

B-23



STATE OF NEW JERSEY

In the Matter of Carmine Morelli and
Jeffrey Waller, Law Enforcement
Series (S9999R), Statewide

CSC Docket Nos. 2014-2657 and
2014-2916

FINAL ADMINISTRATIVE ACTION
OF THE
CIVIL SERVICE COMMISSION

Examination Appeals

ISSUED: FEB 09 2015 (SLK)

Carmine Morelli and Jeffrey Waller request that they be permitted to submit the application fee for the open-competitive examination for Law Enforcement Series (S9999R), Statewide. These requests have been consolidated due to common issues presented.

The subject examination was announced with a closing date of September 4, 2013 and required, among other things, the payment of an application processing fee.

When the appellants applied for the subject examination online, they both indicated that they each were going to submit the application fee by either check or money order. However, the Division of Selection Services¹ (Selection Services) never received payment from either candidate. As such, it sent the appellants an email² advising that it did not receive their payments. Mr. Morelli took the subject examination on November 16, 2013 and Mr. Waller took the exam on December 5, 2013. On May 1, 2014, Selection Services again advised the appellants that it did not receive their payments.

In his petition to the Civil Service Commission (Commission), Mr. Morelli provides a signed affidavit explaining that he was not aware that the Commission did not receive his payment via the internet. He presents that he first learned that his payment was not received on May 1, 2014 and that he did not realize that he

¹ This function is now part of the Division of Agency Services.

² Mr. Morelli was sent an email on September 30, 2013 and Mr. Waller was sent an email on August 29, 2013.

checked the manual payment option when he applied online. Mr. Morelli provides that when he filled out the application online, he entered his father's credit card information and then he mistakenly checked the wrong payment method. He maintains that he had never previously paid for anything online and therefore was unfamiliar with the process. Mr. Morelli contends that he never received the email from Selection Services informing him that it did not receive his payment and he thinks that it must have gone into his spam folder which he automatically deletes. He asserts that if he had received a notice that he did not make payment, he would have immediately paid it and he reiterates that he thought that he paid for the application by credit card at the time he submitted his application.

Mr. Waller submits a signed affidavit that he paid for the subject examination in advance using a prepaid credit card that was purchased for that specific reason. He maintains that at the time that he took the exam, no one informed him that his payment was not received. Mr. Waller contends that he never received an email from Selection Services, although he states that he lost his phone and did not have access to a computer around that time the email was sent. He reiterates that it is his intention to pay for the exam and receive his results.

CONCLUSION

N.J.A.C. 4A:4-2.17 provides that a processing fee shall be charged for each examination application and that applications without a fee shall not be processed unless the applicant submits, within the time required by written notice from the Commission, the required fee. *N.J.A.C.* 4A:1-1.2(c) states that the Commission may relax a rule for good cause in order to effectuate the purposes of Title 11A, New Jersey Statutes.

In these matters, both appellants provided affidavits attesting that they each thought that they had made their payment for the subject examination when they submitted their online applications and they never received Selection Services' initial email notice indicating that it had not received their payments. Further, both appellants were allowed to sit for the subject examination without having made payment. Finally, both appellants state that they will submit the requested application fee if this request is granted. Therefore, under these circumstances, the Commission finds good cause to permit the appellants to make payment and to receive their examination results.

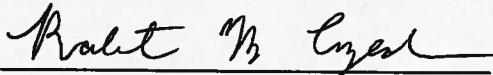
ORDER

Therefore, it is ordered that these requests be granted. Mr. Morelli and Mr. Waller shall make their respective appropriate payment to the Division of Agency Services for their examinations within 30 days of the issue date on this decision. Upon receipt of payment, the petitioners shall be notified of their scores. Should an appellant achieve a passing score, his name should be added to the subject list for

prospective employment opportunities only. If the appellants fail to submit the required payment within 30 days of the issue date on this decision, they will not be entitled to have their examinations scored or their results released.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

**DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 4th DAY OF FEBRUARY, 2015**



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- c. **Carmine Morelli
Jeffrey Waller
Joe DeNardo**

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support effective decision-making.

3. The third part of the document focuses on the role of technology in data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and reporting, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that data is used responsibly and ethically.

5. The fifth part of the document concludes by summarizing the key findings and recommendations. It stresses the importance of ongoing monitoring and evaluation to ensure that data management practices remain effective and aligned with the organization's goals.

6. The sixth part of the document provides a detailed overview of the data collection process, including the identification of data sources, the design of data collection instruments, and the implementation of data collection procedures.

7. The seventh part of the document discusses the various methods used for data analysis, such as descriptive statistics, inferential statistics, and regression analysis. It explains how these methods can be used to interpret data and draw meaningful conclusions.

8. The eighth part of the document focuses on the importance of data visualization in communicating complex information. It discusses various visualization techniques, such as bar charts, line graphs, and pie charts, and their applications in data analysis.

9. The ninth part of the document addresses the ethical considerations surrounding data management and analysis. It discusses the need for transparency, informed consent, and data protection to ensure that data is used in a fair and ethical manner.

10. The tenth part of the document provides a final summary and concludes the report. It reiterates the importance of data management and analysis in supporting organizational success and provides a call to action for continued improvement in data practices.