

CSC
B-55



STATE OF NEW JERSEY

In the Matter of Christian N. Stevens, Inspector Trainee Mosquito Extermination (C0281R), Atlantic County

CSC Docket No. 2014-1094

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FINAL ADMINISTRATIVE ACTION OF THE CIVIL SERVICE COMMISSION

Examination Appeal

ISSUED: **OCT 01 2014** (BS)

Christian N. Stevens appeals the decision of the Division of Selection Services denying his request for a make-up examination for Inspector Trainee Mosquito Extermination (C0281R), Atlantic County.

The subject examination was administered on September 12, 2013. The appellant was recorded as not showing up for the examination.

On appeal to the Civil Service Commission, the appellant states that he never received notice to appear for the September 12, 2013 examination. He did not realize this until after the list was issued on September 25, 2013. When he contacted the Civil Service Commission, he was advised the notices to appear had been mailed August 15, 2013. In support of his appeal, he provides a sworn affidavit stating that he never received a notice to appear for the subject examination.

CONCLUSION

N.J.A.C. 4A:4-2.9(a), Make-up Examinations, provides that make-up examinations, except for police, fire and professional level engineering promotional examinations, may be authorized for the following reasons:

1. Error by the Civil Service Commission or appointing authority;

2. Serious illness or disability of the candidate on the test date, provided the candidate submits a doctor's certificate specifying that the candidate was not able to take the test on that day for medical reasons;

3. Documented serious illness or death in the candidate's immediate family;

4. Natural disaster;

5. Prior vacation or travel plans outside of New Jersey or any contiguous state, which cannot be reasonably changed, as evidenced by a sworn statement and relevant documentation; and

6. Other valid reasons.

In the instant matter, the appellant indicated the he never received a notice to appear for the September 12, 2013 examination and, on appeal, submitted a sworn statement attesting to same. Under these circumstances, good cause exists to afford the appellant a make-up examination under *N.J.A.C. 4A:4-2.9(a)6* for prospective appointment only, and the appellant has satisfied his burden of proof in this matter.

ORDER

Therefore, it is ordered that this appeal be granted and a make-up examination be administered as soon as possible. If the appellant passes the examination, the appellant's name should be added to the list for prospective appointment consideration only.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 1ST DAY OF OCTOBER, 2014



Robert M. Czech
Chairperson
Civil Service Commission

Inquiries
and
Correspondence

Henry Maurer
Director
Division of Appeals
and Regulatory Affairs
Civil Service Commission
Written Record Appeals Unit
P.O. Box 312
Trenton, New Jersey 08625-0312

c: Christian N. Stevens
Dan Hill

