

competitive and promotional examinations, may be authorized for the following reasons:

1. Error by Civil Service Commission or the appointing authority;
2. Serious illness or disability of the candidate on the test date, provided the candidate submits a doctor's certificate specifying that the candidate was not able to take the test on that day for medical reasons;
3. Documented serious illness or death in the candidate's immediate family;
4. Natural disaster;
5. Prior vacation or travel plans outside of New Jersey or any contiguous state, which cannot be reasonably changed, as evidenced by a sworn statement and relevant documentation; and
6. Other valid reasons.

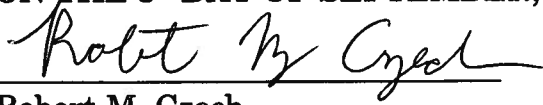
In the present matter, the record demonstrates that Mr. Costello has presented a valid reason for a make-up exam under *N.J.A.C. 4A:4-2.9(a)2*. Mr. Costello initially submitted a doctor's note, dated June 18, 2014, that stated that he should be excused from work between June 18, 2014 to June 23, 2014 for medical reasons. Then, he submitted a second note from the same doctor dated July 19, 2014 specifying that he was unable to participate in the examination on June 19, 2014 due to his medical illness. This documentation is sufficient to satisfy the requirements of *N.J.A.C. 4A:4-2.9(a)2*. This is specific enough to indicate why he could not take the exam on the date it was administered. As such, Mr. Costello has provided a valid reason as to why he could not take the examination. Therefore, it is appropriate to grant a make-up examination in this situation.

ORDER

Therefore, it is ordered that this request be granted. Mr. Costello should be scheduled for the Social Worker 1 examination as soon as possible and, if he achieves a passing score, his name should be added to the subject list for prospective employment opportunities only.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION
ON THE 3rd DAY OF SEPTEMBER, 2014



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Chairperson
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