Integrity Monitor Firm Name: CohnReznick**


**Engagement: NJDCA CRF Integrity Monitoring**

**Quarter Ending: 12/31/2020**

No.	Recipient Data Elements	Response	Comments
<b>A. General Info</b>			
1.	Recovery Program Participant	NJ Department of Community Affairs (NJDCA/DCA)	
2.	Federal Funding Agency? (e.g. CARES, HUD, FEMA)	U.S. Department of Treasury- CARES	
3.	State Funding (if applicable)	N/A	
4.	Award Type	Federal Grant - Coronavirus Relief Funds (CRF)	
5.	Award Amount	\$162,500,000.00	
6.	Accountability Officer	Michael Delplato	
7.	Brief Description, Purpose and Rationale of Integrity Monitor Project/Program	<p>On July 17, 2020, Governor Murphy signed Executive Order 166 ("EO 166"), which established the COVID-19 Compliance and Oversight Task Force (the "Taskforce") and the Governor's Disaster Recovery Office (GDRO). Pursuant to EO 166, the Taskforce has issued guidelines ("IOM Guidelines") regarding the appointment and responsibilities of COVID-19 Integrity Oversight Monitors ("Integrity Monitors"). Integrity Monitors are intended to serve as an important part of the State's accountability infrastructure while working with Using Agencies in developing measures to prevent, detect, and remediate inefficiency and malfeasance in the expenditure of COVID-19 Recovery Funds.</p> <p>The New Jersey Department of the Treasury (Treasury) has established a pool of qualified Integrity Monitors for oversight of Coronavirus Relief Fund Allocations pursuant to the Request for Quotation for Integrity Oversight Monitoring: Program and Performance Monitoring, Financial Monitoring and Grant Management and Anti-Fraud Monitoring for Coronavirus Relief Funds pursuant to Section 5001 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act COVID-19 Recovery Funds and Programs (IOM RFQ) that Using Agencies may now procure in the discharge of their responsibilities under EO 166, as described in the Taskforce's Integrity Oversight Monitor Guidelines.</p> <p>This Engagement Query is issued by the Department of the Treasury on behalf of the Department of Community Affairs ("DCA") in order to procure an Integrity Monitor for DCA's Corona Virus Emergency Rental Assistance Program ("CVERAP"), and its Local Government Emergency Fund ("LGEF").</p>	
8.	Contract/Program Location (if applicable)	Coronavirus Emergency Rental Assistance Program (CVERAP)- \$80 M Local Government Emergency Fund (LGEF)- \$60 M	
9.	Amount Expended by Recovery Program Participant to Date	During its Kickoff Call DCA estimated that it has expended a total of \$52 million	
10.	Amount Provided to other State or Local Entities	\$60 M was allocated for the LGEF, which provides aid to counties and municipalities to maintain essential services.	
11.	Completion Status of Contract or Program	Due to recently signed federal legislation, the period of performance to expend CRF has been extended for an additional year. This may impact operations of both identified programs. The only deadline currently in place for either program was 12/10/2020 for local entities to submit an application for reimbursement for the LGEF program.	
12.	Expected Contract End Date/Time Period	Due to recently signed federal legislation, the period of performance to expend CRF has been extended for an additional year. This may impact operations of both identified programs.	
<b>B. Monitoring Activities</b>			

13.	If FEMA funded, brief description of the status of the project worksheet and its support.	N/A	
<b>No. Recipient Data Elements</b>		<b>Response</b>	<b>Comments</b>
14.	Quarterly Activities/Project Description (include with specificity activities conducted, such as meetings, document review, staff training, etc.)	The Integrity Monitors conducted an initial review of CVERAP and LGEF risk assessments completed by the DCA Office of Auditing. An introductory call and a project kickoff meeting held with the NJDCA Accountability Officer on 12/30/20.	
15.	Brief description to confirm appropriate data/information has been provided by recipient and what activities have been taken to review in relation to the project/contract/program.	In conjunction with the intro meeting and project kickoff meeting, the Integrity Monitors have formulated the initial information requests for the monitoring project.	
16.	Description of quarterly auditing activities that have been conducted to ensure procurement compliance with terms and conditions of the contracts and agreements.	None during the period.	
17.	Has payment documentation in connection with the contract/program been reviewed? Please describe	None during the period.	
18.	Description of quarterly activity to prevent and detect waste, fraud and abuse.	The Integrity Monitors have initiated the monitoring with a project kickoff meeting with the NJDCA Accountability Officer and submitted an initial information request list.	
19.	Provide details of any integrity issues/findings	None during the period.	
20.	Provide details on any other items of note that have occurred in the past quarter	N/A	
21.	Provide details of any actions taken to remediate waste, fraud and abuse noted in past quarters	N/A	
<b>No. Recipient Data Elements</b>		<b>Response</b>	<b>Comments</b>
<b>C. Miscellaneous</b>			
22.	Attach a list of hours (by employee) and expenses incurred to perform your quarterly integrity monitoring review	For the period December 23, 2020 through December 30, 2020 the following individuals have expended a total of 10 hours.  Name: Amanda Campen Carolyn Newcomb Melanie Thomas-Irvin Brandi Saunders Sarah Cowan	

23.	Add any item, issue or comment not covered in previous sections but deemed pertinent to monitoring program.	None	
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Name of Integrity Monitor: CohnReznick, LLP  
Signature:   
Name of Report Preparer: Frank Banda  
Date: 12/30/2020